



Cooperative
Work
Experience
Education

TIME REPORTING SHEET Spring 2024



Student Name		Student ID #	
Company Name			

To qualify for college credit, this form and a completed signed evaluation of your learning agreement must be submitted by finals week. Hours are calculated weekly. It is acceptable to estimate the last weeks of the semester as you will be returning this document during finals.

Hours worked during the week #1 of February 5-9, 2024

1.

Hours worked during the week #2 of February 12-16, 2024

2.

Hours worked during the week #3 of February 19-23, 2024

3.

Hours worked during the week #4 of February 26-March 1, 2024

4.

Hours worked during the week #5 of March 4-8, 2024

5.

Hours worked during the week #6 of March 11-15, 2024

6.

Hours worked during the week #7 of March 18-22, 2024

7.

Hours worked during the week #8 of March 25-29, 2024

8.

Hours worked during the week #9 of April 1-5, 2024

9.

Hours worked during the week of #10 April 8-12, 2024

10.

Hours worked during the week of #11 April 15-19, 2024

11.

Hours worked during the week of #12 April 22-26, 2024

12.

Hours worked during the week of #13 April 29-May 3, 2024

13.

Hours worked during the week of #14 May 6-10, 2024

14.

Hours worked during the week of #15 May 13-17, 2024

15.

Hours worked during the week of #16 May 20-24, 2024

16.

Additional Hours worked through June 3, 2024

17.

TOTAL HOURS WORKED:
(min 60 hrs/unit nonpaid work; 75 hrs/unit paid work experience)

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Supervisor signature	Student signature	College Coordinator
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