



# LABOR STUDIES



Pathway: Business & Civic Engagement  
 Office: C4 - Room 203D  
 Email: BCE@lattc.edu  
 Phone: (213) 763-7252

Award Title	Academic Plan	Award Type	GE Units	Required Course Units	Major Elective Units	Major Units
Labor Studies	T002898C	A.A.	21*	18	18	36
Labor Studies	T021836D	C		15	9	24

At least 60 degree applicable units are required to earn an Associate degree.  
 \*GE Units requirements may be fulfilled by completing any General Education Pattern; please consult with a counselor for more details.  
 These programs are Financial Aid Eligible.

## The Labor Center

The Labor Center, located in MA-005, offers Labor Studies classes leading to an Associate in Arts Degree or Certificate of Achievement in Labor Studies. Classes and programs are held both on campus and off site at union halls and community organizations. Students can register online, on site in class or at the Labor Center Office.

The Labor Center maintains strong relationships with leaders of organized labor and the community, including a broad based Advisory Board. These leaders help promote participation in the Labor Studies program, and assure evaluation and feedback from the labor movement to help shape future programs. The Labor Center staff also advise Labor Studies students and prospective students, and the Center maintains a collection of labor DVDs available for free loan.

## PROGRAM OVERVIEW

Labor Studies is designed to train students, union leaders, human relations professionals, and workers in the practical, applied skills and up-to-date knowledge of labor relations and for positions in union leadership. Employees in labor and human relations can develop career skills and prepare for positions or advancement in labor unions, labor relations, human relations and government. The instructors are all experts who are active in the field.

The Labor Studies Program offers the following alternative patterns of learning:

- courses may be completed as desired to develop specific skills to meet the needs of the individual student;
- courses may be completed to meet the requirements of the Associate Degree;
- Courses may be completed to meet the 24 units required to earn the Certificate of Achievement in Labor Studies.

By fulfilling the program requirements, students will have a greater understanding of the contributions of labor and the skills necessary for union leadership. This is particularly relevant in Los Angeles, with some 250 local unions with a combined membership of more than half a million union members. Students who complete the requirements for the Associate Degree in Labor Studies will have a working knowledge of labor organizations, their structure, philosophy and day to day operations.

## LABOR STUDIES

### Associate in Arts Degree

Major Units: 36

Requirements for the Associate in Arts degree in Labor Studies may be met by completing 18 units of Required Courses and 18 units of Major Electives with a "C" or better along with General Education units. Information on the General Education unit requirements may be found in the catalog under Graduation Requirements.

## PROGRAM LEARNING OUTCOMES (PLOs)

Upon completion of the **Degree** program, students are able to:

- Apply collective bargaining skills and strategies needed to bargain and enforce a contract through grievance and arbitration.
- Identify and apply employment and labor relations laws to protect workers' rights.
- Develop and apply internal and external organizing strategies, such as effective communication, member mobilization, and leadership skills, utilized to build and strengthen unions.

## REQUIRED COURSES

**A.A. DEGREE: May select up to 18 units from the courses below**  
**CERTIFICATE: May select up to 15 units from the courses below UNITS**

LABR ST 001	U.S. Labor History	3
LABR ST 002	Collective Bargaining	3
LABR ST 003	Labor Relations Law	3
LABR ST 004	Labor in America	3
LABR ST 005	Grievance and Arbitration Procedures	3
LABR ST 006	Labor and Community Services	3
LABR ST 007	Labor and Political Action	3
LABR ST 009	Organizing Strategies and Techniques	3
LABR ST 011	Labor in the Public Sector	3
LABR ST 012	Building Strong Unions	3
LABR ST 013	Union Leadership	3
LABR ST 020	Workers' Rights	3
LABR ST 021	The Working Class in Cinema	3
LABR ST 024	Enforcing Workers' Rights	3

NOTE: Additional Labor Studies courses may be used to fulfill Required Courses; for additional information, contact the Labor Center.

## MAJOR ELECTIVES

**A.A. DEGREE: May select up to 18 units from the courses below**  
**CERTIFICATE: May select up to 9 units from the courses below UNITS**

LABR ST 101	Introduction to Unions	1
LABR ST 102	Contract Negotiations Skills	1
LABR ST 103	Labor Law Update	1
LABR ST 104	Current Issues for Labor	1
LABR ST 105	Grievance Handling Skills	1
LABR ST 106	Labor and Disaster Relief	1
LABR ST 107	Organizing for Political Action	1
LABR ST 108	Labor and Globalization	1
LABR ST 109	Union Building Strategies	1
LABR ST 113	Union Leadership Skills	1

LABR ST 114	Workers' Legal Rights	1
LABR ST 115	Workplace Health and Safety	1
LABR ST 118	Employee Benefit Plans	1
LABR ST 121	Labor Communications	1
LABR ST 122	Framing the Message for Labor	1
LABR ST 123	Steward Training	1
LABR ST 125	Labor Arbitration	1
LABR ST 126	Issues in Labor Arbitration	1
LABR ST 127	Worker's Compensation	1
LABR ST 128	Sexual Harassment and Discrimination	1
LABR ST 132	Strategic Bargaining	1
LABR ST 134	California Workers' Rights	1
LABR ST 136	When the Paycheck Stops	1

NOTE: A maximum of 3 units of COOP ED may be applied to meet the 36 units AA Degree requirement in Labor Studies.

## LABOR STUDIES

### Certificate of Achievement

Major Units: 24

A Certificate of Achievement in Labor Studies may be earned by completing 15 units of Required Courses and 9 units in Major Electives listed under the Associate Degree in Labor Studies with a "C" or better in each course.

Students who complete the requirements for the Certificate of Achievement in Labor Studies will have developed practical skills in representation, negotiations, advocacy, and problem solving at the workplace.

Students who earn a Certificate will be qualified for entry level positions in labor, industry, and government.

### PROGRAM LEARNING OUTCOMES (PLOs)

Upon completion of the **Certificate** program, students are able to:

- Apply collective bargaining skills and strategies needed to bargain and enforce a contract through grievance and arbitration.
- Identify and apply employment and labor relations laws to protect workers' rights.

NOTE: A maximum of 3 units of COOP ED may be applied to meet the 24 units Certificate requirement in Labor Studies. Additional Labor Studies courses may be used to fulfill Major Units; for additional information, contact the Labor Center.

### USEFUL LATTTC LINKS:

College Catalog, Class Schedule & more: <http://www.latttc.edu/academics>

Financial Aid Office: <http://www.latttc.edu/services/financial-aid>

Counseling Services & Support: <http://www.latttc.edu/services/support>

Business & Civic Engagement Pathway: <http://www.latttc.edu/academics/pathways/bce>

To register: <http://www.latttc.edu/student-guides/new-student-guide>

For additional information consult a LATTTC college counselor.