

LOS ANGELES TRADE TECH COLLEGE



SPRING 2013

CLASS SCHEDULE

February 4, to June 3, 2013



REGISTER TODAY
www.lattc.edu

LOS ANGELES TRADE-TECH
LATTC
A Community College

IMPORTANT DATES

SPRING 2013 SEMESTER

Begins.....February 4, 2013

EndsJune 3, 2013

First day to submit Application for Associate Degree &

Certificates of AchievementFebruary 4, 2013

REGISTRATION DATES

EOPS & DSPS Students (in person or on-line).....begins November 26-28, 2012

Continuing Students (on-line ONLY).....begins November 29, 2012

New Students (on-line ONLY).....begins December 24, 2012

Open enrollment (in person or on-line)..... begins January 22-25, 2013

Last Day To/For:

Add for semester length coursesFebruary 14, 2013

Drop without a "W" in person.....February 14, 2013

Drop with a refund or without paying the feesFebruary 14, 2013

Drop without a "W" by WEBFebruary 18, 2013

Refund.....February 18, 2013

File for Pass/No Pass..... March 18, 2013

Last day to submit Application for Associate Degree &

Certificates of Achievement March 22, 2013

Drop with a "W" In Person..... May 3, 2013

Drop with a "W" by WEB..... May 5, 2013

Holidays - No Classes

Presidents Holiday..... February 15-18, 2013

Spring Recess March 28-31, 2013

Cesar Chavez DayApril 1, 2013

Spring Recess April 2-5, 2013

Memorial Day..... May 27, 2013

Final Examinations:

- Spring 2013 - See Final Exam Schedule on page 103.

Admissions Office Hours

Monday - Thursday 8:00 a.m. - 7:00 p.m.

Friday:..... 8:00 a.m. - 3:00 p.m.

Business Office Hours

Monday - Thursday 8:00 a.m. - 7:00 p.m.

Friday:..... 8:00 a.m. - 3:00 p.m.

Counseling Center Hours

Monday - Thursday 8:00 a.m. - 7:00 p.m.

Friday:..... 8:00 a.m. - 3:00 p.m.

Financial Aid Hours

Monday - Thursday 8:00 a.m. - 7:00 p.m.

Friday:..... 8:00 a.m. - 3:00 p.m.

**For other office hours,
see pages 20-21**

Refund

Request any allowable refund for classes from the College Business Office.

Full refund - 10% of class time usually during the first week of instruction. **No refund thereafter. Enrollment fees will be charged for classes dropped after this deadline.**

Room Changes:

- Due to ongoing construction, rooms may have changed after the schedule was printed. Please check the college website (www.lattc.edu) for updates.

**Remember:
It is the student's responsibility to drop their classes.**

ATTENTION STUDENTS: ENROLL EARLY!!

For more information on how to enroll in your classes or to have other Student Services questions answered or about our "NEW" Queuing System located in the Student Services (JH) Building – First Floor, please refer to page 8.

A MESSAGE FROM THE PRESIDENT



Welcome to Los Angeles Trade-Technical College!

We are excited that you have selected this institution as your destination for higher education. This community college provides some of the best career-technical training and transfer education around. In addition, we are committed to your success.

Within this schedule, you will find a wide variety of courses designed to meet your educational goals. Make sure you take advantage of all of the opportunities available on this campus. There are many programs to choose from and our training is considered in many cases, to be among the best in the world.

If you are interested in transferring to a four-year school, we have all of the transfer courses necessary to make that happen. Your success is our success, and we want to make sure you have the best educational experience possible.

Welcome to best community college around!

Sincerely,

Dr. Roland "Chip" Chapdelaine

President



LOS ANGELES COMMUNITY COLLEGE DISTRICT • 770 W. Wilshire Blvd., Los Angeles, California 90017 • (213) 891-2000

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Dean, Student Success

Derek Majors,
Associate Dean, EOPS/CARE/DSPS

Open Enrollment

Unless specifically exempted by law, every course for which State Aid is claimed is fully open to any person who has been admitted to the college and who meets the appropriate recommended academic prerequisites.

Accreditation

Los Angeles Trade-Technical College, a California public, tax-supported community college, is officially accredited by the Western Association of Schools and Colleges and is fully approved by the Board of Governors of the California State University and independent colleges and universities to give full credit for appropriate courses completed. The Culinary Arts program is also accredited by the American Culinary Federation and Educational Institute. The Registered Nursing program is also accredited by the National League of Nursing.

Accuracy Statement

The Los Angeles Community College District and Los Angeles Trade-Technical College have made every effort to make this schedule accurate and may, without notice, change general information, courses, or programs offered. The reasons for change may include student enrollment, level of funding, or other issues decided by the district or college. The district and college also reserve the right to add, change, or cancel any rules, regulations, policies and procedures as provided by law.

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Vision and Mission of LATTC

College Vision through 2015

Los Angeles Trade-Technical College (LATTC) will be a global leader known for effectively incorporating leading-edge theories, proven educational practices, hands-on experiences and technology into its career technical and professional programs. LATTC graduates will be in high demand. Many will become community and business leaders and innovators.

Our Mission is to

Provide our students and community with high-quality technical and professional educational options that flexibly meet their life-long career development and academic goals; foster a climate of life-long learning; prepare our students to participate effectively in our democratic society; and generate economic development with our educational, governmental, community, and business partners.

Our Values are

Learning

We are committed to help all students define and attain their learning objectives whether career technical, professional, transfer, or basic skills. We are dedicated to student success and judge our success by their learning outcomes. Our faculty, administration and staff commit to and attain annual learning objectives.

Excellence

We set and meet the highest standards. We anticipate change. We regularly evaluate our programs, systems, facilities, equipment and teaching methods to incorporate improvements. We recruit the best faculty and staff and commit appropriate resources and time to their continuous development.

Respect

We value diversity in perspective, thought, and culture. We believe it contributes to creative approaches and solutions to problems or opportunities. Regardless of the extent of our differences, we are inclusive, civil, and collegial with each other, our students, our community, and all others.

Integrity

We say what we mean and we do what we say. We hold ourselves accountable to each other and our community. We meet or exceed professional standards and legal requirements. We honor the public's trust by providing high quality services, while using our resources prudently and efficiently.

Teamwork

We believe that teams working collaboratively produce superior results. We foster collaborative relationships and teams, encompassing both campus-wide and external membership, to optimize the quality, acceptance, and implementation of their recommendations.

Decision-making

In the spirit of shared governance, we strive to keep the whole campus informed on emerging issues and involved in key decisions. We make sound data-based decisions that address multiple perspectives and account for short-and long-term implications.

LOS ANGELES TRADE-TECH
LATTC
 A Community College



Trade Bridge Academy or TBA is a new campus-wide initiative designed to improve YOUR success at Trade Tech.

The Trade Bridge Academy or TBA is a new commitment here at Trade Tech, not just a new program. TBA is designed to measurably improve student success across the board.

Trade Bridge Academy is a call to action, a commitment to develop an integrated pathway to success for our students. TBA focuses our resources, support services, instructional strategies and energy into a “one-stop academy” approach.

There are many talented faculty, staff and administrators committed to your educational goals, but that commitment needs to translate into successful outcomes. The campus leadership has embarked on a new, sustainable, college-wide strategy of specific and intense student support strategies, as well as instructional processes, that will lead to improved retention and accomplishment.



- **Enhanced Enrollment Procedures for EVERY student**
- **Persistent Counseling for EVERY student**
- **Vigorous and Inclusive Orientations for EVERY student**
- **Aggressive Student Services for EVERY student**
- **Solving Issues for EVERY student**
- **Creating a Pathway to Success for EVERY student**
- **Visit the TBA homepage at: <http://college.lattc.edu/tradebridgeacademy/>**



BOOKS FOR LESS \$\$\$

GREAT DISCOUNTS FOR TEXTBOOKS

www.textbooks.com

www.half.com

www.cheapbooks.com

www.cheggs.com (book rentals)



OTHER RESOURCES

Library Books on Reserve - How Does it work?

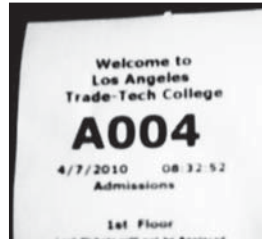
- The instructor has to assign the book to the library
- Can use for 2 hours at a time in the library
- Need Student ID

Emergency Book Loan Program - How Does it Work?

- Go in and fill out an application in the ASO office in C-105
- Must join ASO and pay ASO \$7.00 fee
- For Fall and Spring only
- Available during the 1st 2 weeks of every semester – 1st come first serve/ only a limited number available
- \$100.00 book loan
- ASO President signs – takes 10 days after to receive it.
- You must pay back by the 8th week of the semester or by the time you receive your financial aid check
- If not paid, a hold is placed on your record that prevents you from registering, viewing and obtaining your transcripts.



New Student Services Numbering System at LA Trade Tech



In order to better serve the needs of our students, as a campus, we are using a new queuing system designed to provide the most efficient service possible within the Student Services (JH) Building. We want all students to be familiar with the process, so it serves your needs.

- You **MUST** visit the Information desk first, located in the lobby of the JH-building to inquire if you will need a ticket number.
- If you need one-on-one service, you must secure a ticket (like the one pictured above) from the information desk. The numbers are different with each office, so the ticket guarantees you a place in line among those who need service from that office. Numbers are announced in the lobby over the speakers located inside and outside the JH-building. You may also check the selected screens inside and outside the JH-building to see if you have been called.
- It is best to wait outside until your number is called, then proceed to the proper office window for service. Please refer to your ticket for the proper office window. Please understand that numbers correspond to particular offices, so just because a higher number is called, it does not mean that the person jumped in front of you.

Thank you for your patience and cooperation as we strive to serve you more efficiently, and thank you for attending Los Angeles Trade-Technical College.

STEPS TO SUCCESSFULLY ENROLL

Welcome to Los Angeles Trade-Technical College (LATTC). Listed below are the steps necessary to successfully enroll* for **New** students. JH refers to Juniper Hall, the Student Services Building.

- | | |
|-----------------------|---|
| Step 1 | <p>Apply
<i>Online at www.lattc.edu</i></p> |
| Step 2 | <p>Attend Orientation
<i>Sign Up: Information Center, JH, Lobby</i></p> |
| Step 3 & 4 | <p>Take the TABE & Get LATTC Student ID Card
<i>JH-303</i></p> |
| Step 5 | <p>Take the Placement Test
<i>JH-303</i></p> |
| Step 6 | <p>Meet with a Counselor
<i>JH-416</i></p> |
| Step 7 | <p>Register for Classes
<i>Online</i></p> |
| Step 8 | <p>Apply for Financial Aid (JH-314)
and Pay Fees (JH, Lobby)</p> |

* For more detailed information about each step, please see the reverse side!

REMEMBER: IT IS YOUR RESPONSIBILITY TO DROP A CLASS!

STEPS TO ENROLL

STEP 1: APPLY

Submit the college application online at www.lattc.edu, click "Apply Now" on the right.

- The application takes at least 3 business days from the time of submission to be processed.
- For more information regarding the exemption from payment of nonresident tuition for nonresident students who have attended a high school in California and received a high school diploma or its equivalent (Assembly Bill 540), see the Information Center or the Admissions Office in JH, Lobby.
- For K-12 students who are currently attending a middle school or high school, a Supplemental Application for Admissions of Students in Grades K-12 must be submitted together with the LATTC application. These forms must be approved by an Academic Administrator. For more information, please see the Bridges to Success Center in JH-316.

STEP 2: ORIENTATION

LATTC currently offers an in-person orientation. It is highly recommended that you attend. Please come to the Information Center for more information in JH- Lobby or call 213-763-5337.

Exemption Criteria: You may be exempt from participating in orientation if earned an AA/AS or higher degree and/or completed 30 units or more, from an accredited institution. Please bring a copy of transcript or diploma to JH, Lobby to satisfy this exemption.

STEP 3 & 4: TABE TEST & LATTC PHOTO ID CARD

The Test of Adult Basic Education (TABE) is a diagnostic test which provides a summary of your general Math, Language, and Reading skills.

Do your best! This is not a pass or fail test. By taking TABE before the placement test, you increase your chances of educational success and reduce your time of study at LATTC. For more details about the TABE, stop by the Assessment Center in JH-303 or call (213) 763-5339.

To receive your LATTC Photo ID, go to the Information Center in JH- Lobby. For ID Office hours, please call (213) 763-5339.

Documents you need to bring: your LATTC Fee (Registration) Receipt for the current semester and a valid photo ID.

STEP 5: PLACEMENT TEST

If you are registering for English, Math, or English as a Second Language (ESL) class during this semester you will need to take the Assessment Test which is offered in JH-303 on a walk-in, first come, first served basis. For testing hours call (213) 763-5339.

- You need to bring a valid picture ID (no exceptions) and student ID number from the college.
- Exemption Criteria: You may be exempt from taking the assessment test if you meet and bring proof of any of the following criteria:
 - a) Valid assessment test scores from LATTC or another college taken within the last 2 years.
 - b) Completion of English 64 or Developmental Communications 21 (or higher) and Math 101 (or higher) at LATTC with a grade of "C" or better.
 - c) Transcripts which show the completion of English and Math courses at another accredited college with a "C" or better.
 - d) AP English and Calculus Exam with Scores of 3 or higher taken within the last 2 years.
 - e) EAP scores that indicate college readiness for Math/English

STEP 6: MEET WITH A COUNSELOR

During the registration period, counselors will be available to assist students on a limited walk-in basis in JH-416. You may contact the Counseling Department at (213) 763-7354

Documents you need to bring: your assessment results if you are registering for an English, Math, or ESL class.

STEP 7: REGISTER FOR CLASSES

You may register for classes any time on or after your registration appointment date and time. You may register online through the Student Information System (SIS)**. For specific dates for each method of registering, please refer to the **Important Dates** page in the current schedule of classes.

STEP 8: FINANCIAL AID/PAYING FEES

YOU SHOULD APPLY FOR A FEE WAIVER AND FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA) AS SOON AS POSSIBLE! APPLY ONLINE AT WWW.FAFSA.GOV. LATTC'S SCHOOL CODE IS 001227. VISIT THE FINANCIAL AID OFFICE IN THE JH BUILDING (CHECK-IN AT WINDOW 10 ON THE FIRST FLOOR) OR CALL (213) 763-7082. Starting July 1, 2012 In order to qualify for financial aid you will need either a High School Diploma or GED, passed the CA Proficiency Examination or completed Home schooling.

You can pay required fees (classes, health fees, etc) and purchase your parking permit at the Business Office in JH- Lobby or online through the Student Information System (SIS)**.

****For instructions on how to use the Student Information System to REGISTER FOR CLASSES, VIEW HOLDS, VIEW FINANCIAL AID STATUS, etc. see Page 13.**

STEPS TO SUCCESSFULLY ENROLL

Welcome to Los Angeles Trade-Technical College (LATTC). Listed below are the steps necessary to successfully enroll* for **Returning** students. JH refers to Juniper Hall, the Student Services Building.

- Step 1**
Apply
Online at www.lattc.edu
- Step 2**
Take the Placement Test
JH-303
- Step 3**
Meet with a Counselor
JH-416
- Step 4**
Register for Classes
Online
- Step 5**
**Apply for Financial Aid (JH-214)
and Pay Fees (JH-Lobby)**
- Step 6**
Get LATTC Student ID Card
JH-Lobby

* For more detailed information about each step, please see the reverse side!

REMEMBER: IT IS YOUR RESPONSIBILITY TO DROP A CLASS!

STEPS TO ENROLL

STEP 1: APPLY

Submit the college application online at www.lattc.edu, click "Apply Now" on the right.

- The application takes at least 3 business days from the time of submission to be processed.
- For more information regarding the exemption from payment of nonresident tuition for nonresident students who have attended a high school in California and received a high school diploma or its equivalent (Assembly Bill 540), see the Information Center or the Admissions Office in JH-Lobby.
- For K-12 students who are currently attending a middle school or high school, a Supplemental Application for Admissions of Students in Grades K-12 must be submitted together with the LATTC application. These forms must be approved by an Academic Administrator. For more information, please see the Bridges to Success Center in JH-316.

STEP 2: PLACEMENT TEST

If you are registering for English, Math, or ESL class during this semester you will need to take the placement test which is offered in JH-303 on a walk-in, first come, first served basis. For testing hours call (213) 763-5337.

- You need to bring a valid picture ID (no exceptions) and student ID number from the college.
- Exemption Criteria: You may be exempt from taking the placement test if you meet and bring proof of any of the following criteria:
 - a) Valid placement scores from LATTC or another college taken within the last 2 years.
 - b) Completion of English 64 or Developmental Communications 21 (or higher) and Math 101 (or higher) at LATTC with a grade of "C" or better.
 - c) Transcripts which show the completion of English and Math courses at another accredited college with a "C" or better.
 - d) AP English and Calculus Exam with Scores of 3 or higher taken within the last 2 years.
 - e) EAP scores that indicate college readiness for Math/English.

NOTE: By taking the Test of Adult Basic Education (TABE) before the placement test, you increase your chances of educational success and reduce your time of study at LATTC. TABE is a diagnostic test which provides a summary of your general Math, Language, and Reading skills. TABE is not a pass or fail test. For more details about the TABE, stop by the Assessment Center in JH-303 or call (213) 763-5339.

STEP 3: MEET WITH A COUNSELOR

During the registration period, counselors will be available to assist students on a limited walk-in basis in JH-416. You may contact the Counseling Department at (213) 763-7354.

Documents you need to bring: your assessment results if you are registering for an English, Math, or ESL class.

STEP 4: REGISTER FOR CLASSES

You may register for classes any time on or after your registration appointment date and time. You may register online through the Student Information System (SIS)**. For specific dates for each method of registering, please refer to the **Important Dates** page in the current schedule of classes.

STEP 5: FINANCIAL AID/PAYING FEES

YOU SHOULD APPLY FOR A FEE WAIVER AND FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA) AS SOON AS POSSIBLE! APPLY ONLINE AT WWW.FAFSA.GOV. LATTC'S SCHOOL CODE IS 001227. VISIT THE FINANCIAL AID OFFICE IN THE JH BUILDING (CHECK-IN AT WINDOW 10 ON THE FIRST FLOOR) OR CALL (213) 763-7082. In order to qualify for financial aid you will need either a High School Diploma or GED, CA Proficiency Examination or Home schooling. You can pay required fees (classes, health fees, etc) and purchase your parking permit at the Business Office in JH-Lobby or online through the Student Information System (SIS)**.

STEP 6: LATTC PHOTO IDENTIFICATION CARD

To receive your LATTC Photo ID, please go to the Information Center in JH-Lobby. For more information or for ID office hours, please call (213) 763-5339.

Documents you need to bring: your LATTC Fee (Registration) Receipt for the current semester and a valid photo ID.

****For instructions on how to use the Student Information System to REGISTER FOR CLASSES, VIEW HOLDS, DROP CLASSES, VIEW GRADES, etc see Page 13.**



How to View Registration Appointment, Register/Drop Classes, View Holds, View Schedule, Pay Fees, etc.

1. Go to "www.lattc.edu"
2. Click, "Register Now", located at the top right
 - a. Enter the following: Your SID (881234567) or SSN (123456789) & PIN (MMDD). Your PIN is your birth month and date (for example, if you were born January 7th, your pin is 0107)
 - b. Click, "Submit"
3. Select an option on the right to register/drop classes, view your registration date, view grades, pay fees, etc.

FREQUENTLY USED OPTIONS

- **View Holds:** To view holds (such as unpaid fees) on your records. In order to register for classes or to receive transcripts, you must first clear all holds.
- **View Reg Appt.:** To view your Registration Appointment date and time. You must have an appointment date to add classes. You can only register for classes anytime on or after your registration appointment date and time. If you do not have a registration date, contact Admissions and Records at (213) 763-5300 or JH- Building, 1st Floor.
- **View Placement:** To view your Mathematics, English, or English as a Second Language (ESL) assessment test results.
- **Registration:** To register for or drop classes. You will need the four digit section number for each class. In this example, "1600" is the section number. You may only add or drop one class at a time. Click "Registration" each time you wish to add or drop a class. Section numbers are located in the current class schedule.

Example:

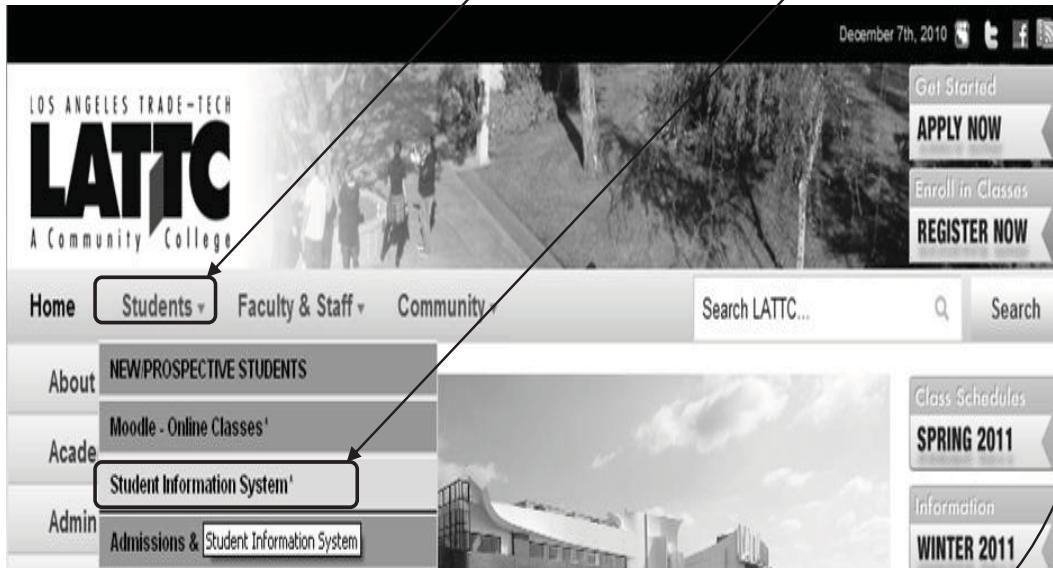
1600 lec 07:00am-08:25am MW STAFF

- **View Subject:** To view available open class sections (example: to view all open Math 125 classes).
 - **View Schedule:** To view your class schedule for any semester/term.
 - **Financial Aid:** To view your financial aid award.
 - **View and Pay Fees:** To view and pay fees owed. Please remember that health fees are mandatory and are not covered by the fee waiver.
 - **View Grades:** To view grades for any semester/term.
 - **Transcripts (Unofficial):** View and print a copy of your unofficial transcripts. Official transcripts must be requested through Admissions and Records, JH-1st Floor.
 - **Personal Info:** To view your personal information. To make corrections, visit Admissions & Records in JH- 1st Floor.
4. Please remember to LOG OUT (click "Sign Out") after you are finished.

Registration Appointment and "Hold" Checked

Step 1: How to find registration appointment

Students can find their registration appointment date by (1) logging on our college website (lattc.edu), (2) go to the navigation menu and place the cursor on **Students**, (3) click on **Student Information System** on the drop down menu, (4) log in by entering their Social Security # or Student ID # and enter the 4 digit PIN (which is the month and day of their birthday), and (5) click on **View Reg Appointment** to get their date of registration.



Step 2: Check if any HOLDS exist prior to enrolling for classes

Main Menu LACCD

Do we have your current email address? [Click Here to Edit](#)

Email Address NA

Register at More Than One College

[Step 1: Search For Classes At Other Colleges](#)
[Step 2: Enroll At Other Colleges](#)
[Step 3: Pay Fees By Credit Card](#)

Enrollment Fees

Effective for the Fall 2009 semester, the enrollment fee is increased from \$20.00 per unit to \$26.00 per unit. If you have already registered for the Fall semester, you will now owe an additional \$6.00 per unit. For updated information on the enrollment fees you currently owe, click on "View & Pay Fees". If you have not registered yet, the \$26.00 per unit enrollment fee will be assessed when you do register. Until all fees are paid, students cannot register for future semester, receive grade notification or transcripts.

Transcripts & Enrollment Verifications

Transcripts and enrollment verifications can now be ordered online for

- LA Harbor students

View Reg Appt
 Voter Info
 View Placement
 Registration
 View Schedule
 View Grades
 Change Pin
 View & Pay Fees
 Personal Info
 Transcript
 View Holds
 Financial Aid
 W9 Tax Form
 View Subject
 Main Menu
 Sign Off

Too many times students attempt to register online or in-person and cannot enroll in classes because of existing **HOLDS** (e.g. Enrollment fee holds, health fee holds). Any HOLD will prevent a student from enrolling in classes. Therefore, to ensure that students can enroll for classes without any problems, they need to check if any HOLDS exist.

To determine if student has a HOLD on his/her records, they must do the following: (1) logging on our college website (lattc.edu), (2) go to the navigation menu and place the cursor on **Students**, (3) click on **Student Information System** on the drop down menu, (4) log in by entering their Social Security # or Student ID # and enter the 4 digit PIN (which is the month and day of their birthday), and (5) click on **View HOLDS**. If a **HOLD(S)** exist(s), student **must** have the hold removed prior to enrolling in classes.

REGISTRATION

FOR ALL STUDENTS THROUGH THE INTERNET

How to apply to LATTC on-line:

New & Returning Students:

Step 1: Fill out the Application:

- Go to www.laccd.edu
- Click on Admissions & Registration
- Click on Apply for Admission

Step 2: After submitting your application, you will receive an email response within 48 hours. You may then receive your appointment registration.

Continuing Students:

- Go to www.laccd.edu
- Click on Student Information System

Assistance for the hearing impaired

If you are Hearing Impaired and need an interpreter or other related services, please contact the Disabled Student Programs and Services at (213) 763-3773.

The screenshot displays the LATTC website interface. At the top left is the LATTC logo with the text 'LOS ANGELES TRADE-TECH A Community College'. Below the logo is a navigation menu with links for Home, Students, Faculty & Staff, and Community. A search bar is located to the right of the menu. The main content area features a large banner for the 'LATTC 2010-11 Catalog Now Available' with a 'Finding Classes' button. To the right of the banner is a 'MAIN BUTTONS' section with 'APPLY NOW' and 'REGISTER NOW' buttons. Below the banner is a 'Recent News Stories' section with a link to 'LATTC 2010-11 Catalog Now Available'. At the bottom right is a 'STUDENT QUICK LINKS' section with links for Class Schedules & Catalog, Admissions & Records, Financial Aid, and Library. A vertical sidebar on the right contains various utility links such as 'P2P File Sharing', 'Important Update', 'Class Schedules FALL 10', 'Course Offerings', 'College Catalog', 'Class Finder', 'Search Classes', 'Distance Education', and 'Online Classes'.

Your Appointment to Register Can be Used for ANY College in the LACCD!

With your appointment to register, you can use the college's web-based registration system to register for classes at any of the colleges in the Los Angeles Community College District (LACCD) - East L.A. College, L.A. City College, L.A. Harbor College, L.A. Mission College, Pierce College, L.A. Trade Technical College, L.A. Southwest College, L.A. Valley College, and West Los Angeles College. You can register for Instruction Television (ITV) classes as well. You do not need to apply separately in order to register at these colleges.

12,000 Classes to Choose From!

The opportunity to enroll at multiple colleges gives you access to over 12,000 classes throughout the nine colleges in the Los Angeles Community College District.

Search for Classes on the Web!

Using the college's web registration system, you can search for available classes at any college in the Los Angeles Community College District. You can even search for a particular course by time and days of the week!

WITHDRAWING FROM A CLASS IS A SERIOUS DECISION

New statewide regulations are now in effect that change the way students should think about enrolling in, and then withdrawing from, classes.

Community colleges get most of their money from the state based on enrollment. Your fees cover only a fraction of the cost. Each class you enroll in results in compensation to the college from the state, and that is how the college stays open.

In the past a student could withdraw from the same course up to 4 times, and in addition repeat the course up to two times to try to improve a grade of D or F. In other words, you could get a "W" in the same course 4 times and complete the course up to three times until attaining a grade of "C" or better.

AS OF JULY 1ST, 2012, A WITHDRAWAL "W" COUNTS AS AN ATTEMPT AND YOU ONLY GET THREE ATTEMPTS AT ANY ONE COURSE.

AFTER THAT, THE STATE WON'T PAY THE COLLEGE FOR YOU TO TAKE THE COURSE AGAIN.

What this means for LATTC students

- Students who drop or are excluded after the last day to drop without a grade of "W" will have a "W" appear on their transcript. The "W" will count as an attempt for that course.
- A course on a student's transcript which currently shows a recorded "W" counts as an attempt for that course.
- Students will not be allowed to register for any course within the LACCD if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
- Add permits for a course within the LACCD will not be processed if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
- For courses specifically designated as "repeatable," students may repeat up to three times. (See Title 5 California Code of Regulations sections 55040, 55041, 58161).
- You may petition through Admissions and Records for one more try citing "extenuating circumstances;" however, for the most part the only extenuating circumstances that are allowed are military deployment or natural disaster.
- If your registration is blocked because of this rule; getting an add permit will not help.

WHAT YOU SHOULD DO

- *If you must drop a course, drop before the specified deadline for dropping classes without a grade of "W".*
- *Be sure you're academically ready for classes you enroll in.*
- *See a counselor to help you make good decisions about your educational plan.*

FEES AT A GLANCE

<p>Enrollment Fee \$46* per unit for California residents, with no maximum.</p> <p>* Subject to change by the California Legislature.</p>	<p>The State Education Code requires Community Colleges to charge enrollment fees of each student enrolling in college. The fee prescribed by these sections shall be forty-six dollars (\$46*) per unit per semester with no maximum per semester. Non-resident students paying non-resident fees are required to pay the forty-six dollars (\$46*) per unit enrollment fee. Fees must be paid at the time of registration or risk being excluded from class. Enrollment fee waivers are available to qualifying students. Contact the Financial Aid Office in Student Services Building, JH-214 or call (213) 763 - 7082 for information about fee waivers prior to payment. Make fee payments in the Business Office, JH-115 or on the web after registering.</p>													
<p>Health Services Fee * \$11 per semester Spring & Fall * \$8 per semester Summer & Winter Intersession</p> <p>* Subject to change by the LACCD Board of Trustees.</p>	<p>The Board of Trustees has required that each college collect a mandatory eight/eleven-dollar (\$8/\$11) health services fee. This fee must be paid at the time of registration. The Los Angeles Community College District Policy exempts the following students from paying the student health fee: (a) students who depend exclusively on prayer for healing in accordance with the teaching of a bona fide religious sect, (b) students who are attending classes under an approved apprenticeship training program, (c) non-credit education students, (d) students enrolled in District colleges exclusively at sites where student health services are not provided, (e) students who are enrolled District colleges exclusively through Instructional Television or distance education classes, (f) student who are enrolled in District colleges exclusively through contract education. Students exempted under the provisions of (b), and (c) above are eligible to receive the services of the college health program; all other exempted students are not eligible to receive the services.</p> <p>Students who are exempted may obtain a Health Services Exemption Form from the Admission Office (JH-106). Completed forms must be returned to the Admissions Office for approval.</p>													
<p>Non-Resident Tuition Fee Out-of-state students: \$190 per unit plus enrollment fee of *\$46 per unit</p> <p>Foreign students: \$190 per unit plus a \$22 Capital Outlay Fee per unit and enrollment fee of *\$46 per unit</p> <p>(SEVIS) Foreign Student Processing Fee Per semester: \$25 Non-refundable</p>	<p>The 2012-2013 tuition for non-resident students is \$190 per unit plus the \$46* per unit enrollment fee. Fees must be paid at the time of registration or risk being excluded from class.</p> <p>The 2012-2013 tuition for foreign students is \$190 per unit plus the \$46* per unit enrollment fee and the Board of Trustees adopted \$22 per unit fee pursuant to Education Code Section 76140. These fees are subject to change each academic year. Foreign students must pay a non-refundable \$35 application fee.</p> <p>Effective Fall Semester, 2003, the Board established a twenty-five dollar (\$25.00) per semester processing fee for students classified as nonresidents who are both citizens and residents of a foreign country.</p> <p>Board Rule 8100.15 - Nonresident Tuition Fee Exemption on the Basis of Demonstrated Financial Need. Students who are citizens and residence of a foreign country, or who are legally precluded from establishing residency in California, shall be entitled to exemption from nonresident fees on the basis of individual financial need in accordance with regulations adopted by the Chancellor. Such individual exemptions shall not be granted in excess of ten percent (10%) of the District's students who are both citizens and residents of a foreign country in the applicable term.</p>													
<p>Resident and Non-Resident Tuition Refund Schedule</p>	<table border="1"> <thead> <tr> <th>Class Type</th> <th>Date of Drop Time Stamped</th> <th>Refund</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Regular Length (Fall & Spring)</td> <td>Through second week of instruction</td> <td>Full Refund</td> </tr> <tr> <td>After second week of instruction</td> <td>No Refund</td> </tr> <tr> <td rowspan="2">Short Term, Summer, Winter Intersession (Less than regular length)</td> <td>Through 10% of class length</td> <td>Full Refund</td> </tr> <tr> <td>After 10% of class length</td> <td>No Refund</td> </tr> </tbody> </table>	Class Type	Date of Drop Time Stamped	Refund	Regular Length (Fall & Spring)	Through second week of instruction	Full Refund	After second week of instruction	No Refund	Short Term, Summer, Winter Intersession (Less than regular length)	Through 10% of class length	Full Refund	After 10% of class length	No Refund
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Short Term, Summer, Winter Intersession (Less than regular length)	Through 10% of class length	Full Refund												
	After 10% of class length	No Refund												
<p>Auditing \$15 per unit Non-refundable unless the class is cancelled</p>	<p>STUDENTS MAY BE PERMITTED TO AUDIT A CLASS UNDER THE FOLLOWING CONDITIONS:</p> <ol style="list-style-type: none"> 1. Complete an application and be authorized to register in the college 2. Obtain permission of the instructor of the class at the beginning of the semester 3. No student auditing a course shall be permitted to change his or her enrollment in that course to receive credit for the course 4. Students enrolled in classes to receive credit for ten or more semester UNITS shall not be charged a fee to audit three or fewer semester UNITS unless they drop below 10 UNITS during the semester. Audit fees are non-refundable. 5. Priority in class enrollment shall be given to students desiring to take the course for credit 													
<p>Parking Permits Fall & Spring Semesters: \$27 Preferred; \$20 General</p> <p>Summer & Winter: \$10 General</p>	<p>A limited number of parking permits are available for purchase at the Business Office or on the Web after registering (decals will be mailed and it is your responsibility to have your current address on file in the Admissions Office). Parking is restricted to vehicles displaying a valid permit in appropriately designated spaces. Vehicles parking on college property without a valid student permit or in restricted spaces will be subject to citation. There is no replacement for lost or stolen permits.</p> <p>Preferred Student Parking (\$27.00 and includes \$7.00 ASO fee) is in the Olive Street Parking Facility, F-Building Roof Lot. General Student Parking (\$20.00) is in the 18th Street & Grand Avenue Lot and at Glory Church located at Washington Boulevard & Grand Avenue Summer & Winter Sessions (\$10.00) for General Student Parking and is accepted in ALL student parking lots.</p>													
<p>ASO Fee \$7 per semester</p>	<p>The \$7 ASO membership fee is automatically charged, UNLESS the student declines. This is NOT a mandatory fee. ASO fees do not apply for Summer sessions and Winter Intersession.</p>													
<p>Student Representation Fee \$1 per semester - Non-refundable</p>	<p>The student representation fee is a mandatory fee to provide support for student representatives who state their view points before various governmental offices and agencies. Students may for religious, political, financial or other reasons, refuse to pay the fee in writing on a form provided for this purpose.</p>													
<p>Public Transportation Purchases</p>	<p>Students can purchase monthly bus passes from the college if they complete a Metro Student Application three (3) weeks prior to the first monthly pass purchased.</p>													

FEES AT A GLANCE

CONTINUED

Enrollment Fee Assistance

For immediate enrollment fee assistance, students who are unable to pay the enrollment fee should complete the Board of Governors' Enrollment Fee Waiver application and submit it to the college Financial Aid Office for processing prior to payment of their enrollment fees. Students who complete a Free Application for Federal Student Aid (FAFSA) will be given an automatic fee waiver based upon the information reported on the application. There is no need to complete a paper application if you have received notification of an automatic fee waiver for the 2012-2013 school year. Go directly to the Business Office, Cashier Window, JH-109, to pick-up your registration receipt. Students who had a fee waiver last year must submit a new application for the new year, which includes Summer 2012, Fall 2012, Winter-Intersession 2013, and Spring 2013. Applications are available in the class schedule, the Information Center, and the Financial Aid Office. There are three ways to qualify:

Method A (BOG A) – For families or students who receive TANF/CALWORKS, General Relief (GR), Supplemental Security Income (SSI/SSP).

Method B (BOG B) – For families or students whose family income and size fall with the following limits:

Board of Governors Fee Waiver Program (BOGFW - B) 2012 - 2013 Income Standards

Family Size	2011 Income	Family Size	2011 Income
1.....	\$16,335	5.....	\$39,255
2.....	\$22,065	6.....	\$44,985
3.....	\$27,795	7.....	\$50,715
4.....	\$33,525	8.....	\$56,445
		Each Additional Family Member	\$5,730

Special Classification Enrollment Fee Waivers:

You also be eligible for a BOG if

- you are a dependent of a deceased or disabled veteran of the U.S. Military
- you are a recipient of a Congressional Medal of Honor or a child of a recipient
- you are a dependent of a victim of the September 11, 2001 terrorist attack
- you are a dependent of a deceased law enforcement/fire suppression person killed in the line of duty.

Proof of these benefits is required.

Method C (BOG C) – Students who do not meet the above criteria, but have financial need as established by the College Financial Aid Office, may also be eligible for an Enrollment Fee Waiver. To qualify, students must complete a 2012-2013 Free Application for Federal Student Aid (FAFSA) and provide proof of prior year income. Processing of this type of fee waiver takes approximately ten working days.

Fee Exemption: Attention Board of Governors Fee Waiver Students

Beginning fall 2006, all students will be charged the health fee (\$11 for fall and spring and \$8 for summer and winter). This fee will no longer be waived for students who are eligible for a fee waiver. Please feel free to contact the Financial Aid Office on extension 7082 if you have any questions. There are no fee waivers for audited classes. Other financial aid may be available to students who meet the qualification requirements. Students with questions concerning financial aid eligibility should contact the College Financial Aid Office, Student Services Building JH-214.

Refund Policy

All refunds must be requested in the Business Office (JH-109).

- Full semester (Fall & Spring) refunds are issued for classes dropped through the end of the second week of instruction. Thereafter, no refund is authorized, except when college action to cancel or reschedule a class necessitates the drop.
- For all short term, Summer session, and Winter Intersession classes, a refund is issued for classes that are dropped prior to a period of time equal to 10% of the total class time, must usually be dropped during the first week of class. Thereafter, no refund is authorized, except when college action to cancel or reschedule a class necessitates the drop.
- If college expenses have been paid by federal financial aid funds, any refund due will revert to the financial aid program rather than to the student.
- The date used for refund purposes is the date on which the drop is processed, regardless of when separation may have occurred.
- All non-resident refunds will be made by credit card or check.
- All students please check for refund disclaimer in section on course repetition.

Campus Refund Procedure

1. Student must drop class by refund deadline.
2. In order to receive a refund, the student must request the refund in the Business Office (JH-109).
3. After the second week of classes, students must request refund by calling 213.763.7225 or by mail.
4. The campus Business Office will make no refund disbursements during the first 2 weeks of the semester.
5. Students who have paid their fees by check shall get their refunds pending verification that their checks have cleared the bank.
6. Cash refund limit is \$100.00

Instructional Materials

Students may be required to pay for or provide instructional and other materials required for a credit or noncredit course. Such materials shall be of continuing value to a student outside of the classroom setting and shall not be solely or exclusively available from the District. If class material are provided, the student may be assessed those costs for materials. Payment and verification of material fees is to be completed at the college Bookstore or Business Office, JH-109.

Returned Check Fee

A \$10 fee is charged for any check returned by the bank unpaid. A hold is placed on the student's record until the financial obligation is settled.

TAKING THE ASSESSMENT TEST

In order to help students get the most out of their higher education, the college provides tests that assess a student's general educational background and skills in: Math, English, and English as a Second Language (ESL). The Matriculation Department is concerned that you successfully complete your course work at LATTC by selecting courses that will meet your educational goals. These tests help students select courses that are realistic and compatible with their level of academic preparation and experience.

LATTC offers computerized assessment testing. The student will receive a copy of their assessment results. You may take your assessment test results to the counselors who will make appropriate course recommendations.

Assessment Center

Phone: (213) 763-5339

Location: Building JH-303

Office Hours:

Monday, Tuesday, Thursday: 8:00 a.m. to 4:00 p.m.

Wednesday: 8:00 a.m. to 7:00 p.m.

Friday: By appointment

Please REMEMBER that during testing:

- No food or drinks
- No children
- No calculators
- Cell phones and pagers MUST be turned OFF
- All electronics devices need to be turned off.

Frequently Asked Questions:

When can I take the test?

The test is available in JH-303. A current application must be on file with Admissions & Records. Please bring your LATTC/LACCD Student I.D. number.

Do I need to study for this test?

It is **Highly recommended that you study for the test**. This is not a pass or fail test. However, it is important for a student to take the test to the best of their ability. This test affects the number of Math and English courses a student must complete in order to meet graduation/transfer requirements. If the student disagrees with scores, they have the right to challenge their test scores.

What do I need to bring with me?

Students need to bring a valid photo ID in order to take the test. There are NO EXCEPTIONS to this policy! The ID must be original, No photocopies. Examples of ID include a California Driver's License, California ID, a pass-port, high school picture ID, etc.

How long does the test take?

The test is self-paced. Most students finish in about 2 hours. Please arrive at least two (2) hours before closing time.

How long are the test scores valid?

Test scores are valid for 2 years. Retesting for General Placement of English/Math/ESL is only every two years. You may challenge your placement results.

What does it take to be exempt from taking the assessment test?

The student must meet one of the following criteria:

- Valid assessment scores from LATTC or another college taken within the last 2 years. Valid test scores print-out required.
- Completion of English or Math courses at any accredited college with a grade of "C" or better (transcripts required).
- AP English or Calculus Exam Scores of 3 or higher taken within the last 2 years. Valid test scores print-out required.
- EAP test scores that indicate college readiness for Math/English.

Transcript, test scores, or a college diploma MUST be provided as proof for assessment test exemption to the Assessment Center.

The Assessment Center offers "Tests of Adult Basic Education" (TABE) a diagnostic test. This test will measure the student's grade level in Language, Math, and Reading. This is not a pass/fail test. This is a timed test. Test is available through department referral. Please see the Assessment Center for further information.

SUPPORT SERVICES - OPERATION HOURS

*Hours/Locations subject to change. Please call department to verify at (213) 763-XXXX (refer to Extension listing)

Note: Refer to campus map on page 107 of this schedule for building abbreviation and location.

<u>Department</u>	<u>Location</u>	<u>Hours</u>	<u>Extension</u>
Admissions and Records	Student Services Building, JH-1st Floor	Mon.-Thurs: 8:00am-7:00pm Fri: 8:00am-3:00pm	5300
Assessment Center	3rd Floor, JH-303	Mon, Tues, Thurs: 8:00am-4:00pm Wed: 8:00am-7:00pm Fri: By appointment	5339
Associated Student Organization (ASO)	RH-105	Mon.- Thurs: 8:00am-8:00pm Fri: 8:00am-4:00pm	7200
Bookstore	CH-102	Mon-Thurs: 7:15am-6:15pm Fri: 7:15am-3:00pm	7210
Bridges to Success Center	3rd Floor, JH-316	Mon.-Thurs: 7:00am-7:00pm Fri: 7:00am-1:00pm	5560
Business Office	Student Services Building, JH-1st Floor	Mon.-Thurs: 8:00am-7:00pm Fri: 8:00am-3:00pm	7225
Career Center	RH-107A	Mon, Tues, Thurs.: 9:00am-5:30pm Wed: 9:00am-4:30pm Fri: 9:00am-1:00pm	7104
Child Development Center	Corner of 21st and Olive Street	Mon- Fri: 6:30am-4:00pm (16 months-5 yrs)	3690
Cooperative Agencies Resources for Education (CARE)	2nd Floor, JH-205	Mon, Tues, Thurs: 8:30am-7:00pm Wed, Fri: 8:30am-4:00pm	7097
Cafeteria	SA-Building, 1st Floor	Mon.-Thurs. Breakfast: 7:30am-10:00am Lunch/Dinner: 11:00am-5:00pm	7331
Counseling Services	4th Floor, JH-416	Mon.-Thurs: 8:00am-7:00pm Fri: 8:00am-3:00pm	7354
Disabled Student Program & Services	EL-110	Mon-Thurs: 8:30am-4:00pm	3773
Extended Opportunity Program and Services	2nd Floor, JH-205	Mon, Tues, Thurs: 8:30am-7:00pm Wed, Fri: 8:30am-4:00pm	7097/7117
Financial Aid Services	Student Services Building, JH-2nd Floor	Mon.-Thurs.: 8:00am-2:00pm & 4:30pm-7:00pm (limited services on Fridays)	7082
Financial Aid Lab Station #10	3rd Floor, JH-314 JH-1st Floor Lobby	Mon.-Thurs.: 8:00am-7:00pm Fri: 8:00am-3:00pm	7082
GAIN/CalWORKs	4th Floor, JH-403	Mon.&Thurs: 8:00am-7:00pm Tues.& Wed: 8:00am - 4:00pm Fri: 8:00am-2:00pm	7109
Information Center	Student Services Building, JH-1st Floor	Mon-Thurs: 8:00am-7:00pm Fri: 8:00am-3:00pm	5337
International Students	4th Floor, JH-415	Mon-Thurs: 9:00am-6:00pm Fri: 9:00a.m.-1:00pm	5345

SUPPORT SERVICES - OPERATION HOURS

(CONTINUE)

<u>Department</u>	<u>Location</u>	<u>Hours</u>	<u>Extension</u>
Learning Skills Center	RH-106	Mon.-Thurs: 8:00am-8:00pm Fri: 8:00am-2:00pm	3738
Library	MA- Library North & South (green & white bungalows)	Mon-Thurs: 9:00am-6:00pm Fri: 8:00am-1:00pm	3950/3958
Matriculation	3rd Floor, JH-303	Mon, Tues,Thurs: 8:00am-4:00pm Wed: 8:00am-7:00pm Fri: By appointment	5348
Open Computer Lab	RH-109	Mon-Thurs: 8:00am-8:00pm Fri: 8:00am-3:00pm	7208
Puente Program	4th Floor, JH-413	Mon, Wed, Thurs: 8:00am-4:30pm Tues: 8:00am-5:00pm	3771
Reading Center/ESL Center	RH-107	Mon-Thurs: 8:00am-6:00pm	3753
Student Employment Center	RH-107A	Mon-Thurs: 8:00am-1:00pm, & 3:00pm-6:00pm Fri: 8:00am-1:00pm	7124
Student Health Center	EL-102	Mon, Wed: 8:00am-6:00pm Tues, Thurs: 8:00am-4:00pm Fri: 8:00am-12:00pm	3764
Student ID Card	3rd Floor, JH-303	Mon, Tues,Thurs: 8:00am-4:00pm Wed: 8:00am-7:00pm Fri: By appointment	5339
Tutoring Center	RH-106	Mon. -Thurs.: 8:00am-6:00pm Friday: 8:00am-2:00pm	3754
University Transfer Center	2nd Floor, JH-203	Mon: 9:00am-6:00pm Tues, Wed: 8:30am-3:30pm Thurs: 8:30am-4:00pm Fri: 9:00am-1:00pm	7154
Veterans Services	RH-100A	Mon-Thurs: 8:30am-4:00pm Fri: 8:30am-3:00pm	5571/5305
Writing Center	RH-100	Mon.-Thurs.: 8:00am-6:00pm	3797

PREREQUISITES, CO-REQUISITES & ADVISORIES: YOUR PATH TO ACADEMIC SUCCESS!

Prerequisites, Co-requisites and Advisories

What Do They All Mean?

Prerequisite is a condition that a student has to meet prior to enrolling in the class. Completion of the prerequisite demonstrates that you are ready and able to succeed in the course you want to take. A prerequisite is usually either another course, or a specific test score on a standardized test.

Co-requisite is a course that must be taken at the same time as the course you want to take.

Advisory or recommended preparation means that you are advised, but not required, to have taken the course(s) or met the test scores before enrolling in the class.

PLEASE CHECK YOUR CLASSES CAREFULLY:

Prerequisites are enforced!

Want to take a course with a pre-requisite? You can satisfy a prerequisite several ways:

1. Take the prerequisite course at Trade-Tech or another college in the District and achieve a grade of "C" or better, so that it shows on your official transcript;
2. Provide proof that you've successfully completed the requirement(s) at another college. You can bring transcripts or assessment scores from another school to the Matriculation Department and they will be reviewed. If your course is approved, you'll be given a clearance to register.
3. Take a test – known as a challenge exam – to show that you have the knowledge and skills necessary to successfully prepare you for the course you want to take;
4. If the course you want to take has an assessment test score as a prerequisite, you'll need to visit the Assessment Center and complete the required test. Your score will then be given to you, and the prerequisite(s) will be cleared once you receive a copy of your placement score(s).

If you have any questions or need more information, please contact the Matriculation Department at (213) 763-5339 or visit us in JH-303.

Challenging a Pre- or Co-requisite

If you want to challenge a prerequisite or co-requisite, i.e., you have not met the necessary prerequisite conditions but believe you should be allowed into the class anyway, you can challenge it if:

1. The prerequisite has not been made reasonably available;
2. The prerequisite is not valid because it is not necessary for success in the course you want to take;
3. The prerequisite is discriminatory or applied in a discriminatory manner;
4. You believe you have the knowledge or ability to succeed in the class without the prerequisite.

If you believe any of the above is true, you have the right to challenge the prerequisite or co-requisite. To obtain a Challenge Form, please visit the Matriculation Department or the Assessment Center and follow their directions.

WEB ENROLLMENT

For students who do not have computer access at home, the campus computer labs are available for online registration. You can also ask for direct assistance in the Admissions Office in JH-Lobby.

Welcome to Los Angeles Trade Tech's Web Enrollment Program.

Continuing students will receive notifications with personal appointment date and time of web registration for Spring 2013. This is a priority date based on the number of UNITS you have completed at Los Angeles Trade-Technical College. Visit our website for your appointment.

Residence Requirements

California Residence Requirement for Tuition Purposes

A student shall be classified as California Residents for enrollment fee purposes if he/she qualifies for option #1 or option #2:

Option #1: He/She is a U.S. Citizen and has been a legal resident of the state of California for one year and one day prior to the beginning of the semester.

Option #2: He/she is not a U.S. Citizen, but has taken the first step toward acquiring an immigration status that would allow him/her to permanently reside in the U.S. at least one year and one day prior to the beginning of the semester.

—AND—

He/she has been a legal resident of the state of California for one year and one day prior to the beginning of the semester. The information given by each student is subject to certification.

District Residence Requirement

At the time of application each student is required to file a Statement of Residence to ascertain the college district jurisdiction in order to comply with requirements of the law. The information given by each student is subject to certification, and any falsification can result in immediate cancellation of registration and exclusion from the College.

Residence More than 60 Miles From Nearest College

Full time students under 21 years of age and honorably discharged veterans under 25 years of age who live 60 miles from the nearest college are eligible for a maintenance allowance. See Registrar for additional information.

IMPORTANT INFORMATION: Effective January 2002, all students regardless of their immigration status, who meet all the requirements set under the new law AB 540, can be exempted from Non-Resident Tuition. Please see Admissions & Records Office, JH-Lobby, for details..

ENROLLMENT INFORMATION

ADDING CLASSES

Only students who have been admitted to the College and are in approved active status may add open classes. Any applicable fees for increased UNITS will apply.

Adding Classes Prior to the Start of the Semester - enrolled students may add a class prior to the first day of the semester/session by completing an Add/Drop Permit during the in-person registration process, or by using the web enrollment system at www.lattc.edu.

During Late Add Period – students can add an open class (or classes) by presenting a signed Add Permit to the Admissions and Records office. The Add Card must be signed by the instructor of record or their designee and returned to Admissions and Records the same day it was issued. A signed copy must be presented to the instructor at the next class meeting.

After Late Add Period – there is no petition process for late adds after the deadline, however, students may add any open entry/open exit class without an Add/Drop Permit.

AUDITING CLASSES

Classes may be audited on a space available basis. There is a \$15 per unit non-refundable fee to audit a class; for more information, please see the "Fees at a Glance" section of this schedule.

CONCURRENT ENROLLMENT/CLASS CONFLICT

Students are not allowed to enroll in multiple sections of the same course during a single semester. Concurrent enrollment in cross-referenced courses is not permitted, nor is enrollment in classes scheduled or conducted during overlapping times. Students violating this regulation will be excluded from both classes and be denied course credit. They will also be subject to disciplinary action. Please see Standards of Student Conduct in the current catalog for more information.

CANCELLED CLASSES

Due to low enrollment, some classes listed in this schedule may be cancelled. If a class has been cancelled, you are eligible for a refund of any fees you have paid toward that course.

COURSE AND ACTIVITY REPETITION FOR ADDITIONAL CREDIT

Certain courses may be repeated for additional credit. These courses, marked "RPT" in the class section of the college catalog, allow the student an expanded educational experience each time the student enrolls in the course. Enrollment in these courses is limited in any activity to a maximum of three repeats for a total of four (4) enrollments, regardless of the repeatability of individual courses. The activity limitation also applies to courses which are not repeatable in themselves but for which similar activities exist. For example, there are several similar course titles in Art, Music, Theater, and Physical Education which are considered to be the same activity. A student may enroll four times in courses which are considered to be the same activity. Any combination may be used as long as 4 enrollments in one activity is not exceeded. Please consult the current catalog for more information.

COURSE REPETITION TO IMPROVE SUBSTANDARD GRADES

Students may petition to repeat courses in which substandard grades (less than "C," 2.0) were awarded. See Catalog for details on Course Repetitions.

COURSE REPETITION UNDER SPECIAL CIRCUMSTANCES

Repetition of courses for which substandard work has not been recorded shall be permitted only upon advance petition of the student and with written permission of the College president or their designee. Please consult the current catalog for further information.

DROPPING/WITHDRAWING FROM CLASSES

Please see the inside front cover for dates to drop or withdraw from classes.

Please note: It is the student's responsibility to drop a class they are not attending. If the class is not dropped, the student may receive an "F" in the class.

NOTICE: If you are receiving Financial Aid, you may have to repay federal funds for classes you have dropped or withdrawn from. Be sure to check with the Financial Aid Office before you stop attending classes!

INTERNATIONAL STUDENT ADMISSION

Los Angeles Trade-Technical College (LATTC) welcomes applications from international students. We also accept transfer applications for F-1 Visa students currently studying in the U.S. as well as Change of Status applications for visitors who currently have other visas. Applications may be obtained by contacting the office or on-line. The International Students Center is located in the Student Services Building, JH-415.

Application Deadlines:

- Fall Semester: July 1
- Spring Semester: December 1

NOTE: F-1 students transferring from schools within the United States (US) have a more flexible deadline; please call the International Student office for more information.

The applicant must provide:

1. The supplemental International Students Application
2. Two recent passport sized photographs of applicant
3. Copy of valid passport identification page
4. Official TOEFL scores sent directly from Educational Testing Services – this may be waived if you are from a country that uses English as its primary language of instruction or if you are transferring from a school within the United States. We also accept the International English Language Test Skills (IELTS) report and the Step Eiken in lieu of the TOEFL. Please contact us for all test cut scores.
5. Official transcripts and/or diplomas from secondary school and colleges attended – student must be a high school/secondary school graduate. If these documents are not in English, an official translation must also be submitted.
6. LATTC Affidavit of Support including an official bank statement or letter with a minimum of \$18,500 USD in available funds dated within the last 6 months
7. Non-refundable \$35 application fee – check, cash, or money order
8. Transfer students must also submit the following documents: the LATTC Transfer Approval Form, a copy of your current I-20, a copy of your visa, and a copy of the front and back of your I-94.

Please allow 2 – 4 days for application processing time once ALL documents are received by the college. Eligible students will be issued an I-20A form by LATTC. This document can be used by the student to obtain an F-1 Visa from a US Embassy in his/her home country. Students who are already in the country may use this new I-20 to change their visa status or to complete their transfer process from another educational institution.

TUITION

International student fees are approximately \$258 per unit, subject to change by the California legislature.

HEALTH INSURANCE

Health care in the United States can be costly without proper insurance coverage. Starting in the Fall 2007 semester, LATTC International Students will be fully covered by Blue Cross. The cost for a 6-month period of coverage is \$498, which is subject to change. The \$498 will be included as part of your LATTC fees every Fall and Spring Semester (no waivers). Please visit our office for a copy of your benefits.

FULL-TIME COURSE LOAD

Per U.S. Citizenship and Immigration Services (USCIS) regulations, all F-1 International Students must maintain a full-time course load during the Fall and Spring semesters – certain exceptions apply, please see your Designated School Official (DSO) for more information. A full-time course load is defined as a minimum of 12 UNITS. Dropping below 12 UNITS without PRIOR written permission from the DSO places your student status at risk. F-1 students are not required to attend the Winter and Summer Sessions but may do so if they wish.

CHANGE OF STATUS

Effective April 12, 2002, the Immigration and Naturalization Service has issued an Interim Rule which requires students with B Visas to change their visa status to an F-1 Non-immigrant Visa prior to pursuing a course of study at the college. Applicants may only enroll in classes after F-1 student status has been approved by USCIS. Also note that holders of H-1, H-2, or H-3 Visas may only engage in incidental studies per USCIS regulations. If you wish to pursue a degree, please apply for a change of status to an F-1 Student Visa. Call our office for more information.

PARKING PERMITS

Parking permit fees for Fall & Spring Semesters are \$27.00 for Preferred Student Parking (and includes ASO membership fee of \$7.00); \$20.00 for General Student Parking (\$10.00 for Summer & Winter Sessions). All students must display a valid parking permit for the correct academic term. Failure to do so will result in a parking citation. To obtain your parking permit, please visit the Business Office, JH-113, during normal business hours and be a currently enrolled student.

PARKING LOCATIONS

Preferred Student Parking is available in the LATTC Olive Street Parking Facility and OH-Building Roof Lot. General Student Parking is at the 18th Street & Grand Avenue Lot and at the Glory Church located at Washington Boulevard & Grand Avenue (See campus map, inside back cover).

REGISTRATION BY PROXY

Applications for acceptance to the college cannot be completed and signed by any person other than the applicant. An original signature is required on the application and the applicant is responsible for the correctness. If a student requests registration by proxy, a signed, completed "PROXY REGISTRATION FORM" must be presented and surrendered (at the Admissions and Records Office, JH-Lobby) by the proxy at the time of class enrollment. This document will serve in-lieu of the student's signature normally on the Course Request Card. The student assumes all responsibility for the proxy's action during the enrollment process. Proxy Registration Forms are available upon request in the Admissions and Records Office, JH-Lobby. Registration by proxy does not release the student from the responsibilities for all college rules and regulations or the mandatory intake process of Assessment and Orientation.

STUDY LOAD

A maximum of 18½ UNITS may be carried without prior approval. If a load of 18½ UNITS or more is requested, a student must file an Academic petition in the Admissions Office, JH-Lobby. Forms are available in the counseling office. Student benefits such as Financial Aid (6 UNITS minimum – 1/2 benefit) and Veterans Educational Benefits are based on a minimum full time study load of 12 acceptable UNITS. Associated Student officers and participants in conference athletics must be enrolled in at least 12 UNITS.

VETERANS, SELECTED RESERVIST, NATIONAL GUARD, & ELIGIBLE DEPENDENTS

The college is an institution of higher learning approved for Veterans, Selected Reservist, National Guard, and eligible dependents educational benefits. A large number of these individuals are currently enrolled and the college encourages students to take advantage of the benefits available. The Office of Veterans Student Center is located in RH-100A, (213) 763-5305.

Join Your Associated Students Organization Today!

Buy an ASO membership for only \$7, and enjoy these benefits all semester long!

- ASO picture ID card proving your student status and making you eligible for discounts at movies, plays, museums, dances, activities and athletic events, etc...
- Access to \$100 emergency student loans
- Membership in ASO clubs
- The opportunity to be part of an organized voice for your student government

All this and more for only \$7 per semester! For more information or to sign up, visit the ASO Student Office in RH-105 or call (213) 763-7200



Los Angeles Trade-Tech College

HONORS

The Honors program provides highly motivated students with an intellectually challenging educational experience designed to prepare them for a successful transition from community college to university.

Why enroll?

- Priority consideration when transferring
- More competitive application will contain references to and evidence of Honors participation
- Help ensure smoother transition to 4 year college or university

Program Includes:

- Honors library
- Honors Transfer Club

Program Includes:

- Minimum 3.25 GPA in high school course work, or a minimum of 3.25 in at least 6 UNITS of college course work, verified by transcripts and LATTTC counselor.
- Eligibility for English 101
- Completion of Honors Program application
- Letter of recommendation from English Instructor or submission of research paper

More information is available at <http://college.lattc.edu/honors>

The Transfer Advantage!



TAKE COURSES HERE comparable to courses at Cal State, the UC system or private schools such as USC for only \$46 per unit. A 3-unit course at LATTTC cost \$138 plus fees. The same course at a four-year school will range from \$160 to \$4200 plus fees!

MAKE EVERY COURSE COUNT! A transfer plan will not only help you to meet graduation requirements here at LATTTC, but also for the four-year school you're planning to attend. You can also prepare for your four-year major now. That means you can transfer as a junior, have all your lower division major courses and general education completed and have an A.A. degree in Liberal Arts at the same time!

COME TO THE UNIVERSITY TRANSFER CENTER IN JH-203, to meet with a counselor, visit with a university representative or sign up for a trip or workshop today. Office Hours: Monday- 9:00 a.m. to 6:00 p.m., Tuesday - Wednesday, 8:30 a.m. to 3:30 p.m., Thursday, 9:00 a.m. to 4:00 p.m., and Friday 9:00 a.m. to 1:00 p.m. Telephone - (213) 763-7154; website: <http://college.lattc.edu/transfer>.

Attention Students:



Need help paying your fees?

Enrollment fees for all California community colleges are \$46 per unit.

Before you write out that check or charge your credit card, why not apply for financial aid? Did you know that:

- Many students are eligible to have their fees waived, but they don't apply.
- The eligibility criteria for fee waiver is more lenient than for Federal Financial Aid.
- You do not need a high school diploma or equivalency to qualify for a fee waiver.
- If you are eligible for a fee waiver, you may request a refund of the enrollment fees you may have already paid.
- Other kinds of financial aid are available as well. Apply for financial aid in addition to the fee waiver by using the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov, or by paper application.
- By applying via the FAFSA, you will be considered for all of the financial aid programs your college participates in, including the fee waiver
- You have nothing to lose; it's a free application so don't delay, apply today!
- See center insert for full information.

**The Trade-Tech
Financial Aid Office**
is located in the Student Services Building, JH-214,
(213) 763-7082
Financial Aid/Computer Lab is located in
Student Services Building JH-314.

THE FINANCIAL AID APPLICATION PROCESS

STUDENTS MUST REAPPLY FOR EACH ACADEMIC YEAR
APPLICATIONS ARE AVAILABLE YEAR-ROUND

- Step 1** The student submits their FAFSA (Free Application for Federal Student Aid) or Renewal via:
- FAFSA on line at www.fafsa.ed.gov;
 - Download the FAFSA form at www.FederalStudentAid.ed.gov; or
 - Call toll free at 1-800-433-3243 to request your own paper FAFSA.
- Application assistance is available in the Financial Aid Computer Lab located in the Student Services Building, JH-314.*
- Step 2** The Federal Processor receives and processes the student's FAFSA.
- Step 3** In approximately two weeks, a paper Student Aid Report (SAR) is mailed or e-mailed to the student. *(e-mail address must have been provided on the FAFSA).*
- Step 4** Los Angeles Trade Technical College (LATTC) Financial Aid Office sends a Tracking Letter to students by regular mail or e-mail, listing items required to complete their Financial Aid file and begin processing.
- Step 5** The student brings the requested documents/items to the LATTC Financial Aid Office, located in JH-214. Students should receive their Debit Card within four weeks after completing the FAFSA on-line and registration to the school.
- Step 6** LATTC emails or mails an Award Notification Letter to the student, showing their Financial Aid eligibility based on full time enrollment. The actual award amount disbursed is adjusted each semester based on actual UNITS enrolled. *Note: Student must have a valid Educational Goal in the Student Information System to receive financial aid fund.*
- Step 7** Financial Aid funds are disbursed and deposited into students' Higher One Debit Card or the bank account of their choice starting the first week of Fall semester for students who completed their Financial Aid file by the priority date of May 1st. Students who miss the priority processing deadline can expect to receive their funds at least 4 to 6 weeks after their file is completed.

Have you applied for Financial Aid?



If not, Fee Waiver and Free Application for Federal Student Aid (FAFSA) are still available. Los Angeles Trade Technical College offers over **\$20 million** of Federal and State Financial Aid each year!

You **may** be eligible to receive Fee Waiver and/or Financial Aid even if:

- You are working
- You are receiving welfare
- You enrolled in only one class
- You were not eligible in the past

Come to the Financial Aid Office and Lab for further assistance!

Phone: (213) 763-7082

Office Hours:

Monday-Thursday 8:00 am - 2:00 pm &
4:30 pm - 7:00 pm

Location: Student Services Building, JH-214

Lab Hours:

Monday-Thursday 8:00 am - 7:00 pm
Friday 8:00 am - 3:00 pm

Location: Student Services Building, JH-314

California Community Colleges 2012-2013 Board of Governors Fee Waiver Application

This is an application to have your **ENROLLMENT FEES WAIVED**. If you need money to help with books, supplies, food, rent, transportation and other costs, please complete a **FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)** immediately. **The FAFSA is available at www.fafsa.ed.gov or at the Financial Aid Office.** Contact the Financial Aid Office for more information.

This **FEE WAIVER** is for California residents only, as determined by the Admissions or Registrar's Office. Non-California residents are not eligible for a fee waiver but may apply for other financial aid by completing the FAFSA.

Has the Admissions or Registrar's Office determined that you are a California resident? Yes No

Note: Under the provisions of AB 131, students who are exempt from paying nonresident tuition under Education Code Section 68130.5 (AB 540) will become eligible to participate in the BOG Fee Waiver program on January 1, 2013. A special application form will be created for this purpose. The application will be distributed to financial aid offices on or before the January 1, 2013, eligibility date.

Name: _____ Student ID # _____
 Last First Middle Initial

Email (if available): _____ Telephone Number: (____) _____

Home Address: _____ Date of Birth: ____/____/____
 Street City Zip Code

IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT

The California Domestic Partner Rights and Responsibilities Act extends rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If **you** are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Enrollment Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

Note: These provisions apply to state student financial aid **ONLY**, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (Answer "Yes" if you or your parent are separated from a Registered Domestic Partner but have **NOT FILED** a Notice of Termination of Domestic Partnership with the California Secretary of State's Office.) Yes No

If you answered "Yes" to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner's income and household information or your parent's domestic partner's income and household information in Questions 4, 11, 12, 13, 14, 15, 16, 17.

Student Marital Status: Single Married Divorced Separated Widowed Registered Domestic Partnership

DEPENDENCY STATUS

The questions below will determine whether you are considered a Dependent student or Independent student for fee waiver eligibility and whether parental information is needed. If you answer "Yes" to **ANY** of the questions 1-10 below, you will be considered an INDEPENDENT student. If you answer "No" to all questions, you will be considered a Dependent student thereby reporting parental information and should continue with Question 11.

1. Were you born before January 1, 1989? (If "Yes," skip to question 13) Yes No
2. As of today, are you married **or** in a Registered Domestic Partnership (RDP)?
(Answer "Yes" if you are separated but not divorced or have not filed a termination notice to dissolve partnership. If you answer "Yes," skip to question 13.) Yes No
3. Are you a veteran of the U.S. Armed Forces **or** currently serving on active duty for purposes other than training? (If "Yes," skip to question 13) Yes No
4. Do you have children who will receive more than half of their support from you between July 1, 2012-June 30, 2013, **or** other dependents who live with you (other than your children or spouse/RDP) who receive more than half of their support from you, now and through June 30, 2013? (If "Yes," skip to question 13) Yes No

DEPENDENCY STATUS (Continued)

5. At any time since you turned age 13, were both your parents deceased, were you in foster care, or were you a dependent or ward of the court? (If "Yes," skip to question 13) Yes No
6. Are you or were you an emancipated minor as determined by a court in your state of legal residence? (If "Yes," skip to question 13) Yes No
7. Are you or were you in legal guardianship as determined by a court in your state of legal residence? (If "Yes," skip to question 13) Yes No
8. At any time on or after July 1, 2011, did your high school or school district homeless liaison determine that you were an unaccompanied youth who was homeless? (If "Yes," skip to question 13) Yes No
9. At any time on or after July 1, 2011, did the director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless? (If "Yes," skip to question 13) Yes No
10. At any time on or after July 1, 2011, did the director of a runaway or homeless youth basic center or transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless? (If "Yes," skip to question 13) Yes No

• If you answered "Yes" to any of the questions 1 - 10, you are considered an **INDEPENDENT** student for enrollment fee waiver purposes and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #13.

• If you answered "No" to all questions 1 - 10, complete the following questions:

11. If your parent(s) or his/her RDP filed or will file a 2011 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents? Will Not File Yes No
12. Do you live with one or both of your parent(s) and/or his/her RDP? Yes No

• If you answered "No" to questions 1 - 10 and "Yes" to either question 11 or 12, you must provide income and household information about your PARENT(S)/RDP. Please answer questions for a **DEPENDENT** student in the sections that follow.

• If you answered "No" or "Parent(s) will not file" to question 11, and "No" to question 12, you are a dependent student for all student aid except this enrollment fee waiver. You may answer questions as an **INDEPENDENT** student on the rest of this application, but please try to get your PARENT information and file a FAFSA so you may be considered for other student aid. You cannot get other student aid without your parent(s)' information.

METHOD A ENROLLMENT FEE WAIVER

13. Are you (the student **ONLY**) currently receiving monthly cash assistance for yourself or any dependents from:
- TANF/CalWORKs? Yes No
- SSI/SSP (Supplemental Security Income/State Supplemental Program)? Yes No
- General Assistance? Yes No
14. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income? Yes No

• If you answered "Yes" to question 13 or 14 you are eligible for an **ENROLLMENT FEE WAIVER**. Sign the Certification at the end of this form. You are required to show current proof of benefits. Complete a FAFSA to be eligible for other financial aid opportunities.

METHOD B ENROLLMENT FEE WAIVER

15. **DEPENDENT STUDENT:** How many persons are in your parent(s)/RDP household? (Include yourself, your parent(s)/RDP, and anyone who lives with your parent(s)/RDP and receives more than 50% of their support from your parents/RDP, now and through June 30, 2013.) _____
16. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse/RDP, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2013.) _____
17. **2011 Income Information**

(Dependent students should not include their income information for Q 17 a and b below.)	DEPENDENT STUDENT: PARENT(S)/ RDP INCOME ONLY	INDEPENDENT STUDENT: STUDENT (& SPOUSE'S/ RDP) INCOME
a. Adjusted Gross Income (If 2011 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 37; 1040A, line 21; 1040EZ, line 4).	\$ _____	\$ _____
b. All other income (Include ALL money received in 2011 that is not included in line (a) above (such as disability, child support, military living allowance, Workman's Compensation, untaxed pensions).	\$ _____	\$ _____
TOTAL Income for 2011 (Sum of a + b)	\$ _____	\$ _____

The Financial Aid Office will review your income and let you know if you qualify for an ENROLLMENT FEE WAIVER under Method B. If you do not qualify using this simple method, you should file a FAFSA.

SPECIAL CLASSIFICATIONS ENROLLMENT FEE WAIVERS

18. Do you have certification from the CA Department of Veterans Affairs that you are eligible for a dependent's fee waiver?
Submit certification. Yes No
19. Do you have certification from the National Guard Adjutant General that you are eligible for a dependent's fee waiver?
Submit certification. Yes No
20. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient?
Submit documentation from the Department of Veterans Affairs. Yes No
21. Are you eligible as a dependent of a victim of the September 11, 2001, terrorist attack?
Submit documentation from the CA Victim Compensation and Government Claims Board. Yes No
22. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty?
Submit documentation from the public agency employer of record. Yes No

• If you answered "Yes" to any of the questions from 18-22, you are eligible for an ENROLLMENT FEE WAIVER and perhaps other fee waivers or adjustments. Sign the Certification below. Contact the Financial Aid Office if you have questions.

CERTIFICATION FOR ALL APPLICANTS: READ THIS STATEMENT AND SIGN BELOW

I hereby swear or affirm, under penalty of perjury, that all information on this form is true and complete to the best of my knowledge. **If asked by an authorized official, I agree to provide proof of this information, which may include a copy of my and my spouse/registered domestic partner and/or my parent's/registered domestic partner's 2011 U.S. Income Tax Return(s).** I also realize that any false statement or failure to give proof when asked may be cause for the denial, reduction, withdrawal, and/or repayment of my waiver. I authorize release of information regarding this application between the college, the college district, and the Chancellor's Office of the California Community Colleges.

I understand the following information (please check each box):

- Federal and state financial aid programs are available to help with college costs (including enrollment fees, books & supplies, transportation and room and board expenses). By completing the FAFSA, additional financial assistance may be available in the form of Pell and other grants, work study and other aid.
- I may apply for and receive financial assistance if I am enrolled, either full time or part time, in an eligible program of study (certificate, associate degree or transfer).
- Financial aid program information and application assistance is available in the college financial aid office.

Applicant's Signature _____

Date _____

Parent Signature (Dependent Students Only) _____

Date _____

CALIFORNIA INFORMATION PRIVACY ACT

State and federal laws protect an individual's right to privacy regarding information pertaining to oneself. The California Information Practices Act of 1977 requires the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. The Chancellor's Office policy and the policy of the community college to which you are applying for aid authorize maintenance of this information. Failure to provide such information will delay and may even prevent your receipt of financial assistance. This form's information may be transmitted to other state agencies and the federal government if required by law. Individuals have the right of access to records established from information furnished on this form as it pertains to them.

The officials responsible for maintaining the information contained on this form are the financial aid administrators at the institutions to which you are applying for financial aid. The SSN may be used to verify your identity under record keeping systems established prior to January 1, 1975. If your college requires you to provide an SSN and you have questions, you should ask the financial aid officer at your college for further information. The Chancellor's Office and the California community colleges, in compliance with federal and state laws, do not discriminate on the basis of race, religion, color, national origin, gender, age, disability, medical condition, sexual orientation, domestic partnership or any other legally protected basis. Inquiries regarding these policies may be directed to the financial aid office of the college to which you are applying.

FOR OFFICE USE ONLY

<input type="checkbox"/> BOGFW-A <input type="checkbox"/> TANF/CalWORKs <input type="checkbox"/> GA <input type="checkbox"/> SSI/SSP	<input type="checkbox"/> BOGFW-B _____ <input type="checkbox"/> BOGFW-C	<input type="checkbox"/> Special Classification <input type="checkbox"/> Veteran <input type="checkbox"/> National Guard Dependent <input type="checkbox"/> Medal of Honor <input type="checkbox"/> 9/11 Dependent <input type="checkbox"/> Dep. of deceased law enforcement/fire personnel	RDP <input type="checkbox"/> Student <input type="checkbox"/> Parent	<input type="checkbox"/> Student is not eligible
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Comments: _____

Certified by: _____ **Date:** _____

LOS ANGELES COMMUNITY COLLEGE DISTRICT

APPLICATION FOR ADMISSION

Please type or print clearly in black ink

<p>1. Student Identification Number Leave blank unless you have previously been assigned a Student Identification Number 8 8</p> <p>The social security number will no longer be used as primary student identifier for students per Civil Code 1798.85. Student Information System (SIS) will generate an identification number for each student who is new to LACCD. Leave blank if you have not been assigned a SID by the district.</p>	<p>3. Legal Name</p> <p>Last _____ First _____ Middle Initial _____</p> <p>List other names you have used. If none, check box: <input type="checkbox"/></p> <p>Last _____ First _____ Middle Initial _____</p>	<p>5. Alternate Identification Number</p> <p>If you are a returning student and have been previously assigned an Alternate Identification Number by the district, please complete. Otherwise, leave blank.</p> <p>_____</p>
<p>2. Social Security Number</p> <p>_____</p> <p>Students are required by law to provide their Social Security Number, which will be used for reporting to the federal government under the Taxpayer Relief Act of 1997 and for financial aid verification. If you do not have a Social Security number, or if you do not wish to use it, please leave blank.</p>	<p>4. Legal Address/Residence (Do not use P.O. Box or Business Address)</p> <p>Number _____ Street _____ Apt. No. _____ City _____ State _____ Zip Code _____</p> <p>I have lived at this address since: _____ Month _____ Day _____ Year _____</p>	<p>6. This Application is for</p> <p>Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring <input type="checkbox"/> Summer <input type="checkbox"/> Year _____</p> <p>7. Gender</p> <p>Female <input type="checkbox"/> Male <input type="checkbox"/></p>
<p>9. If you have lived at your present address fewer than two years, list previous address(es)</p> <p>Number/Street/Apt. No. _____ City/State _____ FROM: Mo/Yr _____ TO: Mo/Yr _____</p>	<p>13. Contact Information</p> <p>E-mail: _____</p> <p>Primary Telephone: (____) _____ Area Code _____ Number _____</p>	<p>8. Birth Date</p> <p>Month _____ Day _____ Year _____</p> <p>Age _____</p>
<p>10. Mailing Address (if different from Legal Address given above)</p> <p>Number/Street/Apt. No. _____ City/State _____ Zip Code _____</p>	<p>14. Place of Birth</p> <p>City _____ State or Foreign Country _____</p>	<p>15. Full name of the most recent High School you attended</p> <p>Name of High School _____ State or Foreign Country _____</p>
<p>11. My present stay in California began on:</p> <p>Month _____ Day _____ Year _____</p> <p>Are any of the following on active military duty? (Please check all that apply)</p> <p><input type="checkbox"/> Yourself <input type="checkbox"/> Spouse <input type="checkbox"/> Parents</p>	<p>16. Last College attended. If none, check box: <input type="checkbox"/></p> <p>Name of College _____ Dates Attended _____ City/State/Foreign Country _____ Degree Awarded _____</p>	<p>17. I am a citizen of _____ Country</p>
<p>12. The questions below must be answered by every applicant. At any time in the past two years have you: (If you are under 19, answer for your parents)</p> <p>Registered to vote in a state other than California? _____ Yes No If yes, what year? _____</p> <p>* Filled a legal action in a state other than California? _____ Yes No If yes, what year? _____</p> <p>* Attended a non-California college/university as a resident of that state? _____ Yes No If yes, what year? _____</p> <p>* Filed as a Non-Resident for California State Income Tax Purposes? _____ Yes No If yes, what year? _____</p>	<p>18. If you are not a United States Citizen, please circle and complete:</p> <p>2. Permanent Resident Alien _____ Permanent Resident or Visa Number _____ 3. Temporary Resident Alien _____ 4. Refugee, Asylee _____ 5. Student Visa (F-1 or M-1 visa) _____ 6. Other (Specify): _____ Issue/Adjustment Date _____ 7. Visitor Visa (B-1 or B-2 visa) _____</p>	
<p>The LACCD consists of the following colleges. Please check ONE school.</p> <p><input type="checkbox"/> City <input type="checkbox"/> East <input type="checkbox"/> Harbor <input type="checkbox"/> Mission <input type="checkbox"/> Pierce <input type="checkbox"/> Southwest <input type="checkbox"/> Trade Tech <input type="checkbox"/> Valley <input type="checkbox"/> West LA <input type="checkbox"/> ITV</p>		
<p>OFFICE USE ONLY</p> <p>Residence _____ Date Processed _____</p>	<p>A&R Assistant _____</p>	<p>Student Last Name _____</p>

CONTINUE ON OTHER SIDE

19. Complete this question only if you are under 19 and have never been married.
 Name of Parent or Legal Guardian: _____
 Relationship to you: Father Mother Legal Guardian Other _____
 Is the person a: U.S. Citizen Permanent Resident Alien Other _____
 If a Permanent Resident Alien, enter "A-Number" and date of issue: _____
 Current residence of this person: _____ From: _____ To: PRESENT
 State _____ Month/Year _____

20. Ethnic Identity (*)
 If you are Hispanic or Latino, please enter letter in box
 A = Mexican, Mexican/American, Chicano C = South American
 B = Central American D = Hispanic, Other
 If not Hispanic or Latino, please check all that apply
 E Asian Indian M Asian Other
 F Asian Chinese O American Indian, Alaskan/Native
 G Asian Japanese P Pacific Islander Guamanian
 H Asian Korean Q Pacific Islander Hawaiian
 I Asian Laotian R Pacific Islander Samoan
 J Asian Cambodian S Pacific Islander Other
 K Asian Vietnamese T Caucasian, White
 L Filipino U Black, African/American

21. What is your primary language? (*) Please enter one number in box
 1 = English 5 = Filipino 9 = Spanish
 2 = Armenian 6 = Japanese 10 = Vietnamese
 3 = Chinese 7 = Korean 11 = Other language
 4 = Farsi 8 = Russian

22. What is your main educational goal? Please enter one number in box
 1 = Prepare for a new career (acquire new job skills)
 2 = Advance in current job/career (update job skills)
 3 = Discover/develop career interests, plans and goals
 4 = Obtain a two-year vocational degree without transfer 10 = Improve basic skills in English, reading or math
 5 = Obtain a two-year Associate degree without transfer 11 = Complete credits for high school diploma or GED
 6 = Obtain a vocational certificate without transfer 12 = Personal development (intellectual, cultural)
 7 = Obtain a Bachelor's degree after completing an Associate's degree 13 = Undecided on goal
 8 = Obtain a Bachelor's degree without completing an Associate's degree 14 = To move from noncredit coursework to credit coursework
 9 = Maintain certificate or license (e.g. Nursing, Real Estate) 15 = Complete 4 year college requirements

23. Special Services (*)
 The Los Angeles Community College District is committed to increasing your educational success. Each area listed below provides special services. Please indicate those services that interest you
 1 Financial Aid 6 Information regarding special services and/or accommodations for students with disabilities may be obtained from the Disabled Student Programs (DSPS) Office.
 2 Child Care 7 Are you from a low income family and in need of special counseling, tutoring, and/or financial aid assistance? Yes No
 3 Tutoring 8 I am a former or current foster youth and am interested in financial aid and/or other benefits & services available to foster youth.
 4 Transfer Assistance
 5 Employment Assistance

* Responses to questions marked by this symbol will be used to provide you with information on college programs and services and/or for statistical purposes only. Refusal to provide this information will not be used to deny admission to the college or any of its programs. If you are a former or current foster youth, you are required to complete a supplemental questionnaire in accordance with Education Code sections 68040 et seq. The burden of proof to clearly demonstrate both physical presence in California and intent to establish California residence lies with the student.

24. Highest Education Status: Please enter number and year in boxes below
 1 = Earned a U.S. High School diploma (or will earn one before college semester begins)
 2 = Enrolled in grade 12 or below when college semester begins
 3 = Not a High School graduate, currently enrolled in adult school
 4 = Not a High School graduate, last attended High School
 5 = Passed the GED or received a certificate of H.S. equivalency
 6 = Earned California High School Proficiency Certificate
 7 = Earned a Foreign Secondary diploma or certificate of graduation
 8 = Earned an Associate degree
 9 = Earned a Bachelor's or higher degree
 Number _____ Year _____

25. Enrollment Status: Please enter number in box
 1 = First time college student
 2 = First time at this college, after attending another college
 3 = Returning to this college, after attending another college
 4 = Returning to this college, without having attended another college
 5 = Enrolling in this college, while attending school in the 12th or lower grade

26. College Units or degree completed by first day of this term
 Please enter number in box
 1 = 0 units 4 = 30 to 59 1/2
 2 = 1 1/2 to 15 1/2 5 = 60 or more units, no degree
 3 = 16 to 29 1/2 6 = A.A., A.S., B.A., B.S. or higher degree

27. Veteran (Leave blank, unless you are a veteran)
 Were you honorably discharged from the U.S. Armed Forces? Yes No
 If Yes, date you were discharged: Month _____ Day _____ Year _____

28. Student Information -- Permission to Release
Directory Information: Includes your name; city of residence; participation in officially recognized activities and sports; weight and height of athletic team members; dates of attendance; degrees and awards received; and the most recent previous educational institution attended. (2) **College Foundation Information:** Includes your name, address, and telephone number. 3) **Four-year College Information:** Includes your name, address, and telephone number. 4) **Military Recruiting Information:** Includes "Directory information", plus address, telephone number, date of birth, and major field of study.
 I do not permit the college to release directory information
 (Leave blank if you want information on LACCD Foundation scholarships, grants, and networking opportunities)
 I do not permit the release of information to the College Foundation
 I do not permit the release of information to four-year colleges
 I do not permit the release of information to the military
 You may change your Directory Release at any time by completing a Release of Directory Information form and returning it to the Admissions Office.

NON-DISCRIMINATION POLICY
 All programs and activities of the Los Angeles Community College District shall be operated in a manner which is free of discrimination on the basis of race, color, national origin, ancestry, religion, creed, sex, pregnancy, marital status, sexual orientation, age, handicap or veterans status (Reference: Board Rule, chapter 15)
 In order to ensure the proper handling of all civil rights matters, each college in the District has its own Diversity program, Title IX/Sev-Inquiry Coordinator, Section 504 Coordinator of Handicap Programs, and an Ombuds-person. Direct initial inquiries to the Office of Diversity Programs at (213) 891-2000.

29. Certification
 I declare under penalty of perjury that all information on this form is correct. I understand that falsifying or withholding information required on this form shall constitute grounds for dismissal.
REQUIRED SIGNATURE _____ Date _____
 Revised: 3/2009

2012 - 2013 GRADUATION PLAN "A" STUDENT PROGRAM ADVISEMENT WORKSHEET for the Associate in Arts or Associate in Science Degree

Student's Name: _____

(Please print) Last

First

Middle

Student ID# _____

Units Requirement: 60 to 64 units of course credit in a related curriculum.

Major Requirement: At least 18 semester units of study taken in a single discipline or related disciplines (with a "C" (2.0) grade average or better in all courses).

Scholarship Requirement: A "C" (2.0) grade average or better in all college work attempted in the curriculum upon which the degree is based.

General Education Requirements: Successful completion of at least 30 semester units of general education as indicated in the areas below.

Students who are interested in transferring to a four-year college or university should visit the University Transfer Center, JH-203 or consult with a counselor regarding which courses are transferable.

	Units comp	Units in progress	Units needed	Equiv. courses other CC's		Units comp	Units in progress	Units needed	Equiv. courses other CC's
A. NATURAL SCIENCES One Course (3 units) Anthropology 101 Astronomy 1, 5 Biology 3, 6, 7, 20, 36 Chemistry 51, 65, 70, 101, 102, 211, 212, 221 Chemical Technology 111, 121 Electronics 2 Environmental Science 1 Geography 1 Geology 1, 6 Microbiology 1, 20 Physics 1, 2, 3, 4, 6, 7, 11, 12, 14 ¹ Psychology 2					D. LANGUAGE & RATIONALITY (12 units minimum) from areas 1, 2 & 3 below 1. English Composition/English Competency Requirement Completion of one of the following courses (or its equivalent at another college) with a grade of "C" or better English 101 2. Communication & Analytical Thinking Select two courses from area 2a & 2b below. To meet the mathematics competency, complete at least one course listed in Section a below (or its equivalent at another college) must be completed with a grade of "C" or better OR Achievement of a score of 15 or higher on the District Mathematics Competency Examination a. Math 125 or higher b. Computer Information Systems 701 English 28, 103 Math 114, 115 Philosophy 8 Speech 101, 151 3. Select an additional course from D1 or D2 above				
B. SOCIAL & BEHAVIORAL SCIENCES (9 units minimum) 1. American Institutions & U.S. History History 11, 12, 41, 42 <i>or</i> Political Science 1 <i>or</i> Labor Studies 4 <i>Students can elect to take a competency exam. The exam is available upon request from the Social Science Department, room F-225, (213) 763-3938</i> 2. Social Sciences (Select one course from the list below) Anthropology 102 Business 1, 5 Child Development 1, 2, 8, 11, 42 Economics 1, 2 Geography 2 History 86, 87 Political Science 2, 7 Psychology 1, 32, 41 Sociology 1, 2, 28 Speech Communication 121, 122 3. One additional course from B1 <i>or</i> B2 above					E. HEALTH & PHYSICAL EDUCATION (3 units minimum) Select one option below 1. Health 2 or 6 (meets both Physical Education & Health requirements) 2. 1 unit of P.E. and choose one from Health 8, 11, 12, 21 TOTAL				
C. HUMANITIES (3 units minimum) American Sign Language 1, 2 Architecture 130 ¹ , 131 ¹ Art 101, 102, 103, 104, 201, 300, 501 English 102, 203, 205, 206, 207, 208, 212, 215 French 1, 2, 21 Humanities 1, 2 Labor Studies 21 Music 101, 111, 141 Philosophy 1 Physical Education 761, 762 Spanish 1, 2, 3, 4, 21, 22, 35, 36 Theater 100, 210 Visual Communications 106 ¹ , 108 ¹ , 120 ¹ , 130 ¹					Note: Nursing students are exempted from the Health requirement. Persons requiring exemption from physical Education for medical purposes or extenuating circumstances must file a general petition in the Office of Admissions & Records, JH-Lobby Students who take and pass competency examinations are awarded competency credit but no unit credit. ¹ This course alone will not meet the unit requirement to fulfill the category.				

You must apply for graduation. Forms and instructions are available in the Admissions and Records Office, Student Services Building, JH-Lobby. Grad petitions must be signed by a counselor.

Counselor's Signature

Date

27Sept2012



2012- 2013 GRADUATION PLAN "B" STUDENT PROGRAM ADVISEMENT WORKSHEET for the Associate in Arts or Associate in Science Degree

Student's Name: _____
(Please print) Last First Middle Student ID#

Units Requirement: 60 to 64 units of course credit in a selected curriculum.

Major Requirement: At least 36 semester units of study taken in a single discipline or related disciplines (with a "C" (2.0) grade average or better in all courses).

Scholarship Requirement: A "C" (2.0) grade average or better in all college work attempted in the curriculum upon which the degree is based.

General Education Requirements: Successful completion of at least 18 semester units of general education as indicated in the areas below.

Students who are interested in transferring to a four-year college or university should visit the University Transfer Center, JH-203, or consult with a counselor regarding which courses are transferable.

	Units comp	Units in progress	Units needed	Equiv. courses other CC's		Units comp	Units in progress	Units needed	Equiv. courses other CC's
A. NATURAL SCIENCES One course (3 units minimum) Anthropology 101 Astronomy 1, 5 Biology 3, 6, 7, 20, 36 Chemistry 51, 65, 70, 101, 102, 211, 212, 221 Chemical Technology 111, 121 Electronics 2 Environmental Science 1 Geography 1 Geology 1, 6 Microbiology 1, 20 Physics 1, 2, 3, 4, 6, 7, 11, 12, 14' Psychology 2					D. LANGUAGE & RATIONALITY (6 units minimum) One course from area 1 & 2 1. English Composition/English Competency Requirement Completion of one of the following courses (or its equivalent at another college) with a grade of "C" or better English 101 2. Communication & Analytical Thinking To meet the mathematics competency, complete at least one course listed below (or its equivalent at another college) must be completed with a grade of "C" or better OR Achievement of a score of 15 or higher on the District Mathematics Competency Examination Math 125 or higher If competency exam is taken and passed, select 3 units of elective credit from below: Computer Information Systems 701 English 28 English 103 Math 114, 115 Philosophy 8 Speech 101, 151				
B. SOCIAL & BEHAVIORAL SCIENCES One course (3 units minimum) American Institutions & U.S. History History 11, 12, 41, 42, <i>or</i> Political Science 1 <i>or</i> Labor Studies 4 Students can elect to take a competency exam. The exam is available upon request from the Social Science Dept., room F-225, (213) 763-3938 If competency exam was taken and passed, select 3 units from the following courses <i>only</i> : Anthropology 102 Business 1, 5 Child Development 1, 2, 8, 11, 42 Economics 1, 2 Geography 2 History 86, 87 Political Science 2, 7 Psychology 1, 32, 41 Sociology 1, 2, 28 Speech Communications 121, 122					E. HEALTH & PHYSICAL EDUCATION (3 units minimum) Select one option 1. Health 2 or 6 (meets both Physical Education & Health requirements) 2. 1 unit of P.E. and choose one from Health 8, 11, 12, 21 TOTAL				
C. HUMANITIES (3 units minimum) American Sign Language 1, 2 Architecture 130', 131' Art 101, 102, 103, 104, 201, 300, 501 English 102, 203, 205, 206, 207, 208, 212, 215 French 1, 2, 21 Humanities 1, 2 Labor Studies 21 Music 101, 111, 141 Philosophy 1 Physical Education 761, 762 Spanish 1, 2, 3, 4, 21, 22, 35, 36 Theater 100, 210 Visual Communications 106', 108', 120', 130'					Note: Nursing students are exempted from the Health requirement. Persons requiring exemption from physical Education for medical purposes or extenuating circumstances must file a general petition in the Office of Admissions & Records, JH-Lobby. Students who take and pass competency examinations are awarded competency credit but no unit credit.				

You must apply for graduation. Forms and instructions are available in the Admissions and Records Office, Student Services Building, JH-Lobby. Grad petitions must be signed by a counselor.

Counselor's Signature

Date

2012 - 2013 CALIFORNIA STATE UNIVERSITY GENERAL EDUCATION CHECK SHEET—39 Units Required

Complete at least 30 units of general education including all of Area A and Area B4 which must be completed with a "C" or better for admissions purposes. Students who complete only 30 units will have at least 9 units of lower division courses to complete upon transfer. **It is advisable to complete all 39 UNITS OF LOWER DIVISION GENERAL EDUCATION before transfer and to have your GE certified.** Full GE certification is required for the AA-T/AS-T degrees. Courses may be used to satisfy both major and general education requirements – the units will be counted only once for the degree.

**** COURSES LISTED IN MORE THAN ONE AREA SHALL NOT BE CERTIFIED IN MORE THAN ONE AREA**

AREA	REQUIREMENTS	UNITS	units completed	units needed	pass-along or exam
AREA A	ENGLISH LANGUAGE COMMUNICATION & CRITICAL THINKING 3 courses - Select one from group A1, A2 & A3	9 UNITS			
A1	Oral Communication • Speech 101, 151	3 units			
A2	Written Communication • English 101, 101H	3 units			
A3	Critical Thinking • Speech 102, 103 • Philosophy 8	3 units			
AREA B	SCIENTIFIC INQUIRY & QUANTITATIVE REASONING 3 courses: 1. Select one course from group B1 <i>Physical Science</i> or B2 <i>Biological Sciences (Life Science)</i> 2. At least one course from B1 or B2 must include a lab. Eligible courses are listed in group B3 and identified with * 3. Select one course from group B4, <i>Mathematics / Quantitative Reasoning</i>	9 UNITS			
B1	Physical Sciences • Astronomy 1, 5* • Chemistry 51*, 65*, 101*, 102*, 211*, 212*, 221* • Environmental Science 1 • Geography 1 • Geology 1, 6* • Physics 1*, 2*, 3*, 4*, 11*, 12, 14*	**1 course			
B2	Biological Sciences • Anthropology 101 • Biology 3*, 6*, 7*, 20* • Microbiology 1*, 20* • Psychology 2	**1 course			
B3	Science Laboratory eligible courses * • Astronomy 2* • Biology 3*, 6*, 7*, 20* • Chemistry 51*, 65*, 101*, 102*, 211*, 212*, 221* • Microbiology 1*, 20* • Physics 1*, 2*, 3*, 4*, 11*, 14*				
B4	Mathematics / Quantitative Reasoning • Math 225, 227, 235, 236, 245, 260, 265, 266, 267, 270, 275	1 course			
AREA C	ARTS & HUMANITIES Select 3 courses: at least one from each group C1 & C2	9 UNITS			
C1	Arts & Humanities • Architecture 130 (2 units), 131 (2 units) • Art 101, 102, 103, 104, 201, 501 • Music 101, 111, 141, 141H • Physical Education 800 • Theater 100				
C2	Humanities • American Sign Language 1, 2 • English 102, 203, 205, 205H 206, 206H, 207, 208, 212, 212H, 215, 215H • French 1, 2 • Humanities 1, 2 • Labor Studies 21 • Philosophy 1 • Physical Education 750 • Spanish 21, 22, 1, 2, 3, 4, 35, 36				
AREA D	SOCIAL SCIENCES Select 3 courses: at least one from 2 different groups # denotes courses meeting CSU American History	9 UNITS			
D0	Sociology & Criminology • Sociology 1, 2				
D1	Anthropology & Archeology • Anthropology 102				
D2	Economics • Economics 1, 2				
D3	Ethnic Studies • Speech 121, 121H				
D4	Gender Studies • Psychology 32				
D5	Geography 1 • Geography 2				
D6	History • History 11*, 12*, 41*, 42*, 86, 87				
D7	Interdisciplinary Social or Behavioral Science • Labor Studies 4 • Speech 122, 122H				
D8	Political Science, Government & Legal Institutions • Political Science 1*, 2, 7				
D9	Psychology • Child Development 1** • Psychology 1, 32				
AREA E	LIFELONG LEARNING & SELF-DEVELOPMENT Select one course	3 units			
	• Child Development 1** • Health 2, 6, 8, 11, 21 • Personal Development 20 • Psychology 41				

LAST NAME

FIRST NAME

M.I.

STUDENT ID



≠ CSU GRADUATION REQUIREMENTS
The CSU graduation requirements listed below are NOT part of the CSU GE Requirements, but may be completed prior to transfer.
AMERICAN HISTORY AND INSTITUTIONS – 6 semester units *or* 9-12 quarter units, with one course selected from each group; may also be credited toward satisfying GE requirements from Areas D, these courses are identified in Area D with this symbol #)
Group 1 (GE Area D6) Political Science 1# 3 units
Group 2 (GE Area D8) History 11#, 12#, 41# or 42# 3 units

Counselor (print) _____ Counselor's Signature _____ Date _____

Evaluator (print) _____ Evaluator's Signature _____ Date _____

Full Certification Partial Certification

2012 – 2013 IGETC CSU / UC GENERAL EDUCATION CHECK SHEET—39 Units Required

COURSES LISTED IN MORE THAN ONE AREA SHALL NOT BE CERTIFIED IN MORE THAN ONE AREA EXCEPT FOR
 ^ LANGUAGES OTHER THAN ENGLISH, WHICH CAN BE CERTIFIED IN AREAS 3B AND 6A.

AREA	REQUIREMENTS	UNITS	UNITS COMPLETED	UNITS NEEDED	PASS-ALONG OR EXAM
AREA 1	ENGLISH LANGUAGE COMMUNICATION & CRITICAL THINKING CSU: 3 courses required, one from GROUP 1A, 1B & 1C UC: 2 courses required, one each from Group A and B, 6 semester units	6-9 UNITS			
1A	English Composition • English 101	3 units			
1B	Critical Thinking • English 102, 103	3 units			
1C	Oral Communication (CSU) • Speech 101, 151	3 units			
AREA 2	MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING	3-5 UNITS			
2A	Mathematics • Math 225, 227, 235, 236, 245, 260, 265, 266, 267, 270, 275				
AREA 3	ARTS & HUMANITIES Select 3 courses: at least one from each group 3A & 3B	9 UNITS			
3A	Arts & Humanities • Art 101, 102, 103, 104 • Music 101, 111 • Theater 100				
3B	Humanities • American Sign Language 2 • English 102, 203, 205, 206, 207, 208, 212, 215 • French 2 • Humanities 1, 2 • Labor Studies 21 • Philosophy 1 • Spanish 2, 3, 4 • Theater 100				
AREA 4	SOCIAL SCIENCES Select 3 courses: at least one from 2 different groups # denotes courses meeting CSU American History & Institutional graduation requirements	9 UNITS			
4A	Anthropology & Archeology • Anthropology 102				
4B	Economics • Economics 1, 2				
4C	Ethnic Studies • Speech 122				
4E	Geography • Geography 2				
4F	History • History 11#, 12#, 41#, 42#, 86, 87 • Political Science 1#, 7				
4I	Psychology • Child Development 1 • Psychology 1, 32				
4J	Sociology & Criminology • Sociology 1, 2				
AREA 5	PHYSICAL AND BIOLOGICAL SCIENCES Select 2 courses: at least one from 5A & 5B # denotes at least one science course with a lab from 5A or 5B (see 5C below for eligible courses)	7-9 units			
5A	Physical Sciences • Astronomy 1, 5# • Chemistry 51#, 65#, 70#, 101#, 102#, 211#, 212#, 221# • Environmental Science 1 • Geography 1 • Geology 1, 6# • Physics 1#, 2#, 3#, 4#, 6#, 7#, 11#, 12, 14#	≠ 1 course			
5B	Biological Sciences • Anthropology 101 • Biology 3#, 6#, 7#, 20# • Microbiology 1#, 20# • Psychology 2	≠ 1 course			
5C	Science Laboratory eligible courses* • Astronomy 5# • Biology 3#, 6#, 7#, 20# • Chemistry 51#, 65#, 101#, 102#, 211#, 212#, 221# • Microbiology 1#, 20# • Physics 1#, 2#, 3#, 4#, 11#, 14#				
AREA 6	LANGUAGES OTHER THAN ENGLISH (UC Requirement Only) Equivalency: 1 year of Foreign Language level 1	4-5 units			
	• American Sign Language 1, 2 • French 1, 2 • Spanish 1, 2, 3, 4, 21, 22, 35, 36 • 2 years of Foreign Language from high school with "C's" or better (same language) • Validation by completing level 2 or higher in AREA 3B • AP Exam Language with score of 3 or higher				
AH&I	CSU GRADUATION REQUIREMENTS IN AMERICAN INSTITUTIONS (CSU Requirement Only) Select one course from A. and B. CSU Requirement in U.S. History, Constitution, and American Ideals. Not part of IGETC, but may be completed prior to transfer. These courses may also count in Area 4. A. Political Science 1# B. History 11#, 12#, 41#, 42#				

LAST NAME

FIRST NAME

M.I.

STUDENT ID

Counselor (print) _____

Counselor's Signature _____

Date _____

Full Certification

Evaluator (print) _____

Evaluator's Signature _____

Date _____

Partial Certification

GRADUATION & TRANSFER

THE LEARNING SKILLS CENTER

RH-106 • 213-763-3738

Develop and master basic reading, writing, and/or math skills



Fall and Spring Hours

Monday–Thursday: 8 am – 8 pm

Friday: 8 am – 2 pm

Winter & Summer Hours:

Hours may vary during winter and summer intercessions.

Receive tutoring & Improve study strategies



Improve your overall academic performance

Learning Skills Classes: Learning Skills offers non-degree applicable, credit classes to help students improve their basic reading, writing, and math skills. Learning skills classes are offered from beginning to advanced levels.

Learning Skills Computer Lab: The Learning Skills Computer Lab, located in RH-106, is available to students taking Learning Skills courses. Knowledgeable and friendly faculty, staff, and tutors work with students using various types of instructional software including:

- PLATO (reading, writing, and math– beginning to advanced)
- Pre-GED/GED
- Khan Academy
- Reading Plus
- Applicable web-based resources

Reading Center: The Reading Center, located in RH-107, assists students interested in improving their reading skills.

Writing Center: The Writing Center, located in RH-100, assists students interested in improving their writing skills.

Tutoring Center: The Tutoring Center, located in RH-106, provides individual and small group tutorial services.

**All students must be enrolled at LATTC and have a current LATTC student ID card in order to use any of the Learning Skills facilities.*

Your Main Learning Resource

EDUCATIONAL PROGRAMS

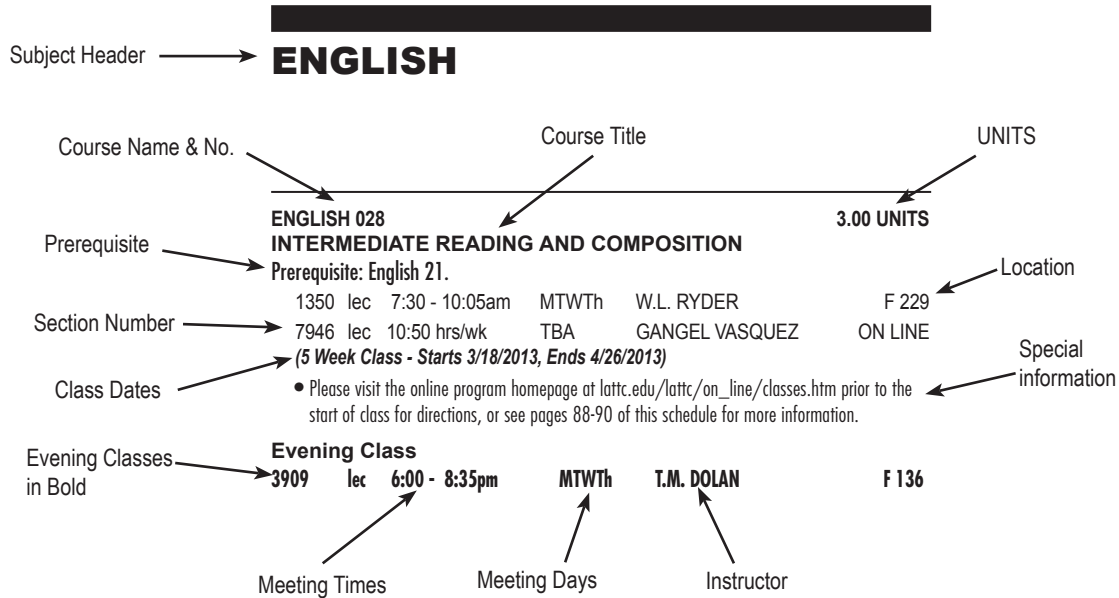
Los Angeles Trade-Technical College has approval from the District Board of Trustees and the State Chancellor's Office to offer the following occupational programs and to grant the degrees and/or certificates as indicated.

PROGRAM TITLE	DEGREE	CERT.	MAJOR UNITS	TOP CODE
Accounting				
Accounting	AA		47	0502.00
Accounting Clerk		C	30	0502.00
Architectural Technology				
	AA	C	47	0201.00
Automotive Collision Repair				
Automotive Collision Repair	AS		46	0949.00
Automotive Collision Repair		C	36	0949.00
Automotive Technology				
Automotive and Related Technology	AS	C	48	0948.00
Auto & Related Technology-Adjunct: Tune-Up		C	18	0948.00
Hybrid & Electric Plug-In Vehicle Technology		C	12	0948.40
Business Management				
Management/Supervision	AA		47	0506.30
Management/Supervision		C	33	0506.30
Small Business Entrepreneurship		C	32	0506.40
Retail Merchandising	AA		47	0506.50
Carpentry				
Carpentry	AS	C	48	0952.10
Carpentry - Construction Technologies	AA	C	48	0952.10
Chemical Technology				
	AS	C	47	0955.00
Chemistry				
	AS		38	1905.00
Child Development/Early Care and Education				
Child Development Plan A	AA		31	1305.00
Child Development: Plan B	AA		47	1305.00
Early Childhood Education	AS-T		25	1305.00
Infant/Toddler Teacher		C	27	1305.00
Preschool Associate Teacher		C	15	1305.00
Preschool Teacher		C	35	1305.00
School Age Program Teacher		C	33	1305.00
Site Supervisor		C	43	1305.00
Teacher with Special Needs		C	30	1305.00
Community Planning & Economic Development				
		C	21	2199.00
Computer Applications & Office Technology				
CAOT: Administrative Asst	AA		43	0514.00
CAOT: Administrative Asst		C	31	0514.00
CAOT: Information Processing Specialist	AA		44	0514.00
CAOT: Information Processing Specialist		C	33	0514.00
CAOT: Office Assistant-Clerical	AA		42	0514.00
CAOT: Office Assistant-Clerical		C	34	0514.00
Medical Office Assistant		C	32	0514.20
Computer Information Systems				
Computer Information Systems	AS		44	0702.00
Computer Information Systems		C	39	0702.00
Correctional Science				
	AS	C	36	2105.10
Cosmetology, Skin Therapy and Barbering				
Cosmetology	AA	C	48	3007.00
Skin Therapy		C	24	3007.00
Culinary Arts, Baking and Restaurant Management				
Baking Professional	AA	C	48	1306.30
Culinary Arts	AA	C	48	1306.30
Restaurant Management	AA		42	1307.10
Diesel and Related Technologies				
Diesel and Related Technology	AS	C	45	0947.00
Hybrid & Electric Plug-In Vehicle Technology		C	12	0948.40
Electrical				
Electrical Construction & Maintenance	AS	C	48	0952.20
Electrical Construction & Maintenance: Construction Technologies	AA	C	43	0952.20
Electronics and Electric Technology				
Electronics Communications	AS	C	44	0934.30
Microcomputer Technician	AS	C	42	0934.10

PROGRAM TITLE	DEGREE	CERT.	MAJOR UNITS	TOP CODE
Energy Systems Technology Fundamentals		C	16	0946.10
Renewable Energy Technician: Solar PV Installation and Maintenance	AS		42	0946.10
Solar PV Installation and Maintenance Technician		C	26	0946.10
Renewable Energy Technician: Solar Thermal Installation & Maintenance Technician	AS		42	0946.10
Solar Thermal Installation & Maintenance Technician		C	30	0946.10
Fashion Design, Merchandising and Production				
Fashion Design	AA	C	46	1303.10
Fashion Technology	AA		42	1303.10
Fashion Technology		C	28	1303.10
Fashion Merchandising	AS		45	1303.20
Tailoring		C	20	1303.30
Industrial Systems Technology and Maintenance				
Renewable Energy Generation, Transmission & Distribution w. Powerline Mechanic Emphasis	AS		40-43	0945.00
Powerline Mechanic		C	18-20	0945.00
Utility Industry Fundamentals		C	19-21	0945.00
Labor Studies				
Labor Studies	AA		36	0516.00
Labor Studies		C	24	0516.00
Liberal Arts & Sciences				
Liberal Arts & Sciences: Multiple Subject Teacher Preparation	AA		49	4901.20
Liberal Arts & Sciences: Natural Sciences	AA		18	4902.00
Machine Shop: CNC				
	AS	C	48	0956.30
Marketing and Public Relations				
Marketing and Public Relations	AA		44	0509.00
Marketing and Public Relations		C	33	0509.00
Mathematics				
	AS-T		21-22	1701.00
Motorcycle Repair Mechanics-Adjunct				
		C	23	0948.30
Nursing				
Nursing, Registered	AS		41	1230.10
Nursing, Registered - LVN-RN Career Ladder	AS		33	1230.10
LVN to RN 30-Unit Option			30	
Paralegal Studies				
	AA	C	42	1402.00
Plumbing				
Plumbing	AS	C	48	0952.30
Plumbing: Construction Tech	AA	C	45	0952.30
Process Technology				
	AS	C	45	0999.00
Real Estate				
Real Estate	AA		45	0511.00
Real Estate		C	30	0511.00
Sign Graphics & Visual Communications				
Sign Graphics	AA	C	44	1013.00
Visual Communications	AA	C	48	1013.00
Solid Waste Management Technology				
		C	24	0999.00
Street Maintenance Technology				
	AA	C	30	2102.10
Water and Wastewater Technology				
Water Systems Technology: Supply Water Technology	AS		22	0958.00
Supply Water Systems Technology		C	22	0958.00
Wastewater Systems Technology	AS		21	0958.00
Welding Technology				
Welding, Gas and Electric	AS	C	48	0956.50
Welding, Gas and Electric: Construction Technologies		C	28	0956.50
Noncredit - Continuing Education				
College Readiness		CN		4930.62
ESL: Beginning		CN		4930.82
Workplace Readiness Certificate of Completion		CN		4930.12

SPRING 2013 SCHEDULE OF CLASSES

How to read the schedule of classes:



SPRING 2013 CLASSES

Notes:

1. Bold face type denotes Evening Classes
2. Building and Room Number (If an address is given instead of a regular building and room number, the class is an off-campus class meeting at the address shown.)
3. TBA - To Be Arranged
4. "RPT" followed by a number shows the number of times that a class may be repeated for credit.
5. HRS - Hours per week
6. Lab - Laboratory
7. Lec - Lecture

Course Descriptions:

1. UC - this course is acceptable for unit credit at all branches of the University of California.
2. CSU - this course is acceptable for credit at all branches of the California State universities and colleges.
3. NDA - (Non Degree Applicable)-this course is offered for college credit but cannot be applied toward graduation requirements for the associate degree.

Notice of Room Changes

Trade-Tech will be undergoing construction throughout the 2012-13 school year and classroom locations are subject to change after the printing of this schedule. Please check the college website for updates on individual class locations by logging onto the LATTC.edu website, then going to "Schedule of Classes" and following the individual links. Thank you for your patience during this process.

Short-term and Saturday class listings are available on our website!

For course, date and meeting information, Visit www.lattc.edu

NON-ATTENDANCE AT THE FIRST MEETING OF YOUR CLASS MAY FORFEIT YOUR RIGHT TO A SEAT



SPRING 2013

SCHEDULE OF CLASSES

Please note - class offerings including faculty and room assignments are subject to change.

Register early! Visit us Spring 2013 @ www.lattc.edu for updated information.

ACCOUNTING

Chair: Paulette Bailey, K-225, (213)763-7269

ACCOUNTING 001					5.00 UNITS
INTRODUCTORY ACCOUNTING I (UC:CSU)					
Recommended Preparation: Business 38.					
0101	lec	8:35am - 9:45am	MTWTh	B.R. BRUMELL	K 258
Evening classes					
3001	lec	6:00pm - 8:30pm	MW	R.L. GONZALEZ	K 324
3004	lec	6:00pm - 8:30pm	T	C.R. MONTOUR	K 321
&	lec	2:30 hrs/wk	TBA	C.R. MONTOUR	K 321
ACCOUNTING 002					5.00 UNITS
INTRODUCTORY ACCOUNTING II (UC:CSU)					
3008	lec	9:00am - 2:20pm	SAT	R.A. JOHNSON	K 208
ACCOUNTING 011					3.00 UNITS
COST ACCOUNTING (CSU)					
Evening classes					
3009	lec	6:00pm - 9:10pm	M	R.A. JOHNSON	K 208
ACCOUNTING 025					3.00 UNITS
AUTOMATED ACCOUNTING METHODS AND PROCEDURES (CSU)					
Evening classes					
3013	lec	5:00pm - 8:10pm	W	C.R. MONTOUR	K 208

ADMINISTRATION OF JUSTICE

Chair: William Elarton, B-122, (213) 763-3701

ADMINISTRATION OF JUSTICE 002					3.00 UNITS
CONCEPTS OF CRIMINAL LAW (UC:CSU)					
7878	lec	3:15 hrs/wk	TBA	STAFF	ON LINE
Please visit the online program homepage at http://moodle.lattc.edu prior to the start of class for directions, or see pages 75-77 for more information.					
ADMINISTRATION OF JUSTICE 004					3.00 UNITS
PRINCIPLES AND PROCEDURES OF THE JUSTICE SYSTEM (UC:CSU)					
Evening classes					
6810	lec	6:00pm - 9:10pm	M	STAFF	F 214
ADMINISTRATION OF JUSTICE 008					3.00 UNITS
JUVENILE PROCEDURES (CSU)					
Evening classes					
6811	lec	6:00pm - 9:10pm	T	D. JACKSON	F 214

AMERICAN SIGN LANGUAGE

Chair: John Glavan, TE-520, (213) 763-3931

AMERICAN SIGN LANGUAGE 001					4.00 UNITS
AMERICAN SIGN LANGUAGE I (UC:CSU)					
1500	lec	8:00am - 10:05am	TTh	M. VELEZ	MH 305
Evening classes					
3950	lec	4:30pm - 6:35pm	MW	V.M. ANDERSON	MH 309
AMERICAN SIGN LANGUAGE 002					4.00 UNITS
AMERICAN SIGN LANGUAGE II (UC:CSU)					
Prerequisite: American Sign Language I.					
1501	lec	8:00am - 10:05am	MW	S. CORNEAL	MH 305
Evening classes					
3951	lec	4:30pm - 6:35pm	TTh	L.F. JONES	MH 309

ANTHROPOLOGY

Chair: Alicia Rodriguez-Estrada, TE-516, (213) 763-3938

ANTHROPOLOGY 101					3.00 UNITS
HUMAN BIOLOGICAL EVOLUTION (UC:CSU)					
1000	lec	8:35am - 10:00am	MW	P.J. HULD	TE 315
1001	lec	10:10am - 11:35am	MW	P.J. HULD	TE 315
1003	lec	11:45am - 1:10pm	TTh	P.J. HULD	TE 315
1171	lec	8:35am - 10:00am	MW	P.J. HULD	TE 315
> Section #1171 - Honors Class					
1577	lec	10:10am - 11:35am	MW	P.J. HULD	TE 315
> Section #1577 - Honors Class					
7971	lec	3:10 hrs/wk	TBA	P.J. HULD	ON LINE
Please visit the online program homepage at http://moodle.lattc.edu prior to the start of class for directions, or see pages 75-77 for more information.					
Evening classes					
3606	lec	6:00pm - 9:10pm	T	M.J. CARTER	TE 315

Anthropology 101 is also offered through Instructional Television (ITV) Program. For registration and orientation, see page 80.

ANTHROPOLOGY 102	3.00 UNITS
HUMAN WAYS OF LIFE: CULTURAL ANTHROPOLOGY (UC:CSU)	
1005 lec 8:35am - 10:00am TTh	P.J. HULD TE 315
1006 lec 11:45am - 1:10pm MW	P.J. HULD TE 315
1072 lec 8:35am - 10:00am TTh	P.J. HULD TE 315

> Section #1072 - Honors Class

Anthropology 102 is also offered through Instructional Television (ITV) Program. For registration and orientation, see page 80.

ART 300	3.00 UNITS
INTRODUCTION TO PAINTING (UC:CSU)	
Applications of acrylic, oil, and watercolor.	
1423 lec 10:10am - 11:15am TTh	P.J. HERBERT MH 309
& lab 11:15am - 12:15pm TTh	P.J. HERBERT MH 309

ART 501	3.00 UNITS
BEGINNING TWO-DIMENSIONAL DESIGN (UC:CSU)	
1424 lec 12:20pm - 1:25pm TTh	G.J. SZYMANSKI MH 305
& lab 1:25pm - 2:25pm TTh	G.J. SZYMANSKI MH 305

ARCHITECTURE

Chair: William Elarton, B-122, (213) 763-3701

ARCHITECTURE 151	3.00 UNITS
MATERIALS OF CONSTRUCTION (CSU)	
8004 lec 7:00am - 7:30am TTh	M. OLIVA D 303
& lab 7:30am - 9:35am TTh	M. OLIVA D 303

ARCHITECTURE 173	3.00 UNITS
ARCHITECTURAL DRAWING II (CSU)	
8002 lec 9:45am - 10:15am MW	M. OLIVA D 330
& lab 10:15am - 12:20pm MW	M. OLIVA D 330

ARCHITECTURE 261	3.00 UNITS
COMPUTER-AIDED DESIGN FOR ARCHITECTURE I (CSU) (RPT 1)	
8006 lec 9:45am - 10:15am TTh	M. OLIVA D 302
& lab 10:15am - 12:20pm TTh	M. OLIVA D 302

ART

Chair: John Glavan, TE-520, (213) 763-3931

ART 101	3.00 UNITS
SURVEY OF ART HISTORY I (UC:CSU)	
Western art from prehistoric times through the Renaissance.	
1415 lec 7:00am - 8:25am MW	P.J. HERBERT MH 308
1416 lec 10:10am - 11:35am MW	P.J. HERBERT MH 308
1417 lec 11:45am - 1:10pm MW	P.J. HERBERT MH 308
7948 lec 3:25 hrs/wk	TBA ON LINE

Please visit the online program homepage at <http://moodle.lattc.edu> prior to the start of class for directions, or see pages 75-77 for more information.

Evening classes			
3850 lec	6:00pm - 9:10pm W	C.D. PARKER	TE 206

ART 102	3.00 UNITS
SURVEY OF ART HISTORY II (UC:CSU)	
Western art from early Renaissance to the present.	
1418 lec 8:35am - 10:00am MW	P.J. HERBERT MH 308

Evening classes			
3851 lec	6:00pm - 9:10pm Th	C.D. PARKER	TE 206

ART 103	3.00 UNITS
ART APPRECIATION I (UC:CSU)	
1419 lec 10:10am - 11:35am TTh	G.J. SZYMANSKI MH 305

ART 201	3.00 UNITS
DRAWING I (UC:CSU)	
Pencil, charcoals, pastel and other drawing media.	
1420 lec 8:00am - 9:05am TTh	P.J. HERBERT MH 309
& lab 9:05am - 10:05am TTh	P.J. HERBERT MH 309
1421 lec 12:30pm - 1:35pm MW	G.J. SZYMANSKI MH 305
& lab 1:35pm - 2:35pm MW	G.J. SZYMANSKI MH 305
1422 lec 10:10am - 11:15am MW	G.J. SZYMANSKI MH 305
& lab 11:15am - 12:15pm MW	G.J. SZYMANSKI MH 305

ASTRONOMY

Chair: Ricky Wong, K-405, (213) 763-7295

ASTRONOMY 001	3.00 UNITS
ELEMENTARY ASTRONOMY (UC:CSU)	
1600 lec 7:00am - 8:25am MW	F.J. PADILLA K 406
1601 lec 1:20pm - 2:45pm MW	M.A. MORENO MH 308
1602 lec 10:10am - 11:35am TTh	F.J. PADILLA K 406

Evening classes			
4045 lec	5:00pm - 6:25pm TTh	M.A. MORENO	U SC
> First week class meetings will be at LATTC, Room K-420. Contact LATTC Science Department, 213-763-7295. After the first week, the class will meet at USC, ZHS-252			

ASTRONOMY 005	1.00 UNIT
FUNDAMENTALS OF ASTRONOMY LABORATORY (UC:CSU)	
1603 lab 7:00am - 10:10am T	F.J. PADILLA K 420

Evening classes			
4046 lab	7:00pm - 8:25pm TTh	M.A. MORENO	U SC
> First week class meeting will be at LATTC, Room K-420. Contact LATTC Science Department, 213-763-7295. After the first week, the class will meet at USC, ZHS-B56			

AUTOMOTIVE AND RELATED TECHNOLOGY

Chair: Jess Guerra, F-106A, (213) 763-3901

AUTOMOTIVE AND RELATED TECHNOLOGY 100	3.00 UNITS
HEATING AND AIR CONDITIONING SYSTEMS THEORY, INSPECTION & RPR	
7490 lec 7:00am - 7:45am MTWThF	R.C. SERRATO F 120
& lab 7:45am - 12:00pm MTWThF	R.C. SERRATO F 106
<i>(6 Week Class - Starts 2/4/2013, Ends 6/3/2013)</i>	

Evening classes			
4382 lec	5:35pm - 6:30pm TTh	B.A. GOYN	F 128
& lab 6:30pm - 9:30pm TTh	B.A. GOYN	F 128	

AUTOMOTIVE AND RELATED TECHNOLOGY 113A	3.00 UNITS
DRIVE TRAIN COMPONENTS PRINCIPLES AND PRACTICES	

7346 lec 7:00am - 7:45am MTWThF	D.A. ENCINAS F 130
& lab 7:45am - 12:00pm MTWThF	D.A. ENCINAS F 130
<i>(6 Week Class - Starts 2/4/2013, Ends 3/15/2013)</i>	

7348 lec 7:00am - 7:45am MTWThF	D.A. ENCINAS F 130
& lab 7:45am - 12:00pm MTWThF	D.A. ENCINAS F 130
<i>(5 Week Class - Starts 3/18/2013, Ends 4/26/2013)</i>	

7491 lec 7:00am - 7:45am MTWThF	D.A. ENCINAS F 130
& lab 7:45am - 12:00pm MTWThF	D.A. ENCINAS F 130
<i>(6 Week Class - Starts 4/29/2013, Ends 6/3/2013)</i>	

Evening classes			
4381 lec	5:35pm - 6:30pm MW	R. GUERRA	F 130
& lab 6:30pm - 9:30pm MW	R. GUERRA	F 130	
<i>(6 Week Class - Starts 2/4/2013, Ends 3/15/2013)</i>			

BAKING, PROFESSIONAL

Chair: Steven Kasmar, H-118, (213) 763-7332

BAKING, PROFESSIONAL 112 4.00 UNITS

Table with 5 columns: Course ID, Type, Time, Days, Instructor. Includes BAKING PROCESSES AND THEORY OF INGREDIENTS with lecture and lab options for various times.

CULINARY ARTS 111 4.00 UNITS

Table with 5 columns: Course ID, Type, Time, Days, Instructor. Includes CULINARY ARTS ORIENTATION I (CSU) with prerequisite Cul Art 112 and several lecture/lab combinations.

CULINARY ARTS 112 2.00 UNITS

Table with 5 columns: Course ID, Type, Time, Days, Instructor. Includes SANITATION AND SAFETY (CSU) and evening classes for S.B. FEIGENBAUM.

BAKING, PROFESSIONAL 121 6.00 UNITS

Table with 5 columns: Course ID, Type, Time, Days, Instructor. Includes BEGINNING YEAST BREADS AND QUICKBREADS with prerequisite Cul Arts 111, 112 & Prof Baking 112.

BAKING, PROFESSIONAL 122 6.00 UNITS

Table with 5 columns: Course ID, Type, Time, Days, Instructor. Includes ARTESIAN BREADS, SPECIALTY BREADS with prerequisite Cul Arts 111, 112 & Prof Baking 112 & 121.

BAKING, PROFESSIONAL 131 6.00 UNITS

Table with 5 columns: Course ID, Type, Time, Days, Instructor. Includes PLATED RESAURANT STYLE DESSERTS with prerequisite Cul Arts 111, 112 & Prof Baking 112, 121, & 122.

BAKING, PROFESSIONAL 132 6.00 UNITS

Table with 5 columns: Course ID, Type, Time, Days, Instructor. Includes MULTI-COMPONENT DESSERTS AND PASTRIES with prerequisite Cul Arts 111, 112 & Prof Baking 112, 121, 122, 131, & 132.

BAKING, PROFESSIONAL 141 6.00 UNITS

Table with 5 columns: Course ID, Type, Time, Days, Instructor. Includes ADVANCED BAKING CENTERPIECE AND DECORATING TECHNIQUES with prerequisite Cul Arts 111, 112 & Prof Baking 112, 121, 122, 131, & 132.

CULINARY ARTS 170 2.00 UNITS

Table with 5 columns: Course ID, Type, Time, Days, Instructor. Includes CULINARY NUTRITION (CSU) with three lecture/lab options.

CULINARY ARTS 235 4.00 UNITS

Table with 5 columns: Course ID, Type, Time, Days, Instructor. Includes MENU PLANNING AND PURCHASING (CSU) (RPT 1) with prerequisite Cul Arts 111 & 112 and several lecture/lab combinations.

CULINARY ARTS 240 2.00 UNITS

Table with 5 columns: Course ID, Type, Time, Days, Instructor. Includes RESTAURANT SUPERVISION AND TRAINING (CSU) with prerequisite Cul Arts 111 & 112 and two lecture/lab options.

BIOLOGY

Chair: Ricky Wong, K-405, (213) 763-7295

BIOLOGY 003 4.00 UNITS

Table with 5 columns: Course ID, Type, Time, Days, Instructor. Includes INTRODUCTION TO BIOLOGY (UC:CSU) with prerequisite Introduction to the fundamental properties of living things and multiple lecture/lab options.

BIOLOGY 007				5.00 UNITS
GENERAL BIOLOGY II (UC:CSU)				
Prerequisite: Biology 6 and Math 125 or higher. Basic principles of biology.				
1612	lec	9:00am - 10:35am	MW	M.C. PANTASTICO CALDAS TE 111
&	lab	1:30pm - 4:40pm	MW	A. GEE K 420
1615	lec	9:00am - 10:35am	MW	M.C. PANTASTICO CALDAS TE 111
&	lab	10:40am - 12:15pm	MW	M.C. PANTASTICO CALDAS K 468
&	lab	9:00am - 12:15pm	F	M.C. PANTASTICO CALDAS K 468

BIOLOGY 036				4.00 UNITS
BIOSCIENCE FOR HEALTH OCCUPATIONS				
1620	lec	8:00am - 11:10am	W	B.A. SHANK K 468
&	lab	12:30pm - 3:40pm	M	R.K. WONG K 422
1621	lec	8:00am - 11:10am	F	O.B. GBONEGUN K 408
&	lab	12:00pm - 3:10pm	F	O.B. GBONEGUN K 408
1630	lec	2:20pm - 5:30pm	T	O.B. GBONEGUN K 468
&	lab	2:20pm - 5:30pm	Th	STAFF K 468

BUILDING CONSTRUCTION TECHNIQUES

Chair: William Elarton, B-122, (213) 763-3701

BUILDING CONSTRUCTION TECHNIQUES 008				1.00 UNIT
WEATHERIZATION-ENERGY EFFICIENCY PRACTICES				
<i>Evening classes</i>				
8331	lab	6:00pm - 9:10pm	TTh	STAFF B 104
BUILDING CONSTRUCTION TECHNIQUES 014				4.00 UNITS
CARPENTRY AND CONSTRUCTION FOR SOLAR INSTALLATION				
4771	lec	2:30pm - 5:40pm	T	STAFF B 104
&	lab	2:30pm - 5:40pm	Th	STAFF B 105
<i>Evening classes</i>				
4825	lec	6:00pm - 9:10pm	M	STAFF B 105
&	lab	6:00pm - 9:10pm	W	STAFF B 105
BUILDING CONSTRUCTION TECHNIQUES 101				3.00 UNITS
CONTRACT'S LICENSE LAW (CSU)				
<i>Evening classes</i>				
4824	lec	6:00pm - 9:10pm	F	M.D. ROGERS B 336
BUILDING CONSTRUCTION TECHNIQUES 102				2.00 UNITS
O.S.H.A. BASED SAFETY STANDARDS: CONSTRUCTION & INDUSTRY (RPT 3)				
(Same as Electrical Construction Maintenance 100).				
<i>Evening classes</i>				
4617	lec	6:00pm - 8:10pm	Th	J.R. OLSZEWSKI F 214

BUSINESS

Chair: Paulette Bailey, K-225, (213) 763-7269

BUSINESS 001				3.00 UNITS
INTRODUCTION TO BUSINESS (UC:CSU)				
0131	lec	8:35am - 10:00am	TTh	J. AHMAD K 321
0132	lec	8:00am - 11:10am	SAT	S.B. SCUDDER K 210
0133	lec	12:00pm - 1:25pm	MW	A.U. MCINTOSH K 304
<i>Evening classes</i>				
3016	lec	6:00pm - 9:10pm	M	G.D. SONNIER K 258
BUSINESS 005				3.00 UNITS
BUSINESS LAW I (UC:CSU)				
0134	lec	1:15pm - 2:40pm	MW	K.L. GARY K 324
<i>Evening classes</i>				
3021	lec	6:00pm - 9:10pm	Th	J.D. ENDMAN K 262

BUSINESS 006				3.00 UNITS
BUSINESS LAW II (UC:CSU)				
0135	lec	10:10am - 11:35am	TTh	K.L. GARY K 324
BUSINESS 033				3.00 UNITS
TECHNICAL REPORT WRITING (CSU)				
0145	lec	11:00am - 12:25pm	TTh	G.D. SONNIER K 208
BUSINESS 038				3.00 UNITS
BUSINESS COMPUTATIONS (CSU)				
0146	lec	8:30am - 10:00am	MW	J. AHMAD K 321
<i>Evening classes</i>				
3024	lec	6:00pm - 9:10pm	T	G.D. SONNIER K 262
3029	lec	6:00pm - 9:10pm	W	R.S. SHERER K 262
BUSINESS 941				4.00 UNITS
COOPERATIVE EDUCATION - BUSINESS (CSU) (RPT 3)				
See page 78 for meeting days and times.				
9032	lab	4:25 hrs/wk	TBA	C.A. MORLEY MOWER D 236

CARPENTRY

Chair: William Elarton, B-122, (213) 763-3701

CARPENTRY 105				3.00 UNITS
CALCULATIONS AND MEASUREMENT FOR WOODWORKING STUDENTS I				
8103	lec	10:40am - 12:10pm	TTh	L. HUBBARD B 136
CARPENTRY 111A				3.00 UNITS
CONSTRUCTION I (CSU)				
Use and operation of standard industry tools.				
<i>Evening classes</i>				
4700	lec	6:00pm - 9:10pm	M	L. HUBBARD B 102
CARPENTRY 111B				2.00 UNITS
CONSTRUCTION I				
<i>Evening classes</i>				
4701	lab	6:00pm - 9:10pm	W	L. HUBBARD B 104
CARPENTRY 114				4.00 UNITS
HAND AND POWER TOOL APPLICATION				
8104	lec	7:00am - 7:20am	MWF	L. HUBBARD B 136
&	lab	7:20am - 10:30am	MWF	L. HUBBARD B 104
CARPENTRY 115				3.00 UNITS
BASIC BLUEPRINT READING				
8105	lec	7:00am - 7:20am	TTh	L. HUBBARD B 136
&	lab	7:20am - 10:30am	TTh	L. HUBBARD B 104
CARPENTRY 117				2.00 UNITS
CONSTRUCTION MATERIALS				
8106	lec	10:40am - 11:00am	MWF	L. HUBBARD B 136
&	lab	11:10am - 12:10pm	MWF	L. HUBBARD B 104
CARPENTRY 123				4.00 UNITS
BASIC HOUSE CONSTRUCTION				
8114	lec	7:00am - 7:50am	MW	W.G. HANLEY B 105
&	lab	7:00am - 10:10am	TTh	W.G. HANLEY B 120
CARPENTRY 124				3.00 UNITS
BLUEPRINT READING II				
8115	lec	7:00am - 7:50am	F	W.G. HANLEY B 105
&	lab	8:00am - 10:10am	MWF	W.G. HANLEY B 104
CARPENTRY 129				2.00 UNITS
BASIC RESIDENTIAL ESTIMATING				
8116	lab	10:10am - 12:20pm	MWF	W.G. HANLEY B 104
CARPENTRY 130				3.00 UNITS
CALCULATIONS AND MEASUREMENT FOR WOODWORKING STUDENTS II				
8110	lec	10:20am - 11:45am	TTh	STAFF B 102
CARPENTRY 132				3.00 UNITS
APPLIED BLUEPRINT READING				
8118	lec	6:45am - 7:35am	F	STAFF B 105
&	lab	8:25am - 10:45am	MWF	STAFF B 104

CARPENTRY 133	3.00 UNITS
ADVANCED RESIDENTIAL ESTIMATING	
8119 lec 7:00am - 8:25am MW STAFF	B 105
CARPENTRY 134	4.00 UNITS
ADVANCED RESIDENTIAL CONSTRUCTION	
8120 lec 7:00am - 8:25am TTh STAFF	B 105
& lab 8:25am - 10:50am TTh STAFF	B 104
CARPENTRY 135	2.00 UNITS
CONCRETE CONSTRUCTION	
8121 lec 7:35am - 8:25am F STAFF	B 105
& lab 10:50am - 11:30am MTWThF STAFF	B 104
CARPENTRY 144	4.00 UNITS
RESIDENTIAL EXTERIOR FINISH	
8131 lec 7:00am - 8:05am M R.W. DUNN	B 102
& lab 8:15am - 11:45am MWF R.W. DUNN	B 104
CARPENTRY 145	5.00 UNITS
RESIDENTIAL INTERIOR FINISH	
8132 lab 7:00am - 8:05am WF R.W. DUNN	B 102
& lec 7:00am - 11:55am TTh R.W. DUNN	B 104
CARPENTRY 148	3.00 UNITS
COMPUTER ASSISTED ESTIMATING I	
<i>Evening classes</i>	
4706 lec 6:00pm - 6:40pm MW STAFF	D 330
& lab 6:40pm - 9:10pm MW STAFF	D 330
CARPENTRY 251	3.00 UNITS
BUILDING CODES 1: INTERNATIONAL RESIDENTIAL CODE (IRC) (CSU) (RPT 1)	
<i>Evening classes</i>	
4619 lec 6:00pm - 9:10pm W R.J. LAWRENCE	B 105
CARPENTRY 941	4.00 UNITS
COOPERATIVE EDUCATION - CARPENTRY (RPT 3)	
See page 78 for meeting days and times.	
9040 lab 4:25 hrs/wk TBA C.L. ANDERSON	D 236

CHEMICAL TECHNOLOGY

Chair: Ricky Wong, K-405, (213) 763-7295

CHEMICAL TECHNOLOGY 121	5.00 UNITS
APPLIED CHEMISTRY II (CSU)	
1622 lec 7:00am - 8:05am M V. HARUTUNIAN	K 464
& lec 10:20am - 11:25am M V. HARUTUNIAN	K 464
& lec 7:00am - 7:50am T V. HARUTUNIAN	K 464
& lab 8:00am - 11:05am T V. HARUTUNIAN	K 464
& lab 8:00am - 11:05am F D.A. JEFFRESS	K 464
CHEMICAL TECHNOLOGY 123	2.00 UNITS
APPLIED CHEMISTRY MATHEMATICS II	
1623 lec 10:20am - 12:25pm W R.M. MADYUN	MH 309
CHEMICAL TECHNOLOGY 131	3.00 UNITS
INDUSTRIAL PROCESSES	
1624 lec 6:30am - 7:35am W R.M. MADYUN	K 466
& lab 7:40am - 9:45am W R.M. MADYUN	K 466
& lab 7:00am - 11:15am Th R.M. MADYUN	K 466
CHEMICAL TECHNOLOGY 140	1.00 UNIT
MICROBIOLOGY LABORATORY TECHNIQUES FOR TECHNICIANS	
9501 lab 12:15pm - 3:25pm M STAFF	K 468
CHEMICAL TECHNOLOGY 141	1.00 UNIT
BASIC EMPLOYMENT INFORMATION	
1625 lec 6:20am - 6:55am MT R.M. MADYUN	K 466
CHEMICAL TECHNOLOGY 142	5.00 UNITS
QUANTITATIVE AND INSTRUMENTAL ANALYSIS II	
1626 lec 7:00am - 8:25am MT R.M. MADYUN	K 466
& lab 8:25am - 11:35am MT R.M. MADYUN	K 466

CHEMICAL TECHNOLOGY 143	4.00 UNITS
ORGANIC CHEMISTRY II (CSU)	
1628 lec 10:05am - 12:10pm W V. HARUTUNIAN	K 466
& lab 6:30am - 12:40pm F V. HARUTUNIAN	K 466
CHEMICAL TECHNOLOGY 162	2.00 UNITS
SPECIAL PROJECTS II	
1627 lab 6:30 hrs/wk TBA V. HARUTUNIAN	K 469

CHEMISTRY

Chair: Ricky Wong, K-405, (213) 763-7295

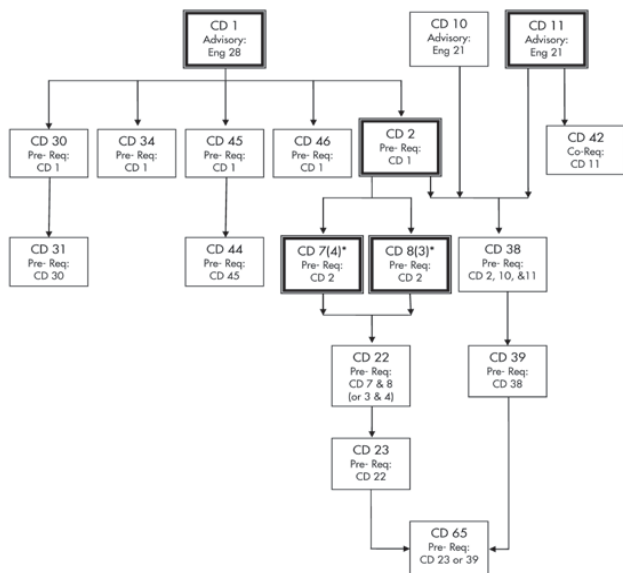
CHEMISTRY 051	5.00 UNITS
FUNDAMENTALS OF CHEMISTRY I (UC:CSU)	
Prerequisite: Math 115 or Math 113 and 114 or higher.	
1670 lec 9:00am - 12:10pm T M. DIAZ	TE 120
& lec 12:10pm - 1:15pm Th M. ACOSTA	TE 120
& lab 9:00am - 12:10pm Th M. DIAZ	K 464
1671 lec 7:45am - 8:45am Th H.O. AJIE	TE 120
& lec 8:45am - 12:00pm Th B.E. RUIZ SILVA	TE 120
& lab 12:00pm - 3:00pm Th B.E. RUIZ SILVA	K 464
1672 lec 9:40am - 11:45am TTh K.F. HOUBEN	K 322
& lab 11:50am - 3:00pm T K.F. HOUBEN	K 464
1674 lab 8:00am - 11:10am SAT S.H. PARKIN	K 464
& lec 12:00pm - 4:05pm SAT S.H. PARKIN	K 424
<i>Evening classes</i>	
4070 lec 4:45pm - 6:50pm MW H. LEE	TE 120
& lab 6:50pm - 10:00pm W H. LEE	K 464
CHEMISTRY 070	4.00 UNITS
INTRODUCTORY ORGANIC AND BIOCHEMISTRY (UC:CSU)	
Prerequisite: Chemistry 51 or 65 or 101 with a grade of 'C' or better.	
1675 lec 8:00am - 11:10am SAT P.M. DARMANYAN	K 406
& lab 12:00pm - 3:10pm SAT P.M. DARMANYAN	K 464
CHEMISTRY 101	5.00 UNITS
GENERAL CHEMISTRY I (UC:CSU)	
Prerequisite: Math 125 or higher with a grade of 'C' or better.	
1680 lec 10:10am - 11:45am MW M. DIAZ	K 406
& lab 11:50am - 3:00pm MW M. DIAZ	K 466
1695 lec 10:10am - 11:45am TTh H.O. AJIE	K 422
& lab 11:50am - 3:00pm TTh H.O. AJIE	K 466
<i>Evening classes</i>	
4075 lec 4:25pm - 6:00pm TTh M.Z. VILLENA-VISI	TE 120
& lab 6:10pm - 9:20pm TTh M.Z. VILLENA-VISI	K 466
CHEMISTRY 102	5.00 UNITS
GENERAL CHEMISTRY II (UC:CSU)	
Prerequisite: Chemistry 101 and Math 125 or higher with a grade of 'C' or better.	
1681 lec 1:10pm - 2:50pm TTh M. DIAZ	K 406
& lab 3:00pm - 6:10pm TTh M. DIAZ	K 466
<i>Evening classes</i>	
4076 lec 5:00pm - 6:25pm MW M. ACOSTA	TE 323
& lab 6:30pm - 9:40pm MW M. ACOSTA	K 466
CHEMISTRY 211	5.00 UNITS
ORGANIC CHEMISTRY FOR SCIENCE MAJORS I (UC:CSU)	
Prerequisite: Chem 102 with a grade of 'C' or better.	
1652 lec 8:10am - 11:20am F B.E. RUIZ SILVA	TE 120
& lab 12:00pm - 6:20pm F B.E. RUIZ SILVA	K 464
1653 lec 8:10am - 11:20am W B.E. RUIZ SILVA	TE 120
& lab 12:00pm - 6:20pm W B.E. RUIZ SILVA	K 464
CHEMISTRY 212	5.00 UNITS
ORGANIC CHEMISTRY FOR SCIENCE MAJORS II (UC:CSU)	
Prerequisite: Chemistry 211 with a grade of 'C' or better.	
1687 lec 1:10pm - 2:45pm TTh V. SACHDEV	MH 309
& lab 3:00pm - 6:10pm TTh V. SACHDEV	K 464

CHEMISTRY 221 5.00 UNITS
BIOCHEMISTRY FOR SCIENCE MAJORS (UC:CSU)
 Prerequisite: Chemistry 211 with a grade of 'C' or better.
 1688 lec 1:10pm - 2:45pm MW K.F. HOUBEN K 258
 & lab 3:15pm - 6:25pm MW K.F. HOUBEN K 466

CHILD DEVELOPMENT

Chair: Alicia Rodriguez-Estrada, TE-516, (213) 763-3938

Child Development Courses Flow Chart



Core Courses
 * It is not recommended to take both CD 7 & 8 at the same time.

CHILD DEVELOPMENT 001 3.00 UNITS
CHILD GROWTH AND DEVELOPMENT (UC:CSU)
 Advisory: English 28.
 Childhood development from conception through adolescence.
 1201 lec 8:35am - 10:00am MW C. VEGA K 262
 1202 lec 10:10am - 11:35am TTh J.Y. BABB K 262
 1203 lec 11:45am - 1:10pm MW R.G. MAINA TE 401
 1204 lec 8:35am - 10:00am TTh J.Y. BABB K 262
 1205 lec 11:45am - 1:10pm TTh R.G. MAINA TE 401
 1206 lec 9:00am - 12:10pm SAT R.W. ESSEX TE 401
 7931 lec 3:10 hrs/wk TBA D. CERTO ON LINE

Please visit the online program homepage at <http://moodle.lattc.edu> prior to the start of class for directions, or see pages 75-77 for more information.

Evening classes
3721 lec 6:00pm - 9:10pm W I.H. KAPLAN TE 315

CHILD DEVELOPMENT 002 3.00 UNITS
EARLY CHILDHOOD: PRINCIPLES AND PRACTICES (CSU)
 TB clearance required. Prerequisite: Child Development 1 with a grade of 'C' or better.
 1207 lec 8:35am - 10:00am TTh R.G. MAINA TE 401
 1208 lec 8:35am - 10:00am MW J.Y. BABB K 222
 1209 lec 10:10am - 11:35am TTh C. VEGA K 222

Evening classes
3723 lec 6:00pm - 9:10pm T R.M. MCLAUGHLIN TE 301

CHILD DEVELOPMENT 007 3.00 UNITS
INTRODUCTION TO CURRICULUM IN EARLY CHILDHOOD EDUCATION (CSU)
 Evening classes
3724 lec 6:00pm - 9:10pm T P. VELASCO TE 401

CHILD DEVELOPMENT 008 3.00 UNITS
CURRICULUM IN EARLY CHILDHOOD EDUCATION (CSU)
 1214 lec 11:45am - 2:55pm W C. VEGA H 340

Evening classes
3725 lec 6:00pm - 9:10pm T M.D. BENJAMIN H 340

CHILD DEVELOPMENT 010 3.00 UNITS
HEALTH, SAFETY AND NUTRITION (CSU)

Advisory: English 21.
 Students are required to participate in and pass the American Red Cross Infant/Child CPR and First Aid Course.
 1215 lec 11:45am - 1:10pm MW G.J. RODRIGUEZ F 223
 1216 lec 8:35am - 10:00am TTh C. VEGA K 222

Evening classes
3709 lec 6:00pm - 9:10pm M I.H. KAPLAN TE 315

CHILD DEVELOPMENT 011 3.00 UNITS
CHILD, FAMILY AND COMMUNITY (CSU)

Advisory: English 21.
 1218 lec 8:35am - 10:00am MW R.G. MAINA TE 401
 1219 lec 11:45am - 1:10pm TTh C. VEGA K 222

Evening classes
3728 lec 6:00pm - 9:10pm M A. CHELSTROM TE 301

CHILD DEVELOPMENT 022 4.00 UNITS
PRACTICUM IN CHILD DEVELOPMENT I (CSU)

Prerequisite: Child Development 1, 2, 3 or 8, 4 or 7 and 11 with a grade of 'C' or better.
 Students are required to complete 90 hours at an approved field site. Must be available between 8:00 a.m. and noon.

Evening classes
3741 lec 6:00pm - 8:05pm W W.S. KIEL TE 401
 & lab 6:45 hrs/wk TBA W.S. KIEL TE 401
3743 lec 6:00pm - 8:05pm W M.A. LOVETT K 222
 & lab 5:45 hrs/wk TBA M.A. LOVETT K 222

CHILD DEVELOPMENT 031 3.00 UNITS
INFANT AND TODDLER STUDIES II (CSU)

Prerequisite: Child Development 1 and 30.
 1223 lec 11:45am - 1:10pm TTh J.Y. BABB K 262

CHILD DEVELOPMENT 034 3.00 UNITS
OBSERVING AND RECORDING CHILDREN'S BEHAVIOR (CSU)

Prerequisite: Child Development 1 with a grade of 'C' or better.
 1226 lec 10:10am - 11:35am MW R.G. MAINA TE 401

Evening classes
3745 lec 6:00pm - 9:10pm Th L.B. GRAY TE 315

CHILD DEVELOPMENT 039 3.00 UNITS
ADMINISTRATION & SUPERVISION OF EARLY CHILDHOOD PROGRAMS II (CSU)

Prerequisite: Child Development 38.
 Evening classes
3746 lec 6:00pm - 9:10pm W M.J. UDEOCHU TE 301

CHILD DEVELOPMENT 042 3.00 UNITS
TEACHING IN A DIVERSE SOCIETY (CSU)

Corequisite: Child Development 11 with a grade of 'C' or better.
 1227 lec 10:10am - 11:35am TTh R.G. MAINA TE 401
 1228 lec 11:45am - 1:10pm MW J.Y. BABB K 222

Evening classes
3747 lec 6:00pm - 9:10pm T M.T. ROSTAMI TE 312

CHILD DEVELOPMENT 044 3.00 UNITS
EARLY INTERVENTION FOR CHILDREN WITH SPECIAL NEEDS (CSU)

Prerequisite: Child Development 1.
 1231 lec 10:10am - 11:35am MW C. VEGA K 262

Evening classes
3748 lec 6:00pm - 9:10pm M D.E. DICKERSON TE 401

CHILD DEVELOPMENT 046 3.00 UNITS
SCHOOL AGE PROGRAMS I (CSU)

Prerequisite: Child Development 1.
 1250 lec 9:00am - 12:10pm SAT M.R. DEZGARAN TE 301

CHILD DEVELOPMENT 065 2.00 UNITS
ADULT SUPERVISION/EARLY CHILDHOOD MENTORING (CSU)

Corequisite: Child Development 23 or 39 with a grade of 'C' or better.
 Evening classes
3750 lec 6:00pm - 9:10pm M J. WILLIAMS TE 312

(8 Week Class - Starts 2/18/2013, Ends 4/26/2013)

CHILD DEVELOPMENT 941 4.00 UNITS
COOPERATIVE EDUCATION - CHILD DEVELOPMENT (CSU) (RPT 3)

See page 78 for meeting days and times.
 9048 lec 4:25 hrs/wk TBA C.A. MORLEY MOWER D 236

COMMUNITY PLANNING/ECONOMIC DEVELOPMENT

Chair: Paulette Bailey, K-225, (213) 763-7269

COMMUNITY PLANNING/ECONOMIC DEVELOPMENT 007 3.00 UNITS
CONTEMPORARY ISSUES AND STRATEGIES IN POPULAR EDUCATION AND ORGANIZING (CSU)

Evening classes

3106 lec 6:00pm - 9:10pm W J.L. ELLIOTT K 210

COMMUNITY PLANNING/ECONOMIC DEVELOPMENT 036 3.00 UNITS
INTRODUCTION TO APPLIED COMMUNITY DEVELOPMENT RESEARCH (UC:CSU) (RPT 1)

Evening classes

3111 lec 6:00pm - 9:10pm M B. TORRES TE 215

COMPUTER APPLICATIONS OFFICE TECHNOLOGIES

Chair: Paulette Bailey, K-225, (213) 763-7269

COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 001 3.00 UNITS
COMPUTER KEYBOARDING AND DOCUMENT APPLICATIONS I (CSU)

Fundamentals of keyboarding and letter writing.

0203 lec 1:10pm - 2:10pm TTh O.K. KAPAKU K 210
 & lab 2:15pm - 3:40pm TTh O.K. KAPAKU K 210

Evening classes

3046 lec 6:00pm - 7:10pm TTh V.T. PALACIOS K 320
 & lab 7:10pm - 8:45pm TTh V.T. PALACIOS K 320

COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 002 3.00 UNITS
COMPUTER KEYBOARDING AND DOCUMENT APPLICATIONS II (CSU)

Increase computer keyboarding skills and improve business and legal document development in MS Word.

0205 lec 8:00am - 10:05am SAT S.B. HAYMON K 320
 & lab 10:15am - 1:25pm SAT S.B. HAYMON K 320

COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 007 3.00 UNITS
MACHINE TRANSCRIPTION

Voice transcription keyboarding.

0210 lec 8:00am - 9:05am MW P. BAILEY K 320
 & lab 9:05am - 10:05am MW P. BAILEY K 320

COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 030 3.00 UNITS
OFFICE PROCEDURES (CSU)

0230 lec 8:00am - 9:00am MW R.P. MATHIEU K 210
 & lab 9:00am - 10:05am MW R.P. MATHIEU K 210

COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 031 3.00 UNITS
BUSINESS ENGLISH (CSU)

0231 lec 8:00am - 9:25am TTh A.M. WILSON-AUS K 320

COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 033 2.00 UNITS
RECORDS MANAGEMENT AND FILING

0233 lec 10:15am - 10:45am MW V.M. EMERSON K 208
 & lab 10:45am - 11:50am MW V.M. EMERSON K 208

COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 034 2.00 UNITS
BUSINESS TERMINOLOGY (CSU)

0234 lec 10:15am - 12:20pm M A.M. WILSON-AUS K 258

COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 046 3.00 UNITS
MEDICAL TRANSCRIPTION

Transcription of medical communications.

0236 lec 9:45am - 10:50am TTh M.P. LINDSEY K 320
 & lab 11:00am - 12:05pm TTh M.P. LINDSEY K 320

COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 082 3.00 UNITS
MICROCOMPUTER SOFTWARE SURVEY IN THE OFFICE (CSU)

0248 lec 8:00am - 9:05am F A.M. WILSON-AUS K 208
 & lab 9:15am - 1:25pm F A.M. WILSON-AUS K 208

Evening classes

3057 lec 6:00pm - 6:35pm MW P.A. TAYLOR K 320
 & lab 6:45pm - 8:50pm MW P.A. TAYLOR K 320

COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 084 3.00 UNITS
MICROCOMPUTER OFFICE APPLICATIONS: WORD PROCESSING (CSU) (RPT 2)

0249 lec 8:00am - 9:05am F P. BAILEY K 320
 & lab 9:15am - 12:25pm F P. BAILEY K 320

COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 085 3.00 UNITS
MICROCOMPUTER OFFICE APPLICATIONS: SPREADSHEET (CSU)

0253 lec 10:15am - 10:45am MW P. BAILEY K 320
 & lab 10:55am - 1:00pm MW P. BAILEY K 320

COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 093 2.00 Units
LEGAL DOCUMENT PRODUCTION

0250 lec 1:10pm - 3:15pm W D. SEETAO K 208
 3056 lec 9:30am - 11:35am SAT L.L. FLETCHER K 208

COMPUTER APPLICATIONS OFFICE TECHNOLOGIES 098 3.00 UNITS
MICROCOMPUTER OFFICE APPLICATIONS: INTRO TO WINDOWS

0255 lec 10:15am - 11:20am TTh A.M. WILSON-AUS K 208
 & lab 11:20am - 12:45pm TTh A.M. WILSON-AUS K 208

COMPUTER INFORMATION SYSTEMS

Chair: Eric Chavez, K-325, (213) 763-3782

COMPUTER INFORMATION SYSTEMS 035 3.00 UNITS
MULTIMEDIA PRESENTATIONS FOR THE INTERNET I (CSU)

0540 lec 8:00am - 9:25am F M. PAKBAZ K 307
 & lab 9:35am - 12:40pm F M. PAKBAZ K 307

COMPUTER INFORMATION SYSTEMS 700 3.00 UNITS
COMPUTER CONCEPTS (CSU)

0541 lec 12:00pm - 1:05pm TTh L.M. HAHNE K 305
 & lab 1:05pm - 2:05pm TTh L.M. HAHNE K 305

COMPUTER INFORMATION SYSTEMS 701 3.00 UNITS
INTRODUCTION TO COMPUTERS AND THEIR USES (UC:CSU)

0542 lec 7:00am - 8:05am MW L.M. HAHNE K 305
 & lab 8:05am - 9:05am MW L.M. HAHNE K 305
 0543 lec 7:00am - 8:05am TTh M. PAKBAZ K 307
 & lab 8:05am - 9:05am TTh M. PAKBAZ K 307

Evening classes

3311 lec 6:00pm - 8:05pm M E.L. PROCTOR K 305
 & lab 6:00pm - 8:05pm W E.L. PROCTOR K 305

COMPUTER INFORMATION SYSTEMS 733 3.00 UNITS
MICROCOMPUTER DATABASE PROGRAMMING (CSU)

0544 lec 12:00pm - 1:05pm TTh M. PAKBAZ K 307
 & lab 1:05pm - 2:10pm TTh M. PAKBAZ K 307

COMPUTER INFORMATION SYSTEMS 739 3.00 UNITS
PROGRAMMING IN C++ (UC:CSU)

0545 lec 12:00pm - 1:05pm MW L.M. HAHNE K 305
 & lab 1:05pm - 2:05pm MW L.M. HAHNE K 305

COMPUTER INFORMATION SYSTEMS 750 3.00 UNITS
DREAMWEAVER CONCEPTS AND TECHNIQUES (CSU)

0546 lec 9:15am - 10:20am MW L.M. HAHNE K 305
 & lab 10:20am - 11:20am MW L.M. HAHNE K 305

COMPUTER INFORMATION SYSTEMS 762 3.00 UNITS
WEB SCRIPTING (CSU)

0547 lec 9:15am - 10:20am TTh L.M. HAHNE K 305
 & lab 10:20am - 11:20am TTh L.M. HAHNE K 305

COMPUTER INFORMATION SYSTEMS 770 3.00 UNITS
LOCAL AREA NETWORK ADMINISTRATION (CSU)

0548 lec 8:00am - 10:05am M M. PAKBAZ K 307
 & lab 10:15am - 12:15pm M M. PAKBAZ K 307

COMPUTER INFORMATION SYSTEMS 771 3.00 UNITS
LOCAL AREA NETWORK TECHNICAL SUPPORT (CSU)

0549 lec 9:15am - 10:20am TTh STAFF K 307
 & lab 10:20am - 11:20am TTh STAFF K 307

COMPUTER INFORMATION SYSTEMS 787 3.00 UNITS
NETWORK ESSENTIALS (CSU)

Evening classes
 3312 lec 6:00pm - 8:05pm M W.V. TEE K 307
 & lab 6:00pm - 8:05pm W W.V. TEE K 307

COMPUTER INFORMATION SYSTEMS 790 3.00 UNITS
PROGRAMMING IN JAVA (UC:CSU)

Evening classes
 3313 lec 6:00pm - 8:05pm T J.D. CRUNKLETON K 305
 & lab 6:00pm - 8:05pm Th J.D. CRUNKLETON K 305

COOPERATIVE EDUCATION

Chair: Carole Anderson, D-222, (213) 763-3642

COOPERATIVE EDUCATION 395 3.00 UNITS
WORK EXPERIENCE - GENERAL I (CSU) (RPT 3)

See page 78 for meeting days and times.
 9001 lec 5:05 hrs/wk TBA C.L. ANDERSON D 236

COSMETOLOGY

Chair: Marilyn Maine, MH-241E, (213) 763-7139

COSMETOLOGY 037 6.00 UNITS
SKIN THERAPY III (NDA)

Prerequisite: COSMO 35, 36.
 7032 lec 12:30pm - 2:00pm MT L.G. LEY MH 138
 & lab 2:30pm - 6:00pm MT L.G. LEY MH 253
 & lec 12:30pm - 2:00pm WTh L.G. LEY MH 138
 & lab 2:30pm - 6:00pm WTh L.G. LEY MH 253
 & lec 12:30pm - 2:00pm F L.G. LEY MH 138
 & lab 2:30pm - 6:00pm F L.G. LEY MH 253
 (6 Week Class - Starts 2/4/2013, Ends 3/30/2013)

COSMETOLOGY 038 6.00 UNITS
SKIN THERAPY IV (NDA)

Prerequisite: COSMO 35, 36, 37
 7033 lec 12:30pm - 2:00pm MT L.G. LEY MH 138
 & lab 2:30pm - 6:00pm MT L.G. LEY MH 253
 & lec 12:30pm - 2:00pm WTh L.G. LEY MH 138
 & lab 2:30pm - 6:00pm WTh L.G. LEY MH 253
 & lec 12:30pm - 2:00pm F L.G. LEY MH 138
 & lab 2:30pm - 6:00pm F L.G. LEY MH 253
 (9 Week Class - Starts 4/8/2013, Ends 6/3/2013)

COSMETOLOGY 101 3.00 UNITS
INTRODUCTION TO COSMETOLOGY (NDA)

7026 lec 2:30pm - 3:55pm MTWTh R.G. LOPEZ MH 233
 7029 lec 2:30pm - 3:55pm MTWTh STAFF MH 233
 (8 Week Class - Starts 4/8/2013, Ends 5/30/2013)

COSMETOLOGY 111 6.00 UNITS
FRESHMAN COSMETOLOGY

7002 lec 7:00am - 8:30am MTW R.G. LOPEZ MH 233
 & lab 9:00am - 2:10pm MTW R.G. LOPEZ MH 233
 & lab 7:00am - 8:30am Th R.G. LOPEZ MH 233
 & lab 9:00am - 11:00am Th R.G. LOPEZ MH 233
 & lab 11:00am - 2:10pm Th R.G. LOPEZ MH 233
 (7 Week Class - Starts 2/4/2013, Ends 3/30/2013)

Evening classes

4300 lec 4:30pm - 6:00pm MTWTh R.M. NUNLEY MH 126
 & lab 6:00pm - 9:30pm MTWTh R.M. NUNLEY MH 237
 & lab 7:00am - 10:00am SAT F. SMITH MH 126
 & lab 10:30am - 2:00pm SAT F. SMITH MH 237
 (6 Week Class - Starts 2/4/2013, Ends 3/30/2013)

COSMETOLOGY 112 6.00 UNITS
JUNIOR SALON I

Prerequisite: Cosmetology 111.
 7003 lec 7:00am - 8:30am MTW R.G. LOPEZ MH 233
 & lab 9:00am - 2:10pm MTW R.G. LOPEZ MH 233
 & lab 7:00am - 8:30am Th R.G. LOPEZ MH 233
 & lab 9:00am - 11:00am Th R.G. LOPEZ MH 233
 & lab 11:00am - 2:10pm Th R.G. LOPEZ MH 233
 (9 Week Class - Starts 4/8/2013, Ends 6/3/2013)

Evening classes

4301 lec 4:30pm - 6:00pm MTWTh D. MERCADO MH 126
 & lab 6:00pm - 9:30pm MTWTh D. MERCADO MH 237
 & lab 7:00am - 10:00am SAT F. SMITH MH 126
 & lab 10:30am - 2:00pm SAT F. SMITH MH 237
 (9 Week Class - Starts 4/8/2013, Ends 6/3/2013)

COSMETOLOGY 121 6.00 UNITS
JUNIOR SALON II

Prerequisite: Cosmetology 112.
 7004 lec 7:00am - 8:30am MTW S. SHACKELFORD MH 128
 & lab 9:00am - 2:10pm MTW S. SHACKELFORD MH 237
 & lab 7:00am - 8:30am Th S. SHACKELFORD MH 128
 & lab 9:00am - 11:00am Th S. SHACKELFORD MH 237
 & lab 11:00am - 2:10pm Th S. SHACKELFORD MH 237
 (7 Week Class - Starts 2/4/2013, Ends 3/30/2013)

7012 lec 7:00am - 8:30am MTW E.J. ROBINSON MH 138
 & lab 9:00am - 2:10pm MTW E.J. ROBINSON MH 247
 & lab 7:00am - 8:30am Th E.J. ROBINSON MH 138
 & lab 9:00am - 11:00am Th E.J. ROBINSON MH 247
 & lab 11:00am - 2:10pm Th E.J. ROBINSON MH 247
 (7 Week Class - Starts 2/4/2013, Ends 3/30/2013)

COSMETOLOGY 122 6.00 UNITS
JUNIOR SALON III

Prerequisite: Cosmetology 121.
 7005 lec 7:00am - 8:30am MTW S. SHACKELFORD MH 128
 & lab 9:00am - 2:10pm MTW S. SHACKELFORD MH 237
 & lab 7:00am - 8:30am Th S. SHACKELFORD MH 128
 & lab 9:00am - 11:00am Th S. SHACKELFORD MH 237
 & lab 11:00am - 2:10pm Th S. SHACKELFORD MH 237
 (9 Week Class - Starts 4/8/2013, Ends 6/3/2013)

7013 lec 7:00am - 8:30am MTW E.J. ROBINSON MH 138
 & lab 9:00am - 12:10pm MTW E.J. ROBINSON MH 247
 & lab 7:00am - 8:30am Th E.J. ROBINSON MH 138
 & lab 9:00am - 11:00am Th E.J. ROBINSON MH 247
 & lab 11:00am - 2:10pm Th E.J. ROBINSON MH 247
 (9 Week Class - Starts 4/8/2013, Ends 6/3/2013)

COSMETOLOGY 131 6.00 UNITS
TINTING I

Prerequisite: Cosmetology 112.
 7006 lec 7:00am - 8:30am MTW M.K. MAINE MH 232
 & lab 9:00am - 1:05pm MTW M.K. MAINE MH 238
 & lab 7:00am - 8:30am Th M.K. MAINE MH 232
 & lab 9:00am - 11:00am Th M.K. MAINE MH 238
 & lab 11:00am - 2:00pm Th M.K. MAINE MH 238
 (7 Week Class - Starts 2/4/2013, Ends 3/30/2013)

Evening classes

4304 lec 4:30pm - 6:00pm MTWTh C.P. YOUNG MH 128
 & lab 6:00pm - 9:30pm MTWTh C.P. YOUNG MH 247
 & lab 7:00am - 10:00am SAT C.P. YOUNG MH 128
 & lab 10:30am - 2:00pm SAT C.P. YOUNG MH 123
 (6 Week Class - Starts 2/4/2013, Ends 3/30/2013)

DIESEL AND RELATED TECHNOLOGY 142B				5.50 UNITS	
ELECTRONIC ENGINE CONTROLS					
4451	lec	3:10 hrs/wk	TBA	J. GUERRA	ON LINE
&	lab	7:00am - 2:50pm	SAT	O. MEJIA	F 100
DIESEL AND RELATED TECHNOLOGY 303				5.00 UNITS	
ADVANCED HYBRID AND PLUG-IN ELECTRIC VEHICLES					
7413	lec	1:00pm - 2:00pm	TTh	A.A. SEMADENI	F 100G
&	lab	2:00pm - 5:30pm	TTh	A.A. SEMADENI	F 100
DIESEL AND RELATED TECHNOLOGY 941				4.00 UNITS	
COOPERATIVE EDUCATION - DIESEL AND RELATED TECHNOLOGY (RPT 3)					
See page 78 for meeting days and times.					
9236	lec	4:25 hrs/wk	TBA	C.L. ANDERSON	D 236

DIGITAL MEDIA

Chair: Carole Anderson, D-222, (213) 763-3642

DIGITAL MEDIA 103				3.00 UNITS	
FUNDAMENTAL OF DIGITAL AUDIO (CSU) (RPT 1)					
Evening classes					
4362	lec	4:00pm - 5:10pm	MW	P.W. REED	F 231
&	lab	5:10pm - 6:20pm	MW	P.W. REED	F 231
DIGITAL MEDIA 115				3.00 UNITS	
VIDEO PRODUCTION: NON-LINEAR EDITING					
Evening classes					
4364	lec	6:30pm - 7:40pm	MW	P.W. REED	F 231
&	lab	7:40pm - 8:50pm	MW	P.W. REED	F 231

DRAFTING

Chair: William Elarton, B-122, (213) 763-3701

DRAFTING 010				4.00 UNITS	
CADD FOR SUSTAINABLE LANDSCAPE DESIGN					
8003	lec	9:45am - 10:15am	MW	M. OLIVA	D 330
&	lab	10:15am - 12:20pm	MW	M. OLIVA	D 330

ECONOMICS

Chair: Paulette Bailey, K-225, (213) 763-7269

ECONOMICS 001				3.00 UNITS	
PRINCIPLES OF ECONOMICS I (UC:CSU)					
0185	lec	11:45am - 1:10pm	MW	J. AHMAD	K 321
0186	lec	10:10am - 11:35am	TTh	J. AHMAD	K 321
Evening classes					
3028	lec	6:00pm - 9:10pm	Th	M.D. SHAW	K 321
Economics 1 is also offered through Instructional Television (ITV) Program. For registration and orientation, see page 80.					
ECONOMICS 002				3.00 UNITS	
PRINCIPLES OF ECONOMICS II (UC:CSU)					
0187	lec	10:10am - 11:35am	MW	J. AHMAD	K 321
Evening classes					
3033	lec	6:00pm - 9:10pm	M	J. AHMAD	K 321

EDUCATION

Chair: Alicia Rodriguez-Estrada, TE-516, (213) 763-3938

EDUCATION 001				3.00 UNITS	
INTRODUCTION TO TEACHING (CSU)					
Prerequisite: Child Development 1.					
1251	lec	10:10am - 11:35am	MW	J.Y. BABB	K 222

ELECTRICAL CONSTRUCTION AND MAINTENANCE

Chair: William Elarton, B-122, (213) 763-3701

ELECTRICAL CONSTRUCTION AND MAINTENANCE 006				3.00 UNITS	
SECURITY AND FIRE ALARM TECHNICIAN CERTIFICATION (CSU)					
Evening classes					
4707	lec	6:00pm - 6:40pm	MW	D.S. ROBINSON	B 351
&	lab	6:50pm - 9:10pm	MW	D.S. ROBINSON	B 351
ELECTRICAL CONSTRUCTION AND MAINTENANCE 100				2.00 UNITS	
(O.S.H.A.) SAFETY STANDARDS: CONSTRUCTION & INDUSTRY					
(Same as Building Construction Techniques 102)					
8130	lec	8:30am - 10:40am	W	M.D. ROGERS	D 301
ELECTRICAL CONSTRUCTION AND MAINTENANCE 101				4.00 UNITS	
ELECTRICAL CRAFT HELPER (CSU)					
Evening classes					
4785	lec	5:30pm - 9:45pm	T	G.M. WAID	PDC DWP
➤ Power Distribution Center, Dept of Water & Power, 11760 Truesdale, Sun Valley, CA 91352. Contact 213-763-3701					
4787	lec	5:30pm - 9:45pm	W	D.E. POPLAWSKI	CDH DWP
➤ Central District Headquarters, Dept. Water & Power, 1350 S. Wall Street, Los Angeles, CA 90015. 213-763-3701					
4788	lec	5:30pm - 9:45pm	Th	D.E. POPLAWSKI	CDH DWP
➤ Central District Headquarters, Dept. Water & Power, 1350 S. Wall Street, Los Angeles, CA 90015. 213-763-3701					
4789	lec	5:30pm - 9:45pm	Th	R.E. IADEVAIA	D 301
ELECTRICAL CONSTRUCTION AND MAINTENANCE 105				3.00 UNITS	
FUNDAMENTALS OF SOLAR ELECTRICITY (CSU)					
8334	lec	2:30pm - 5:40pm	F	B. GOLUZA	F 208
Evening classes					
4750	lec	6:00pm - 9:10pm	F	B. GOLUZA	F 208
ELECTRICAL CONSTRUCTION AND MAINTENANCE 115				3.00 UNITS	
FUNDAMENTALS OF D.C. ELECTRICITY					
8122	lec	7:00am - 8:25am	TTh	D.C. BURKE	B 353
8126	lec	7:00am - 8:25am	TTh	D.S. ROBINSON	B 301
Evening classes					
4709	lec	6:00pm - 9:10pm	M	D.A. SUSSMAN	D 301
4731	lec	6:00pm - 9:10pm	F	J.M. DOMINGUEZ	B 352
ELECTRICAL CONSTRUCTION AND MAINTENANCE 116				2.00 UNITS	
HANDTOOLS AND WIRING PRACTICES (CSU)					
8123	lab	7:00am - 1:30pm	F	D.C. BURKE	B 353
8127	lab	7:00am - 1:30pm	F	D.S. ROBINSON	B 301
Evening classes					
4712	lab	6:00pm - 9:10pm	WF	R.E. IADEVAIA	B 353
4722	lab	6:00pm - 9:10pm	TTh	D.C. BURKE	B 353
ELECTRICAL CONSTRUCTION AND MAINTENANCE 117				4.00 UNITS	
ELEMENTARY CIRCUIT PRACTICES					
8124	lab	8:35am - 11:45am	MTWTh	D.C. BURKE	B 353
8128	lab	8:35am - 11:45am	MTWTh	D.S. ROBINSON	B 301
ELECTRICAL CONSTRUCTION AND MAINTENANCE 119				3.00 UNITS	
ELECTRICAL CONSTRUCTION AND MAINTENANCE					
8125	lec	7:00am - 8:25am	MW	D.C. BURKE	B 353
8129	lec	7:00am - 8:25am	MW	D.S. ROBINSON	B 301
8303	lec	10:20am - 1:30pm	M	W.D. ELARTON	B 250

**ELECTRICAL CONSTRUCTION AND MAINTENANCE 187
ADVANCED PROGRAMMABLE CONTROLLERS (RPT 2)** 4.00 UNITS

Evening classes
4772 lec 6:00pm - 7:20pm TTh P.H. NIEVES C 201
& lab 7:20pm - 9:40pm TTh P.H. NIEVES C 201

**ELECTRICAL CONSTRUCTION AND MAINTENANCE 190
ELECTRICAL CODE CALCULATIONS** 3.00 UNITS

Evening classes
4739 lec 6:00pm - 9:10pm T L.D. POGOLER B 351

**ELECTRICAL CONSTRUCTION AND MAINTENANCE 193
CONDUIT BENDING AND CALCULATIONS** 3.00 UNITS

Evening classes
4773 lec 6:00pm - 6:45pm TTh R.E. JACKSON B 337
& lab 6:45pm - 9:10pm TTh R.E. JACKSON B 337

**ELECTRICAL CONSTRUCTION AND MAINTENANCE 193A
CONDUIT BENDING LABORATORY (RPT 1)** 1.00 UNIT

8158 lab 10:10am - 1:20pm Th R.E. JACKSON B 337
8163 lab 10:10am - 1:20pm Th L.D. POGOLER B 337

**ELECTRICAL CONSTRUCTION AND MAINTENANCE 199
JOURNEYMAN ELECTRICAL EXAM PREPARATION (RPT 3)** 3.00 UNITS

Evening classes
4735 lec 6:00pm - 6:40pm TTh D.S. ROBINSON F 208
Team lab 6:40pm - 9:10pm TTh D.S. ROBINSON B 352

**ELECTRICAL CONSTRUCTION AND MAINTENANCE 205
SOLAR ENERGY INSTALLATION & MAINTENANCE PRINCIPLES AND PRACTICES** 2.00 UNITS

8335 lab 2:30pm - 5:40pm MW B. GOLUZA F 151
Evening classes
4738 lab 6:00pm - 9:10pm MW B. GOLUZA F 151
5038 lab 6:00pm - 9:10pm MW B. GOLUZA F 151

**ELECTRICAL CONSTRUCTION AND MAINTENANCE 212
SIGNIFICANT CHANGES NEC - NATIONAL ELECTRICAL CODE (CSU) (RPT 3)** 3.00 UNITS

4615 lec 3:10 hrs/wk TBA W.D. ELARTON ON LINE
Please visit the online program homepage at <http://moodle.lattc.edu> prior to the start of class for directions, or see pages 75-77 for more information.

**ELECTRICAL CONSTRUCTION AND MAINTENANCE 941
COOPERATIVE EDUCATION -ELECTRICAL CONSTRUCTION & MAINTENANCE (RPT 3)** 4.00 UNITS

See page 78 for meeting days and times.
9072 lec 4:25 hrs/wk TBA C.L. ANDERSON D 236

ELECTRICAL LINEMAN - APPRENTIC

Chair: William Elarton, B-122, (213) 763-3701

**ELECTRICAL LINEMAN - APPRENTIC 702A
ELECTRICAL LINEMAN APPRENTICE RELATED TRAINING II (RPT 1)** 3.00 UNITS

Evening classes
5501 lec 4:00pm - 6:00pm T R.C. STATES GLEN PS
& lab 6:00pm - 8:10pm T R.C. STATES GLEN PS
City of Glendale Power Station, 800 Airway, Glendale, CA 91201-3012. Contact 213-763-3707

**ELECTRICAL LINEMAN - APPRENTIC 709
ELECT CRAFT HELPER, ELECT LINEMAN APPR RELATED TRAINING IV** 4.00 UNITS

Evening classes
5609 lec 4:00pm - 7:20pm W R.C. STATES GLEN PS
City of Glendale Power Station, 800 Airway, Glendale, CA 91201-3012. Contact 213-763-3707

ELECTRONICS

Chair: Eric Chavez, K-325, (213) 763-3782

**ELECTRONICS 002
INTRODUCTION TO ELECTRONICS (CSU)** 3.00 UNITS

0460 lec 12:30pm - 1:55pm MW S. CYRUS K 364
0461 lec 7:00am - 10:10am W S.A. ROOSTA K 324
Evening classes
3331 lec 6:00pm - 9:10pm M R.W. CAMPBELL K 364

ELECTRONICS TECHNOLOGY

Chair: Eric Chavez, K-325, (213) 763-3782

**ELECTRONICS TECHNOLOGY 154
AC THEORY AND CIRCUIT FUNDAMENTALS** 3.00 UNITS

0476 lec 7:00am - 8:25am T S.A. ROOSTA K 324
& lec 8:35am - 10:00am Th S.A. ROOSTA K 324

**ELECTRONICS TECHNOLOGY 155
AC THEORY AND CIRCUIT FUNDAMENTALS LAB** 2.00 UNITS

0479 lab 8:35am - 11:45am T S.A. ROOSTA K 366
& lab 10:10am - 1:20pm Th S.A. ROOSTA K 366

**ELECTRONICS TECHNOLOGY 156
APPLIED AC CALCULATIONS** 1.00 UNIT

0482 lec 7:00am - 7:55am Th S.A. ROOSTA K 324

**ELECTRONICS TECHNOLOGY 161
F.C.C. RADIO OPERATOR LICENSE** 3.00 UNITS

7832 lec 3:10 hrs/wk TBA E.L. CHAVEZ ON LINE
Please visit the online program homepage at <http://moodle.lattc.edu> prior to the start of class for directions, or see pages 75-77 for more information.

**ELECTRONICS TECHNOLOGY 162
INTRODUCTION TO ELECTRONICS COMMUNICATIONS** 3.00 UNITS

0500 lec 7:00am - 10:10am M E.L. CHAVEZ K 204

**ELECTRONICS TECHNOLOGY 163
INTRODUCTION TO ELECTRONICS COMMUNICATIONS LAB** 3.00 UNITS

0503 lab 7:00am - 12:10pm T S. CYRUS K 368
& lab 7:00am - 12:10pm W S. CYRUS K 368

**ELECTRONICS TECHNOLOGY 252
NETWORK CABLING SPECIALIST** 3.00 UNITS

0509 lec 7:00am - 9:10am Th S. CYRUS K 364
& lab 9:25am - 12:35pm Th S. CYRUS K 364

**ELECTRONICS TECHNOLOGY 253
FIBER OPTICS (RPT 1)** 3.00 UNITS

0512 lec 7:00am - 9:05am M S. CYRUS K 364
& lab 9:25am - 12:35pm M S. CYRUS K 364

**ELECTRONICS TECHNOLOGY 254
COMPUTER APPLICATIONS FOR ELECTRONICS TECHNOLOGY (RPT 1)** 3.00 UNITS

0515 lec 7:00am - 9:20am M S.A. ROOSTA K 302
& lab 9:20am - 12:30pm M S.A. ROOSTA K 302

**ELECTRONICS TECHNOLOGY 255
COMPUTER-BASED ELECTRONICS I** 1.00 UNIT

0518 lab 10:10am - 1:20pm W S.A. ROOSTA K 302

ENGLISH AS A SECOND LANGUAGE

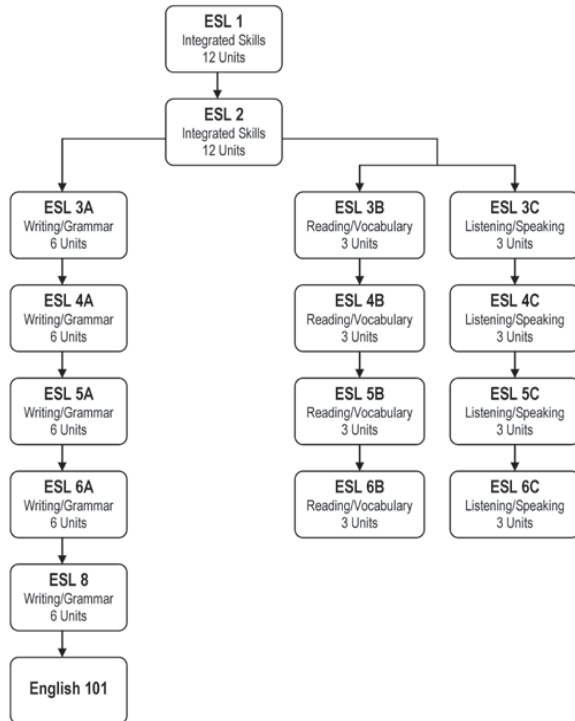
Chair: Jan Gangel-Vasquez, TE-515, (213) 763-3929

English as a Second Language Course Sequence

Trade-Tech offers a complete English as a Second Language package, all the way from ESL 1, for complete beginners, to ESL 8, which leads into English 101.

English learners can improve their skills in writing and grammar (the ESL "A" classes), reading and vocabulary (the "B" classes), and listening and speaking (the "C" classes).

The units from core ESL classes above level 2 not only apply towards the community college degree, but also earn transfer credit.



11Aug09

ENGLISH AS A SECOND LANGUAGE 006A 6.00 UNITS
COLLEGE ENGLISH AS A SECOND LANGUAGE VI: WRITING AND GRAMMAR (CSU)

Prerequisite: ESL 5A with a grade of "C" or better.

1402 lec 8:35am - 11:40am TTh K.C. KINYON F 214

ENGLISH AS A SECOND LANGUAGE 008 6.00 UNITS
ADVANCED ESL COMPOSITION (CSU)

1403 lec 8:35am - 11:40am MW K.C. KINYON F 214

ENVIRONMENTAL DESIGN

Chair: William Elarton, B-122, (213) 763-3701

ENVIRONMENTAL DESIGN 101 3.00 UNITS
FOUNDATIONS OF DESIGN I (UC:CSU)

Evening classes

8005 lec 7:00pm - 7:30pm TTh M. OLIVA D 303
 & lab 7:30pm - 9:35pm TTh M. OLIVA D 303

FASHION DESIGN

Chair: Carole Anderson, D-222, (213) 763-3642

FASHION DESIGN 111 4.00 UNITS
CLOTHING CONSTRUCTION (CSU)

7050 lec 7:00am - 7:40am MTWThF F. DREBSKAYA D 234
 & lab 7:40am - 11:10am MTWThF F. DREBSKAYA D 234
(8 Week Class - Starts 2/4/2013, Ends 3/30/2013)

7051 lec 7:00am - 7:40am MTWThF T.R. JACKSON D 332
 & lab 7:40am - 11:10am MTWThF T.R. JACKSON D 332
(8 Week Class - Starts 2/4/2013, Ends 3/30/2013)

7052 lec 11:50am - 12:30pm MTWThF M.B. COREAS D 234
 & lab 12:30pm - 4:00pm MTWThF M.B. COREAS D 234
(8 Week Class - Starts 2/4/2013, Ends 3/30/2013)

7053 lec 7:00am - 7:40am MTWThF F. DREBSKAYA D 234
 & lab 7:40am - 11:10am MTWThF F. DREBSKAYA D 234
(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)

7054 lec 11:50am - 12:30pm MTWThF N. GLASS VILLALOBOS D 234
 & lab 12:30pm - 4:00pm MTWThF N. GLASS VILLALOBOS D 234
(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)

FASHION DESIGN 112 4.00 UNITS
BASIC FASHION ART AND DESIGN (CSU)

7055 lec 7:00am - 7:40am MTWThF STAFF D 230
 & lab 7:40am - 11:10am MTWThF STAFF D 230
(8 Week Class - Starts 2/4/2013, Ends 3/30/2013)

7056 lec 11:50am - 12:30pm MTWThF H. KIM D 102
 & lab 12:30pm - 4:00pm MTWThF H. KIM D 102
(8 Week Class - Starts 2/4/2013, Ends 3/30/2013)

7057 lec 7:00am - 7:40am MTWThF STAFF D 230
 & lab 7:40am - 11:10am MTWThF STAFF D 230
(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)

7058 lec 7:00am - 7:40am MTWThF C.R. WATANABE D 105
 & lab 7:40am - 11:10am MTWThF C.R. WATANABE D 105
(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)

7059 lec 11:50am - 12:30pm MTWThF STAFF D 230
 & lab 12:30pm - 4:00pm MTWThF STAFF D 230
(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)

FASHION DESIGN 118 2.00 UNITS
ADVANCED CLOTHING CONSTRUCTION

Prerequisite: Fashion Design 111

7061 lec 12:00pm - 1:00pm F F. DREBSKAYA D 130
 & lab 1:00pm - 4:30pm F F. DREBSKAYA D 130

FASHION DESIGN 119 3.00 UNITS
HISTORY OF COSTUME

7062 lec 9:00am - 10:45am MW STAFF D 236

FASHION DESIGN 120 4.00 UNITS
BASIC PATTERN MAKING & DESIGN (CSU)

Prerequisite: Fashion Design 111 & 112

7064 lec 7:00am - 7:40am MTWThF STAFF D 102
 & lab 7:40am - 11:10am MTWThF STAFF D 102
(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)

7065 lec 7:00am - 7:40am MTWThF C.E. SAPOS D 205
 & lab 7:40am - 11:10am MTWThF C.E. SAPOS D 205
(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)

7066 lec 11:50am - 12:30pm MTWThF H. KIM D 102
 & lab 12:30pm - 4:00pm MTWThF H. KIM D 102
(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)

FASHION DESIGN 122 4.00 UNITS
GRADING AND MARKER MAKING

7068 lec 7:00am - 7:40am MTWThF C.E. SAPOS D 130
 & lab 7:40am - 11:10am MTWThF C.E. SAPOS D 130
(8 Week Class - Starts 2/4/2013, Ends 3/30/2013)

7069 lec 7:00am - 7:40am MTWThF C.L. ANDERSON D 205
 & lab 7:40am - 11:10am MTWThF C.L. ANDERSON D 205
(8 Week Class - Starts 2/4/2013, Ends 3/30/2013)

7070 lec 11:50am - 12:30pm MTWThF N. GLASS VILLALOBOS D 205
 & lab 12:30pm - 4:00pm MTWThF N. GLASS VILLALOBOS D 205
(8 Week Class - Starts 2/4/2013, Ends 3/30/2013)

FASHION DESIGN 125	3.00 UNITS
TEXTILES, FIBERS AND FABRICS, PROPERTIES AND MANUFACTURING (CSU)	
7072 lec 12:00pm - 1:45pm TTh D.M. THORNTON	D 236
FASHION DESIGN 130	4.00 UNITS
DRAPING & DESIGN (CSU)	
Prerequisite: Fashion Design 120 & 122	
7076 lec 7:00am - 7:40am MTWThF C.R. WATANABE	D 105
& lab 7:40am - 11:10am MTWThF C.R. WATANABE	D 105
<i>(8 Week Class - Starts 2/4/2013, Ends 3/30/2013)</i>	
7077 lec 7:00am - 7:40am MTWThF D.M. THORNTON	D 102
& lab 7:40am - 11:10am MTWThF D.M. THORNTON	D 102
<i>(8 Week Class - Starts 2/4/2013, Ends 3/30/2013)</i>	
FASHION DESIGN 132	4.00 UNITS
ADVANCED PATTERNS AND DESIGN (CSU)	
Prerequisite: Fashion Design 111, 112, 120 & 122	
7080 lec 7:00am - 7:40am MTWThF D.M. THORNTON	D 130
& lab 7:40am - 11:10am MTWThF D.M. THORNTON	D 130
<i>(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)</i>	
7081 lec 7:00am - 7:40am MTWThF T.R. JACKSON	D 331
& lab 7:40am - 11:10am MTWThF T.R. JACKSON	D 331
<i>(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)</i>	
FASHION DESIGN 140	2.00 UNITS
ADVANCED DRAPING & DESIGN	
Prerequisites: FASHDSN 130 or 239	
7084 lec 11:45am - 1:00pm MW STAFF	D 130
& lab 1:00pm - 3:15pm MW STAFF	D 130
<i>(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)</i>	
FASHION DESIGN 141	4.00 UNITS
ADVANCED DESIGN (CSU)	
Prerequisites: FASHDSN 111, 112, 120, 122, 130, & 132.	
7085 lec 7:00am - 7:40am MTWThF A.D. LEE	D 106
& lab 7:40am - 11:10am MTWThF A.D. LEE	D 106
<i>(8 Week Class - Starts 2/4/2013, Ends 3/30/2013)</i>	
7086 lec 11:50am - 12:30pm MTWThF C. ALCALA	D 333
& lab 12:30pm - 4:00pm MTWThF C. ALCALA	D 333
<i>(8 Week Class - Starts 2/4/2013, Ends 3/30/2013)</i>	
FASHION DESIGN 142	4.00 UNITS
MANUFACTURING PRODUCTION (CSU)	
Prerequisites: FASHDSN 111, 112, 120, 122, 130, 132, & 141.	
7089 lec 7:00am - 7:40am MTWThF A.D. LEE	D 106
& lab 7:40am - 11:10am MTWThF A.D. LEE	D 106
<i>(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)</i>	
7090 lec 11:50am - 12:30pm MTWThF C. ALCALA	D 333
& lab 12:30pm - 4:00pm MTWThF C. ALCALA	D 333
<i>(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)</i>	
FASHION DESIGN 147	2.00 UNITS
FASHION SHOW PRODUCTION	
7116 lec 12:00pm - 1:45pm F T.R. JACKSON	D 236
& lab 1:00 hrs/wk TBA T.R. JACKSON	D 236
FASHION DESIGN 148	2.00 UNITS
ACTIVEWEAR DESIGN	
Prerequisites: FASHDSN 132 or 225.	
7134 lec 8:35am - 10:00am SAT L.A. MELIN	D 102
& lab 10:00am - 3:15pm SAT L.A. MELIN	D 102
<i>(6 Week Class - Starts 2/4/2013, Ends 3/30/2013)</i>	
FASHION DESIGN 222	2.00 UNITS
SAMPLE MAKING AND DESIGN I	
7101 lab 8:35am - 3:05pm SAT F. DREBSKAYA	D 130
<i>Evening classes</i>	
4250 lab 6:00pm - 9:10pm TTh B.S. TORDA	D 234
FASHION DESIGN 223	2.00 UNITS
SAMPLE MAKING AND DESIGN II	
7103 lab 8:35am - 3:05pm SAT F. DREBSKAYA	D 130
<i>Evening classes</i>	
4251 lab 6:00pm - 9:10pm TTh B.S. TORDA	D 234
FASHION DESIGN 224	2.00 UNITS
SAMPLE MAKING AND DESIGN III	
7105 lab 8:35am - 3:05pm SAT F. DREBSKAYA	D 130
<i>Evening classes</i>	
4252 lab 6:00pm - 9:10pm TTh B.S. TORDA	D 234
FASHION DESIGN 225	2.00 UNITS
PATTERN MAKING AND DESIGN I	
7107 lab 8:35am - 3:05pm SAT STAFF	D 331
<i>Evening classes</i>	
4253 lab 6:00pm - 9:10pm MW D.J. FORAL	D 130
FASHION DESIGN 226	2.00 UNITS
PATTERN MAKING AND DESIGN II	
7109 lab 8:35am - 3:05pm SAT W. STAFFORD	D 205
<i>Evening classes</i>	
4254 lab 6:00pm - 9:10pm MW L.A. MELIN	D 102
FASHION DESIGN 227	2.00 UNITS
PATTERN MAKING AND DESIGN III	
7111 lab 8:35am - 3:05pm SAT W. STAFFORD	D 205
<i>Evening classes</i>	
4255 lab 6:00pm - 9:10pm MW L.A. MELIN	D 102
FASHION DESIGN 228	2.00 UNITS
PATTERN GRADING AND DESIGN I	
<i>Evening classes</i>	
4256 lab 6:00pm - 9:10pm TTh N. GLASS VILLALOBOS	D 106
FASHION DESIGN 229	2.00 UNITS
PATTERN GRADING AND DESIGN II	
<i>Evening classes</i>	
4257 lab 6:00pm - 9:10pm TTh N. GLASS VILLALOBOS	D 106
FASHION DESIGN 230	1.00 UNIT
CONTEMPORARY GARMENT CONSTRUCTION TECHNIQUES (RPT 2)	
7091 lab 1:00pm - 3:00pm MW A.D. LEE	D 106
<i>(15 Week Class - Starts 2/11/2013, Ends 6/3/2013)</i>	
<i>Evening classes</i>	
4282 lab 4:00pm - 6:00pm TTh C. ALCALA	D 333
FASHION DESIGN 231	1.00 UNIT
CONTEMPORARY PATTERN MAKING TECHNIQUES (RPT 2)	
7098 lab 1:00pm - 3:00pm MW A.D. LEE	D 106
<i>(15 Week Class - Starts 2/11/2013, Ends 6/3/2013)</i>	
<i>Evening classes</i>	
4283 lab 4:00pm - 6:00pm TTh C. ALCALA	D 333
FASHION DESIGN 236	2.00 UNITS
FASHION SKETCHING AND DESIGN I	
7113 lab 8:35am - 3:05pm SAT STAFF	D 333
<i>Evening classes</i>	
4260 lab 6:00pm - 9:10pm MW C.R. WATANABE	D 230
FASHION DESIGN 237	2.00 UNITS
FASHION SKETCHING AND DESIGN II	
7115 lab 8:35am - 3:05pm SAT STAFF	D 333
<i>Evening classes</i>	
4262 lab 6:00pm - 9:10pm MW C.R. WATANABE	D 230
FASHION DESIGN 238	2.00 UNITS
FASHION SKETCHING AND DESIGN III	
7117 lab 8:35am - 3:05pm SAT STAFF	D 333
<i>Evening classes</i>	
4264 lab 6:00pm - 9:10pm MW C.R. WATANABE	D 230
FASHION DESIGN 239	2.00 UNITS
GOWN DRAPING AND DESIGN I	
7120 lab 8:35am - 3:05pm SAT D.J. CUNNIGAN	D 105
<i>Evening classes</i>	
4267 lab 6:00pm - 9:10pm TTh STAFF	D 105
FASHION DESIGN 240	2.00 UNITS
GOWN DRAPING AND DESIGN II	
7121 lab 8:35am - 3:05pm SAT D.J. CUNNIGAN	D 105
<i>Evening classes</i>	
4269 lab 6:00pm - 9:10pm TTh STAFF	D 102
FASHION DESIGN 241	2.00 UNITS
GOWN DRAPING AND DESIGN III	
7122 lab 8:35am - 3:05pm SAT D.J. CUNNIGAN	D 105
<i>Evening classes</i>	
4271 lab 6:00pm - 9:10pm TTh STAFF	D 102
FASHION DESIGN 244	2.00 UNITS
COMPUTER FASHION ART	
7123 lab 8:35am - 3:05pm SAT L.L. ADAMS	D 203

FASHION DESIGN 250 BEGINNING COMPUTER APPAREL SYSTEMS <i>Evening classes</i>	2.00 UNITS
4295 lab 6:00pm - 9:10pm TTh D.A. JOHNSON	D 133
FASHION DESIGN 255 COMPUTERIZED PRODUCT DESIGN	2.00 UNITS
7124 lab 8:35am - 3:05pm SAT STAFF	D 133
FASHION DESIGN 256 CAD APPAREL PRE-PRODUCTION TECHNIQUES <i>Evening classes</i>	2.00 UNITS
4274 lab 6:00pm - 9:10pm MW C.E. SAPOS	D 132
FASHION DESIGN 258 COMPUTER-AIDED PATTERN SYSTEMS (RPT 1)	2.00 UNITS
Prerequisites: FASHDSN 120 or 225.	
7128 lab 8:35am - 3:05pm SAT C. ALCALA	D 132
FASHION DESIGN 264 APPAREL COMPUTER SYSTEMS ANALYSIS (CSU)	2.00 UNITS
7140 lec 11:45am - 12:55pm MW C.E. SAPOS	D 133
& lab 12:55pm - 3:10pm MW C.E. SAPOS	D 133
(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)	
FASHION DESIGN 270 ILLUSTRATOR FOR FASHION DESIGN <i>Evening classes</i>	2.00 UNITS
4273 lab 6:00pm - 9:10pm TTh STAFF	D 203
FASHION DESIGN 941 COOPERATIVE EDUCATION - FASHION DESIGN (RPT 3)	4.00 UNITS
See page 78 for meeting days and times.	
9092 lec 4:25 hrs/wk TBA N. GLASS VILLALOBOS	D 232

FASHION MERCHANDISING

Chair: Carole Anderson, D-222, (213) 763-3642

FASHION MERCHANDISING 010 RETAIL MERCHANDISING (CSU)	3.00 UNITS
7161 lec 8:30am - 10:15am MW D.R. MURPHY	D 300
FASHION MERCHANDISING 020 APPAREL PRODUCT DEVELOPMENT (CSU)	3.00 UNITS
7167 lec 12:30pm - 2:00pm MF D.R. MURPHY	D 300
& lab 2:00pm - 2:50pm MF D.R. MURPHY	D 300
FASHION MERCHANDISING 027 ADVANCED RETAIL MERCHANDISING (CSU)	3.00 UNITS
Prerequisite: Fashmer 10	
7162 lec 12:30pm - 2:00pm TTh D.R. MURPHY	D 300
& lec 2:00pm - 2:50pm TTh D.R. MURPHY	D 300
FASHION MERCHANDISING 035 FASHION PROMOTION (CSU)	3.00 UNITS
7164 lec 10:30am - 12:15pm MW D.R. MURPHY	D 300
FASHION MERCHANDISING 040 MODERN MERCHANDISING MATH (CSU)	3.00 UNITS
7165 lec 8:30am - 10:15am TTh H. CHERNER	K 304
FASHION MERCHANDISING 050 INTERNATIONAL FASHION BUSINESS	3.00 UNITS
7166 lec 10:30am - 12:15pm TTh D.R. MURPHY	D 300
FASHION MERCHANDISING 941 COOPERATIVE EDUCATION - FASHION MERCHANDISING (RPT 3)	4.00 UNITS
See page 78 for meeting days and times.	
9088 lec 4:25 hrs/wk TBA N. GLASS VILLALOBOS	D 232

FRENCH

Chair: John Glavan, TE-520, (213) 763-3931

FRENCH 001 ELEMENTARY FRENCH I (UC:CSU)	5.00 UNITS
1425 lec 10:10am - 12:40pm TTh N.E. TAMER	F 223
FRENCH 002 ELEMENTARY FRENCH II (UC:CSU)	5.00 UNITS
1426 lec 12:50pm - 3:20pm TTh N.E. TAMER	F 223

GEOGRAPHY

Chair: Ricky Wong, K-405, (213) 763-7295

GEOGRAPHY 001 PHYSICAL GEOGRAPHY (UC:CSU) <i>Evening classes</i>	3.00 UNITS
4079 lec 6:00pm - 9:10pm W R. ORTEGA	TE 306
4080 lec 6:00pm - 9:10pm M D.M. LANDAU	TE 306


GRAPHIC DESIGN

See classes under Visual Communications on page 72.

HEALTH

Chair: Joseph Ratcliff, J-202a, (213) 763-3730

HEALTH 002 HEALTH AND FITNESS (UC:CSU) <i>Evening classes</i>	3.00 UNITS
3806 lec 6:00pm - 8:00pm M D.R. LAGOS	F 216
& lab 6:00pm - 8:00pm W D.R. LAGOS	F 216
HEALTH 006 NUTRITION FOR HEALTHFUL LIVING AND FITNESS ACTIVITIES (UC:CSU) <i>Evening classes</i>	3.00 UNITS
3801 lec 4:30pm - 6:45pm W S.L. SULLIVAN	F 215
& lab 6:45pm - 8:45pm W S.L. SULLIVAN	F 215
HEALTH 008 WOMEN'S PERSONAL HEALTH (UC:CSU)	3.00 UNITS
1301 lec 11:45am - 1:10pm MW S.L. SULLIVAN	F 215
1302 lec 11:45am - 1:10pm TTh S.L. SULLIVAN	F 215
HEALTH 011 PRINCIPLES OF HEALTHFUL LIVING (UC:CSU)	3.00 UNITS
1303 lec 7:00am - 8:25am MW M.A. WAGENBACH	F 216
1304 lec 8:35am - 10:00am MW R.L. WELLS	F 216
1305 lec 10:10am - 11:35am MW R.L. WELLS	F 216
1306 lec 11:45am - 1:10pm MW R.L. WELLS	F 216
1307 lec 1:20pm - 2:45pm MW S.L. SULLIVAN	F 215
1308 lec 7:00am - 8:25am TTh M.A. WAGENBACH	F 216
1309 lec 10:10am - 11:35am TTh R.L. WELLS	F 216
1310 lec 11:45am - 1:10pm TTh R.L. WELLS	F 216
1311 lec 8:35am - 10:00am TTh M.A. WAGENBACH	F 216
1312 lec 10:10am - 11:35am TTh G.R. KING	F 215
1317 lec 1:20pm - 2:45pm TTh S.L. SULLIVAN	F 215
1319 lec 7:00am - 8:35am MW STAFF	F 215


7900	lec	3:25 hrs/wk	TBA	L.D. DELZEIT	ON LINE
 Please visit the online program homepage at http://moodle.lattc.edu prior to the start of class for directions, or see pages 75-77 for more information.					
Evening classes					
3807	lec	6:00pm - 9:10pm	T	STAFF	F 216

Health 11 is also offered through Instructional Television (ITV) Program. For registration and orientation, see page 80.


HEALTH 012	3.00 UNITS				
SAFETY EDUCATION AND FIRST AID (UC:CSU)					
1313	lec	8:35am - 10:00am	TTh	L.D. DELZEIT	F 215
1314	lec	7:00am - 8:25am	TTh	L.D. DELZEIT	F 215
HEALTH 021	3.00 UNITS				
HUMAN SEXUALITY (UC:CSU)					
1315	lec	10:10am - 11:35am	MW	J.E. BUDINGER	F 215
1316	lec	1:20pm - 2:45pm	MW	J.E. BUDINGER	F 216
HEALTH 043	3.00 UNITS				
MEN'S HEALTH AND FITNESS (CSU)					
1318	lec	1:20pm - 2:20pm	T	M.A. WAGENBACH	F 216
&	lec	2:20pm - 3:20pm	Th	M.A. WAGENBACH	K BASE

HISTORY

Chair: Alicia Rodriguez-Estrada, TE-516, (213) 763-3938

HISTORY 011	3.00 UNITS				
POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES I (UC:CSU)					
1010	lec	8:35am - 10:00am	MW	D.B. JACKSON	TE 313
1011	lec	8:35am - 10:00am	MW	T.E. ROBINSON	TE 301
1012	lec	10:10am - 11:35am	MW	T.E. ROBINSON	TE 301
1014	lec	8:35am - 10:00am	TTh	T.E. ROBINSON	TE 301
1015	lec	11:45am - 1:10pm	MW	T.E. ROBINSON	TE 301
1016	lec	10:10am - 11:35am	TTh	D.B. JACKSON	TE 313
1017	lec	11:45am - 1:10pm	TTh	D.B. JACKSON	TE 313
1590	lec	8:35am - 10:00am	MW	D.B. JACKSON	TE 313
➤ Section #1590 - Honors Class					
7987	lec	3:10 hrs/wk	TBA	A.I. RODRIQUEZ ESTRADA	ON LINE
 Please visit the online program homepage at http://moodle.lattc.edu prior to the start of class for directions, or see pages 75-77 for more information.					
Evening classes					
3627	lec	6:00pm - 9:10pm	T	B.D. FRIEDMAN	TE 313
3628	lec	6:00pm - 9:10pm	Th	G. KINCSES	TE 313

History 11 is also offered through Instructional Television (ITV) Program. For registration and orientation, see page 80.

HISTORY 011H	3.00 UNITS				
POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES I (UC:CSU)					
1151	lec	10:10am - 11:35am	TTh	D.B. JACKSON	TE 313
HISTORY 012	3.00 UNITS				
POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES II (UC:CSU)					
1019	lec	11:45am - 1:10pm	MW	D.B. JACKSON	TE 313
1020	lec	8:35am - 10:00am	TTh	D.B. JACKSON	TE 313
1021	lec	11:45am - 1:10pm	TTh	T.E. ROBINSON	TE 301
1085	lec	8:35am - 10:00am	TTh	D.B. JACKSON	TE 313
➤ Section #1085 - Honors Class					
7980	lec	3:10 hrs/wk	TBA	A.I. RODRIQUEZ ESTRADA	ON LINE
 Please visit the online program homepage at http://moodle.lattc.edu prior to the start of class for directions, or see pages 75-77 for more information.					
Evening classes					
3629	lec	6:00pm - 9:10pm	W	E.O. GUTIERREZ	TE 313

History 12 is also offered through Instructional Television (ITV) Program. For registration and orientation, see page 80.

HISTORY 042	3.00 UNITS				
THE AFRICAN AMERICAN IN THE HISTORY OF THE U.S. II (UC:CSU)					
1022	lec	10:10am - 11:35am	TTh	T.E. ROBINSON	TE 301

HISTORY 087	3.00 UNITS				
INTRODUCTION TO WORLD CIVILIZATION II (UC:CSU)					
1023	lec	10:10am - 11:35am	MW	D.B. JACKSON	TE 313



HUMANITIES

Chair: John Glavan, TE-520, (213) 763-3931

HUMANITIES 001	3.00 UNITS				
CULTURAL PATTERNS OF WESTERN CIVILIZATION (UC:CSU)					
1427	lec	2:40pm - 5:50pm	T	C.D. PARKER	TE 206
1428	lec	8:35am - 10:00am	TTh	A.E. ARMSTRONG	MH 308
1429	lec	9:00am - 12:10pm	SAT	C.D. PARKER	TE 206
1430	lec	11:45am - 1:10pm	TTh	R.K. TROFF	MH 308
Evening classes					
3863	lec	6:00pm - 9:10pm	T	C.D. PARKER	TE 206
HUMANITIES 002	3.00 UNITS				
STUDIES IN SELECTED CULTURES (UC:CSU) (RPT 1)					
1431	lec	10:10am - 11:35am	TTh	A.E. ARMSTRONG	MH 308
Evening classes					
3865	lec	6:00pm - 9:10pm	M	R.K. TROFF	MH 308

LABOR STUDIES

Chair: John McDowell, LA-117, (213) 763-7129

LABOR STUDIES 002	3.00 UNITS				
COLLECTIVE BARGAINING (CSU)					
Evening classes					
3251	lec	6:00pm - 9:10pm	M	J.F. WALKER	UFCW 1428
➤ UFCW Local 1428, 705 W. Arrow Hwy., Claremont, CA 91711. Contact: Labor Center, (213) 763-7129					
LABOR STUDIES 004	3.00 UNITS				
LABOR IN AMERICA (CSU)					
0430	lec	10:10am - 11:35am	TTh	L. SIEGEL	TE 111
LABOR STUDIES 005	3.00 UNITS				
GRIEVANCE AND ARBITRATION PROCEDURES (CSU) (RPT 1)					
0445	lec	8:30am - 5:20pm	SATSUN	L.M. ZIGMAN	TE 221
(4 Week Class - Starts 4/27/2013, Ends 5/19/2013)					
➤ Actual class dates: 4/27, 4/28, 5/4, 5/5, 5/18, & 5/19/2013.					
LABOR STUDIES 010	3.00 UNITS				
GENDER AND RACE ISSUES IN THE WORKPLACE (CSU)					
Evening classes					
3250	lec	6:00pm - 9:10pm	M	M.A. HART	UFCW 324
➤ UFCW Local 324, 8530 Stanton Ave., Buena Park, CA 90622. Contact: Labor Center (213) 763-7129					
LABOR STUDIES 011	3.00 UNITS				
LABOR IN THE PUBLIC SECTOR (CSU)					
7862	lec	3:10 hrs/wk	TBA	R.F. HUNT	ON LINE
 Please visit the online program homepage at http://moodle.lattc.edu prior to the start of class for directions, or see pages 75-77 for more information.					
LABOR STUDIES 012	3.00 UNITS				
BUILDING STRONG UNIONS (CSU)					
7860	lec	3:10 hrs/wk	TBA	J.F. WALKER	ON LINE
 Please visit the online program homepage at http://moodle.lattc.edu prior to the start of class for directions, or see pages 75-77 for more information.					
LABOR STUDIES 013	3.00 UNITS				
UNION LEADERSHIP (CSU) (RPT 1)					
Evening classes					
3252	lec	6:00pm - 9:10pm	T	J.L. KLIPPLE	SEIU 721
➤ SEIU Local 721, 1545 Wilshire Blvd., Los Angeles, CA 90017. Contact: Labor Center (213) 763-7129					

LABOR STUDIES 020 3.00 UNITS
WORKERS' RIGHTS (CSU) (RPT 1)
 Evening classes
3256 lec 6:00pm - 9:10pm Th J.G. VARGA LA CFL
 > Los Angeles County Federation of Labor, 2130 West. James M. Wood Blvd., Los Angeles, CA 90006. Contact: Labor Center, (213) 763-7129

LABOR STUDIES 021 3.00 UNITS
THE WORKING CLASS AND CINEMA (UC:CSU)
7861 lec 3:10 hrs/wk TBA G. MAFFEI ON LINE
 Please visit the online program homepage at <http://moodle.lattc.edu> prior to the start of class for directions, or see pages 75-77 for more information.

LABOR STUDIES 101 1.00 UNIT
INTRODUCTION TO UNIONS (CSU) (RPT 2)
0437 lec 2:20pm - 5:35pm W L. SIEGEL TE 111
(5 Week Class - Starts 4/17/2013, Ends 5/15/2013)
0438 lec 2:20pm - 5:35pm T L. SIEGEL TE 111
(5 Week Class - Starts 4/16/2013, Ends 5/14/2013)
0448 lec 8:30am - 5:20pm ThF C.A. FRIEDLANDER LA CFL
(1 Week Class - Starts 4/11/2013, Ends 4/12/2013)
 > Los Angeles County Federation of Labor, 2130 West. James M. Wood Blvd., Los Angeles, CA 90006. Contact: Labor Center, (213) 763-7129

LABOR STUDIES 102 1.00 UNIT
CONTRACT NEGOTIATIONS SKILLS (CSU) (RPT 3)
0444 lec 8:30am - 5:20pm SATSUN M.D. HATCHER TE 221
(1 Week Class - Starts 4/20/2013, Ends 4/21/2013)

LABOR STUDIES 104 1.00 UNIT
CURRENT ISSUES FOR LABOR (CSU) (RPT 3)
0442 lec 8:30am - 5:20pm SAT STAFF TE 221
(2 Week Class - Starts 3/16/2013, Ends 3/23/2013)
 Evening classes
3254 lec 6:00pm - 9:20pm W J.M. WHITE NALC 24
(5 Week Class - Starts 3/20/2013, Ends 4/24/2013)
 > NALC Branch 24, 774 Valencia St., Los Angeles, CA 90017. Contact: Labor Center (213) 763-7129

LABOR STUDIES 105 1.00 UNIT
GRIEVANCE HANDLING SKILLS (CSU) (RPT 3)
0440 lec 8:30am - 5:20pm SATSUN L.M. ZIGMAN TE 221
(1 Week Class - Starts 2/9/2013, Ends 2/10/2013)

LABOR STUDIES 109 1.00 UNIT
UNION BUILDING STRATEGIES (CSU) (RPT 1)
0439 lec 9:00am - 3:05pm SAT M.M. CHEN LA CFL
(8 Week Class - Starts 2/9/2013, Ends 4/13/2013)
 > Actual class dates: 2/9, 3/9, & 4/13/2013.
 > Los Angeles County Federation of Labor, 2130 West. James M. Wood Blvd., Los Angeles, CA 90006. Contact: Labor Center (213) 763-7129

LABOR STUDIES 113 1.00 UNIT
UNION LEADERSHIP SKILLS (CSU) (RPT 1)
0435 lec 8:30am - 5:20pm SATSUN G. MAFFEI RANC ELEM
(2 Week Class - Starts 2/23/2013, Ends 3/3/2013)
 > Ranchito Avenue Elementary School, 7940 Ranchito Avenue, Panorama City, CA 91402. Contact: Labor Center at (213) 763-7129
0436 lec 8:30am - 5:20pm SATSUN G. MAFFEI STEV MIDD
(1 Week Class - Starts 2/24/2013, Ends 3/2/2013)
 > Stevenson Middle School, 725 South Indiana St., Los Angeles, CA; Contact Jenny Liu 323-262-4101
0447 lec 8:30am - 5:20pm SAT E. GRUBBS LA CFL
(2 Week Class - Starts 3/16/2013, Ends 3/23/2013)
 > Los Angeles County Federation of Labor, 2130 West. James M. Wood Blvd., Los Angeles, CA 90006. Contact: Labor Center (213) 763-7129

Evening classes
3253 lec 6:00pm - 9:20pm W J.M. WHITE NALC 24
(6 Week Class - Starts 2/6/2013, Ends 3/13/2013)
 > NALC Branch 24, 774 Valencia St., Los Angeles, CA 90017. Contact: Labor Center (213) 763-7129

LABOR STUDIES 114 1.00 UNIT
WORKER'S LEGAL RIGHTS (CSU) (RPT 3)
0441 lec 8:30am - 5:20pm SAT J.L. PALLER TE 221
(2 Week Class - Starts 3/2/2013, Ends 3/9/2013)

LABOR STUDIES 116 1.00 UNIT
NEW STRATEGIES FOR LABOR (CSU) (RPT 3)
 Evening classes
3255 lec 6:00pm - 9:20pm W J.M. WHITE NALC 24
(5 Week Class - Starts 5/1/2013, Ends 5/29/2013)
 NALC Branch 24, 774 Valencia St., Los Angeles, CA 90017. Contact: Labor Center (213) 763-7129

LABOR STUDIES 122 1.00 UNIT
FRAMING THE MESSAGE FOR LABOR (RPT 3)
0443 lec 8:30am - 5:20pm SAT C.M. O'CONNOR TE 221
(2 Week Class - Starts 4/6/2013, Ends 4/13/2013)

LAW

Chair: Paulette Bailey, K-225, (213) 763-7269

LAW 018 3.00 UNITS
MARRIAGE AND FAMILY LAW (CSU) (RPT 1)
0144 lec 8:00am - 11:10am F G.D. SONNIER K 258
LAW 038 3.00 UNITS
CRIMINAL LAW & PROCEDURE
0191 lec 10:10am - 11:35am MW K.L. GARY K 324

LEARNING SKILLS

Chair: Christina Anketell, C-100c, (213) 763-3741

LEARNING SKILLS 001A 1.00 UNIT
READING (NDA) (RPT 3)
1280 lab 8:00am - 9:30am MW STAFF C 102
1281 lab 11:00am - 12:30pm MW M.C. ARMSTRONG C 102
8759 lab 1:15pm - 2:30pm MTWTh STAFF D 204
(8 Week Class - Starts 4/8/2013, Ends 5/31/2013)
LEARNING SKILLS 001B 1.00 UNIT
READING (NDA) (RPT 3)
1283 lab 10:00am - 11:35am TTh STAFF C 102
LEARNING SKILLS 002A 1.00 UNIT
ENGLISH FUNDAMENTALS (NDA) (RPT 3)
0361 lab 12:00pm - 1:25pm TTh M.C. ARMSTRONG C 102
0362 lab 10:45am - 12:15pm MW STAFF C 102
LEARNING SKILLS 002B 1.00 UNIT
ENGLISH FUNDAMENTALS (NDA) (RPT 3)
0364 lab 8:00am - 9:30am TTh STAFF C 102
0366 lab 12:00pm - 1:30pm MW STAFF C 102
LEARNING SKILLS 003A 1.00 UNIT
VOCABULARY DEVELOPMENT (NDA) (RPT 3)
1287 lec 1:00pm - 2:05pm MW M.C. ARMSTRONG D 200
(8 Week Class - Starts 2/4/2013, Ends 3/27/2013)
1288 lec 1:00pm - 2:15pm MW M.C. ARMSTRONG D 200
(6 Week Class - Starts 4/11/2013, Ends 5/22/2013)
LEARNING SKILLS 004 1.00 UNIT
THE MECHANICS OF SPELLING (NDA) (RPT 3)
0367 lec 1:00pm - 2:05pm TTh M.C. ARMSTRONG D 200
(7 Week Class - Starts 2/5/2013, Ends 3/21/2013)
1289 lec 12:30pm - 1:35pm TTh M.C. ARMSTRONG D 200
(8 Week Class - Starts 3/26/2013, Ends 5/23/2013)
LEARNING SKILLS 010A 1.00 UNIT
MATHEMATICS FUNDAMENTALS (NDA) (RPT 3)
0350 lec 11:40am - 12:45pm TTh M.C. ARMSTRONG D 200
(7 Week Class - Starts 2/4/2013, Ends 3/21/2013)
0379 lec 9:30am - 10:35am TTh M.C. ARMSTRONG D 204
(7 Week Class - Starts 2/4/2013, Ends 3/21/2013)
0380 lec 2:00pm - 3:05pm MW M.C. ARMSTRONG D 200
(7 Week Class - Starts 2/4/2013, Ends 3/21/2013)
LEARNING SKILLS 010B 1.00 UNIT
MATHEMATICS FUNDAMENTALS (NDA) (RPT 3)
0351 lab 2:30pm - 3:35pm MW C.P. ANKETELL C 102
0390 lab 8:30am - 10:45am TTh M.C. ARMSTRONG C 102
(7 Week Class - Starts 2/4/2013, Ends 3/21/2013)

0391	lab	2:30pm - 4:45pm	TTh	M.C. ARMSTRONG	C 102
<i>(6 Week Class - Starts 2/4/2013, Ends 3/12/2013)</i>					
0392	lab	8:30am - 10:45am	MW	M.C. ARMSTRONG	C 102
<i>(7 Week Class - Starts 4/10/2013, Ends 5/22/2013)</i>					
0393	lab	2:30pm - 4:45pm	MW	M.C. ARMSTRONG	C 102
<i>(7 Week Class - Starts 4/10/2013, Ends 5/24/2013)</i>					
LEARNING SKILLS 010C					1.00 UNIT
MATHEMATICS FUNDAMENTALS (NDA) (RPT 3)					
0369	lab	8:30am - 10:45am	TTh	M.C. ARMSTRONG	C 102
<i>(6 Week Class - Starts 4/11/2013, Ends 5/22/2013)</i>					
0370	lab	2:30pm - 4:45pm	TTh	M.C. ARMSTRONG	C 102
<i>(6 Week Class - Starts 4/11/2013, Ends 5/22/2013)</i>					
<i>Evening classes</i>					
0368	lab	4:45pm - 5:50pm	TTh	STAFF	C 102
LEARNING SKILLS 023					1.00 UNIT
LEARNING SKILLS FOR CAREER DEVELOPMENT (RPT 3)					
0371	lab	12:00pm - 2:45pm	TTh	C.P. ANKETELL	C 102
<i>(8 Week Class - Starts 3/25/2013, Ends 5/24/2013)</i>					
LEARNING SKILLS 062					1.00 UNIT
GED PREPARATION: LITERATURE AND THE ARTS (NDA) (RPT 2)					
0375	lab	2:30pm - 4:00pm	TTh	STAFF	D 200
LEARNING SKILLS 063					1.00 UNIT
GED PREPARATION: WRITING SKILLS (NDA) (RPT 2)					
0377	lab	9:00am - 12:10pm	F	STAFF	C 102
LEARNING SKILLS 066					1.00 UNIT
GED PREPARATION: SOCIAL STUDIES (NDA) (RPT 2)					
0378	lab	12:00pm - 3:00pm	F	STAFF	C 102

LIBRARY SCIENCE

Chair: Lisa Nitsch, L-255, (213) 763-3960

LIBRARY SCIENCE 101					1.00 UNIT
LIBRARY RESEARCH METHODS (CSU)					
0952	lec	10:10am - 11:15am	M	J.C. SAMUEL	K 210
➤ Please Note: First meeting will be held in the Library North Building.					

MACHINE SHOP - CNC

Chair: William Elarton, B-122, (213) 763-3701

MACHINE SHOP - CNC 121					2.00 UNITS
PRINCIPLES OF MACHINE TOOLS II (CSU)					
0615	lec	7:00am - 8:25am	Th	P.A. RAUTERKUS	F 164C
&	lec	7:00am - 8:25am	T	P.A. RAUTERKUS	F 164C
MACHINE SHOP - CNC 122A					3.00 UNITS
TECHNOLOGY AND APPLICATION OF MACHINING IIA (CSU)					
0616	lab	7:00am - 10:10am	MWF	P.A. RAUTERKUS	F 164
MACHINE SHOP - CNC 122B					1.00 UNIT
TECHNOLOGY AND APPLICATION OF MACHINING IIB					
0617	lab	8:35am - 10:00am	TTh	P.A. RAUTERKUS	F 151A
MACHINE SHOP - CNC 124					3.00 UNITS
PRINT INTERPRETATION AND INSPECTION (BLUEPRINT II) (CSU)					
0618	lec	10:10am - 11:35am	TTh	P.A. RAUTERKUS	F 164
MACHINE SHOP - CNC 125					3.00 UNITS
INTERMEDIATE APPLIED MATHEMATICAL CALCULATIONS (CSU)					
0619	lec	10:10am - 11:35am	MW	P.A. RAUTERKUS	F 164
MACHINE SHOP - CNC 141					2.00 UNITS
PRINCIPLES OF MACHINE TOOLS (CNC) IV (CSU)					
0623	lec	8:35am - 10:00am	T	S.T. SHIBUYA	F 166E
&	lab	8:35am - 10:00am	Th	S.T. SHIBUYA	F 166

MACHINE SHOP - CNC 142A					3.00 UNITS
TECHNOLOGY AND APPLICATION OF MACHINING IV A					
0624	lab	7:00am - 10:10am	MWF	S.T. SHIBUYA	F 166
MACHINE SHOP - CNC 142B					1.00 UNIT
TECHNOLOGY AND APPLICATION OF MACHINING IV B					
0625	lec	7:00am - 8:25am	TTh	S.T. SHIBUYA	F 151A
MACHINE SHOP - CNC 161A					3.00 UNITS
COMPUTER ASSISTED MACHINE PROGRAMMING (CAM) IA (CSU)					
0626	lec	10:10am - 11:35am	TTh	S.T. SHIBUYA	F 151A
MACHINE SHOP - CNC 161B					3.00 UNITS
COMPUTER ASSISTED MACHINE PROGRAMMING (CAM) IB					
0627	lab	10:10am - 11:35am	MW	S.T. SHIBUYA	F 151A

MANAGEMENT

Chair: Paulette Bailey, K-225, (213) 763-7269

MANAGEMENT 002					3.00 UNITS
ORGANIZATION AND MANAGEMENT THEORY (CSU)					
<i>Evening classes</i>					
0141	lec	6:00pm - 9:10pm	Th	A.U. MCINTOSH	K 210
MANAGEMENT 013					3.00 Units
SMALL BUSINESS ENTREPRENEURSHIP (CSU)					
0142	lec	7:35am - 9:00am	TTh	A.U. MCINTOSH	K 322

MARKETING

Chair: Paulette Bailey, K-225, (213) 763-7269

MARKETING 001					3.00 UNITS
PRINCIPLES OF SELLING (CSU)					
0189	lec	11:45am - 1:10pm	TTh	A.U. MCINTOSH	K 304
MARKETING 011					3.00 UNITS
FUNDAMENTALS OF ADVERTISING (CSU)					
0140	lec	10:10am - 11:35am	MW	A.U. MCINTOSH	K 322

MATHEMATICS

Chair: Margaret Murphy, TE506 (213) 763-7320

MATHEMATICS 105					3.00 UNITS
ARITHMETIC (NDA)					
<i>Prerequisite: Math 101.</i>					
1905	lec	8:35am - 10:00am	MW	H. LIU	TE 412
1906	lec	1:10pm - 2:35pm	MW	R. KUMADA	TE 408
1909	lec	8:35am - 10:00am	TTh	M. TOWHIDLOW	TE 408
1911	lec	11:45am - 1:10pm	TTh	C. LOOP	TE 310
1912	lec	10:10am - 11:35am	MW	L.F. AVILA	TE 415
1913	lec	10:10am - 11:35am	TTh	H. LIU	TE 412
1915	lec	11:45am - 1:10pm	MW	STAFF	TE 310
<i>Evening classes</i>					
4151	lec	6:00pm - 9:10pm	T	R.S. SHERER	TE 408
4152	lec	6:00pm - 9:10pm	M	O.L. BARROW	TE 308
4154	lec	6:00pm - 9:10pm	W	G.N. DAGHER	TE 410

MATHEMATICS 260 PRE-CALCULUS (UC:CSU) Prerequisite: MATH 240. 1990 lec 11:45am - 12:55pm MTWTh E.M. LIGHT TE 308	5.00 UNITS
MATHEMATICS 265 CALCULUS WITH ANALYTIC GEOMETRY I (UC:CSU) Prerequisite: MATH 260. 1992 lec 8:35am - 9:45am MTWTh E.M. LIGHT TE 308	5.00 UNITS
MATHEMATICS 266 CALCULUS WITH ANALYTIC GEOMETRY II (UC:CSU) Prerequisite: MATH 265. 1993 lec 7:00am - 8:10am MTWTh H. LIU TE 412	5.00 UNITS
MATHEMATICS 267 CALCULUS WITH ANALYTIC GEOMETRY III (UC:CSU) Prerequisite: MATH 266. 1994 lec 8:35am - 9:45am MTWTh T.S. MEFTAGH TE 221	5.00 UNITS
MATHEMATICS 275 ORDINARY DIFFERENTIAL EQUATIONS (UC:CSU) Prerequisite: MATH 267 1995 lec 11:45am - 1:10pm MW L.F. AVILA TE 415	3.00 UNITS

MICROBIOLOGY

Chair: Ricky Wong, K-405, (213) 763-7295

MICROBIOLOGY 001 INTRODUCTORY MICROBIOLOGY (UC:CSU) Prerequisites: BIOLOGY 3 or 6 or 36 and CHEM 51 or 101 with a grade of 'C' or better 1645 lec 7:30am - 9:00am MW R.K. WONG K 408 & lab 9:00am - 12:05pm MW R.K. WONG K 408	5.00 UNITS
MICROBIOLOGY 020 GENERAL MICROBIOLOGY (UC:CSU) Prerequisites: BIOLOGY 3 or 6 or 36 and CHEM 51 or 101 with a grade of 'C' or better 1648 lec 8:30am - 11:40am T M.C. PANTASTICO CALDAS K 408 & lab 8:30am - 11:40am Th M.C. PANTASTICO CALDAS K 408 1649 lec 12:30pm - 3:40pm M E.H. BROCKMANN K 408 & lab 12:30pm - 3:40pm W E.H. BROCKMANN K 408 1650 lec 8:00am - 11:10am SAT STAFF K 408 & lab 12:00pm - 3:10pm SAT STAFF K 408	4.00 UNITS
Evening classes 4060 lec 6:00pm - 9:10pm M S. ABDULMALEK K 408 & lab 6:00pm - 9:10pm W S. ABDULMALEK K 408	

MICROCOMPUTER TECHNICIAN

Chair: Eric Chavez, K-325, (213) 763-3782

MICROCOMPUTER TECHNICIAN 077 CISCO NETWORKING ACADEMY - SEMESTER I 0521 lec 7:00am - 9:05am T R.W. CAMPBELL K 302 & lab 9:25am - 12:35pm T R.W. CAMPBELL K 302	3.00 UNITS
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Evening classes

3307 lec 6:00pm - 8:05pm T R.W. CAMPBELL K 302 & lab 6:00pm - 9:10pm Th R.W. CAMPBELL K 302	
MICROCOMPUTER TECHNICIAN 078 CISCO NETWORKING ACADEMY - SEMESTER II (RPT 1) 0524 lec 7:00am - 9:05am F R.W. CAMPBELL K 302 & lab 9:25am - 12:35pm F R.W. CAMPBELL K 302	3.00 UNITS
MICROCOMPUTER TECHNICIAN 079 CISCO NETWORKING ACADEMY - SEMESTER III 0527 lec 7:00am - 9:05am W R.W. CAMPBELL K 307 & lab 9:30am - 12:40pm W R.W. CAMPBELL K 307	3.00 UNITS
MICROCOMPUTER TECHNICIAN 080 CISCO NETWORKING ACADEMY - SEMESTER IV 0529 lec 7:00am - 9:05am W R.W. CAMPBELL K 307 & lab 9:30am - 12:40pm W R.W. CAMPBELL K 307	3.00 UNITS
MICROCOMPUTER TECHNICIAN 160 IT ESSENTIALS APPLICATION SOFTWARE FUNDAMENTALS (CSU) 0531 lec 7:00am - 9:00am W E.L. CHAVEZ K 301 & lab 9:10am - 11:25am W E.L. CHAVEZ K 301	2.00 UNITS
MICROCOMPUTER TECHNICIAN 162 IT ESSENTIALS NETWORKING PERSONAL COMPUTERS 0533 lec 7:00am - 12:20pm T E.L. CHAVEZ K 301 & lab 11:30am - 2:35pm W E.L. CHAVEZ K 301	4.00 UNITS
MICROCOMPUTER TECHNICIAN 164 IT ESSENTIALS MICROCOMPUTER THEORY AND SERVICING 0535 lec 10:10am - 1:20pm M E.L. CHAVEZ K 301 & lec 7:00am - 1:30pm Th E.L. CHAVEZ K 301	5.00 UNITS
MICROCOMPUTER TECHNICIAN 165 LINUX SURVIVAL COURSE (UC:CSU)	3.00 UNITS

Evening classes

3364 lec 6:00pm - 8:05pm T R.W. CAMPBELL K 302 & lab 6:00pm - 9:10pm Th R.W. CAMPBELL K 302	
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MOTORCYCLE REPAIR MECHANIC

Chair: Jess Guerra, F-106A, (213) 763-3901

MOTORCYCLE REPAIR MECHANIC 210 INTERNAL COMBUSTION ENGINE THEORY AND REPAIR 7496 lec 7:30am - 8:30am SAT R.R. PRICE F 124 & lab 8:30am - 1:40pm SAT R.R. PRICE F 124	4.00 UNITS
Evening classes 4500 lec 6:30pm - 7:30pm TTh R.R. PRICE F 124 & lab 7:30pm - 9:40pm TTh R.R. PRICE F 124	
MOTORCYCLE REPAIR MECHANIC 212 MOTORCYCLE SERVICE AND TUNE-UP THEORY AND REPAIR 7497 lec 7:30am - 8:30am SAT R.R. PRICE F 124 & lab 8:30am - 1:40pm SAT R.R. PRICE F 124	4.00 UNITS
Evening classes 4501 lec 6:30pm - 7:30pm TTh R.R. PRICE F 124 & lab 7:30pm - 9:40pm TTh R.R. PRICE F 124	
MOTORCYCLE REPAIR MECHANIC 214 MULTI-CYLINDER ELECTRICAL PRINCIPLES AND REPAIR 7498 lec 7:30am - 8:30am SAT R.R. PRICE F 124 & lab 8:30am - 1:40pm SAT R.R. PRICE F 124	4.00 UNITS
Evening classes 4502 lec 6:30pm - 7:30pm TTh R.R. PRICE F 124 & lab 7:30pm - 9:40pm TTh R.R. PRICE F 124	
MOTORCYCLE REPAIR MECHANIC 216 MULTI-CYLINDER DIAGNOSIS AND OVERHAUL 7499 lec 7:30am - 8:30am SAT R.R. PRICE F 124 & lab 8:30am - 1:40pm SAT R.R. PRICE F 124	4.00 UNITS
Evening classes 4503 lec 6:30pm - 7:30pm TTh R.R. PRICE F 124 & lab 7:30pm - 9:40pm TTh R.R. PRICE F 124	

MUSIC

Chair: John Glavan, TE-520, (213) 763-3931

MUSIC 101	3.00 UNITS
FUNDAMENTALS OF MUSIC (UC:CSU)	
1432 lec 10:10am - 11:35am TTh	T.M. CARTER F 229
1444 lec 8:35am - 10:00am MW	E.J. RAY F 229
<i>Evening classes</i>	
3920 lec 6:00pm - 9:10pm W	M.B. WACHS F 229
3921 lec 6:00pm - 9:10pm M	E.J. RAY F 229
MUSIC 141	3.00 UNITS
JAZZ APPRECIATION (UC:CSU)	
1445 lec 11:45am - 1:10pm TTh	J.M. CHEESMAN F 229

NURSING, REGISTERED

Chair: Rita Weingourt, MH-165, (213) 763-7170

NURSING, REGISTERED 121	3.00 UNITS
INTRODUCTION TO NURSING (CSU)	
7724 lec 8:00am - 11:10am Th	C.M. ASHBY MH 207
& lab 7:00am - 1:30pm TW	L.V. JACOBS H OSP
<i>(8 Week Class - Starts 2/4/2013, Ends 3/29/2013)</i>	
7725 lec 8:00am - 10:50am Th	C.M. ASHBY MH 207
& lab 7:00am - 1:30pm TW	C.M. ASHBY H OSP
<i>(8 Week Class - Starts 2/4/2013, Ends 3/29/2013)</i>	
7726 lec 8:00am - 10:50am Th	C.M. ASHBY MH 207
& lab 7:00am - 1:30pm TW	B. SOLES H OSP
<i>(8 Week Class - Starts 2/4/2013, Ends 3/29/2013)</i>	
9530 lec 8:00am - 10:50am Th	C.M. ASHBY MH 207
& lab 7:00am - 1:30pm TW	R.C. VILLORA H OSP
<i>(8 Week Class - Starts 2/4/2013, Ends 3/29/2013)</i>	
NURSING, REGISTERED 122	3.00 UNITS
FUNDAMENTALS OF NURSING (CSU)	
7721 lec 8:00am - 10:50am Th	C.M. ASHBY MH 207
& lab 7:00am - 1:30pm TW	B. SOLES MH 207
<i>(8 Week Class - Starts 4/8/2013, Ends 5/31/2013)</i>	
7728 lec 8:00am - 10:50am Th	C.M. ASHBY MH 207
& lab 7:00am - 1:30pm TW	C.M. ASHBY H OSP
<i>(8 Week Class - Starts 4/8/2013, Ends 5/31/2013)</i>	
7729 lec 8:00am - 10:50am Th	C.M. ASHBY MH 207
& lab 7:00am - 1:30pm TW	L.V. JACOBS H OSP
<i>(8 Week Class - Starts 4/8/2013, Ends 5/28/2013)</i>	
9533 lec 8:00am - 10:50am Th	C.M. ASHBY MH 207
& lab 7:00am - 1:30pm TW	R.C. VILLORA H OSP
<i>(8 Week Class - Starts 4/8/2013, Ends 5/31/2013)</i>	
NURSING, REGISTERED 123	1.00 UNIT
NURSING PROCESS	
7765 lec 1:00pm - 3:20pm M	R.L. WEINGOURT MH 207
<i>(7 Week Class - Starts 2/4/2013, Ends 3/29/2013)</i>	
NURSING, REGISTERED 124	1.00 UNIT
NURSING COMMUNICATION (CSU)	
7737 lec 1:00pm - 3:30pm M	R.L. WEINGOURT MH 207
<i>(7 Week Class - Starts 4/8/2013, Ends 5/31/2013)</i>	
NURSING, REGISTERED 125	2.00 UNITS
NURSING PHARMACOLOGY	
7740 lec 8:00am - 9:45am M	R.C. VILLORA MH 207
& lab 10:20am - 11:45am M	R.C. VILLORA MH 207
NURSING, REGISTERED 126	5.00 UNITS
MEDICAL-SURGICAL NURSING I (CSU)	
7730 lec 9:00am - 4:25pm Th	P. JOHNSON MH 161
& lab 7:00am - 7:55pm M	P. JOHNSON H OSP
<i>(7 Week Class - Starts 2/4/2013, Ends 3/29/2013)</i>	

7731 lec 9:00am - 4:25pm Th	P. JOHNSON MH 161
& lab 7:00am - 7:55pm M	P. JOHNSON H OSP
<i>(7 Week Class - Starts 2/4/2013, Ends 3/29/2013)</i>	
7733 lec 9:00am - 4:25pm Th	P. JOHNSON MH 161
& lab 7:00am - 7:55pm T	P. JOHNSON MH 161
<i>(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)</i>	
NURSING, REGISTERED 127	5.00 UNITS
MEDICAL-SURGICAL NURSING II (CSU)	
7734 lec 9:00am - 12:45pm MW	M.D. KENDRICK MH 203
& lab 7:00am - 7:35pm Th	M.D. KENDRICK H OSP
<i>(7 Week Class - Starts 2/4/2013, Ends 3/29/2013)</i>	
7735 lec 9:00am - 12:45pm MW	M.D. KENDRICK MH 203
& lab 7:00am - 7:50pm F	M.D. KENDRICK H OSP
<i>(6 Week Class - Starts 2/4/2013, Ends 3/29/2013)</i>	
7736 lec 9:00am - 12:45pm MW	M.D. KENDRICK MH 203
& lab 7:00am - 7:35pm Th	M.D. KENDRICK H OSP
<i>(8 Week Class - Starts 4/8/2013, Ends 5/31/2013)</i>	
9534 lec 9:00am - 12:45pm MW	M.D. KENDRICK MH 203
& lab 7:00am - 7:25pm F	STAFF H OSP
<i>(8 Week Class - Starts 4/8/2013, Ends 5/31/2013)</i>	
NURSING, REGISTERED 128	3.00 UNITS
MEDICAL-SURGICAL NURSING III (CSU)	
7760 lec 9:00am - 12:20pm W	D.A. JENKINSON MH 207
& lab 7:00am - 5:00pm F	D.A. JENKINSON H OSP
<i>(6 Week Class - Starts 2/4/2013, Ends 3/29/2013)</i>	
7761 lec 9:00am - 12:20pm W	D.A. JENKINSON MH 207
& lab 7:00am - 5:00pm F	D.A. JENKINSON H OSP
<i>(6 Week Class - Starts 2/4/2013, Ends 3/29/2013)</i>	
7762 lec 9:00am - 12:20pm W	D.A. JENKINSON MH 207
& lab 7:00am - 5:00pm F	R.C. VILLORA H OSP
<i>(6 Week Class - Starts 2/4/2013, Ends 3/29/2013)</i>	
NURSING, REGISTERED 129	2.00 UNITS
GERONTOLOGY & COMMUNITY BASED NURSING	
7771 lec 2:00pm - 4:20pm T	C.M. ASHBY MH 203
& lab 7:00am - 2:10pm F	C.M. ASHBY H OSP
<i>(6 Week Class - Starts 2/4/2013, Ends 3/29/2013)</i>	
7772 lec 2:00pm - 4:20pm T	C.M. ASHBY MH 203
& lab 7:00am - 2:10pm F	C.M. ASHBY H OSP
<i>(8 Week Class - Starts 4/8/2013, Ends 5/31/2013)</i>	
7773 lec 2:00pm - 4:20pm T	C.M. ASHBY MH 203
& lab 2:00pm - 8:30pm F	STAFF H OSP
<i>(8 Week Class - Starts 4/8/2013, Ends 5/31/2013)</i>	
NURSING, REGISTERED 130	3.00 UNITS
PSYCHIATRIC-MENTAL HEALTH NURSING	
7756 lec 8:00am - 11:20am T	S.J. BROWN MH 203
& lab 7:00am - 6:20pm F	S.J. BROWN H OSP
<i>(6 Week Class - Starts 2/4/2013, Ends 3/29/2013)</i>	
7757 lec 8:00am - 11:20am T	S.J. BROWN MH 203
& lab 7:00am - 6:20pm M	S.J. BROWN H OSP
<i>(7 Week Class - Starts 2/4/2013, Ends 3/29/2013)</i>	
7758 lec 8:00am - 11:20am T	S.J. BROWN MH 203
& lab 7:00am - 6:20pm M	S.J. BROWN H OSP
<i>(7 Week Class - Starts 4/8/2013, Ends 5/31/2013)</i>	
7759 lec 8:00am - 11:20am T	S.J. BROWN MH 203
& lab 7:00am - 6:20pm F	S.J. BROWN H OSP
<i>(8 Week Class - Starts 4/8/2013, Ends 5/28/2013)</i>	
NURSING, REGISTERED 131	3.50 UNITS
REPRODUCTIVE NURSING AND WOMENS HEALTH	
7746 lec 8:00am - 1:05pm T	C.C. CHANDLER MH 207
& lab 7:00am - 5:50pm Th	C.C. CHANDLER H OSP
<i>(7 Week Class - Starts 2/4/2013, Ends 3/29/2013)</i>	
7747 lec 8:00am - 1:05pm T	C.C. CHANDLER MH 207
& lab 7:00am - 5:50pm M	C.C. CHANDLER H OSP
<i>(6 Week Class - Starts 2/4/2013, Ends 3/20/2013)</i>	
7748 lec 8:00am - 1:10pm T	C.C. CHANDLER MH 207
& lab 7:00am - 5:40pm Th	C.C. CHANDLER H OSP
<i>(8 Week Class - Starts 4/8/2013, Ends 5/31/2013)</i>	
7749 lec 8:00am - 1:10pm T	C.C. CHANDLER MH 207
& lab 7:00am - 5:40pm M	P. JOHNSON H OSP
<i>(7 Week Class - Starts 4/8/2013, Ends 5/31/2013)</i>	

NURSING, REGISTERED 132				3.50 UNITS	
CARE OF CHILDREN AND FAMILY					
7752	lec	9:00am - 2:20pm	Th	R.C. VILLORA	MH 203
&	lab	7:00am - 5:40pm	M	R.C. VILLORA	USC VILL
<i>(7 Week Class - Starts 2/4/2013, Ends 3/29/2013)</i>					
7753	lec	9:00am - 2:20pm	Th	R.C. VILLORA	MH 203
&	lab	7:00am - 5:40pm	SUN	J.A. MILLER	H OSP
<i>(7 Week Class - Starts 2/4/2013, Ends 3/29/2013)</i>					

NURSING, REGISTERED 133				3.00 UNITS	
NURSING LEADERSHIP & MANAGEMENT					
7775	lec	9:00am - 12:45pm	W	C.C. CHANDLER	MH 207
&	lab	13:50 hrs/wk	TBA	D.A. JENKINSON	H OSP
<i>(8 Week Class - Starts 4/8/2013, Ends 5/31/2013)</i>					
7776	lec	9:00am - 12:45pm	W	C.C. CHANDLER	H OSP
&	lab	14:25 hrs/wk	TBA	D.A. JENKINSON	H OSP
<i>(8 Week Class - Starts 4/8/2013, Ends 5/31/2013)</i>					

NURSING, REGISTERED 134				1.00 UNIT	
NURSING SIMULATION LAB					
7800	lab	3:10 hrs/wk	TBA	C.P. WASHINGTON	MH 160
7801	lab	3:10 hrs/wk	TBA	C.P. WASHINGTON	MH 160
7802	lab	3:10 hrs/wk	TBA	C.P. WASHINGTON	MH 160
7803	lab	3:10 hrs/wk	TBA	C.P. WASHINGTON	MH 160
7804	lab	3:10 hrs/wk	TBA	C.P. WASHINGTON	MH 160
9536	lab	3:10 hrs/wk	TBA	C.P. WASHINGTON	MH 160

OFFICE MACHINES

Chair: Paulette Bailey, K-225, (213) 763-7269

OFFICE MACHINES 002				1.00 UNIT	
ADDING AND CALCULATING MACHINES (CSU) (RPT 3)					
0263	lab	1:10pm - 3:20pm	T	V.M. EMERSON	K 321

PARALEGAL

Chair: Paulette Bailey, K-225, (213) 763-7269

PARALEGAL 003				3.00 UNITS	
CIVIL RIGHTS AND THE LAW (CSU)					
0198	lec	1:15pm - 2:40pm	TTh	K.L. GARY	K 324
PARALEGAL 004				3.00 UNITS	
LEGAL INTERNSHIP (RPT 1)					
0196	lec	1:00pm - 2:25pm	TTh	G.D. SONNIER	K 258
PARALEGAL 011				3.00 UNITS	
INTRODUCTION TO CIVIL LITIGATION (CSU)					
0197	lec	11:45am - 1:10pm	TTh	K.L. GARY	K 324
PARALEGAL 051				3.00 UNITS	
LEGAL RESEARCH (RPT 1)					
0199	lec	11:45am - 1:10pm	MW	K.L. GARY	K 324

PERSONAL DEVELOPMENT

Chair: Maurice Burnett, ST-416, (213) 763-7358

PERSONAL DEVELOPMENT 002				1.00 UNIT	
INTERPERSONAL RELATIONSHIPS (CSU) (RPT 3)					
1100	lec	11:00am - 11:55am	W	STAFF	ST 401
9581	lec	2:00pm - 3:05pm	W	G.M. ROSARIO	TE 208

9582	lec	1:30pm - 2:15pm	M	L.M. BRENT	TE 208
&	lec	1:15 hrs/wk	TBA	L.M. BRENT	TE 208
<i>(6 Week Class - Starts 2/18/2013, Ends 3/25/2013)</i>					
9583	lec	1:30pm - 2:15pm	M	L.M. BRENT	TE 208
&	lec	1:15 hrs/wk	TBA	L.M. BRENT	TE 208
<i>(6 Week Class - Starts 4/8/2013, Ends 5/13/2013)</i>					

PERSONAL DEVELOPMENT 004				1.00 UNIT	
CAREER PLANNING (CSU)					
9584	lec	1:00pm - 2:05pm	Th	K.D. SKINNER	TE 208
PERSONAL DEVELOPMENT 022				1.00 UNIT	
THE TRANSFER PROCESS (UC:CSU) (RPT 1)					
9500	lec	11:45am - 1:10pm	T	A. HOSSEINI	TE 221
&	lec	1:30 hrs/wk	TBA	A. HOSSEINI	TE 221

PHILOSOPHY

Chair: John Glavan, TE-520, (213) 763-3931

PHILOSOPHY 001				3.00 UNITS	
INTRODUCTION TO PHILOSOPHY (UC:CSU)					
1446	lec	8:35am - 10:00am	MW	M.E. SARGENT	F 222
1447	lec	10:10am - 11:35am	MW	M.E. SARGENT	F 222
1448	lec	11:45am - 1:10pm	MW	M.E. SARGENT	F 222
1449	lec	8:35am - 10:00am	TTh	V.G. SHIRIKJIAN	F 222
<i>Evening classes</i>					
3852	lec	6:00pm - 9:10pm	T	R.J. EGAN	F 222

Philosophy 1 is also offered through Instructional Television (ITV) Program. For registration and orientation, see page 80.

PHILOSOPHY 008				3.00 UNITS	
DEDUCTIVE LOGIC (UC:CSU)					
1450	lec	10:10am - 11:35am	TTh	V.G. SHIRIKJIAN	F 222
1451	lec	11:45am - 1:10pm	TTh	V.G. SHIRIKJIAN	F 222
<i>Evening classes</i>					
3853	lec	6:00pm - 9:10pm	Th	R.J. EGAN	F 222

PHYSICAL EDUCATION

Chair: Joseph Ratcliff, J-202a, (213) 763-3730

PHYSICAL EDUCATION 101				1.00 UNIT	
SWIMMING-NON/SWIMMER (UC:CSU) (RPT 3)					
2102	lab	10:10am - 11:35am	MW	J.E. RATCLIFF	P OOL
2103	lab	11:45am - 1:10pm	MW	J.E. RATCLIFF	P OOL
2105	lab	8:35am - 10:00am	MW	STAFF	P OOL
2107	lab	9:00am - 12:10pm	SAT	M.D. MAYFIELD	P OOL
PHYSICAL EDUCATION 102				1.00 UNIT	
SWIMMING SKILLS (UC:CSU) (RPT 3)					
2101	lab	8:35am - 10:00am	TTh	J.E. RATCLIFF	P OOL
2104	lab	10:10am - 11:35am	TTh	J.E. RATCLIFF	P OOL
PHYSICAL EDUCATION 131				1.00 UNIT	
AQUA AEROBICS (UC:CSU) (RPT 3)					
2131	lab	11:45am - 1:10pm	TTh	L.D. DELZEIT	P OOL
PHYSICAL EDUCATION 170				1.00 UNIT	
WALKING FOR FITNESS (UC:CSU) (RPT 3)					
2170	lab	10:10am - 11:35am	MW	S.L. SULLIVAN	J 212
2171	lab	10:10am - 11:35am	TTh	S.L. SULLIVAN	J 212
PHYSICAL EDUCATION 500				3.00 UNITS	
BASKETBALL THEORY (UC:CSU) (RPT 1)					
2500	lec	3:00pm - 4:30pm	TTh	R.L. WELLS	F 216
&	lab	4:30pm - 5:50pm	TTh	R.L. WELLS	G 100
<i>(13 Week Class - Starts 3/11/2013, Ends 6/3/2013)</i>					

PHYSICAL EDUCATION 513	3.00 UNITS
INTERCOLLEGIATE SPORTS - SWIMMING (UC:CSU) (RPT 1)	
2513 lab 11:05 hrs/wk TBA A. GEVORKYAN	P OOL
PHYSICAL EDUCATION 515	3.00 UNITS
INTERCOLLEGIATE SPORTS - TRACK AND FIELD (UC:CSU) (RPT 2)	
2515 lab 11:05 hrs/wk TBA STAFF	J FLD
PHYSICAL EDUCATION 552	1.00 UNIT
ATHLETICS PRE-SEASON CONDITIONING (UC:CSU) (RPT 3)	
2555 lab 6:00am - 7:05am MTW STAFF	J 212
PHYSICAL EDUCATION 561	1.00 UNIT
INTERCOLL SPORTS-STRENGTH & FITNESS TRAINING FOR WATER POLO (UC:CSU) (RPT 3)	
2561 lab 1:00 hrs/wk TBA A. GEVORKYAN	P OOL
PHYSICAL EDUCATION 628	1.00 UNIT
SWIM AND RUN FOR FITNESS (UC:CSU) (RPT 3)	
2110 lab 8:35am - 10:00am MW M.A. WAGENBACH	P OOL
PHYSICAL EDUCATION 665	1.00 UNIT
BASKETBALL (UC:CSU) (RPT 3)	
<i>Evening classes</i>	
2665 lab 6:00pm - 10:25pm Th R.L. WELLS	G 100
<i>(12 Week Class - Starts 3/11/2013, Ends 6/3/2013)</i>	
PHYSICAL EDUCATION 666	1.00 UNIT
BODY CONDITIONING (UC:CSU) (RPT 3)	
2260 lab 7:00am - 8:25am MW J.E. BUDINGER	K BASE
2261 lab 8:35am - 10:00am MW J.E. BUDINGER	K BASE
2262 lab 10:10am - 11:35am MW J.G. BROWNE	K BASE
2263 lab 11:45am - 1:10pm MW J.G. BROWNE	K BASE
2264 lab 1:20pm - 2:45pm MW J.G. BROWNE	K BASE
<i>Evening classes</i>	
2904 lab 6:00pm - 7:25pm MW STAFF	K BASE
PHYSICAL EDUCATION 690	1.00 UNIT
WEIGHT TRAINING (UC:CSU) (RPT 3)	
2265 lab 7:00am - 8:25am TTh J.E. BUDINGER	K BASE
2266 lab 8:35am - 10:00am TTh STAFF	K BASE
2267 lab 10:10am - 11:35am TTh J.E. BUDINGER	K BASE
2268 lab 11:45am - 1:10pm TTh J.E. BUDINGER	K BASE
2269 lab 1:20pm - 2:45pm TTh STAFF	K BASE
2279 lab 9:00am - 12:10pm SAT B.C. PFIFFNER	K BASE
<i>Evening classes</i>	
2903 lab 6:00pm - 7:25pm TTh S.E. SECK	K BASE
PHYSICAL EDUCATION 742	1.00 UNIT
CARDIO KICKBOXING (UC:CSU) (RPT 3)	
2295 lab 8:35am - 10:00am TTh J.E. BUDINGER	G 100
PHYSICAL EDUCATION (NON-ACTIVITY) 750	3.00 UNITS
SPORTS ETHICS (CSU)	
7908 lec 3:25 hrs/wk TBA J.G. BROWNE	ON LINE
Please visit the online program homepage at http://moodle.lattc.edu prior to the start of class for directions, or see pages 75-77 for more information.	
PHYSICAL EDUCATION (NON-ACTIVITY) 762	3.00 UNITS
ANCIENT OLYMPIC GAMES	
7907 lec 3:25 hrs/wk TBA J.G. BROWNE	ON LINE
Please visit the online program homepage at http://moodle.lattc.edu prior to the start of class for directions, or see pages 75-77 for more information.	

PHYSICS

Chair: Ricky Wong, K-405, (213) 763- 7295

PHYSICS 001	4.00 UNITS
MECHANICS OF SOLIDS (UC:CSU)	
Prerequisite: Physics 11 & 12 and corequisite: Math 265.	
1739 lec 12:10pm - 1:40pm T	R.J. POWERS K 420
& lec 10:10am - 11:45am Th	R.J. POWERS K 420
& lab 12:00pm - 3:10pm Th	R. DE K 422

PHYSICS 002	4.00 UNITS
MECHANICS OF FLUIDS, HEAT, AND SOUND (UC:CSU)	
Recommended Preparation: Physics 1 & Math 266 with a grade of "C" or better.	
1740 lec 10:10am - 11:35am TF	R.J. POWERS K 420
& lab 12:10pm - 3:20pm F	R.J. POWERS K 420
PHYSICS 004	4.00 UNITS
OPTICS AND MODERN PHYSICS (UC:CSU)	
Recommended Preparation: Physics 3 with a grade of "C" or better and co-enrollment in Math 267.	
1744 lec 1:30pm - 4:40pm T	M.A. MORENO MH 308
& lab 1:30pm - 4:40pm Th	M.A. MORENO K 420
PHYSICS 007	4.00 UNITS
GENERAL PHYSICS II (UC:CSU)	
Recommended Preparation: Physics 6 with a grade of "C" or better.	
<i>Evening classes</i>	
4088 lec 6:30pm - 9:40pm M	M.A. MORENO U SC
& lab 12:40pm - 3:50pm F	M.A. MORENO K 468
> USC - University Park Campus, SGM-101	
4089 lec 6:30pm - 9:40pm M	M.A. MORENO U SC
& lab 2:50pm - 6:00pm W	M.A. MORENO K 422
> USC - University Park Campus, SGM-101	
PHYSICS 011	4.00 UNITS
INTRODUCTORY PHYSICS (UC:CSU)	
Prerequisite or corequisite Math 114 or 115 with a grade of 'C' or better	
1745 lec 7:00am - 10:10am T	C.B. VAZQUEZ K 422
& lab 7:00am - 10:10am Th	R.F. WHITING K 420
1759 lec 7:00am - 10:10am F	F.J. PADILLA K 406
& lab 10:10am - 1:20pm F	F.J. PADILLA K 422
<i>Evening classes</i>	
4090 lec 6:00pm - 9:10pm T	R. DE K 422
& lab 6:00pm - 9:10pm Th	R. DE K 422
4092 lec 6:30pm - 9:40pm T	T.M. GOODMAN MH 308
& lab 6:30pm - 9:40pm Th	T.M. GOODMAN K 420
PHYSICS 012	3.00 UNITS
PHYSICS FUNDAMENTALS (UC:CSU)	
Prerequisite: Math 114 or 115 with a grade of 'C' or better.	
1760 lec 7:00am - 10:10am F	F.J. PADILLA K 406
<i>Evening classes</i>	
4091 lec 6:30pm - 9:40pm T	T.M. GOODMAN MH 308
PHYSICS 014	1.00 UNIT
PHYSICS FUNDAMENTALS LABORATORY (UC:CSU)	
Recommended Preparation: Physics 12 with a grade of 'C' or better.	
1761 lab 10:10am - 1:20pm F	F.J. PADILLA K 422
PHYSICS 029A	3.00 UNITS
BASIC PHYSICS FOR TECHNICIANS	
1765 lec 8:35am - 10:00am MW	F.J. PADILLA K 406
PHYSICS 029B	1.00 UNIT
BASIC PHYSICS FOR TECHNICIANS	
1766 lab 6:50am - 10:00am Th	F.J. PADILLA K 422

PLUMBING

Chair: William Elarton, B-122, (213) 763-3701

PLUMBING 026	3.00 UNITS
PLUMBING LAYOUT AND ESTIMATING I	
<i>Evening classes</i>	
4746 lec 6:00pm - 9:10pm M	L. JONES B 200B
PLUMBING 031	3.00 UNITS
BACKFLOW PREVENTION DEVICES	
<i>Evening classes</i>	
4744 lec 6:00pm - 6:45pm TTh	M.A. BOUCHAT B 200B
& lab 6:45pm - 9:10pm TTh	M.A. BOUCHAT B 200B
PLUMBING 111	3.00 UNITS
INTRODUCTION TO PLUMBING	
8174 lec 7:00am - 7:30am TTh	W.M. GALVAN B 250
& lab 9:15am - 12:25pm TTh	W.M. GALVAN B 352

PLUMBING 112				3.00 UNITS	
FUNDAMENTALS OF PLUMBING					
8164	lec	7:40am - 9:05am	TTh	W.M. GALVAN	B 352
Evening classes					
4745	lec	6:00pm - 9:10pm	M	R.W. YATES	B 250
PLUMBING 113				6.00 UNITS	
BASIC PLUMBING PRINCIPLES AND PRACTICES					
8165	lec	7:00am - 8:05am	MWF	W.M. GALVAN	B 352
&	lab	8:05am - 11:05am	MWF	W.M. GALVAN	B 252
PLUMBING 121				3.00 UNITS	
WORKING DRAWINGS AND LAYOUT I					
8166	lec	7:00am - 8:25am	MW	L. JONES	B 222
PLUMBING 122				3.00 UNITS	
PLUMBING MATHEMATICS AND PROCEDURES II					
8167	lec	7:00am - 8:25am	TTh	L. JONES	B 222
PLUMBING 123				6.00 UNITS	
PLUMBING PRACTICES AND INSTALLATION					
8168	lec	8:35am - 9:20am	MW	L. JONES	B 222
&	lab	9:20am - 11:40am	MW	L. JONES	B 200
&	lab	8:35am - 11:40am	TTh	L. JONES	B 200
&	lab	7:00am - 10:35am	F	L. JONES	B 200
PLUMBING 141				3.00 UNITS	
ADVANCE LAYOUT AND PROCEDURES					
8169	lec	7:00am - 8:25am	MW	C.R. DEAN	B 200B
PLUMBING 142				3.00 UNITS	
SERVICING OF PLUMBING FIXTURES AND APPLIANCES					
8170	lec	8:35am - 9:20am	MW	C.R. DEAN	B 200B
&	lab	9:20am - 11:45am	MW	C.R. DEAN	B 200B
PLUMBING 143				3.00 UNITS	
PLUMBING CODE I					
8171	lec	7:00am - 7:45am	TTh	T.W. SLADE	B 200B
&	lab	7:45am - 10:10am	TTh	T.W. SLADE	B 200
PLUMBING 144				3.00 UNITS	
SPECIAL PURPOSES INSTALLATION					
8172	lec	10:20am - 11:45am	TTh	T.W. SLADE	B 222
&	lab	7:00am - 10:10am	F	T.W. SLADE	B 200
PLUMBING 941				4.00 UNITS	
COOPERATIVE EDUCATION - PLUMBING (RPT 3)					
See page 78 for meeting days and times.					
9160	lec	4:25 hrs/wk	TBA	C.L. ANDERSON	D 236

POLITICAL SCIENCE

Chair: Alicia Rodriguez-Estrada, TE-516, (213) 763-3938

POLITICAL SCIENCE 001					3.00 UNITS
THE GOVERNMENT OF THE UNITED STATES (UC:CSU)					
Advisory: English 28					
1030	lec	10:10am - 11:35am	MW	G.J. PENN	TE 408
1031	lec	11:45am - 1:10pm	MW	R. GARCIA	TE 408
1032	lec	8:35am - 10:00am	TTh	J.P. TABAKIAN	TE 306
1033	lec	10:10am - 11:35am	TTh	K.A. ARMOUR	TE 315
1034	lec	11:45am - 1:10pm	TTh	R.P. HAGER	TE 312
7972	lec	3:10 hrs/wk	TBA	P.Y. WANG	ON LINE
Please visit the online program homepage at http://moodle.lattc.edu prior to the start of class for directions, or see pages 75-77 for more information.					
Evening classes					
3631	lec	6:00pm - 9:10pm	T	L.B. COULTER	TE 221
3632	lec	6:00pm - 9:10pm	W	S. SANCHEZ	TE 221

Political Science 1 is also offered through Instructional Television (ITV) Program. For registration and orientation, see page 80.

POLITICAL SCIENCE 007					3.00 UNITS
CONTEMPORARY WORLD AFFAIRS (UC:CSU)					
1035	lec	10:10am - 11:35am	TTh	J.P. TABAKIAN	F 228

POWER LINE MECH TRNE

Chair: William Elarton, B-122, (213) 763-3701

POWER LINE MECH TRNE 601					15.00 UNITS
POWER LINE MECHANIC - TRAINEE (600 HOURS)					
8320	lec	7:00am - 8:10am	MTWThF	K.L. BUSHMAN	F 208
&	lab	8:10am - 9:20am	MTWThF	K.L. BUSHMAN	POLE YARD
&	lab	9:20am - 2:20pm	MTWThF	K.L. BUSHMAN	POLE YARD

PROCESS PLANT TECHNOLOGY

Chair: Ricky Wong, K-405, (213) 763-7295

PROCESS PLANT TECHNOLOGY 102					3.00 UNITS
PROCESS MEASUREMENT AND CONTROL FUNDAMENTALS (CSU)					
1643	lec	6:25am - 7:50am	W	G. ACERO	TE 111
&	lec	6:25am - 7:50am	F	G. ACERO	TE 111
Evening classes					
4082	lec	6:00pm - 9:10pm	W	V. SHIELDS	K 424
PROCESS PLANT TECHNOLOGY 104					3.00 UNITS
INTRODUCTION TO PROCESS PLANT SAFETY					
1642	lec	11:40am - 1:10pm	MT	R.M. MADYUN	MH 301
Evening classes					
4087	lec	6:00pm - 9:10pm	M	R.M. BABAJIDE	K 424
PROCESS PLANT TECHNOLOGY 200					3.00 UNITS
PETROLEUM REFINING FUNDAMENTALS (CSU)					
1646	lec	11:20am - 2:30pm	T	C. SUTTON	K 424
Evening classes					
4083	lec	6:00pm - 9:10pm	Th	V. SHIELDS	K 424
PROCESS PLANT TECHNOLOGY 202					3.00 UNITS
INTRODUCTION TO PROCESS PLANT TROUBLESHOOTING					
1644	lec	10:30am - 1:40pm	Th	J. CHAPMAN	K 424
PROCESS PLANT TECHNOLOGY 204					2.00 UNITS
PTECH INSTRUMENTATION - COMPUTER APPLICATIONS					
1647	lec	11:30am - 1:35pm	M	J. CHAPMAN	K 424

PSYCHOLOGY

Chair: Alicia Rodriguez-Estrada, TE-516, (213) 763-3938

PSYCHOLOGY 001					3.00 UNITS
GENERAL PSYCHOLOGY I (UC:CSU)					
Advisory: English 28					
1040	lec	10:10am - 11:35am	MW	L.S. KORITZKE	TE 312
1041	lec	11:45am - 1:10pm	MW	M.J. BENTLEY	TE 213
1042	lec	8:35am - 10:00am	TTh	M.D. WALLACH	TE 312
1043	lec	10:10am - 11:35am	TTh	M.J. BENTLEY	TE 213
1044	lec	11:45am - 1:10pm	TTh	M.J. BENTLEY	TE 213
7975	lec	3:10 hrs/wk	TBA	L.S. KORITZKE	ON LINE
Please visit the online program homepage at http://moodle.lattc.edu prior to the start of class for directions, or see pages 75-77 for more information.					
Evening classes					
3640	lec	6:00pm - 9:10pm	Th	E.L. MILLER	TE 221

Psychology 1 is also offered through Instructional Television (ITV) Program. For registration and orientation, see page 80.

PSYCHOLOGY 014					3.00 UNITS
ABNORMAL PSYCHOLOGY (UC:CSU)					
Prerequisite: PSYCH 1.					
1045	lec	8:35am - 10:00am	MW	M.J. BENTLEY	TE 213

PSYCHOLOGY 032	3.00 UNITS
PSYCHOLOGY OF WOMEN (UC:CSU)	
7976 lec 3:10 hrs/wk TBA L.S. KORITZKE	ON LINE
Please visit the online program homepage at http://moodle.lattc.edu prior to the start of class for directions, or see pages 75-77 for more information.	

PSYCHOLOGY 041	3.00 UNITS
LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE (UC:CSU)	
Prerequisite: Psychology 1 with a grade of 'C' or better	
1047 lec 10:10am - 11:35am MW M.J. BENTLEY	TE 213
1048 lec 11:45am - 1:10pm MW L.S. KORITZKE	TE 312
1049 lec 8:35am - 10:00am TTh M.J. BENTLEY	TE 213
7981 lec 3:10 hrs/wk TBA L.S. KORITZKE	ON LINE
Please visit the online program homepage at http://moodle.lattc.edu prior to the start of class for directions, or see pages 75-77 for more information.	
Evening classes	
3645 lec 6:00pm - 9:10pm T R.W. ESSEX	TE 323

Psychology 41 is also offered through Instructional Television (ITV) Program. For registration and orientation, see page 80.

REAL ESTATE

Chair: Paulette Bailey, K-225, (213) 763-7269

REAL ESTATE 001	3.00 UNITS
REAL ESTATE PRINCIPLES (CSU)	
0259 lec 1:00pm - 4:10pm M M.D. TAYLOR	K 322
Evening classes	
3065 lec 6:00pm - 9:10pm M M.D. TAYLOR	K 322
REAL ESTATE 005	3.00 UNITS
LEGAL ASPECTS OF REAL ESTATE I (CSU)	
Evening classes	
3066 lec 6:00pm - 9:10pm W M.D. TAYLOR	K 322
REAL ESTATE 009	3.00 UNITS
REAL ESTATE APPRAISAL I (CSU)	
0252 lec 1:00pm - 4:10pm W M.D. TAYLOR	K 322
REAL ESTATE 014	3.00 UNITS
PROPERTY MANAGEMENT (CSU)	
0257 lec 1:00pm - 4:10pm T M.D. TAYLOR	K 322

REFRIGERATION & AIR CONDITIONING MECHANICS

Chair: William Elarton, B-122, (213) 763-3701

REFRIGERATION & AIR CONDITIONING MECHANICS 100	3.00 UNITS
AIR CONDITIONING PROJECT MANAGEMENT	
Evening classes	
4783 lec 6:00pm - 9:10pm F B.D. KIRSCHENBAUM	B 232
REFRIGERATION & AIR CONDITIONING MECHANICS 101	9.00 UNITS
AIR CONDITIONING AND REFRIGERATION PRINCIPLES AND PRACTICES- FIRST SEMESTER (RPT 2)	
8300 lec 7:00am - 10:10am M G. CIOFFI	B 250
& lab 7:00am - 12:05pm TWThF G. CIOFFI	B 238
REFRIGERATION & AIR CONDITIONING MECHANICS 105	3.00 UNITS
SOLAR WATER & POOL HEATING SYSTEM PRINCIPLES	
Evening classes	
4775 lec 6:00pm - 9:10pm M STAFF	B 233

REFRIGERATION & AIR CONDITIONING MECHANICS 123	1.00 UNIT
PIPE AND TUBE JOINING PROCESSES	
8304 lab 7:00am - 12:05pm MW C.J. BARNETT	B 237
REFRIGERATION & AIR CONDITIONING MECHANICS 124	5.00 UNITS
REFRIGERATION ELECTRICAL CIRCUITS AND CONTROLS	
8305 lab 7:00am - 12:05pm TTh C.J. BARNETT	B 237
REFRIGERATION & AIR CONDITIONING MECHANICS 125	3.00 UNITS
REFRIGERATION SYSTEM COMPONENTS	
8306 lec 7:00am - 10:10am F C.J. BARNETT	B 233
REFRIGERATION & AIR CONDITIONING MECHANICS 133	3.00 UNITS
REFRIGERATION SERVICE PROCEDURES I	
8308 lab 7:00am - 12:05pm MW M.R. NEEDHAM	B 204
REFRIGERATION & AIR CONDITIONING MECHANICS 134	3.00 UNITS
SERVICE FOR COMMERCIAL REFRIGERATION	
8309 lab 7:00am - 12:05pm TTh M.R. NEEDHAM	B 204
REFRIGERATION & AIR CONDITIONING MECHANICS 135	3.00 UNITS
AIR CONDITIONING AND REFRIGERATION	
8310 lec 7:00am - 10:10am F M.R. NEEDHAM	B 203
REFRIGERATION & AIR CONDITIONING MECHANICS 141	3.00 UNITS
APPLIED REFRIGERATION AND AIR CONDITIONING PRINCIPLES	
8311 lec 7:00am - 10:10am F K. DOZIER	B 232
REFRIGERATION & AIR CONDITIONING MECHANICS 143	3.00 UNITS
REFRIGERATION SERVICING PROCEDURES II	
8312 lab 7:00am - 12:05pm MW K. DOZIER	B 221
REFRIGERATION & AIR CONDITIONING MECHANICS 145	3.00 UNITS
AIR CONDITIONING AND REFRIGERATION MECHANICS	
8313 lab 7:00am - 12:05pm TTh K. DOZIER	B 221
REFRIGERATION & AIR CONDITIONING MECHANICS 160	4.00 UNITS
REFRIGERATION SYSTEM PRINCIPLES AND PRACTICES	
4784 lec 8:00am - 10:30am SAT M.R. NEEDHAM	B 233
& lab 10:30am - 3:40pm SAT M.R. NEEDHAM	B 233
REFRIGERATION & AIR CONDITIONING MECHANICS 161	4.00 UNITS
AIR CONDITIONING SYSTEM PRINCIPLES AND PRACTICES	
Evening classes	
4767 lec 6:00pm - 7:10pm MW P.B. KAHNG	B 203
& lab 7:10pm - 9:40pm MW P.B. KAHNG	B 204
REFRIGERATION & AIR CONDITIONING MECHANICS 162	4.00 UNITS
PIPING PRINCIPLES AND PRACTICES	
Evening classes	
4774 lec 6:00pm - 7:10pm TTh B.R. CORBIN	B 237
& lab 7:10pm - 9:40pm TTh B.R. CORBIN	B 237
REFRIGERATION & AIR CONDITIONING MECHANICS 164	3.00 UNITS
GAS HEATING SYSTEMS (CSU)	
Evening classes	
4758 lec 6:00pm - 7:10pm MW A.P. DATIS	B 203
& lab 7:10pm - 9:40pm MW A.P. DATIS	B 204
REFRIGERATION & AIR CONDITIONING MECHANICS 177	3.00 UNITS
HEATING AND AIR CONDITIONING II	
Evening classes	
4757 lec 6:00pm - 9:10pm T C.J. BARNETT	B 233
REFRIGERATION & AIR CONDITIONING MECHANICS 187	3.00 UNITS
SERVICING I	
Evening classes	
4761 lec 6:00pm - 9:10pm Th C.J. BARNETT	B 233
REFRIGERATION & AIR CONDITIONING MECHANICS 199	3.00 UNITS
MECHANICAL CODE I- HVACR	
Evening classes	
4763 lec 6:00pm - 9:10pm T M.R. NEEDHAM	B 203
REFRIGERATION & AIR CONDITIONING MECHANICS 202	3.00 UNITS
REFRIGERATION FUNDAMENTALS (CSU)	
Evening classes	
4752 lec 6:00pm - 9:10pm W A. ESPINOZA	B 232
REFRIGERATION & AIR CONDITIONING MECHANICS 203	3.00 UNITS
COMPRESSION SYSTEMS OF REFRIGERATION (CSU)	
Evening classes	
4753 lec 6:00pm - 9:10pm W P.A. BRADY	B 222

SPRING 2013 CLASSES

REFRIGERATION & AIR CONDITIONING MECHANICS 204 3.00 UNITS
FUNCTIONS AND COMPRESSION SYSTEM COMPONENTS

Evening classes

4754 lec 6:00pm - 9:10pm Th G.E. ALLEN B 250

REFRIGERATION & AIR CONDITIONING MECHANICS 208 4.00 UNITSREFRIGERENT MANAGEMENT - EPA SECTION 608 CERTIFICATION (CSU)
7866 lec 4:20 hrs/wk TBA G. CIOFFI ON LINEPlease visit the online program homepage at <http://moodle.lattc.edu> prior to the start of class for directions, or see pages 75-77 for more information.**REFRIGERATION & AIR CONDITIONING MECHANICS 209** 4.00 UNITSNORTH AMERICAN TECHNICIAN EXCELLENCE (NATE) -AIR
CONDITIONING SPECIALIST-CERTIFICATION PREPARATION (RPT 2)

7867 lec 4:20 hrs/wk TBA G. CIOFFI ON LINE

Please visit the online program homepage at <http://moodle.lattc.edu> prior to the start of class for directions, or see pages 75-77 for more information.**REFRIGERATION & AIR CONDITIONING MECHANICS 941** 4.00 UNITSCOOPERATIVE EDUCATION-REFRIGERATION & AIR CONDITIONING
MECH (RPT 3)

See page 78 for meeting days and times.

9192 lec 4:25 hrs/wk TBA C.L. ANDERSON D 236

SIGN GRAPHICS

Chair: Carole Anderson, D-222, (213) 763-3642

SIGN GRAPHICS 101 10.00 UNITS**INDIVIDUAL LETTERING**7215 lec 7:00am - 8:25am TWThF R.T. GUTHRIE H 204
& lab 8:25am - 12:40pm TWThF R.T. GUTHRIE H 204**SIGN GRAPHICS 102** 10.00 UNITS**EXTERIOR DISPLAY SIGNS**

Prerequisite: SGNRPH 101.

7216 lec 7:00am - 8:25am TWThF R.T. GUTHRIE H 204
& lab 8:25am - 12:40pm TWThF R.T. GUTHRIE H 204**SIGN GRAPHICS 103** 10.00 UNITS**WINDOW SIGNS**

Prerequisite: SGNRPH 102.

7217 lec 7:00am - 8:25am TWThF R.T. GUTHRIE H 204
& lab 8:25am - 12:40pm TWThF R.T. GUTHRIE H 204**SIGN GRAPHICS 104** 10.00 UNITS**ADVANCE COMPUTER & DESIGN**

Prerequisite: SGNRPH 103.

7218 lec 7:00am - 8:25am TWThF R.T. GUTHRIE H 204
& lab 8:25am - 12:40pm TWThF R.T. GUTHRIE H 204**SIGN GRAPHICS 201** 2.00 UNITS**FUNDAMENTALS OF MURAL PAINTING (RPT 3)**

7225 lab 8:00am - 2:45pm SAT A.M. MORTIMER H 204

SIGN GRAPHICS 203 2.00 UNITS**SILK SCREEN PROCESSING I (RPT 1)**

7222 lec 9:00am - 3:45pm SAT B.T. JOHNSON H 230

SIGN GRAPHICS 204 2.00 UNITS**SILK SCREEN PROCESSING II (RPT 1)**

7223 lab 9:00am - 3:45pm SAT B.T. JOHNSON H 230

SOCIOLOGY

Chair: Alicia Rodriguez-Estrada, TE-516, (213) 763-3938

SOCIOLOGY 001 3.00 UNITS**INTRODUCTION TO SOCIOLOGY (UC:CSU)**1051 lec 10:10am - 11:35am MW F. MCCLAIN TE 323
1053 lec 11:45am - 1:10pm MW F. MCCLAIN TE 323
1054 lec 10:10am - 11:35am TTh F. MCCLAIN TE 323

1055 lec 11:45am - 1:10pm TTh F. MCCLAIN TE 323

7983 lec 3:10 hrs/wk TBA J.A. GARCIA ON LINE

(13 Week Class - Starts 3/11/2013, Ends 6/3/2013)

Please visit the online program homepage at <http://moodle.lattc.edu> prior to the start of class for directions, or see pages 75-77 for more information.

Evening classes

3665 lec 6:00pm - 9:10pm Th V.Z. PAYNE TE 323

Sociology 1 is also offered through Instructional Television (ITV) Program. For registration and orientation, see page 80.**SOCIOLOGY 002** 3.00 UNITS**AMERICAN SOCIAL PROBLEMS (UC:CSU)**

1058 lec 8:35am - 10:00am TTh F. MCCLAIN TE 323

SOCIOLOGY 028 3.00 UNITS**THE FAMILY: A SOCIOLOGICAL APPROACH (UC:CSU)**

1059 lec 8:35am - 10:00am MW F. MCCLAIN TE 323

SOLID WASTE MANAGEMENT TECHNOLOGY

Chair: Ricky Wong, K-405, (213) 763-7295

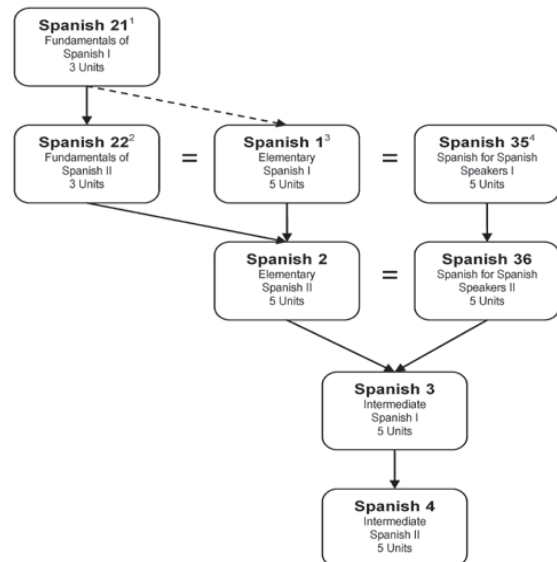
SOLID WASTE MANAGEMENT TECHNOLOGY 108 3.00 UNITS**SOLID WASTE FACILITIES**

Evening classes

4179 lec 6:00pm - 9:10pm M P.C. BLOUNT K 406

SPANISH

Chair: John Glavan, TE-520, (213) 763-3931

Spanish Course Sequence

¹ "Spanish 21" can be taken as a first step to acquire the basics to do well in "Spanish 1" or as part of the sequence "Spanish 21 - Spanish 22".

² Completion of the sequence "Spanish 21 - Spanish 22" fulfills the requirement for "Spanish 1". This sequence is recommended for students who do not have the time to embark in a 5-unit class all at once.

³ "Spanish 1" and "Spanish 2" are recommended for non-native speakers.

⁴ "Spanish 35" and "Spanish 36" are recommended for heritage-language speakers (also known as bilingual speakers or native speakers.)

SPANISH 001				5.00 UNITS
ELEMENTARY SPANISH I (UC:CSU)				
1452	lec	8:35am - 9:45am	MTWTh	M.M. DRAKE TE 212
1453	lec	10:10am - 11:20am	MTWTh	H.C. QUINONES F 227
1454	lec	11:45am - 12:55pm	MTWTh	H.C. QUINONES F 227
1455	lec	9:00am - 2:20pm	SAT	M. LINARES F 224

Evening classes

3854	lec	6:45pm - 9:15pm	MW	R. BUSCAGLIA F 227
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SPANISH 002				5.00 UNITS
ELEMENTARY SPANISH II (UC:CSU)				

Prerequisite: SPANISH 1.

1456	lec	8:35am - 9:45am	MTWTh	H.C. QUINONES F 227
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Evening classes

3856	lec	6:45pm - 9:15pm	TTh	R. BUSCAGLIA F 227
3866	lec	6:45pm - 9:15pm	MW	P. ROLDAN F 224

SPANISH 035				5.00 UNITS
SPANISH FOR SPANISH SPEAKERS I (UC:CSU)				

1457	lec	8:35am - 9:45am	MTWTh	R.M. ROSS F 223
1471	lec	10:00am - 3:20pm	SAT	R. BUSCAGLIA F 227

SPANISH 036				5.00 UNITS
SPANISH FOR SPANISH SPEAKERS II (UC:CSU)				

Evening classes

3864	lec	4:00pm - 9:20pm	F	R. BUSCAGLIA F 227
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SPEECH

Chair: John Glavan, TE-520, (213) 763-3931

SPEECH 101				3.00 UNITS
ORAL COMMUNICATION I (UC:CSU)				

1443	lec	7:00am - 8:25am	TTh	C.V. MCNAMARA TE 206
1458	lec	8:35am - 10:00am	MW	D.A. MCDERMOTT TE 206
1459	lec	10:10am - 11:35am	TTh	D.A. MCDERMOTT TE 206
1460	lec	8:35am - 10:00am	MW	J.J. GLAVAN TE 201
1461	lec	10:10am - 11:35am	MW	D.A. MCDERMOTT TE 206
1462	lec	11:45am - 1:10pm	MW	J.J. GLAVAN TE 201
1463	lec	8:35am - 10:00am	TTh	D.A. MCDERMOTT TE 206
1464	lec	10:10am - 11:35am	TTh	J.J. GLAVAN TE 201
1465	lec	8:35am - 10:00am	TTh	J.J. GLAVAN TE 201
1466	lec	9:00am - 12:10pm	SAT	A.C. BORNE TE 201
1467	lec	11:45am - 1:10pm	TTh	D.A. MCDERMOTT TE 206
1469	lec	10:10am - 11:35am	MW	J.J. GLAVAN TE 201

Evening classes

3858	lec	4:35pm - 7:45pm	F	J.C. MOCK TE 201
3859	lec	6:00pm - 9:10pm	M	J.C. MOCK TE 201
3860	lec	6:00pm - 9:10pm	W	J.C. MOCK TE 201
3861	lec	6:00pm - 9:10pm	Th	J.C. MOCK TE 201
3862	lec	6:00pm - 9:10pm	T	J.C. MOCK TE 201

SPEECH 121				3.00 UNITS
THE PROCESS OF INTERPERSONAL COMMUNICATION (UC:CSU)				

1470	lec	11:45am - 1:10pm	MW	D.A. MCDERMOTT TE 206
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SUPERVISION

Chair: Paulette Bailey, K-225, (213) 763-7269

SUPERVISION 001				3.00 UNITS
ELEMENTS OF SUPERVISION (CSU)				

Evening classes

3074	lec	6:00pm - 9:10pm	Th	E.R. JOHNSON K 208
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SUPERVISION 011				3.00 UNITS
ORAL COMMUNICATIONS				

Evening classes

3075	lec	6:00pm - 9:10pm	M	Y.O. TOURE K 304
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SUPPLY WATER TECHNOLOGY

Chair: Ricky Wong, K-405, (213) 763-7295

SUPPLY WATER TECHNOLOGY 002				3.00 UNITS
MODERN WATER WORKS II				

Evening classes

4114	lec	6:00pm - 9:10pm	T	A. AMIR TEYMOORI K 258
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SUPPLY WATER TECHNOLOGY 004				3.00 UNITS
WATER PURIFICATION I (POTABLE WATER)				

Evening classes

4112	lec	6:00pm - 9:10pm	W	A. AMIR TEYMOORI K 258
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TAILORING

Chair: Carole Anderson, D-222, (213) 763-3642

TAILORING 250				2.00 UNITS
TAILORING TECHNIQUES I				

Evening classes

4340	lab	6:00pm - 9:10pm	MW	N.G. IAPAOLLO D 331
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TAILORING 251				2.00 UNITS
TAILORING TECHNIQUES II				

Evening classes

4341	lab	6:00pm - 9:10pm	MW	N.G. IAPAOLLO D 331
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TAILORING 252				2.00 UNITS
TAILORING TECHNIQUES III				

Evening classes

4342	lab	6:00pm - 9:10pm	MW	N.G. IAPAOLLO D 331
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TAILORING 253				2.00 UNITS
TAILORING TECHNIQUES IV				

Evening classes

4343	lab	6:00pm - 9:10pm	MW	N.G. IAPAOLLO D 331
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TAILORING 255				2.00 UNITS
MEN'S PATTERN DRAFTING I				

7228	lab	8:35am - 3:05pm	SAT	B.S. TORDA D 230
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TAILORING 256				2.00 UNITS
MEN'S PATTERN DRAFTING II				

7229	lab	8:35am - 3:05pm	SAT	B.S. TORDA D 230
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THEATER

Chair: John Glavan, TE-520, (213) 763-3931

THEATER 100				3.00 UNITS
INTRODUCTION TO THE THEATER (UC:CSU)				

1468	lec	11:45am - 1:10pm	TTh	C.R. WATSON TE 201
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Evening classes

3867	lec	6:00pm - 7:25pm	MW	M.L. HORN MH 305
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VISUAL COMMUNICATIONS

Chair: Carole Anderson, D222 (214) 763-3642

VISUAL COMMUNICATIONS 100	2.00 UNITS
GRAPHIC DESIGN I (CSU)	
7253 lec 7:00am - 7:35am TW R.N. HUBBARD	H 238
& lab 7:35am - 12:20pm TW R.N. HUBBARD	H 238
<i>(8 Week Class - Starts 2/4/2013, Ends 3/30/2013)</i>	
VISUAL COMMUNICATIONS 103	2.00 UNITS
BASIC COMPUTER SYSTEMS (CSU)	
7254 lec 7:00am - 7:35am ThF G. EVANS	H 209
& lab 7:35am - 12:20pm ThF G. EVANS	H 209
<i>(7 Week Class - Starts 2/4/2013, Ends 3/30/2013)</i>	
VISUAL COMMUNICATIONS 105	2.00 UNITS
DIGITAL PREPRESS I (CSU)	
7255 lec 7:00am - 7:35am TW G. EVANS	H 238
& lab 7:35am - 12:20pm TW G. EVANS	H 238
<i>(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)</i>	
VISUAL COMMUNICATIONS 106	2.00 UNITS
DRAWING I (CSU)	
7256 lec 7:00am - 7:35am ThF R.N. HUBBARD	H 220
& lab 7:35am - 12:20pm ThF R.N. HUBBARD	H 220
<i>(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)</i>	
VISUAL COMMUNICATIONS 108	2.00 UNITS
2-D DESIGN FUNDAMENTALS (CSU)	
7257 lec 11:40am - 2:00pm M STAFF	H 208
VISUAL COMMUNICATIONS 112	2.00 UNITS
DIGITAL PREPRESS II (CSU)	
7258 lec 7:00am - 7:35am TW G. EVANS	H 209
& lab 7:35am - 12:20pm TW G. EVANS	H 209
<i>(8 Week Class - Starts 2/4/2013, Ends 3/30/2013)</i>	
VISUAL COMMUNICATIONS 114	2.00 UNITS
DIGITAL TYPESETTING (CSU)	
7259 lec 7:00am - 7:35am ThF C.J. RODRIGUEZ	H 208
& lab 7:35am - 12:20pm ThF C.J. RODRIGUEZ	H 208
<i>(7 Week Class - Starts 2/4/2013, Ends 3/30/2013)</i>	
VISUAL COMMUNICATIONS 115	2.00 UNITS
GRAPHIC DESIGN II (CSU) (RPT 1)	
7260 lec 7:00am - 7:35am TW F.H. MORRIS	H 208
& lab 7:35am - 12:20pm TW F.H. MORRIS	H 208
<i>(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)</i>	
VISUAL COMMUNICATIONS 116	2.00 UNITS
THREE-DIMENSIONAL PACKAGE DESIGN (CSU)	
7261 lec 7:00am - 7:35am ThF F.H. MORRIS	H 208
& lab 7:35am - 12:20pm ThF F.H. MORRIS	H 208
<i>(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)</i>	
VISUAL COMMUNICATIONS 118	2.00 UNITS
DIGITAL DRAWING (CSU)	
7262 lec 7:00am - 8:00am M R.N. HUBBARD	H 209
& lab 8:00am - 11:30am M R.N. HUBBARD	H 209
VISUAL COMMUNICATIONS 119	2.00 UNITS
DIGITAL PAGE LAYOUT (CSU)	
7263 lec 12:30pm - 2:55pm W G. EVANS	H 238
VISUAL COMMUNICATIONS 120	2.00 UNITS
DRAWING II (CSU)	
7264 lec 7:00am - 7:35am TW W.T. ROBLES	H 208
& lab 7:35am - 12:20pm TW W.T. ROBLES	H 208
<i>(8 Week Class - Starts 2/4/2013, Ends 3/30/2013)</i>	
VISUAL COMMUNICATIONS 124	2.00 UNITS
COMPUTER ILLUSTRATION I (CSU)	
7265 lec 7:00am - 7:35am ThF R.N. HUBBARD	H 209
& lab 7:35am - 12:20pm ThF R.N. HUBBARD	H 209
<i>(7 Week Class - Starts 2/4/2013, Ends 3/30/2013)</i>	

VISUAL COMMUNICATIONS 126	2.00 UNITS
PORTFOLIO DEVELOPMENT I (CSU)	
7266 lec 7:00am - 7:35am TW R.N. HUBBARD	H 209
& lab 7:35am - 12:20pm TW R.N. HUBBARD	H 209
<i>(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)</i>	
VISUAL COMMUNICATIONS 127	2.00 UNITS
DIGITAL PREPRESS III (CSU)	
7267 lec 7:00am - 7:35am ThF G. EVANS	H 209
& lab 7:35am - 12:20pm ThF G. EVANS	H 209
<i>(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)</i>	
VISUAL COMMUNICATIONS 129	2.00 UNITS
DIGITAL PHOTO MANIPULATION (CSU)	
7269 lec 12:45pm - 1:45pm T R.N. HUBBARD	H 238
& lab 1:45pm - 3:00pm Th R.N. HUBBARD	H 238
VISUAL COMMUNICATIONS 130	2.00 UNITS
DRAWING III (CSU)	
7270 lec 7:00am - 7:35am TW W.T. ROBLES	H 208
& lab 7:35am - 12:20pm TW W.T. ROBLES	H 208
<i>(8 Week Class - Starts 2/4/2013, Ends 3/30/2013)</i>	
VISUAL COMMUNICATIONS 131	2.00 UNITS
COMPUTER ILLUSTRATION II (CSU)	
7271 lec 7:00am - 7:35am ThF R.N. HUBBARD	H 209
& lab 7:35am - 12:20pm ThF R.N. HUBBARD	H 209
<i>(7 Week Class - Starts 2/4/2013, Ends 3/30/2013)</i>	
VISUAL COMMUNICATIONS 132	2.00 UNITS
PORTFOLIO DEVELOPMENT II (CSU)	
7272 lec 7:00am - 7:35am TW R.N. HUBBARD	H 209
& lab 7:35am - 12:20pm TW R.N. HUBBARD	H 209
<i>(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)</i>	
VISUAL COMMUNICATIONS 133	2.00 UNITS
DIGITAL PORTFOLIO PREPARATION (CSU)	
7273 lec 7:00am - 7:35am ThF G. EVANS	H 209
& lab 7:35am - 12:20pm ThF G. EVANS	H 209
<i>(9 Week Class - Starts 4/8/2013, Ends 6/3/2013)</i>	
VISUAL COMMUNICATIONS 134	2.00 UNITS
GRAPHIC DESIGN BUSINESS PRACTICES (CSU)	
7275 lec 7:00am - 9:15am M C.J. RODRIGUEZ	H 208
VISUAL COMMUNICATIONS 135	2.00 UNITS
WEB PAGE GRAPHICS ON THE MACINTOSH (CSU)	
7274 lec 9:30am - 11:45am M G. EVANS	H 238
& lab 11:45am - 2:00pm M G. EVANS	H 238

WASTEWATER TECHNOLOGY

Chair: Ricky Wong, K-405, (213) 763-7295

WASTEWATER TECHNOLOGY 016	3.00 UNITS
WASTEWATER OPERATIONS V	
<i>Evening classes</i>	
4123 lec 6:00pm - 9:10pm T M.A. ABDELAAL	K 406
WASTEWATER TECHNOLOGY 018	3.00 UNITS
WATER AND WASTEWATER MATHEMATICS	
<i>Evening classes</i>	
4125 lec 6:00pm - 9:10pm Th V. ABKIAN	K 406

WELDING GAS AND ELECTRIC

Chair: William Elarton, B-122, (213) 763-3701

WELDING GAS AND ELECTRIC 101				6.00 UNITS
FLUX CORED ARC WELDING (RPT 3)				
8009	lec	10:00am - 11:25am M	C.A. CHANCY	F 150
&	lab	1:10pm - 4:10pm MTWThF	C.A. CHANCY	F 156
WELDING GAS AND ELECTRIC 102				3.00 UNITS
SHIELDED METAL ARC WELDING PIPE HORIZONTAL(2G) AND UPHILL(5G) (NDA) (RPT 3)				
<i>Evening classes</i>				
4809	lec	6:00pm - 6:45pm MT	R. GALVEZ	F 156
&	lab	6:45pm - 9:10pm MT	R. GALVEZ	F 156
WELDING GAS AND ELECTRIC 112				3.00 UNITS
WELDING RELATED TECHNICAL INSTRUCTIONS I				
8202	lec	10:00am - 1:10pm T	L.M. LEGOHN	F 150
WELDING GAS AND ELECTRIC 113				3.00 UNITS
APPLIED MATHEMATICS I				
8024	lec	10:00am - 1:10pm W	C.A. CHANCY	F 150
WELDING GAS AND ELECTRIC 121				6.00 UNITS
ELECTRIC WELDING I				
8220	lab	6:50am - 10:00am MTWThF	L.M. LEGOHN	F 156
&	lec	10:00am - 11:35am M	L.M. LEGOHN	F 150
WELDING GAS AND ELECTRIC 124				3.00 UNITS
BLUEPRINT READING I				
8000	lec	2:40 hrs/wk	TBA L.M. LEGOHN	F 156
8221	lec	10:00am - 1:10pm F	L.M. LEGOHN	F 150
WELDING GAS AND ELECTRIC 125				3.00 UNITS
APPLIED MATHEMATICS II				
8222	lec	10:00am - 1:10pm Th	C.A. CHANCY	F 150

WELDING GAS AND ELECTRIC 131				6.00 UNITS
ELECTRIC WELDING II				
8223	lec	11:35am - 1:10pm M	L.M. LEGOHN	F 151
&	lab	6:50am - 10:00am MTWThF	L.M. LEGOHN	F 156
WELDING GAS AND ELECTRIC 132				3.00 UNITS
BLUEPRINT READING II				
8224	lec	10:10am - 1:10pm T	C.A. CHANCY	F 151
WELDING GAS AND ELECTRIC 133				3.00 UNITS
WELDING RELATED TECHNICAL INSTRUCTION III				
8225	lec	10:00am - 1:10pm W	L.M. LEGOHN	F 151
WELDING GAS AND ELECTRIC 141				6.00 UNITS
ELECTRIC WELDING III				
8240	lec	11:35am - 1:10pm M	C.A. CHANCY	F 151
&	lab	1:10pm - 4:10pm MTWThF	C.A. CHANCY	F 156
WELDING GAS AND ELECTRIC 142				3.00 UNITS
INERT GAS WELDING (TIG & MIG)				
8241	lec	10:00am - 1:10pm F	C.A. CHANCY	F 151
WELDING GAS AND ELECTRIC 143				3.00 UNITS
WELDING RELATED TECHNICAL INSTRUCTION IV				
8242	lec	10:00am - 1:10pm Th	L.M. LEGOHN	F 151
WELDING GAS AND ELECTRIC 200				3.00 UNITS
METAL SCULPTURE II (RPT 1)				
4808	lec	8:00am - 9:30am SAT	R. NEWELL	F 151A
&	lab	9:30am - 2:30pm SAT	R. NEWELL	F 156
WELDING GAS AND ELECTRIC 941				4.00 UNITS
COOPERATIVE EDUCATION - WELDING GAS AND ELECTRIC (RPT 3)				
9256	lec	4:25 hrs/wk	TBA C.L. ANDERSON	D 236

See page 78 for meeting days and times.

NONCREDIT CLASSES

BASIC SKILLS

Chair: Christina Anketell, C-100c, (213) 763-3741

BASIC SKILLS 023CE		0.00 UNIT
COLLEGE AND SCHOLASTIC ASSESSMENT PREPARATION (NDA)(RPT 9)		
8700 lec	8:00am - 10:25am MTWTh STAFF	F 209
<i>(8 Week Class - Starts 4/8/2013, Ends 5/30/2013)</i>		
8701 lec	8:00am - 10:25am MTWTh STAFF	F 210
<i>(8 Week Class - Starts 4/8/2013, Ends 5/30/2013)</i>		
8702 lec	10:45am - 1:15pm MTWTh STAFF	F 209
<i>(8 Week Class - Starts 4/8/2013, Ends 5/30/2013)</i>		
8703 lec	10:45am - 1:15pm MTWTh STAFF	F 210
<i>(8 Week Class - Starts 4/8/2013, Ends 5/30/2013)</i>		
8704 lec	2:00pm - 4:25pm MTWTh A. TOM MIURA	F 209
<i>(8 Week Class - Starts 2/4/2013, Ends 3/28/2013)</i>		
8705 lec	2:00pm - 4:25pm MTWTh A. TOM MIURA	F 210
<i>(8 Week Class - Starts 2/4/2013, Ends 3/28/2013)</i>		
8706 lec	2:00pm - 4:25pm MTWTh STAFF	F 211
<i>(8 Week Class - Starts 2/4/2013, Ends 3/28/2013)</i>		
8708 lec	8:00am - 10:25am MTWTh STAFF	F 211
<i>(8 Week Class - Starts 4/8/2013, Ends 5/30/2013)</i>		
8709 lec	8:00am - 10:25am MTWTh STAFF	E 206
<i>(8 Week Class - Starts 4/8/2013, Ends 5/30/2013)</i>		
8710 lec	10:45am - 1:15pm MTWTh A. TOM MIURA	F 211
<i>(8 Week Class - Starts 4/8/2013, Ends 5/30/2013)</i>		
8711 lec	10:45am - 1:15pm MTWTh M. GALINDO	TBA
<i>(8 Week Class - Starts 4/8/2013, Ends 5/30/2013)</i>		
8712 lec	2:00pm - 4:25pm MTWTh STAFF	F 211
<i>(8 Week Class - Starts 4/8/2013, Ends 5/30/2013)</i>		
8713 lec	2:00pm - 4:25pm MTWTh M. GALINDO	F 210
<i>(8 Week Class - Starts 4/8/2013, Ends 5/30/2013)</i>		
8714 lec	2:00pm - 4:25pm MTWTh A. TOM MIURA	F 209
<i>(8 Week Class - Starts 4/8/2013, Ends 5/30/2013)</i>		
8815 lec	12:50pm - 2:40pm F A. TOM MIURA	F 209
8824 lec	9:30am - 12:35pm F A. TOM MIURA	F 209
<i>(6 Week Class - Starts 2/8/2013, Ends 3/22/2013)</i>		
8825 lec	9:00am - 11:50am MTWTh STAFF	E 206
<i>(4 Week Class - Starts 2/4/2013, Ends 2/28/2013)</i>		
Evening classes		
5700 lec	6:00pm - 8:25pm MTWTh STAFF	F 209
<i>(8 Week Class - Starts 2/4/2013, Ends 3/28/2013)</i>		
5701 lec	6:00pm - 8:25pm MTWTh STAFF	F 210
<i>(8 Week Class - Starts 2/4/2013, Ends 3/28/2013)</i>		
5702 lec	6:00pm - 8:25pm MTWTh STAFF	F 211
<i>(8 Week Class - Starts 2/4/2013, Ends 3/28/2013)</i>		
5703 lec	6:00pm - 8:25pm MTWTh STAFF	F 209
<i>(8 Week Class - Starts 4/8/2013, Ends 5/30/2013)</i>		
5705 lec	6:00pm - 8:25pm MTWTh STAFF	F 211
<i>(8 Week Class - Starts 4/8/2013, Ends 5/30/2013)</i>		

BASIC SKILLS 042CE		0.00 UNIT
SOFTSKILL BASICS 1B - THE SUCCESSFUL JOB SEARCH (NDA) (RPT 9)		
8800 lec	0:40 hrs/wk TBA A.K. SAMSTAG	U AW
<i>(7 Week Class - Starts 4/18/2013, Ends 6/3/2013)</i>		
> UAW - 3965 S. Vermont Avenue, Los Angeles, CA 90037		

BASIC SKILLS 043CE		0.00 UNIT
SOFTSKILL BASICS 1C - PRE-EMPLOYMENT READINESS (NDA) (RPT 9)		
8804 lec	0:40 hrs/wk TBA A.K. SAMSTAG	U AW
> UAW - 3965 S. Vermont Avenue, Los Angeles, CA 90037		

BASIC SKILLS 045CE		0.00 UNIT
MICROSOFT OFFICE APPLICATION BASICS (NDA) (RPT 9)		
8758 lec	1:15pm - 2:30pm MTWTh STAFF	D 204
<i>(7 Week Class - Starts 2/8/2013, Ends 3/28/2013)</i>		
8816 lec	12:50pm - 3:00pm F STAFF	K 307

BASIC SKILLS 075CE		0.00 UNIT
INTRODUCTION TO POST-SECONDARY EDUCATION (NDA) (RPT 9)		
8772 lec	9:00am - 12:00pm MWF M. GALINDO	TE 107
<i>(1 Week Class - Starts 4/22/2013, Ends 4/26/2013)</i>		
8773 lec	9:00am - 12:00pm MWF M. GALINDO	TE 107
<i>(3 Week Class - Starts 4/19/2013, Ends 5/3/2013)</i>		
8774 lec	9:00am - 12:00pm MWF M. GALINDO	TE 107
<i>(1 Week Class - Starts 5/6/2013, Ends 5/10/2013)</i>		
8775 lec	9:00am - 12:00pm MWF M. GALINDO	TE 107
<i>(1 Week Class - Starts 5/13/2013, Ends 5/17/2013)</i>		
8776 lec	9:00am - 12:00pm MWF M. GALINDO	TE 107
<i>(1 Week Class - Starts 5/20/2013, Ends 5/24/2013)</i>		
8823 lec	1:00pm - 3:05pm W A. TOM MIURA	E 206
<i>(4 Week Class - Starts 2/6/2013, Ends 2/27/2013)</i>		
8871 lec	9:00am - 12:00pm MWF M. GALINDO	TE 107
<i>(1 Week Class - Starts 4/15/2013, Ends 4/19/2013)</i>		
Evening classes		
8778 lec	6:00pm - 9:00pm MTW M. GALINDO	TE 107
<i>(1 Week Class - Starts 4/15/2013, Ends 4/17/2013)</i>		
8779 lec	6:00pm - 9:00pm MTW M. GALINDO	TE 107
<i>(1 Week Class - Starts 4/29/2013, Ends 5/1/2013)</i>		
8780 lec	6:00pm - 9:00pm MTW M. GALINDO	TE 107
<i>(1 Week Class - Starts 5/6/2013, Ends 5/8/2013)</i>		
8781 lec	6:00pm - 9:00pm MTW M. GALINDO	TE 107
<i>(1 Week Class - Starts 5/20/2013, Ends 5/22/2013)</i>		

BASIC SKILLS 078CE		0.00 UNIT
FUNDAMENTALS FOR WORKPLACE SUCCESS II -EFFECTIVE COMMUNICATION AND LEADERSHIP SKILLS (NDA) (RPT 3)		
8738 lec	9:00am - 11:45am SAT M. GALINDO	F 210
<i>(14 Week Class - Starts 2/9/2013, Ends 5/25/2013)</i>		
8739 lec	1:00pm - 3:45pm SAT M. GALINDO	F 210
<i>(14 Week Class - Starts 2/9/2013, Ends 5/25/2013)</i>		
8817 lec	12:50pm - 2:40pm F M. GALINDO	F 210

ENGLISH AS A SECOND LANGUAGE - NONCREDIT

Chair: Christina Anketell, C-100c, (213) 763-3741

ENGLISH AS A SECOND LANGUAGE - NONCREDIT 006CE		0.00 UNIT
ENGLISH AS A SECOND LANGUAGE - 0 (NDA) (RPT 9)		
8852 lec	8:30am - 10:20am MTWTh N. HARLEY	D 204
<i>(7 Week Class - Starts 4/15/2013, Ends 5/30/2013)</i>		

LATTC ON-LINE CLASSES

SPRING 2013 Online Student Orientations to Moodle and Mahara:

Orientations will be given on:

- Monday, February 4, from 6 - 7:30 pm, Room - TE-406
- Tuesday, February 5, from 6 - 7:30 pm, Room - TE-406
- Friday, February 8, from 1 - 2:30 pm, Room - TE-406
- Saturday, February 9, from 9 - 10:30 am, Room - TE-406
- Wednesday, February 13, from 6 - 7:30 pm, Room - TE-406

Students who cannot attend orientation on campus can do video tutorials.

What do I need in order to take an online class?

You'll need:

1. Computer access where you can regularly connect to the internet, plus
2. Sufficient computer skills to send/receive email and navigate the World Wide Web, and
3. A valid and currently-used email address in the SIS plus ability to log into the SIS.

How do I register for an online class?

1. If you're already a LATTC student, just enroll in your online class as you would any other, or
2. If you're new to LATTC, you'll need to enroll in the college first. Please go to <http://www.lacolleges.net/admissions/> to enroll online. Once you're enrolled in the college, you can proceed to register for your online class

I've registered. Now what ?

1. Go to the LATTC Online Program home page at <http://moodle.lattc.edu>
2. Download the Online Student Guide for your semester and read it carefully
3. Be sure to check if your class requires a campus edition of a textbook to coordinate with your online class. If you purchase the textbook at another campus, the key may not work for your LATTC class.
4. Check the Technical Help link to on-line college bookstore <http://college.lattc.edu/bookstore> to get information on preparing your computer to take online classes. You'll need to be able to enable pop-ups and cookies on your computer in order for your online class to work.

Students who will be using the Moodle course management system should go to <http://moodle.lattc.edu> and follow the directions. Students who have a class using another course management system will need to either attend the scheduled class orientation or follow all directions on the class home page to set up the software.

Are there any special meetings, either on campus or online?

Each teacher has the right to request either on-campus or online meetings if they so desire. Some of the reasons they may choose to require these meetings is to ensure the student is who s/he claims to be and is the person actually doing the work and or tests. Or, teachers may require an on-campus meeting to provide materials or an orientation to help students get off to a great start.

Classes have already started. How do I get into an online class?

Send the instructor an email request to add the class. This email must come from the ID listed in the SIS. Include your name, student ID number, and the class name and section number in your email. Full directions and instructor email can be found on Moodle homepage "Adding a Closed Online Course" link.

What if I need additional information?

You can contact the Online-Program Coordinator, Linda Delzeit-McIntyre, at 213/763-3733, or email her at delzeit@lattc.edu.

Steps to Add an Online Class That is Closed/Full

For STEPS to add, please go to <http://moodle.lattc.edu/mod/resource/view.php?inpopup=true&id=65354>



LATTC ON-LINE CLASSES

(CONTINUE)

CLASS TITLE, LINK AND DATES	SECTION	UNITS	LMS
Administration of Justice 2 – Concepts of Criminal Law http://edtech.lattc.edu/online/AJ2.html (Feb. 4 to June 3)	7878	3	M
Anthropology 101 – Human Biological Evolution (Physical Anthropology) http://edtech.lattc.edu/online/anthro101.html (Feb. 4 to June 3)	7971	3	M
Art 101 – Survey of Art History I http://edtech.lattc.edu/online/art101.html (Feb. 4 to June 3)	7948	3	M
Child Development 001 – Child Growth and Development http://edtech.lattc.edu/online/ChildDev1.html (Feb. 4 to June 3)	7931	3	M
Diesel and Related Technology 142B – Advanced Hybrid and Plug-In Electronic Vehicles (This is a hybrid class and meets Sat. 7 am – 2:50 pm) http://edtech.lattc.edu/online/diesel142b.html (Feb. 4 to June 3)	4451	5.5	M
ECONMT 212 – Significant Changes NEC – National Electrical Code http://edtech.lattc.edu/online/econmt212.html (Feb. 4 to June 3)	4615	3	M
Electronics Technology 161 – F.C.C. Radio Operator's License http://edtech.lattc.edu/online/electech161.html (Feb. 4 to June 3)	7832	3	M
English 28 – Intermediate Reading and Composition **[AT] and/or [PR]** http://edtech.lattc.edu/online/english28.html (Feb. 4 to June 3)	7946	3	M
English 101 – College Reading and Composition I **[AT] and/or [PR]** http://edtech.lattc.edu/online/english101.html (Feb. 4 to June 3)	7942	3	M
English 103 – Composition and Critical Thinking **[AT] and/or [PR]** http://edtech.lattc.edu/online/english103.html (Feb. 4 to June 3)	7943	3	M
English 206 – English Literature II **[PR]** http://edtech.lattc.edu/online/english206.html (Feb. 4 to June 3)	7944	3	M
English 208 – American Literature II **[PR]** http://edtech.lattc.edu/online/english208.html (Feb. 4 to June 3)	7945	3	M
Health 11 – Principles of Healthful Living http://edtech.lattc.edu/online/health11.html (Feb. 4 to June 3)	7900	3	M
History 11 – Political and Social History of the U.S. I http://edtech.lattc.edu/online/history11.html (Feb. 4 to June 3)	7987	3	M
History 12 – Political and Social History of the United States II http://edtech.lattc.edu/online/history12.html (Feb. 4 to June 3)	7980	3	M
Labor Studies 11 – Labor in the Public Sector http://edtech.lattc.edu/online/laborstudies11.html (Feb. 4 to June 3)	7862	3	M
Labor Studies 12 – Building Strong Unions http://edtech.lattc.edu/online/laborstudies12.html (Feb. 4 to June 3)	7860	3	M

LATTC ON-LINE CLASSES

(CONTINUE)

Labor Studies 21 – The Working Class and Cinema http://edtech.lattc.edu/online/laborstudies21.html (Feb. 4 to June 3)	7861	3	M
Math 112 – Pre-Algebra http://wellness.lattc.edu/tmeftagh/math112.html (Feb. 4 to June 3)	7917	3	O
Math 115 – Elementary Algebra http://wellness.lattc.edu/tmeftagh/math115.html (Feb. 4 to June 3)	7920	5	O
Math 125 – Intermediate Algebra http://wellness.lattc.edu/tmeftagh/math125.html (Feb. 4 to June 3)	7921	5	O
Math 227 – Statistics http://wellness.lattc.edu/bakman/math227.html (Feb. 4 to June 3)	7922	4	O
PhysEd 750 – Sports Ethics http://edtech.lattc.edu/online/pe750.html (Feb. 4 to June 3)	7908	3	M
P.E. 762 – Ancient Olympic Games http://edtech.lattc.edu/online/pe762.html (Feb. 4 to June 3)	7907	3	M
Political Science 1 – The Government of the United States http://edtech.lattc.edu/online/polisci1.html (Feb. 4 to June 3)	7972	3	M
Psychology 1- General Psychology http://edtech.lattc.edu/online/psych1.html (Feb. 4 to June 3)	7975	3	M
Psychology 32 – Psychology of Women http://edtech.lattc.edu/online/psych32.html (Feb. 4 to June 3)	7976	3	M
Psychology 41- Lifespan Psychology: Infancy to Old Age http://edtech.lattc.edu/online/psych41.html (Feb. 4 to June 3)	7981	3	M
Refrigeration / Air Conditioning 208 – Refrigerant Management – EPA 608 Certification http://edtech.lattc.edu/online/refac208.html (Feb. 4 to June 3)	7866	4	M
Refrigeration / Air Conditioning 209 – North American Technician Excellence (NATE) – Certificate Preparation http://edtech.lattc.edu/online/refac209.html (Feb. 4 to June 3)	7867	4	M
Sociology 1 – Introduction to Sociology http://edtech.lattc.edu/online/sociology1.html (March 11 to June 3)	7983	3	M
Learning Management Software (LMS) Codes: M = Moodle; O= Other web-based software. Symbols indicate: [PR] = pre-requisite required; [AT] = assessment test required			

Work Experience There Is No Substitute



Internships Through Cooperative Work Experience Education



This program allows students to earn college units for their on-the-job learning experiences. Students employed for 20 hours or more per week on a job related to their major are eligible to earn 4 units. Students who are employed in a job not related to their major may earn 3 units of credit. Through cooperation with their employer and the student, the cooperative education coordinator will aid the students in writing learning objectives to be completed on the job. Assistance will be given in preparing a learning agreement during the classroom sessions listed below.

Students employed in a job not related to their major should enroll in:

COOP ED General Course: 395
Section: 9001
Units: 3

Students employed in a job related to their major should enroll in:

COOP ED MAJOR Course: 941
Section: See schedule
Units: 4

Enrollment

The appropriate section number is listed in the schedule for most disciplines. You may enroll in the course by adding it to your directory card as you enroll for your regular classes. If the section number for your discipline is not listed, please attend the first class sessions listed below after the semester begins to add the course. You may phone (213) 763-3642 for assistance or e-mail anderscl@lattc.edu or interns@lattc.edu.

Attendance

You will meet with the instructor one hour weekly during the first six weeks of the semester at the flexible sessions listed below. Your attendance is essential to the program as the instructor will only be available at this classroom for the first six weeks. During this period the instructor will aid you in preparing documents necessary to qualify you for the program. All meetings are over by the end of the sixth week. For additional information you may call (213) 763-3642 preferably after 1:00p.m. The sessions listed below will begin the first week of the semester. The last day to add the course will be February 15, 2013. The meetings will be completed by March 15, 2013. Sessions are scheduled for 50 minutes.

DAY	CLASS MEETING
Wednesday	12:00 & 5:00 p.m.
Thursday	5:00 p.m. only
All sessions are 50 minutes- select any one weekly	

APPRENTICESHIP EDUCATION



Apprenticeship Education

Enrollment in apprentice classes is limited to registered apprentices who are employed in the trade and are registered by the state. Apprenticeship students are all employed before attending classes.

The college offers related and supplemental training to apprentices who are formally registered and are employed in the industry. Under the jurisdiction of a Joint Apprentice Committee only apprentices who have been registered by the state will be permitted to attend apprentice classes. For information concerning opportunities, please contact Mr. William (Bill) Elarton, Apprenticeship Director, in room SQ-122, phone (213) 763-3701 or Mr. Tom Vessella, Apprenticeship Coordinator, in room SQ-134A, phone (213) 763-3707.

This educational service to labor, management and government is established by the Shelley Maloney Act of 1939. Any person who is not registered and seeking information about becoming an apprentice should contact the Apprentice Information Center located at 320 West 4th Street, Suite #830, Los Angeles, CA 90013-1105. for information about the trade of interest. The phone number of the Department of Apprentice Standards is (213) 576-7750.

The apprenticeship students are all employed before attending classes. The Joint Apprenticeship Committee for each craft is listed below:

CABINET MILLWORK APPRENTICESHIP

Apply at 10015 Rose Hills Road in Whittier.
Phone (562) 699-0419 for information.

ELECTRICAL LINEMAN & ELECTRICAL CABLE SPLICER

Apply at various public utilities. Only public utilities employ line apprentices.

ENGINEER-OPERATION/ MAINTENANCE

Apply at 2501 W. Third Street, Los Angeles,
(213) 385-2889.

STATION ELECTRICIAN

Apply at Glendale Water and Power.





The Weekend College

A Program of Los Angeles Community College District

ITV/The Weekend College classes allow students to complete general education classes in a focused eight-week format. The classes are offered on four campuses: **City [C]** and **Southwest [SW]** Colleges on Saturdays and **Valley [V]** and **Pierce [P]** Colleges on Sundays. The first college listed is **AM only 9:00-12:00 Noon**. The second college listed is **PM only 1:30-4:30 PM**. Students attend only one class meeting each weekend and may attend at any location.

The classes are taught by the same instructor at each campus. The classes are taught in a highly effective “blended format” combining the weekend class meetings with online activities and half-hour video lessons creating a dynamic learning environment for all students. The video component is available on cable television in the City of Los Angeles and in broadband, on DVD and in the College Learning Resources Centers on campus.

Students enroll online using the Student Information System, selecting ITV as the campus. Students are advised to consult with a College Counselor when planning their Associate Degree or transfer program. For questions or registration assistance, call 818/833-3595. Financial aid is available for qualified students; fee waivers also apply to these classes. Transcripts are issued by L.A. Mission College.

Spring 2013 SESSION A February 4 - April 7

Classes	Section	Saturday Campus	Sunday Campus
Anthropology 101	7190	C/SW	P/V
Economics 1	7191	C/SW	P/V
English 101	7192	C/SW	P/V
English 102	7196	C/SW	P/V
Health 11	7193	C/SW	P/V
History 11	7194	SW/C	V/P
Mathematics 125	7195	SW/C	V/P
Philosophy 1	7197	SW/C	V/P
Psychology 1	7199	SW/C	V/P

Saturday class meetings: February 9 – April 6

Sunday class meetings: February 10 – April 7

Spring Break: March 28 – April 5

Last day to:

Drop without incurring fees: February 9, 2013

ADD Classes: February 11 – Students who add after February 9, 2013 are responsible for fees.

Drop without receiving a “W”: February 15, 2013

Spring 2013 SESSION B April 8 - June 2

Classes	Section	Saturday Campus	Sunday Campus
Anthropology 102	7200	C/SW	P/V
English 101	7201	C/SW	P/V
English 103	7202	C/SW	P/V
History 12	7204	C/SW	P/V
Mathematics 227	7205	SW/C	V/P
Philosophy 1	7206	SW/C	V/P
Political Science 1	7207	SW/C	V/P
Psychology 41	7208	SW/C	V/P
Sociology 1	7209	SW/C	V/P

Saturday class meetings: April 13 – June 1

Sunday class meetings: April 14 – June 2

Last day to:

Drop without incurring fees: April 13, 2013

ADD Classes: April 15 – Students who add after April 13 are responsible for fees.

Drop without receiving a “W”: April 17, 2013

Website: www.lamission.edu/itv • Telephone: 818/833-3594 or 800/917-9277

COLLEGE & DISTRICT POLICIES

ACADEMIC FREEDOM

The Faculty shall have the academic freedom to seek the truth and guarantee freedom of learning to the students.

ACADEMIC STANDARDS

ACADEMIC/PROGRESS PROBATION

Students shall be placed on probation, if after attempting a minimum of 12 UNITS, any of the following occur:

1. Academic Probation: Low Grade Point Average. The student has a cumulative GPA of less than "C" (2.0).
2. Academic Probation: Transfer Student. The student has transferred with a cumulative GPA less than "C" (2.0).
3. Progress Probation. When the percentage of all UNITS attempted in which grades of "W" (withdrawal), "Inc." (incomplete), and "NC" (no credit) reaches or exceeds 50%.

ACADEMIC/PROGRESS DISMISSAL

A student on academic/ progress probation shall be DISMISSED from the College if:

1. The cumulative GPA is less than 2.0 in all UNITS attempted in each of three consecutive semesters. Or
2. If the percentage of "W", "Inc", and "NC" grades are 50% or greater in each of three consecutive semesters.

Dismissal from one college in the Los Angeles Community College District shall disqualify a student from admission to any other college in the District.

APPEAL OF DISMISSAL

A student who is subject to dismissal may appeal to the College Dismissal Committee by submitting a Return From Disqualification Petition to the College Admissions Officer in ST-Lobby. Petitions are accepted during specified time periods each semester.

ADMISSION AND RESIDENT CLASSIFICATION OF NON-CITIZENS

BOARD RULE 8100.10 Admission and Residence Classification of Non-Citizens. It is the intention of the Los Angeles Community College District that no one be discriminated against in the admission and residence classification process on the basis of national origin. Further, it is the intention of the Board that subjective personal characteristics, such as appearance and speech, not be the basis for assumptions about national origin or immigration status. The Los Angeles Community College District shall admit all non-citizens who are able to benefit from instruction and who are not barred from enrollment under Federal and/or State law. Non-citizens shall be classified as resident or nonresident in accordance with applicable State and Federal laws, California Administrative Code Title 5, and District regulations.

ATTENDANCE

Only students who have been admitted to the college and are in approved active status may attend classes.

Students who pre-registered in a class and miss the first meeting may lose their right to a place in the class. Students should

attend every meeting of all classes for which they register. To avoid being dropped from class, students should contact the instructor when they are absent for emergency reasons.

Students are responsible for dropping a class that they stop attending. If the class is not dropped, the student may receive an "F" in that class and be responsible for enrollment fee. Any drops or exclusions that occur between the end of the 4th week and the end of the 12th week will result in a "W" on the student's record which will be included in the determination of progress probation. Drops are not permitted beyond the end of the 12th week. An evaluative grade ("A", "B", "C", "D", "F", "CR", or "NC") will be assigned to students who are enrolled past the end of the 12th week even if they stop attending class, except in cases of extreme extenuating circumstances.

CONDUCT EXPECTED OF STUDENTS

Students enrolling in one of the Los Angeles Community Colleges may rightfully expect that the faculty and administrators will maintain an environment in which there is freedom to learn. This requires that there be appropriate conditions and opportunities in the classroom and on the campus. As members of the college community, students should be encouraged to develop the capacity for critical judgment; to engage in sustained and independent search for truth; and to exercise their rights to free inquiry and free speech in a responsible, nonviolent manner. Students shall respect and obey civil and criminal law, and shall be subject to legal penalties for violation of laws of the City, County, State, and Nation.

CLASSROOM CONDUCT

Instructors are responsible for presenting appropriate material in courses, and students are responsible for learning this material. Although it is a student's academic performance that is evaluated in determining grades, student conduct is important in the academic setting. Enrollment in a class may be terminated due to unsatisfactory student conduct, undue disrespect toward an instructor or administrator, or academic dishonesty. Each student is responsible for maintaining standards of academic performance established for each course in which he or she is enrolled.

BE ON TIME

Students are expected to attend and arrive on time for each class meeting. Class time is limited; students learn more and understand important concepts better if they always come on time for each class session.

RESPONSIBILITY TO BE INFORMED

It is the student's responsibility to read the information presented in this schedule and to know and observe all policies and procedures related to his/her program. Regulations will not be waived nor exceptions granted because a student pleads ignorance of policies, procedures, or deadlines.

DIVERSITY

The policy of the Los Angeles Community College District is to implement affirmatively, equal opportunity to all qualified employees and applicants for employment without regard to race, color, national origin, ancestry, religion, creed, sex, age, handicap, marital status, medical condition (cancer related), sexual orientation, or veteran status. Positive action will be taken to ensure that this policy is followed in all personnel practices, including recruitment, hiring, placement, upgrading, transfer, demotion, treatment during employment, rate of pay or other forms of compensation, selection for training, layoff, or termination. A vigorous Equal Employment Program will be maintained to ensure appropriate utilization of certain protected groups in specific areas and

levels within the district workforce through the implementation of specific result-oriented procedures and activities (Board Rule 101301). Inquiries regarding Diversity at Los Angeles Trade-Technical College should be directed to the College Diversity Representative, Dr. Mary Gallagher, (213) 763-7040.

PASS/NO PASS

Students may complete a request form to take a class on a Pass/No Pass basis through the sixth week of the semester. For Summer and Winter Semesters, through the second week. Courses, which students may elect to take on a Pass/No Pass basis, are listed in the college catalog. Request forms may be obtained at the Admissions Office, JH-Lobby.

The grade of P (pass) will be given if the performance in class is equal to a "C" grade or better.

The grade of NP (no pass) will be given if the performance in class is equal to a "D" or "FAIL" grade.

A student who has received credit for a course taken on Pass/No Pass basis may not convert this credit to a letter grade.

DRUG-FREE WORKPLACE POLICY

Los Angeles Trade-Technical College adheres to, supports, and is in full compliance with requirements that maintain our college as a drug-free institution of higher education.

The LACCD Board of Trustees has adopted the following standards of conduct:

- Students and employees are prohibited from unlawfully possessing, using or distributing illicit drugs and alcohol on district premises, in District vehicles, or as part of any activity of the Los Angeles Community College District.

The LACCD Board of Trustees has adopted Rule 9803.19, which prohibits:

- Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230, any use of controlled substances, the possession of which is prohibited by the same or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District. "Controlled substances," as used in this section, include, but are not limited to the following drugs and narcotics: opiates, opium and opium derivatives, mescaline, hallucinogenic substances, peyote, marijuana, stimulants, depressants, cocaine.

E-MAIL ACCOUNT FOR ENROLLED STUDENTS

Student e-mail accounts are created approximately 2 weeks after a student is enrolled in a class. To learn about your e-mail account, find the link on the campus home page to MyLATTC Portal and click on it. That will redirect you to the web page with the directions and a tutorial video. Your login id is your student ID number and your password is the six numbers that represent mmddyy of your date of birth. You can create a nickname that will provide an alias for receiving email. However, you always log in using your student ID number.

EDUCATIONAL ENVIRONMENT POLICY

Due to requirement set forth by the Occupational Safety and Health Administration, proper attire, including shoes, eye ware, and other articles, should be worn during all class hours.

EMERGENCY INFORMATION

The College is concerned about your safety in case of an emergency. Detailed instructions are posted in every classroom and throughout the campus. Take a few minutes to read them and plan for your safety.

FAMILY EDUCATION RIGHTS AND PRIVACY ACT (FERPA)

See Student Records and Directory Information. For more information on student rights under the FERPA, please go to our LA Community College homepage http://www.laccd.edu/admin_regs/.

FREEDOM OF SPEECH AREA AND PROCEDURES

BOARD RULE 9902, Article IX, states, "The college president shall designate an area or areas on the college campus as areas for free discussion and expression by all persons. A Free Speech Area may only be located where there is a normal flow of student traffic with unlimited accessibility. Necessary campus rules governing the operation of such areas shall govern only the time, place and manner in which said areas are to be used. All such rules shall be applied equally and fairly to all persons desiring to use the Free Speech Areas. No restrictions shall be placed on subject matter, topics or viewpoints expressed in Free Speech Areas.

In compliance with the above Board Rule, the college president has designated the K-Mall Quad as the Free Speech Area. All individuals or organizations wanting to use the Free Speech Area, must check into the Vice President of Student Services office, located in ST-514, prior to use of this area. The guidelines and rules for use of this area, along with time, place and manner will be distributed to the interested party. This procedure does not apply to activities sponsored by the college.

GRADES AND GRADE CHANGES

The instructor of the course shall determine the grade to be awarded to each student in accordance with the college's Grading Symbols and Definitions Policy. The determination of the student's grade by the instructor is final in the absence of mistake, fraud, bad faith or incompetence. The removal or change of an incorrect grade from a student's record shall only be done upon authorization by the instructor of the course.

Students may file a petition for grade change in the Admissions and Records office. Grade change Petitions must be submitted within a year after the grade was assigned. In the case of fraud, bad faith or incompetence, the final determination concerning removal or change of grade will be made by the College President.

If you need a copy of your grades, you can obtain a grade printout from the web. This printout is NOT a Transcript or a Verification of Enrollment. If you need an Official Transcript or a Verification of Enrollment, you may order them from the Admission Office, JH-Lobby.

INCOMPLETE

A grade of "Inc" (incomplete) may be made up no later than ONE YEAR following the end of the term in which it was assigned by making personal arrangements with the instructor. If the Incomplete is not made up by the deadline, THE INCOMPLETE WILL BE REMOVED AND REPLACED BY A GRADE DETERMINED BY THE INSTRUCTOR. A CLASS MAY NOT BE REPEATED TO CLEAR AN INCOMPLETE GRADE.

GRADUATION

Please refer to the current College catalog for specific graduation requirements.

GRADUATION APPLICATION FOR DEGREES/CERTIFICATES

All students must file an application for degree/certificate evaluation during the first 6 weeks of the semester in which they expect to complete their degree/ certificate requirements. Students completing the course work during the Summer Session must file an application during the first 6 weeks of the preceding Spring Semester. Late applications are not accepted. Applications are available in the Admissions and Records Office, JH-Lobby.

The following requirements apply to students entering for the first time after July 2, 1983. Continuing students with uninterrupted attendance and demonstrating satisfactory progress, exclusive of summer session, should refer to the College Catalog in effect at the time of their initial enrollment. A continuing student is one who has completed a minimum of one course per semester, except that completion with a "W" will be accepted for one semester only.

Prior to the end of the semester in which the application is filed, students will be notified by mail of their degree/certificate evaluation.

Students who do not complete requirements must submit a new application during the first 6 weeks of the semester in which they expect to meet requirements. Students successfully completing all requirements will be NOTIFIED THROUGH U.S. MAIL when their degree/certificate is ready for pick-up, based on the following schedule:

- Students completing all requirements by the end of the Fall Semester will have the degree/certificate ready after June 15.
- Students completing all requirements by the end of the Spring Semester will have degree/certificate ready after August 15.
- Students completing all requirements by the end of Summer Session will have degree/certificate ready after September 15.

Students Must Present The Notification Card And Proper Photo Identification When Picking-up Degree/ Certificate. Diplomas and/or Certificates will be held for only one year after the Diploma/Certificate graduation date. Qualified graduates who do not pick-up their Diploma/Certificate within the above time frame must submit a request for a duplicate Diploma/ Certificate and will be assessed a fee for duplicate preparation.

HOPE SCHOLARSHIP TAX CREDIT

According to federal tax credit legislation, students who are enrolled at least half-time (6 or more UNITS) on census day and who have paid enrollment fees may be able to deduct their enrollment fees on their federal income tax. For more information and the necessary forms, go to the Admissions Office (JH-Lobby), the Business Office (JH-109) or Financial Aid Office (JH-214) and ask for IRS form W-9.

LIMITED ENGLISH PROFICIENCY

Occupational education classes are open to all students. The lack of proficiency in English is no barrier to enrollment in occupational educational courses, although the college suggests that students who are deficient in English use the services of the college that we provide for persons who are limited in English proficient or speak English as a second language.

ESTUDIANTES CON FALTA DE COMPETENCIA EN LENGUA INGLESA

Los cursos relacionados con la educación para carreras intermedias u ocupacionales gozan de disponibilidad para todos los estudiantes. La falta de competencia en lengua inglesa no constituye barrera alguna para poder inscribirse en dichos cursos. Por otro lado, el plantel les sugiere a aquéllos que aún no dominan el inglés que hagan uso de los servicios que la institución les ofrece a tales personas.

英語能力有限的學生

本大學的職業課程是開放給所有學生。英語能力有限的學生註冊職業課程是不受任何限制；本大學建議學生有英語能力不足之處，可使用我們提供的英語第二語言課程的服務。

NONDISCRIMINATION POLICY

All programs and activities of the Los Angeles Community College District shall be operated in a manner which is free of discrimination on the basis of race, color, gender, national origin, ancestry, religion, creed, pregnancy, marital status, medical condition (cancer related), gender orientation, age, disability, or veteran status (Reference: Board Rule 1202). Inquiries regarding diversity issues should be directed to Dr. Mary Gallagher, (213) 763-7044. Inquiries relating to disabilities and special accommodations per the Americans with Disabilities Act should be directed to Ms. Klaudia Macias, Director of Disabled Students Programs and Services, (213) 763-3778 & TDD (Telecommunications Device for the Deaf) (213) 763-5375.

NORMAS DEL PLANTEL REFERENTES A LA DISCRIMINACIÓN

Todos los programas y actividades de Los Angeles Community College District se llevan a cabo libres de cualquier tipo de discriminación racial o de discriminación referente al color, género, nacionalidad, ascendencia, religión, credo, preñez, estado matrimonial, condición médica (con relación al cáncer), orientación sexual, edad, discapacidad, veteranía de las fuerzas armadas (Referencia: Board Rule 1202). Toda averiguación concerniente a diversity deberá dirigirse a Dr. Mary Gallagher, (213) 763-7044. Averiguaciones concernientes a la discapacidad y acomodo especial referente a las normas de Americans with Disabilities Act (Ley de discapacidad de los Americanos) deberán dirigirse a Klaudia Macias, Directora del programa y servicios para estudiantes discapacitados, (213) 763-3778. Personas sordomudas, por favor, dirigirse al teléfono (213) 763-5375.

免除歧視政策

洛杉磯大學學區在免除歧視的前提之下提供所有的課程和活動；學生將不會因種族，顏色，性別，國籍，血統，宗教，信仰，妊娠，婚姻身份，醫療狀況(癌症有關)，性別取向，年齡，殘疾或退役軍人身份(參考：委員會規則1202)而受到歧視。查詢有關平權問題，請致電女博士 Dr. Mary Gallagher, (213) 763-7044。查詢有關殘疾人士及特別殘疾輔助，請致電殘疾學生方案主任, Klaudia Macias女士, (213) 763-3778 或(聾人電訊設備) (213) 763 5375。

OPEN ENROLLMENT

Unless specifically exempted by law, every course for which State Aid is claimed is fully open to any person who has been admitted to the college and who meets the appropriate recommended academic prerequisites.

PARKING ON CAMPUS

The parking information contained in the Schedule of Classes is intended to provide individuals with basic guidelines on the College's parking program, rules, regulations, and enforcement policies. For the complete text of this information, please refer to the current College catalog. This information may also be obtained from the College Sheriff's Department, CY-150, the Administrative Projects Office, JH-532, or the College website (www.lattc.ca.us/html/Parking-Info.htm).

PARKING GUIDELINES

All parking is by valid College permit only. Parking permits are made of removable Mylar and should be affixed to the inside of the rear window (right side). Parking permits must be displayed at all times a vehicle is parked on campus, weekends included. The purchase of a parking permit does not guarantee a specific parking space; it is only a license to park one vehicle in designated parking lots as posted at the entrance of each parking lot.

Student parking permits are available for purchase at the Business Office, JH-113, or on the Web after registering (decals will be mailed).

A valid college parking permit and a DMV placard must be displayed on any vehicle parked in a designated handicapped stall. Students with a verified disability should go to the Disabled Students Program and Services Office, E-110, to arrange for an accommodation.

STUDENT PARKING PERMIT SALES, REFUNDS AND EXCHANGES

Inquiries regarding the College's parking should be directed to the following offices during normal business hours: Parking Rules, Regulations, Permit Use, and Enforcement: College Sheriff's Department, CY-150, (213) 763-3600 Permit Sales, Refunds, and Exchanges: Business Office, JH-Lobby, (213) 763-7225. College Sheriff's Department personnel are on duty 24 hours a day, seven days a week to assist with permit use and enforcement issues.

TRANSPORTATION

The college is located near the intersection of the Harbor and Santa Monica freeways, and is directly across the street from the Metro Blue and Expo-Rail. In addition to the light rail system, there are more than 40 bus lines stopping at or within two blocks of the College. For more information, please consult the College website at LATTC.edu.

SEXUAL ASSAULT

The policy of the Los Angeles Community College District is committed to providing a safe environment for its students, faculty, and staff. The Los Angeles Community College District Board of Trustees condemns any act of sexual assault committed on any of its facilities. In the event of sexual assault committed on grounds or in facilities maintained and/or used by the District, any victim of a sexual assault who is one of the District's students, faculty, staff, or visitors shall promptly receive appropriate treatment and full and accurate information. Individuals who commit sexual assault while on properties within the control of the District shall be subject to appropriate criminal prosecution and/or District disciplinary procedures.

Confidentiality is fundamental to all aspects of cases dealing with sexual assault. The names of sexual assault victims shall not be revealed by persons responsible for implementing and enforcing the provision of this Chapter, except with the consent of the victim. College Sheriff's Department, (213) 763-3611, Building CY-150.

Please contact Dr. Mary Gallagher on 213-763-7040 for information about making a complaint of unlawful discrimination or harassment

SMOKING/NON-SMOKING POLICY

Smoking is not permitted in any classroom or other enclosed facility or adjacent entrances and exits, porches, decks and stairwells. Smoking is permitted only in designated areas

SOCIAL SECURITY NUMBERS/STUDENT IDENTIFICATION NUMBER

Effective July 24, 2006, Los Angeles Community College District will no longer use the social security number as a student identifier. State Law requires the college district to issue a separate student identification number to identify students which will help protect the confidentiality of students' social security numbers. However, for financial aid purposes, social security numbers will be required.

STANDARDS OF STUDENT CONDUCT

A student enrolling in one of the Los Angeles Community Colleges may rightfully expect an environment in which there is freedom to learn. This in turn requires that there be appropriate conditions in the classroom and on the campus. To this end, all persons shall respect and obey civil and criminal law, and shall

be subject to legal penalties for violation of laws of the city, county, state and nation. All visitors making use of the facilities or grounds of any college of the District will be expected to abide by the Standards of Conduct and the rules relating to campus visitors adopted by the Board of Trustees. Violations of all such rules and regulations, may result in disciplinary action depending on the individual's status as student, faculty, staff or visitor. Violations of rules and regulations include but are not limited to the following:

BOARD RULE 6201.12: Competency Requirement. Students entering prior to Fall 2009 must demonstrate competence in reading, in written expression, and in mathematics. This requirement may be met by achieving a grade of "C" or better in appropriate courses, recommended by the District Academic Senate, and approved by the Chancellor or by achieving a passing score on an examination or examinations recommended by the District Academic Senate and approved by the Chancellor.

Effective for all students entering on or after the Fall 2009 semester, competence in written expression shall be demonstrated by obtaining in satisfactory grade in English 101, or another English course at the same level and with the same rigor as recommended by the District Academic Senate and approved by the Chancellor. Competence in mathematics shall be demonstrated by obtaining a satisfactory grade in Mathematics 125 (Intermediate Algebra), or another mathematics course at the same level and rigor, or higher, and with elementary algebra or higher as a prerequisite, as recommended by the District Academic Senate and approved by the Chancellor.

The competency requirements in written expression or mathematics may also be met by completing an assessment, conducted pursuant to Title 5, CCR, section 55500 and achieving a score determined to be comparable to satisfactory completion of English 101 or Mathematics 125 respectively. That is, students may either place into English or mathematics courses above level of English 101 or Mathematics 125, or they may achieve a satisfactory score on a competency exam or other approved exam as recommended by the District Academic Senate and approved by the Chancellor.

The competency requirements may also be met by obtaining a satisfactory grade in courses with English and mathematics content (but taught in subjects other than English and mathematics), which require entrance skills at a level equivalent to those necessary for English 101 and Mathematics 125, respectively, and are taught at the same level and with the same rigor. The District Academic Senate shall recommend such courses to the Chancellor for approval.

BOARD RULE 6202.: CATALOG RIGHTS: For these purposes, a catalog year is defined as beginning fall semester and continuing through the proceeding summer. A Student remaining in College District may elect to satisfy the degree, certificate or graduation requirements in effect at the college from which the student will either earn his/her degree, certificate or graduate:

1. At the time the student began such attendance at the college, or
2. at the time of graduation.

For the purposes of implementing this policy, the college may develop a policy to:

1. authorize or require substitutions for discontinued courses; or
2. require a student changing his/her major to complete the major requirements in effect at the time of the change;
3. allow students to select an intervening catalog in years between time student began continuous attendance and time of graduation.

The college's policy shall be developed in consultation with the college Academic Senate in accordance with the provisions of Chapter XVIII of the Board Rules - ACADEMIC SENATE AND THE BOARD OF TRUSTEES SHARED GOVERNANCE POLICY, and published in all college catalogs under appropriate headings.

This policy does not apply to college programs which are governed or regulated by outside government agencies or which require licensure or certification through one of these agencies.

BOARD RULE 6703.11: Acceptance of Credits.

All courses and UNITS used to satisfy LACCD curriculum requirements, including graduation requirements (Chapter VI, Article II, LACCD Board Rules), educational program requirements (Board Rule 6708) and transfer core curriculum requirements (Board Rule 6600), shall be from accredited institutions, unless otherwise specified in this Board Rule.

For purposes of this Board Rule, "accredited institution" shall mean a postsecondary institution accredited by an accreditation agency recognized by either the U.S. Department of Education or the Council on Postsecondary Accreditation. It shall not mean an institution "approved" by the California Department of Education or by the California Council for Private Postsecondary and Vocational Education.

Courses accepted, which have a grade of "C- (C minus grade)" do not satisfy any LACCD curriculum requirement that requires a grade of "C" or higher.

BOARD RULE 6703.17: Remedial Coursework Limit.

- a. A student's need for remedial coursework shall be determined using appropriate assessment instruments, methods, or procedures administered pursuant to Title 5, CCR, subchapter 6 (commencing with section 55500). However, except as provided in subdivision (c) of this Board Rule, no student shall receive more than 30 semester UNITS of credit for remedial coursework. Students having exhausted the unit limitation shall be referred for further remedial work to appropriate noncredit courses provided by a college, adult school, community-based organization, or other appropriate local provider.
- b. For the purpose of this section, "remedial coursework" refers to nondegree-applicable basic skills courses as defined in Title 5, CCR, of section 55500.
- c. The following students are exempted from the limitation on remedial coursework described in subdivision (a) of this Board Rule: (1) Students enrolled in one or more courses of English as a Second Language (ESL); (2) Students identified by the district as having a learning disability as defined in section 56036.
- d. Colleges may provide a waiver of the limitation on remedial coursework with respect to any student who shows significant, measurable progress toward the development of skills appropriate to his or her enrollment in degree-applicable credit courses. Each college, in consultation with its Academic Senate, shall develop procedures for determining whether a student has "significant, measurable progress toward the development of skill appropriate to his or her enrollment. Such procedures shall take into account the student's course taking pattern, grades, and intra and inter-semester persistence. Such waivers will only be granted for specified periods of time or for specified numbers of UNITS.
- e. A student who does not attain full eligibility status for degree-applicable credit courses within the limit described in subdivision (a) of this section shall, unless provided with a waiver, be restricted to taking only noncredit courses, nondegree-applicable courses which do not involve remediation, and those degree-applicable credit courses which do not have basic skills prerequisites or advisories on recommended preparation.
- f. A student may, upon successful completion of appropriate "remedial coursework," or upon demonstration of skills levels which will reasonably assure success in degree-applicable credit courses, request reinstatement to proceed with such coursework.

BOARD RULE 9803.10: Willful Disobedience. Willful disobedience to directions of College officials acting in the performance of their duties.

BOARD RULE 9803.11: Violation of College Rules and Regulations. Violation of College rules and regulations, including those concerning student organizations, the use of College facilities, or the time, place, and manner of public expression or distribution of materials.

BOARD RULE 9803.12: Dishonesty. Dishonesty, such as cheating, or knowingly furnishing false information to the colleges.

BOARD RULE 9803.13: Unauthorized Entry. Unauthorized entry to or use of the college facilities.

BOARD RULE 9803.14: College Documents. Forgery, alteration, or misuse of college documents, records, or identification.

BOARD RULE 9803.15: Disruption of Classes. Obstruction or disruption of classes, administration, disciplinary procedures, or authorized college activities.

BOARD RULE 9803.16: Theft of or Damage to Property. Theft of or damage to property belonging to the college, a member of the college community, or a campus visitor.

BOARD RULE 9803.17: Interference With Peace of College. The malicious or willful disturbance of the peace or quiet of any of the Los Angeles Community Colleges by loud or unusual noise, or any threat, challenge to fight, fight, or violation of any rules of conduct as set forth in this Article. Any person whose conduct violates this section shall be considered to have interfered with the peaceful conduct of the activities of the college where such acts are committed.

BOARD RULE 9803.18: Assault or Battery. Assault or battery, abuse or any threat of force or violence directed toward any member of the college community or campus visitor engaged in authorized activities.

BOARD RULE 9803.19: Alcohol and Drugs. Any possession of controlled substance which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230, any use of controlled substances the possession of which are prohibited by the same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District. "Controlled substances," as used in this section, include but are not limited to the following drugs and narcotics:

- a. opiates, opium and opium derivatives
- b. mescaline
- c. hallucinogenic substances
- d. peyote
- e. marijuana
- f. stimulants and depressants
- g. cocaine

BOARD RULE 9803.20: Lethal Weapons. Possession, while on a college campus or at a college-sponsored function, of any object that might be used as a lethal weapon is forbidden all persons except sworn peace officers, police officers, Sheriff, and other governmental employees charged with policing responsibilities.

BOARD RULE 9803.21: Discriminatory Behavior. Behavior while on a college campus or at a college-sponsored function, inconsistent with the District's non-discrimination policy, which requires that all programs and activities of the Los Angeles Community College District be operated in a manner which is free of discrimination on the basis of race, color, national origin, ancestry, religion, creed, sex, pregnancy, marital status, sexual orientation, age, handicap or veterans status.

BOARD RULE 9803.22: Unlawful Assembly. Any assemblage of two or more persons to 1) do an unlawful act, or 2) do a lawful act in a violent, boisterous or tumultuous manner.

BOARD RULE 9803.23: Conspiring to Perform Illegal Acts. Any agreement between two or more persons to perform illegal acts.

BOARD RULE 9804: Interference with classes. Every person who, by physical force, willfully obstructs, or attempts to obstruct, any student or teacher seeking to attend or instruct classes at any of the campuses or facilities owned, controlled or administered by the Board of Trustees of the Los Angeles Community College District, is punishable by a fine not exceeding five hundred dollars (\$500) or imprisonment in a county jail not exceeding one year, or both such fine and imprisonment. As used in this section, "physical force" includes, but is not limited to, use of one's person, individually or in concert with other, to impede access to or movement within or otherwise to obstruct the students or teachers of the classes to which the premises are devoted.

BOARD RULE 9805: Interference with performance of duties of employees. Every person who attempts to cause, or causes, any officer or employee of any of the Los Angeles Community Colleges or any public officer or employee to do or refrain from doing, any act in the performance of his/her duties, by means of a threat to inflict any injury upon any person or property, is guilty of a public offense.

BOARD RULE 9805.10: Assault or abuse of Instructor. Every parent, guardian, or other person who assaults or abuses any instructor employed by the District in the presence or hearing of a community college student or in the presence of other community college personnel or students and at a place which is on District premises or public sidewalks, streets, or other public ways adjacent to school premises, or at some other place where the instructor is required to be in connection with assigned college activities is guilty of a misdemeanor.

BOARD RULE 9806: Unsafe Conduct. Conduct which poses a threat of harm to the individual and/or to others. This includes, but is not limited to, the following types of conduct: Unsafe conduct in connection with a Health Services Program (e.g., Nursing, Dental Hygiene, etc.); failure to follow safety direction of District and/or college staff; willful disregard to safety rules as adopted by the District and/or college; negligent behavior which creates an unsafe environment.

DISCIPLINARY ACTION

Community college districts are required by law to adopt standards of student conduct along with applicable penalties for violation. The Los Angeles Community College District has complied with this requirement by adopting Board Rule 9803, Standards of Student Conduct (See above). Board Rule 9804, Student Discipline Procedures, provides uniform procedures to assure due process when a student is charged with a violation of the Standards of Student Conduct. Disciplinary measures may be taken by the College independently of any charges filed through civil or criminal authorities, or both. Copies of the Student Discipline Procedures are available in the Vice President of Student Services Office, JH-514, (213) 763-7078.

STUDENT GRIEVANCE PROCEDURES

The purpose of the Student Grievance Procedures is to provide a prompt and equitable means for resolving student grievances. The procedures enumerated in Administrative Regulation E-55 shall be available to any student or applicant for admission, who believes a College decision or action has adversely affected his or her status, rights, and/or privileges as a student. The procedures shall include, but not be limited to, alleged violations of Title IX of the Higher Education Amendments of 1972 (and applicable regulations), grievances relating to disabled students as defined by Section 504 of the Rehabilitation Act of 1973, and grievances relating to course grades to the extent permitted by Education Code Section 76224(a). Section 76224(a) provides:

"When grades are given for any course of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student's grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetence, shall be final." For additional information, contact the college Ombudsperson at (213) 763-7040.

OMBUDSPERSON

Pursuant to the Student Grievance Procedure, the College Ombudsperson has been appointed by the President to assist the student in obtaining informal resolution of his or her grievance. If an informal resolution is not obtained, then the Ombudsperson will arrange for the formation of a Grievance Hearing Committee to hear the student's grievance and will facilitate the hearing process pursuant to District Administrative Regulation E-55. The Compliance Officer may be contacted at (213) 763-7040.

STUDENT RECORDS AND DIRECTORY INFORMATION

The Los Angeles Community College District, in compliance with Federal and State law, has established policies and procedures governing student records and the control of personally identifiable information. The Los Angeles Community College District recognizes that student records are a confidential matter between the individual student and the College. At the same time the District has a responsibility to fulfill public information needs (i.e., information about students participating in athletics, announcement of scholarships and awards, etc.). To meet this responsibility the District may release Directory Information unless the student states in writing that he or she does not want it released. The responsibility for carrying out these provisions is charged to the College Records Officer, designated by the chief administrative officer on each campus. The Records Officer may be contacted via the Office of Admissions. Copies of Federal and State laws and District policies and procedures are maintained by the Records Officer and are available for inspection and inquiry. No information may be given via telephone request.

All student records maintained by the various offices and departments of the College, other than those specifically exempted by law, are open to inspection by the student concerned. The accuracy and appropriateness of the records may be challenged in writing to the Records Officer. A student has the right to receive a copy of his or her record, at a cost not to exceed the cost of reproduction. (Requests for transcripts should be made directly to the Office of Admissions).

No student records, including Directory Information, will be released without the written consent of the student concerned except as authorized by law. A log of persons and organizations requesting or receiving student record information is maintained by the Records Officer. The log is open to inspection only to the student and the community college official or his or her designee responsible for the maintenance of student records.

Directory Information includes the student's name, city of residence, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student. This information will not be released to anyone if the student marks "NO" on question #28 on the College Application or if the student marks "NO" on the College's Release of Directory Information form. This form is available in the Admission Office, JH-Lobby.

In addition, under federal law, the military is entitled to receive the following student information for recruitment purposes: student directory information as defined above, student address, telephone number, date and place of birth, and major field of study. This information will not be released to the military if the student marks "NO" on question #28 on the College Application or if the student marks "NO" on the College's Release of Directory Information form.

All inquiries regarding student records, Directory Information, and policies for records access, release, and challenge should be directed to the Records Officer via the Office of Admissions. Students have the right to file a complaint with the United States Department of Education concerning alleged violations of Federal and State laws governing student records.

STUDENT RIGHTS AND RESPONSIBILITIES

All students are urged to carefully read the General Information section of the College Catalog. It is the utmost importance that you understand the Standards of Student Conduct as outlined in the Catalog.

STUDENT RIGHT TO KNOW**GRADUATION RATES**

In compliance with the Student-Right-to-Know and Campus Security Act of 1990, the graduation rate of full-time, certificate or degree seeking students who entered in the Fall 1999 semester and graduated no later than academic year 2001-2002 is 21.6%; the Transfer rate is 35.1%

More information about More information about Student Right-to-Know Rates can be found at the California Community Colleges "Students Right-to-Know Rates Information Clearinghouse Website" located at <http://srk.cccco.edu>.

CRIME REPORTING PROCEDURES

Safety at Los Angeles Trade-Technical College is everybody's concern. The Los Angeles Community College District maintains a Sheriff's Department in operation 24 hours a day. Any criminal activity can be reported at any time of day or night by calling extension (213) 763-3611 from any college phone or *80 from any pay phone. The college Sheriff's Department office is located in CY-150, on the northwest corner of 21st Street and Grand Avenue.

CAMPUS SECURITY ACT-THE CLEARY ACT (ANNUAL REPORTS)

Los Angeles Trade-Technical College, in compliance with the Federal Student Right to Know and Campus Security Act of 1990, provides the campus crime statistics for three calendar years. Listed on next page are the campus crime statistics for 2009, 2010, and 2011 calendar years.

The College Security Report is also posted at the College Sheriff's office website which can be accessed through the web address: <http://college.lattc.edu/sheriff/crime-statistics>. A paper copy of the report is also available upon request at the college Sheriff's office. CY-150.

OFFENSES REPORTED	OCCURRENCES		
	2011	2010	2009
YEAR - JANUARY 1 TO DECEMBER 31			
ARREST	27	43	38
ASSAULTS	6	10	11
AUTO BURGLARY	6	9	15
BURGLARY	38	12	36
GRAFFITI/VANDALISM	32	15	10
GRAND THEFT	12	28	22
GRAND THEFT AUTO	1	12	9
LIQUOR LAW VIOLATIONS	0	1	0
MARIJUANA POSSESSION/DETENTIONS	3	9	14
MURDERS	0	0	0
MANSLAUGHTER	0	0	0
NARCOTICS VIOLATIONS	7	9	14
PETTY THEFT	93	69	84
RAPE	0	0	0
SEXUAL BATTERY/OFFENSES	5	1	1
ROBBERIES	0	3	1
WEAPON VIOLATIONS	0	0	3
MISCELLANEOUS REPORTS	39	52	72

TRANSCRIPTS

Transcripts are available to students upon written request. Transcript Request Forms are available in the Admissions Office (JH-102). District policy prohibits the acceptance of Transcript Requests over the phone. Please consult the Admissions and Records Office for fees and time schedules for delivery.

VERIFICATIONS OF ENROLLMENT

Verification of the Student's Enrollment may be obtained upon written request. Verification Request Forms are available in the Admissions Office (JH-102). District policy prohibits the acceptance of Verification Requests over the phone. Please allow ten (10) working days for processing. Requests for Verification of Enrollment by Agencies or Individuals other than the student must be accompanied by a signed release.

VIEWING YOUR RECORDS

Under the provisions of the Family Education Rights and Privacy Act of 1974 students may see their records by making an appointment with a counselor for this purpose.

Summary of The LACCD Policy 2012

Prohibited Discrimination and Harassment

Los Angeles Community College District • 770 Wilshire Boulevard • Los Angeles • CA • 90017 • (213) 891-2317

The Policy

It is the policy of the Los Angeles Community College District to provide an educational, employment and business environment free from Prohibited Discrimination. Employees, students or other persons acting on behalf of the District who engage in Prohibited Discrimination as defined in this policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion or termination of contract.

Academic Freedom

The Board of Trustees reaffirms its commitment to academic freedom, but recognizes that academic freedom does not allow Prohibited Discrimination. The discussion of ideas, taboos, behavior or language which is an intrinsic part of the course content shall in no event constitute Prohibited Discrimination, though such ideas may cause some students discomfort. It is recognized that academic freedom insures the faculty's right to teach and the student's right to learn.

Definition of Prohibited Discrimination

Prohibited Discrimination is defined as discrimination or harassment in violation of state or federal law on the basis of actual or perceived ethnic group identification, race, color, national origin, ancestry, religion, creed, sex (including gender-based sexual harassment), pregnancy, marital status, cancer-related medical condition of an employee, sexual orientation, age, physical or mental disability, or veteran status.

Definition of Sexual Harassment

Sexual harassment is unwelcome sexual advances, requests for sexual favors, and other verbal, visual or physical conduct of a sexual nature, made by someone from or in the workplace or in the educational setting.

Retaliation

Retaliation means adverse personal, employment or academic decisions made against anyone who makes a complaint, refers a matter for investigation, participates in an investigation, represents or serves as an advocate for a complainant or alleged offender.

False Allegations

Anyone who files a complaint in which he/she knowingly makes false allegations of fact shall also have violated this policy and shall be subject to disciplinary action.

Confidentiality

All persons involved in investigation of complaints shall have a duty to maintain the confidentiality of the matters discussed, except as may be required or permitted by law, which include the rules and regulations of the District.

A complete record of each complaint and investigation shall be kept by the Director of Diversity Programs.

The Written Decision or any Settlement Agreement regarding the results of the investigation shall be placed in the personnel file of each employee involved as an alleged offender or complainant.

Complaint Procedure

General Provisions

All Supervisors shall be responsible for maintaining a work environment consistent with this policy. Any supervisor who becomes aware of a situation which could be reasonably perceived to be a violation of this policy must report it to the Office of Diversity Programs. All employees are responsible for maintaining an educational environment consistent with this policy. Any employee who becomes aware of a situation which could reasonably be perceived as a violation of this policy should refer it to the Office of Diversity Programs.

Investigation

A Compliance Officer shall promptly investigate all potential violations of this policy of which he or she becomes aware. A Compliance Officer shall receive the complaint, and notify the complainant, alleged offender, the College President or District administrator, and the Director of Diversity Programs, within 5 business days of a potential violation of this policy. During the process of the investigation, the alleged offender has the right to be represented.

Informal Procedure

A Compliance Officer shall undertake efforts to informally resolve and investigate the charges. This process is limited to 30 days. If a resolution is reached, a Compliance Officer shall draft a Settlement Agreement to be signed by the complainant and the alleged offender. A Compliance Officer shall monitor the situation to insure that the resolution is properly implemented and maintain records.

Complaint Procedure

A written complaint must be filed on the prescribed Los Angeles Community College Complaint form. Employment based complaints shall be filed within 180 days. Non employment based complaints shall be filed no later than one year from the date when the complainant knew or reasonably should have known of the facts underlying the complaint.

Compliance Officer's Report

Within 60 days after becoming aware of a potential violation of this policy, a Compliance Officer shall complete the investigation and make a written report to the College President or Deputy Chancellor.

The College President, or Deputy Chancellor, shall independently assess whether the "preponderance of the evidence" establishes a violation and shall determine what action is to be taken, if any. Prior to making the decision, the alleged offender and complainant shall have the opportunity to make an oral statement, within 15 days from the receipt of the Compliance Officer's report.

Within 90 days from the start of the investigation a Written Decision shall be mailed to the complainant and the alleged offender.

Disciplinary Action

If appropriate, the College President, Deputy Chancellor, or the Chancellor shall initiate the applicable disciplinary process within 10 business days of receiving the Written Decision.

Disciplinary action shall include, without limitation, verbal warning, probation, suspension, expulsion, letters of reprimand, Notices of Unsatisfactory Service, suspension, demotion or dismissal.

Appeals

If the complainant is not satisfied with the Written Decision, he/she may appeal to the District's Board of Trustees by submitting a written appeal to the Chancellor's Office within 15 days.

The Chancellor shall present the written appeal, the Written Decision and the investigative report to the Board of Trustees in closed session. If the 45 days elapse without further action, the Written Decision shall be the final decision of the District. In non-employment cases the complainant has the right to file an appeal with the State Chancellor's Office within 30 days after the Board decision is issued, or the 45 days have elapsed, whichever comes first.

Additional Remedies

The complainant may pursue independently civil law remedies, including but not limited to injunctions, restraining orders, or other orders. An individual who believes that he/she is the victim of Prohibited Discrimination may also file a complaint with the Department of Fair Employment & Housing at (800) 884-1684, the Equal Employment Opportunity Commission at (213) 894-1000, for employment based complaints; and the Department of Education, Office for Civil Rights at (415) 556-4275, for non-employment complaints whether or not the complainant chooses to utilize the District's internal procedure. Complaints may also be filed with the State Chancellor's Office.

This is an excerpt. The specific Rules and Procedures for reporting charges of Prohibited Discrimination and for pursuing available remedies are incorporated in the Board Rules in Chapter 15, Board Rules 1501-1522.

Copies of the policy and procedures may be obtained from the LACCD Office of Diversity Programs, District and Campus Websites, the Compliance Officer at Los Angeles Valley College for students/employees of LAVC or by calling the Office of Diversity Programs at (213) 891-2315 or (213) 891-2317.

2012

What You Can Do About

Prohibited Discrimination and Harassment

Any member of the college community which includes students, faculty, staff, other LACCD employees and general public who believes, perceives or has actually experienced conduct related to LACCD that may constitute prohibited discrimination or harassment, has the right to seek help. Everyone has the responsibility and obligation to report such conduct.

■ Talk to the Offender

Often problems will stop once the offender realizes the conduct is unacceptable.

■ Put it in Writing

Let the offender know that you don't like being treated this way and will report him/her unless it stops.

■ Keep a Record

Record the date, time, place and names of witnesses and describe the exact nature of the incident.

■ Don't Ignore It

Ignoring prohibited discrimination and hoping it will not be repeated is the most common reaction, yet it is the most ineffective way to deal with such incidents.

■ Contact the Office of Diversity Programs

Prohibited discrimination should be reported immediately to the Office of Diversity Programs or to a designated college administrator who will forward the complaint to the Office of Diversity Programs.

Compliance Officers are always available to confidentially discuss any possible discrimination or sexual harassment complaint.

You have the right! **You have the right!** **YOU HAVE THE RIGHT!**

- To work and study in an atmosphere free of harassment and discrimination
- To be judged by the same criteria as all others, not by standards that are less demanding, or more rigorous, or different in any way
- To complain, free of retaliation

Discrimination may include, but is not limited to the following type of behavior:

- exclusion from employment opportunities such as training, transfer or promotion
- allocation of poor grades based on one's protected class
- denial of reasonable accommodation because of a disability
- decisions based on stereotypes or assumptions about one's abilities, traits or performance

Sexual harassment may include, but is not limited to the following type of conduct:

- unwelcome, unsolicited contact with sexual overtones (written, verbal, physical and/or visual contact)
- unwelcome pressure for dates
- display of sexually suggestive objects, cartoons, posters
- request for sex in exchange for grades, recommendations, job opportunities

Office of Diversity Programs

(213) 891-2317

diversityprograms@laccd.edu

laccd.edu/diversity

Los Angeles Community College District

Board of Trustees - Kelly G. Candaele • Mona Field • Tina Park • Nancy Pearlman • Miguel Santiago • Scott J. Svonkin • Steve Veres
District Administration - Dr. Daniel J. LaVista, Chancellor • Dr. Adriana Barrera, Deputy Chancellor • Dr. Yasmin Delahoussaye, Vice Chancellor for Educational Programs and Institutional Effectiveness • Felicity Cajayon, Vice Chancellor for Economic and Workforce Development • Thomas Hall, Interim Executive Director, Facilities Planning & Development • Camille Goulet, General Counsel • Jeanette Gordon, Chief Financial Officer/Treasurer

Office of Diversity Programs: (213) 891-2317

CAMPUS OFFICES & SERVICES

ADMISSION AND RECORDS

(213) 763-5300

Location: Student Services Building, JH-Lobby

Office hours are Monday to Thursday 8:00 a.m. to 7:00 p.m. and Friday 8:00 a.m. to 3:00 p.m. Services include admission to the college, registration, maintenance and protection of students' records, receiving and processing grade rosters and other related documents, evaluation of certificates and graduation applications, processing transcripts and petitions, and verifying student enrollment.

BRIDGES TO SUCCESS CENTER

(213) 763-5560

(213) 763-5661 En Español

Location: Student Services Building, JH-316

E-mail: bridge@lattc.edu

The Bridges to Success Center is a gateway to college for those students that are still enrolled in K-12 grades, wish to take noncredit and continuing education, adult students who had not considered college before and immigrants/second language learners. We help students earn their high school diplomas and GEDs, start college early, enter short-term career training that prepares them for high demand careers, strengthen their basic academic skills and prepare them to successfully enter the workplace. We are a one-stop center that provides our students with high-touch services to make their transition to college a smooth one.

CAREER CENTER

(213) 763-7104

Location: RH-107A

The Career Center's mission is to promote effective career counseling and planning. Experienced staff assist students with career options and provide career assessments, interpretations, guidance and assist students with developing career objectives and educational opportunities. Hours are: Monday – Thursday, 9:00 a.m. – 5:00 p.m.; Friday, 9:00 a.m. – 2:00 p.m.

CHILD DEVELOPMENT CENTER

(213) 763-3690

Location: Corner of Olive & 21st

The Campus Child Development Center provides free or low cost childcare to eligible parents who attend classes, job training, and/or are working. The Center serves children between the ages of 16 months and 5 years old. Hours are from 6:30 a.m. to 4:00 p.m., Monday through Friday.

COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (C.A.R.E.)

(213) 763-7117

Location: Student Services Building, JH205

The CARE is a special program for a unique group of EOPS students. The CARE program provides additional services to students who are single parents, head-of-household, receive public assistance (AFDC), and have at least one child age 14 or younger. Hours are Monday-Thursday: 8:00 a.m. – 7:00 p.m., Fridays: 8:00 a.m. – 4:00 p.m.

COUNSELING SERVICES

(213) 763-7354

Location: Student Services Building, JH-416

Counselors are available to provide academic, vocational, personal, and support services to students. It is recommended that students who have attended other colleges bring copies of transcripts from those colleges for review. Counseling Center hours: 8:00 a.m. – 7:00 p.m., Monday through Thursday & 8:00 a.m. – 3:00 p.m., Friday. Appointments are available beginning the third week of each term.

DISABLED STUDENT PROGRAM & SERVICES (DSP&S)

(213) 763-3773

Location: EL-110

The Disabled Student Services Program provides specialized counseling, priority registration, parking (with medical verification). With documentation, arrangements will be made for interpreters, test proctoring, note-taking, tutoring, and other related services. Office hours are Monday through Thursday, 8:30 a.m. – 1:00 p.m. & 2:00 p.m. – 4:30 p.m.

*** ATTENTION DISABLED PLACARD HOLDERS ONLY****

If the elevator for the F building is not functioning. You may call the Sheriff's Office for an escort. Please call 213-763-3600 or you may also use the emergency blue phone next to the elevator.

EXTENDED OPPORTUNITY PROGRAM AND SERVICES (EOPS)

(213) 763-7097/7117

Location: Student Services Building, JH-205

Extended Opportunity Program and Services (EOPS) is designed to supplement existing college programs and to provide assistance to financially and educationally disadvantaged full-time students. EOPS services include: counseling (academic, career, personal), priority registration, tutoring, personal development courses and assistance with books and supplies. Hours: Monday through Thursday, 8:00 a.m. to 7:00 p.m., Friday: 8:00 a.m. to 4 p.m.

FINANCIAL AID SERVICES

(213) 763-7082

Location: Student Services Building JH-214

Los Angeles Trade-Technical College offers federal and state financial aid to applicants who demonstrate that they can meet only a fraction of the cost required to attend college. Trade-Tech offers the following programs:

- Federal Pell Grant and Federal Work Study (FWS)
- Board of Governors Fee Waivers
- Scholarships
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Federal Perkins Loans
- Federal Direct Loans
- California State Grants (Cal Grants)

Students can apply for one or more of these programs by filing a Free Application for Federal Student Aid (FAFSA). For additional information, contact the Financial Aid office or stop by and pick up an "Information Guide", your guide to financial aid programs and services in the Los Angeles Community College District. For detailed explanations related to obtaining and using financial aid, please call for an appointment with a Financial Aid Technician. Office hours: 8:00 a.m. – 7:00 p.m., Monday-Thursday and 8:00 a.m. – 3:00 p.m., Friday.

*Starting Fall 2010, students will get their financial aid funds deposited into their Higher One Debit Card or the bank account of their choice.

IMPORTANT NOTICE: You may have to repay federal funds if you are paid for

classes you did not attend or stopped attending. Contact the Financial Aid Office before withdrawing from your classes! (213) 763-7082, Student Services Building, JH-214.

You may have to repay federal funds if you are paid for classes you did not attend or stopped attending. Contact the Financial Aid Office before withdrawing from your classes! (213) 763-7082, Student Services Building, JH-214.

You must declare a valid educational goal and update your institutional charge authorization form in the Student Information System to receive your financial aid funds.

Effective July 1, 2012, students are now limited to 12 semesters (or 600%) of Pell Grant eligibilities during their lifetime. This change affects all students regardless of when or where they received their first Pell Grant. Students that are currently receiving Pell Grant in 2011-2012 and have already used 600% of their Pell Grant eligibilities will no longer be eligible to receive a Pell Grant starting July 1, 2012.

Effective July 1, 2012, all students who start the college program after this date must have a high school diploma or GED, pass the CA Proficiency Examination, or complete home schooling to receive financial aid. Passing the ATB or successfully completing six units college credits are no longer considered as an equivalency to high school diploma.

Effective July 1, 2012, interest subsidy during the six-month grace period is eliminated for new Stafford Loans made on or after July 1, 2012, and before July 1, 2014. The repayment period still begins 6 months after the student is no longer enrolled at least half-time, but interest that accrues during those six months will be payable by the student rather than be subsidized by the federal government.

GAIN/CALWORKS

(213) 763-7109

Location: Student Services Building, JH-403

GAIN/CalWORKs is a job training program that provides extensive services for the participants receiving Temporary Aid for Needed Families (TANF). Educational services; academic, career and personal counseling and case management; job development/placement, work-study, child care, and assistance with the cost of books and supplies are some of the services provided. Office hours: Monday – Friday, 8:00 a.m. – 4:00 p.m., and posted evening hours.

INFORMATION CENTER

(213) 763-5337

Location: Student Services Building -JH-Lobby.

The Information Center provides general information about the campus, programs and services LATTTC has to offer. Bilingual student employees are also available to assist the ESL population with their inquiries. Office hours: 8:00 a.m. – 7:00 p.m., Monday through Thursday, 8:00 a.m. – 3:00 p.m., Friday.

INTERNATIONAL STUDENTS (F-1 VISA)

(213) 763-5345

Location: Student Services Building, JH-415

Los Angeles Trade-Technical College (LATTTC) welcomes applications from international students. We also accept transfer applications for F-1 Visa students currently studying in the U.S. as well as Change of Status applications for visitors who currently have other visas. Applications may be obtained by contacting the office or on-line. Office Hours: Mon-Thurs. 9:00 am - 5:00 pm, Fri. 9:00 am - 3:00 pm. Office hours are subject to change. Please call for an appointment. Website: <http://college.lattc.edu/international/> • Email: intstud@lattc.edu

LIBRARY

Circulation: (213) 763-3950

Reference Desk: (213) 763-3958

Location: Bungalow North & South Buildings

MATRICULATION

(213) 763-5348

Location: Student Services Building, JH-303

Matriculation services at Trade-Tech are designed to maximize student's opportunities to succeed. Services include: Basic Skills assessments and Accuplacer exams; in-person orientation; and "Early Alert" services providing mid-semester evaluation of your academic progress. The Matriculation Office is located in JH-303. Office hours: Monday, Tuesday, Thursday, 8:00 a.m. – 4:00 p.m.; Wednesday, 8:00 a.m. – 7:00 p.m., Friday, by appointment.

PUEENTE PROJECT

(213) 763-3771

Location: Student Services Building, JH-413

<http://college.lattc.edu/puente>

The Puente Project is an academic preparation program whose mission is to increase the number of educationally disadvantaged students to transfer to a college or a university, earn college degrees and return to the community as members and leaders for future generations. Puente uses a combination of teaching, counseling and mentoring to achieve its educational objectives. For more information about the program, contact Puente Office. Hours: Tuesday & Thursday, 8:30 a.m. – 4:00 p.m.

STUDENT ACTIVITIES OFFICE

(213) 763-7205

Location: RH-105

This office coordinate extracurricular educational and social activities for students, including: clubs, ethnic/cultural programs, Deans and President's Awards ceremonies, social dances, blood drives, and the Associated Student Organization (ASO) Council. Office hours: 8:00 a.m. - 6:00 p.m., Monday to Thursday and 8:00 a.m. - 4:00 p.m. on Fridays.

STUDENT EMPLOYMENT CENTER

(213) 763-7124

Location: RH-107A

This office assists students in finding full, part time or temporary jobs, and offers personal assistance with resumes and cover letters. It provides employment information to alumni related to their academic/ vocational program. Individual employment advisement is available by appointment. Office hours: 8:00 a.m. – 1:00 p.m. & 3:00 p.m. – 6:00 p.m., Monday – Thursday, 8:00 a.m. – 1:00 p.m., Friday.

STUDENT HEALTH CENTER

(213) 763-3764

Location: EL-102

The Student Health Center offers non-emergency healthcare services to students, including preventative health education, physician services, and women's health. Hours are: Monday & Wednesday, 8:00 a.m. - 6:00 p.m. Tuesday & Thursday 8:00 a.m. - 4:00 p.m., Friday 8:00 a.m. - 2:00 p.m.

UMOJA PROGRAM

(213) 763-7102 & 7116 ; Coordinator: Derek Majors

Location: Student Services Building, JH-217

Umoja is a Ki-Swahili (African) word for Unity. The Umoja Program is a community and critical resource dedicated to enhancing the cultural and educational experiences of African-American and other students. Umoja believe that when the voices and histories of students are deliberately and intentionally recognized, the opportunity for self-efficacy emerges and the foundation is formed for potential academic success. The following services are provided:

- Cultural events, field trips, and workshops
- Personal Development Classes (College Survival)
- Math & English Classes
- Umoja Counseling
- Mentoring & Life Coaching
- Career & Personal Development
- Financial Aid Services

UNIVERSITY TRANSFER CENTER

(213) 763-7154

Location: Student Services Building, JH-203

<http://college.lattc.edu/transfer/>

The University Transfer Center provides services to students interested in transferring to a four-year college or university, including workshops, appointments with visiting representative and trips to colleges and universities. Office hours: Monday- 9:00 a.m. to 6:00 p.m., Tuesday-Wednesday, 9:00 a.m. to 3:30 p.m., Thursday 9:00 a.m. to 4:00 p.m., and Friday 9:00 a.m. to 1:00 p.m.

*Get involved in
ASO!*



Associated Student Organization

Gain leadership experience?

Make lifelong friends?

Want to get involved on campus, but
don't know how?

Learn more about Student Government?

Come discover the leader within you!

• Multi-Cultural Events

• Clubs

• Conferences

• Discounts

• Fundraisers



Student Activities Office
Building C
Room 105
(213) 763-7200

LOS ANGELES TRADE-TECH
LATTC
A Community College



LOS ANGELES TRADE-TECHNICAL COLLEGE FOUNDATION

OUR MISSION...

The Foundation shall endeavor to secure financial support and resources for the promotion of Los Angeles Trade-Technical College as a unique educational center focused on creativity, critical thinking and experiential curricula.

Such support shall provide scholarships, faculty grants, capital improvements, and other development deemed vital to the spirit, purpose, obligations and aspirations of the College and its community.

The Foundation shall assist in promoting and continuously improving the College as a valuable community resource for students seeking vocational and technical education, career advancement and life-long learning opportunities.

The Foundation believes that the fulfillment of its mission will greatly aid the College in fostering a self-perpetuating environment of opportunity and industry for Downtown Los Angeles and throughout the rest of the city and region.

WHO WE ARE...

Established in 1983, the Los Angeles Trade-Technical College Foundation is a 501(C)3, an independent resource development partner of Los Angeles Trade-Technical College.

Our board is composed of various business leaders in our community with philanthropic commitment to our college through giving, fundraising, and volunteering.

WHAT WE DO...

- ❖ Provide scholarships
- ❖ Support college activities
- ❖ Promote the college
- ❖ Give grants for special projects
- ❖ Respond to urgent needs

2012 GOALS

- ❖ Revitalization
- ❖ Building Capital Resources
- ❖ Building New Partnerships
- ❖ Strengthening Alumni Relations
- ❖ Rebranding of LATTC

HOW WE DO ALL THIS...

- ❖ Request and receive donations
- ❖ Solicit grants
- ❖ Develop partnerships
- ❖ Facilitate estate gifts
- ❖ Produce events
- ❖ Recognize donors and friends
- ❖ Manage gifts and resources
- ❖ Coordinate volunteers

Visit us on <http://college.lattc.edu/foundation>
 400 West Washington Blvd. #ST 535, Los Angeles, CA 90015 213-763-7166



LATTC ALUMNI ASSOCIATION

“Trade-Tech Aluminaries”

Los Angeles Trade-Technical College Foundation / Alumni Relations

400 W. Washington Blvd. ST 535, Los Angeles, CA 90015

Phone: (213) 763- 7166 • Fax: (213) 763-5362

Website: <http://college.lattc.edu/alumni>

“Building a Foundation for the Great Future”

JOIN THE LATTC ALUMNI ASSOCIATION TODAY!

- Receive information about special events
- Enjoy special programs created just for alumni
- Career Workshops just for alumni
- Network with other distinguished alumni

Alumni Information

Name:

Year Graduated:

Program of Study:

Address:

City:

State:

ZIP Code:

Telephone (home):

Telephone (business):

E-Mail:

Complete the form and return it to:

Los Angeles Trade Technical College Alumni Relations Office
400 W. Washington Blvd ST 535, Los Angeles, CA 90015

This information is for LATTC Foundation use only and will not be released to third parties.
 LATTC is a tax-exempt non-profit 501(c)(3) corporation.

DIRECTORY FROM OFF CAMPUS: DIAL (213) 763-XXXX (SEE LISTED PHONE NUMBER)

Note: Refer to campus map on page 107 of this schedule for building abbreviation and location.

INFORMATION & SERVICES

Activities	Phone No.	Room
A		
Academic Senate	763-7167	MH-304
Admissions & Records	763-5300	JH-Lobby
• Academic Renewal	763-5320	JH-Lobby
• Adding/Dropping a Class	763-5300	JH-Lobby
• Applying for Admissions	763-5300	JH-Lobby
• Academic, Administrative & Grade Change Petition	763-5300	JH-Lobby
• CCCApply (on-line application)		
A – C	763-5317	
D – E	763-5318	
F – G	763-5314	
H – J	763-5311	
K – L	763-5304	
M – N	763-53xx	
O – Q	763-5307	
R – S	763-5306	
T – V	763-5302	
W – Z	763-5312	
• Credit by Exam	763-5320	JH-Lobby
• General Petitions	763-5314 or 5317	JH-Lobby
A – L	763-5314	JH-Lobby
M – Z	763-5317	JH-Lobby
• Graduation Application		JH-Lobby
A – E	763-5308	JH-Lobby
F – K	763-5320	JH-Lobby
L – R	763-5302	JH-Lobby
S – Z	763-5322	JH-Lobby
• Registration Questions	763-5300	JH-Lobby
• Residency Questions	763-5300	JH-Lobby
• Transcript Request	763-5309	JH-Lobby
A – I	763-5318	JH-Lobby
J – Q	763-5303	JH-Lobby
R – Z	763-5304	JH-Lobby
• Verification of Enrollment	763-5307	In Person
• Veterans Student Center	763-5305	RH-100A
• Withdraw from College	763-5300	JH-Lobby
Allied Health/Health Occupation	763-7170	MH-165
Assessment	763-5339	JH-303
Associated Student Organization (ASO)	763-7200	RH-108
Athletics	763-3726	WH-202

Activities	Phone No.	Room
B		
Bookstore	763-7210	CH-102
• Books, Supplies, Catalog, Schedule		
Bridges to Success Center	763-5560	JH-316
• K-12 Enrollment		
• Noncredit courses		
Business Office	763-7225	JH-109
• Accounts Payable	763-7236	JH-109
• Bus Passes and Tokens	763-7225	JH-109
• Check Distribution	763-7225	JH-109
• Fees Payment and Refund	763-7225	JH-109
• Registration Receipt	763-7225	JH-109
• Student ID Stickers	763-5337	JH-Lobby
• Student Parking Permits	763-7225	JH-109
C		
Cafeteria	763-7331	SA- Bldg
CAHSEE to College	763-5560	RH-108
CalWORKs/GAIN	763-7109	JH-403
Career Center	763-7104	RH-107A
Child Development Center	763-3690	Olive & 21st
College Information Center	763-5337	JH-Lobby
College Sheriff	763-3600	CY-150
• Emergencies	763-3611	CY-150
• Locating a Student (emergency)	763-3611	CY-150
• Lost & Found	763-3600	CY-150
• Parking Enforcement	763-3600	CY-150
Compliance Office	763-7066	JH-523
Continuing Education/Noncredit	763-5560	JH-319
Counseling Center	763-7354	JH-416
D-F		
Disabled Student Programs & Services	763-3778	EL-110
EOPS Programs	763-7097	JH-205
EOPS/CARE	763-7117	JH-205
Financial Aid Lab	763-7082	JH-314
• FAFSA Application		
• Activate Debit Card		
• Check status of financial aid and disbursements		

DIRECTORY

INFORMATION & SERVICES

Activities	Phone No.	Room
Financial Aid Office	763-7082	JH-214
<ul style="list-style-type: none"> • Federal and State Grants • Federal Loans • Federal Work-Study • Fee Waiver Grants • Scholarships 		
G-I		
GAIN/CalWORKs	763-7109	JH-403
Garden Room	763-7331	SA-108
Health/Physical Education	763-3730	WH-202A
Information Center	763-5337	JH-Lobby
<ul style="list-style-type: none"> • Campus Information • Schedules/Catalogs • Student ID Card 	763-5339	JH-303
International Students	763-5345	JH-415
L-P		
Labor Studies	763-7129	LA-117
Learning Skills Center	763-3738	RH-102
<ul style="list-style-type: none"> • Learning Skills Computer Lab • Open Computer Lab • Reading Center • Tutoring Center • Writing Center 	763-3738 763-7208 763-3753 763-3738 763-3797	RH-106 RH-109 RH-107 RH-106 RH-100
Library	763-3950	L-113
<ul style="list-style-type: none"> • Circulation • Reference Desk 	763-3950 763-3958	
Matriculation	763-5348	JH-303
<ul style="list-style-type: none"> • Assessment • Orientation • New Student Counseling • Prerequisite Clearance • Challenge Process 	763-5339 763-5336 763-7354 763-5339 763-5339	JH-303 JH-Lobby JH-416 JH-303 JH-303
Open Computer Lab	763-7208	RH-109
PUENTE Program	763-3771	JH-413

Activities	Phone No.	Room
R-S		
Reading Center	763-3753	RH-107
Student Relations/Recruitment/ Outreach	763-5329	JH-Lobby
Student Activities	763-7205	RH-108
<ul style="list-style-type: none"> • Awards/Honors • Campus Clubs • Notices (Posting on Campus) • Student Government 	763-7205 763-7205 763-7205 763-7200	RH-108 RH-108 RH-108 RH-108
Student Employment Center	763-7124	RH-107A
<ul style="list-style-type: none"> • Job Placement 	763-7124	RH-107A
Student Grievance	763-7066	JH-523
Student Health Center	763-3764	EL-102
<ul style="list-style-type: none"> • Accidents • Health Services 	763-3764 763-3764	EL-102 EL-102
Student ID Card	763-5339	JH-303
T-W		
Tutoring Center	763-3738	RH-106B
University Transfer Center	763-7154	JH-203
Veterans Student Center	763-5305 or 5572	RH-100A
Wellness Center	763-3746	EL-102
Writing Center	763-3797	RH-100

COLLEGE ADMINISTRATION

Name	Phone No.	Room
Dr. Roland Chapdelaine, President	763-7052	JH-542

ACADEMIC AFFAIRS & WORKFORCE DEVELOPMENT

Leticia Barajas, Vice President, Academic Affairs & Workforce Development	763-7071	JH-503
Joseph Guerrieri, Acting Dean, Academic Affairs	763-3683	JH-511
Vincent Jackson, Dean, Academic Affairs	763-7035	JH-521
Cynthia Morley-Mower, Dean, Academic Affairs	763-7074	JH-517

ADMINISTRATION

Dr. Mary Gallagher, Vice President, Administration	763-7040	JH-534
Marcus Anglin, College Financial Administrator	763-7225	JH-532
Bill Smith, Facilities Manager	763-3612	CY-152

INSTITUTIONAL EFFECTIVENESS & INNOVATION

Marcy Drummond, Vice President, Institutional Effectiveness & Innovation	763-7036	JH305
Dr. Anna Badalyan, Dean, Institutional Effectiveness	763-7064	JH-305

STUDENT SERVICES

Ramon Castillo, Vice President, Student Services	763-7078	JH-512
Dorothy Smith, Dean, Student Success	763-5507	JH-320
Luis Dorado Dean, Student Services	763-7207	JH-416
Derek Majors Associate Dean, EOPS/CARE/DSPS	763-7116	JH-217

DEPARTMENT HEADS

Name	Phone No.	Room
Admissions & Records – Carolyn Clark	763-5316	JH-116
Allied Health – Dr. Rita Weingourt	763-7182	MH-165A
Apprenticeship – Bill Elarton	763-7151	SQ-122
Art Trades, Fashion – Carole Anderson	763-3640	CY-222
Athletics – Dimitri Lagos	763-3728	WH-202
Behavioral/Social Sciences/Child Development – Alicia Rodriguez-Estrada	763-3938	AH-516
Bridges to Success – Joseph Guerrieri	763-3683	JH-511
Business/Computer Applications & Office Technology/Community & Economic Development – Paulette Bailey	763-7269	CH-225
Business Office – Marcus Anglin	763-7227	JH-532
Child Development Center – LaTanya Hardy	763-3690	Olive & 21st
College Sheriff – Deputy Lavonce Jeffrey	763-3600	CY-150
Compliance – Dr. Mary Gallagher	763-7044	JH-534
Construction, Design & Manufacturing – William D. Elarton	763-3701	SQ-122
Cosmetology – Marilyn Maine	763-7139	MH-241E
Counseling Center – Maurice Burnett	763-7354	JH-418
Culinary Arts – Steve Kasmar	763-7332	SA-117
Digital & Media Arts – Carole Anderson	763-3640	CY-222
Disabled Student Programs & Services – Klaudia Macias	763-3778	EL-110
Electronics Technology/CIS – Eric Chavez	763-3789	CH-325
English/ESL – Janice Gangel-Vasquez	763-5516	AH-515
EOPS/CARE/DSPS – Derek Majors	763-7116	JH-217
Financial Aid Office – Cecilia Kwan	763-7082	JH-224
GAIN/CalWORKS/Career Center – Linda Cole	763-7109/7104	JH-403/RH-107A
Health/Physical Education – Joseph Ratcliff	763-3730	WH-202A
Student Success – Dorothy Smith	763-5507	JH-320
Labor Center – John McDowell	763-7129	MA-117
Language Arts/Humanities – Dr. John Glavan	763-7035	AH-520
Learning Skills Center/Continuing Education/Noncredit – Christina Anketell	763-3741	RH-100c
Library – Lisa Nitsch	763-3960	MA-113
Math – Margaret Murphy	763-7320	AH-508
Physical Plant – Bill Smith	763-3612	CY-152
Sciences – Ricky Wong	763-7295	CH-405
Transportation – Jess Guerra	763-3900	OH-108K

FACULTY

Name	Phone No.	Room
ALLIED HEALTH		
Allied Health &, Health Occupations	7170	MH-165
Wickman, Yvette	7185	MH-165
Ashby, Cynthia	7178	MH-208
Battams, Brian	7172	MH-153
Brown, Stephen	7170	MH-208
Chandler, Christine	7194	MH-208
Davis-Kendrick, Maggie	7181	MH-208
Jacobs, Loreto	7177	MH-208
Jenkinson, Deborah	7176	MH-208
Johnson, Paula	7175	MH-208
Rodrigues, Angel	7186	MH-165
Soles, Barbara	7193	MH-208
Villora, Rosalie	7180	MH-208
Washington, Carolyn	7174	MH-208
Weingourt, Dr. Rita	7182	MH-165A

BEHAVIORAL & SOCIAL SCIENCES		
Main Office	5513	AH-516
Van Wagner, Vanessa	5513	AH-516

Behavioral & Social Sciences: Anthropology		
Huld, Philip	5504	AH-520r

Behavioral & Social Sciences: Child Development		
Babb, Dr. Jing	3954 / 7065	CH- 203g
Maina, Dr. Gathoni	3953	CH- 203h
Vega, Cecilia	3986	CH- 203g

Behavioral & Social Sciences: History		
Rodriguez-Estrada, Alicia	3938	AH-516
Jackson, Diana	5503	AH-520u
Robinson, Thurman	3932	AH-520t

Behavioral & Social Sciences: Political Science		
Vaden, Dr. Bradley	3927	AH-520s

Behavioral & Social Sciences: Psychology		
Bentley, Mara	5514	AH-520
Koritzke, Leslee	5505	AH-520q

Behavioral & Social Sciences: Sociology		
McClain, Dr. Freddie	3936	AH-520v

BUSINESS/CAOT/COMPLAN		
Bailey, Paulette	7269	CH- 225
Amarawansa, Karen	7253	CH- 225

Business / Management		
Ahmad, Jamil	7257	CH- 209
Brumell, Bertis	7252	CH-225
Emerson, Victoria	7252	CH- 225
Endman, James	7252	CH- 225
Gary, Esq., Karl	7255	CH- 203b
Gonzalez, Raymond	7259	CH- 209
Johnson, Ed	7252	CH- 225
Johnson, Robert	7252	CH-225
McIntosh, Artina	7266	CH- 209
Montour, Clifford	7260	CH- 209
Roberts, Ronald	7252	CH- 225
Scudder, Stuart	7252	CH- 225
Sonnier, Greta	7259	CH- 209
Taylor, Melvin	7261	CH- 209
Taylor, Pamela	7252	CH- 225
Toure, Yolanda	7252	CH- 225
Wilson-Aus, Aileen	7267	CH- 209

Name	Phone No.	Room
Community Planning & Economic Development		
Community Planning &, Econ. Dev.	3757	CH- 203E
Elliot, Joy	3757	CH- 203E
Torres, Benjamin	3757	CH- 203E

Computer Applications/Office Technologies		
Bailey, Paulette	7258	CH- 209
Burton, Wanda	7252	CH- 226
Fletcher, LaCandas	7252	CH- 225
Haymon, Sharon	7252	CH- 226
Kapaku, Okima	7252	CH- 226
Lindsay, Michael	7252	CH- 225
Mathieu, Raymond	7252	CH- 225
Ozuah, Basil	7252	CH- 225
Palacios, Valda	7252	CH- 226
Viramontes, Max	7256	CH- 208a

CONSTRUCTION, DESIGN & MANUFACTURING		
Construction Design, & Mtg.	3700	SQ- 122
Elarton, William	3701	SQ- 122
Walters, Yvonne	3700	SQ- 122

Architecture		
Freeland, David	3677	CY- 331a
Gallegos, Patricia	3674	SQ- 303a
Garcia, Emmanuel	3673	SQ- 303b
Harichi, Ladan	3700	SQ- 122
Lewis, Jill	3672	CY- 302b
Murdock, Scott	3673	CY- 302b
Oliva, Marcela	3676	CY- 330b
Stenhouse, Douglas	3669	CY- 331b

Carpentry		
Dunn, Roger	3704	SQ- 104a
Hinoki, Ron	3700	SQ- 122
Hubbard, Larry	3709	SQ- 134b
Lawrence, Reed	3700	SQ- 122
McAndrews, Robert	3700	SQ- 122
Oliszewski, John	3703	SQ- 122
Porter, Henry	3700	SQ- 122
Vessella, Thomas	3707	SQ- 134a

Electrical		
Brkic, Ferdo	3700	SQ- 122
Burke, Dennis	3740	SQ- 337c
Curtin, Kevin	3700	SQ- 122
Dominguez, John	3700	SQ- 122
Goluzza, Brano	3700	SQ- 122
Jackson, Ronald	3723	SQ- 337a
Karthas, Nicholas	3700	SQ- 122
Lester, John	3721	SQ- 330a
Maalouf, Eli	3700	SQ- 122
Nasrallah, Ghassan	3700	SQ- 122
Nieves, Thomas	3722	SQ- 304b
Pogoler, Lawrence	3720	SQ- 304a
Ramirez, Roberto	3700	SQ- 122
Robinson, David	3718	SQ- 301a
Rogers, Merle	3724	SQ- 351a
Seitz, John	3745	SQ- 337c
Sussman, Daniel	3700	SQ- 122
Takaguchi, Ronald	3700	SQ- 122
Uchida, Hiroshi	3719	SQ- 304a
Wiegand, Carl	3700	SQ- 122
Winston, Ray	3700	SQ- 122
Ying, Supot	3700	SQ- 122
Yow, Yuzo	3700	SQ- 122

FACULTY

Name	Phone No.	Room
Machine Shop		
Rauterkus, Peter	3941	OH-166b
Shibuya, Steven	3946	OH- 164j
Vo, Chuong	3945	IR- 164b
West, P	3700	IR- 166
York, David	3700	IR- 166
Plumbing		
Dean, Craig	3710	SQ- 252a
Freidenberger, Karen	3700	SQ- 122
Jones, Larry	3717	SQ- 200c
Lunt, Charles	3700	SQ- 122
Slade, Timothy	3710	SQ- 252a
Swiegart, T	3700	SQ- 122
Yates, Robert	3700	SQ- 122
Refrigeration & Air Conditioning		
Allen, Gene	3700	SQ- 122
Barnett, Craig	3712	SQ- 237c
Brady, Patrick	3700	SQ- 122
Cioffi, Gabriel	3714	SQ- 238a
Corbin, Bobby	3700	SQ- 122
Datis, Angelo	3700	SQ- 122
Dozier, Kelly	3715	SQ- 221c
Espinoza, Albert	3700	SQ- 122
Kahng, Paul	3700	SQ- 122
Needham, Matthew	3743	SQ- 204a
Welding		
Chancy, Che	3949	OH- 150b
Holley, James	3948	OH- 156d
Legohn, Lisa	3942	OH- 156j
Newell, Renee	3944	OH- 151e
COSMETOLOGY		
McClendon, Jamille	7133	MH-241
Aguilar, David	7133	MH-241
Maine, Marilyn	7139	MH-241
Chen, Lina	7136	MH-241
Ley, Lidia	7147	MH-241
Lopez, Rosa	7145	MH-241
Mercado, Dyana	7133	MH-241
Meyers, Alannah	7133	MH-241
Monge, Jacqueline	7133	MH-241
Nunley, Roslyn	7133	MH-241
Robinson, Elton	7138	MH-241
Shackelford, Sondra	7140	MH-241
Smith, Felicia	7133	MH-241
Williams, Shirley	7133	MH-241
Young, Carolyn	7133	MH-241
CULINARY ARTS		
Culinary, Arts	7331	SA- 118
Kasmar, Steven	7332	SA- 118
Cole, Pamela	7333	SA- 117
Blanchard, Leroy	7342	SA- 108
Feigenbaum, Susan	7341	SA- 108
Kanemaki, James	7331	SA- 118
Lisanti, Jim	7343	SA- 108
Robles, Luis	7344	SA- 106
Sims, Eddie	7346	SA- 131
Spence, Roselyn	7331	SA- 108
Vachon, Jerry	7331	SA- 108
Professional Baking		
Damaso, Stacy	7335	SA- 106
Thompson, Deborah	7351	SA- 315
Wemischner, Robert	7352	SA- 315

Name	Phone No.	Room
DESIGN & MEDIA ART		
Fashion, Center	3640	CY- 222
Anderson, Carole	3642	CY- 222
Fernando, Tessie	3640	CY- 222
Digital Media		
Reed, Patrick W	3640	CY- 222
Fashion Design		
Adams, Ludmila	3640	CY- 222
Alcala, Carlos	3640	CY- 222
Brooks, Marva	3640	CY- 222
Coreas, Madeline	3643	CY- 230a
Cunnigan, Dixie	3640	CY- 222
Drebskaya, Finna	3650	CY- 130a
Foral, Dorothy	3640	CY- 222
Glass-Villalobos, Nurit	3657	CY- 105b
Jackson, Tiffany	3661	CY- 332b
Johnson, Deborah	3640	CY- 222
Kim, Hyein	3644	CY- 106A
Lee, Aileen	3658	CY- 102A
Melin, Linda	3640	CY- 222
Sapos, Carol	3651	CY- 133b
Stafford, William	3640	CY- 222
Thornton, Delia	3648	CY- 106b
Torda, Benito	3640	CY- 222
Watanabe, Ruth	3645	CY- 105a
Fashion Merchandising		
Murphy, Diane	3654	CY- 203a
Tailoring		
Iapaolo, Nino	3640	CY- 222
Sign Graphics		
Guthrie, Ralph	7367	SA- 204
Johnson, Bert	7367	SA- 204
Visual Communications		
Evans, George	7372	OH-240
Hubbard, Roger	7363	OH-240
Millar, Norman	7363	OH-240
Morris, Fred	7363	OH-240
Robles, William	7363	OH-240
Rodriguez, Caesar	7363	OH-240
ELECTRONICS TECHNOLOGY/CIS		
Computer Information Systems		
Crunkleton, Joseph	7252	CH- 226
Hahne, Louis	7254	CH- 309b
Pakbaz, Matt	7268	CH- 309a
Phillips, G. W.	7252	CH- 226
Proctor, Ernest	7252	CH- 226
Tee, Vincent	7252	CH- 226
Electronics Technology		
Electronics, Technology	3782	CH- 325
Chavez, Eric	3789	CH- 325
Campbell, Dr. Robert	3782	CH- 366b
Cyrus, Shawn	3786	CH- 364b

FACULTY

Name	Phone No.	Room
ENGLISH/ESL		
Ahmed, Ahmed	3923	AH- 520
Blake, George	3923	AH- 520
Daniels, Jeff	3923	AH- 520
De La Pena, Norma	3923	OH- 212
Dolan, Theresa	5502	AH- 520
Doss, Howaida	3923	AH- 520
Gangel-Vasquez, Janice	5516	AH- 515
Gonzalez, Dr. Michael	7288	AH- 520
Gregory, Eric	3923	AH- 520
Jacobs, Brian	3923	AH- 520
Kinyon, Kindra	3738	OH- 212
Kobler, Mark	3923	AH- 520
Mancia, Roberto	3770	JH 520
Mendez, Armando	5518	AH- 520
Mitchell, Sharis	3923	AH- 520
Moreno, Lisa	5506	AH- 520
Ryder, William	3923	AH- 520
Shakir-Blackshere, Rashidah	3930	AH- 520
Sharma, Roxann	5511	AH- 520
Smith, Dorothy	5507	JH 320
Viliesid, Carmen	5524	AH-520
LABOR CENTER		
Labor, Center	7129	MA 117
McDowell, John	7129	MA 117
De La Torre, Vivien	7129	MA 117
Garcia, Olga	7129	MA 117
Siegel, Lou	7129	MA 117
Yasuda, Kathleen	7160	MA 117
LANGUAGE ARTS / HUMANITIES		
Language Arts/Humanities: Art		
Herbert, Pamela	3937	MH 304
Szymanski, Gary	7378	MH 304
Language Arts/Humanities: French		
Tamer, Norma	3923	OH- 225
Language Arts/Humanities: Humanities		
Parker-Lopez, Carolie	7285	OH- 225
Tropf, Ralph	3923	OH- 225
Language Arts/Humanities: Music		
Carter, Terry	5560	OH- 229
Ray, Eric	3923	OH- 229
Wachs, Michael	3668	OH- 229
Language Arts/Humanities: Philosophy		
Egan, Richard	3923	OH- 225
Sargeant, Mark	3923	OH- 225
Shirjijan, Vahe	3925	OH- 222
Language Arts/Humanities: Spanish		
Buscaglia, Renatta	7274	OH- 225
Drake, Millie	3923	OH- 225
Linares, Manuel	3923	OH- 225
Quinones, Hernan	7291	OH- 225
Ross, Rose	3923	OH- 225

Name	Phone No.	Room
Language Arts/Humanities: Speech		
Borne, Alvin	3923	OH- 225
Glavan, Dr. John	3931	AH-520
McDermoff, Deirdre	3926	AH-520
McNamara, Catherine	3923	OH- 225
Mock, Jearold	5517	AH-520
Language Arts/Humanities: Theater		
Horn, Mitchell	3923	OH- 225
Watson, C.	3923	OH- 225

LEARNING SKILLS/NONCREDIT/CONTINUING EDUCATION

Learning Skills		
Learning Skills Center	3738	RH- 212
Anketell, Christina	3741	RH- 100c
Armstrong, Maria	3698	OH- 212
Cole, Valerie	3742	RH- 102
Harley, Norma	3738	OH- 212
Inquiez, Noe	3738	RH- 102
Nwoko, John	3738	RH- 102a
Pham, Minh	3738	RH- 102
Porter, Alfred	3738	RH- 102

Noncredit/Continuing Education

Galindo, Maryanne	5554	OH- 212
Tom-Miura, Dr. Allison	3759	OH- 212E

LIBRARY SCIENCE

Nitsch, Lisa	3978	MA-Library
Samuel, Judith	3959	MA-Library

MATHEMATICS

Campos, Wendy	7330	AH- 506
Murphy, Margaret	7320	AH- 508
Avila, Luis	7300	AH- 520aa
Bakman, Dr. Anna	7299	AH- 520y
Kunarak, Sanya	7310	AH- 520cc
Light, Eugene	7301	AH- 520z
Liu, Hsiao-Ling	7315	AH- 520dd
Maheta-Wells, Parul	7314	AH- 506w
Meftagh, Tayebah	7319	AH- 520x
Simpson-Rogers, Nii	7329	AH- 520bb

FACULTY

Name	Phone No.	Room
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PHYSICAL EDUCATION/HEALTH/ATHLETICS

Athletics, Physical Education	3726	WH 202
Ratcliff, Joseph	3730	WH 202a
Hale, Tracy	3727	WH 202
Browne, James	5524	WH 204
Budinger, John	5377 x 4069	WH 213
Delzeit, Linda	3733	MA- 270
Lagos, Dimitri	3728	WH 202
Orozco, Oscar	3734	LG 104
Pfiffner, Brian	5377 x 4076	WH 202
Physical Education, Athletics	3726	WH 202
Sullivan, Dr. Sally	3731	WH 210
Vallejo, Wendy	3735	WH 103
Wagenbach, Michael	3729	WH 203
Wells, Richard	3737	WH 201

SCIENCES

Sciences: Biology

Brockmann, Erika	7306	CH- 408
Denton, Dr. Timothy	7297	CH- 423c
Gbonegun, Olu	7295	CH- 405
Gee, Dr. Angela	7296	CH- 423f
Lavinger, Steve	7295	CH- 405
Neal-Bernard, Mary Ann	7295	CH- 405
Neddermeyer, Karl	7295	CH- 405
Olsen, Bruce	7295	CH- 405
Shank, Barbara	7295	CH- 405
Wong, Ricky	7313	CH- 423b

Sciences: Chemical Technology

Acerro, Gustavo	7295	CH- 405
Babajide, Rasaq	7295	CH- 405
Madyun, Renee	7318	CH- 423e

Sciences: Chemistry

Acosta-Buruel, Manuel	7295	CH- 405
Aje, Dr. Henry	7295	CH- 405
Darmayan, Dr. Pavel	7295	CH- 405
Diaz, Dr. Martin	7302	CH- 423b
Harutunian, Dr. Vahak	7317	CH- 423e
Houban, Dr. Karl	7324	CH- 423h
Jeffress, David	7304	CH- 401
Lee, Dr. Hans	7295	CH- 405
Parkin, Steve	7295	CH- 405
Ruiz-Silva, Dr. Beatriz	7311	CH- 423f
Sachdev, Vineeta	7295	CH- 405
Villena-Visi, Mandana	7295	CH- 405

Sciences: Geology

Hall, Justin	7295	CH- 405
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Sciences: Microbiology

Abdulmalek, Sulaiman	7295	CH- 405
Hosseini, Mansour	7295	CH- 405
Pantastico-Caldas, Dr. Marissa	7298	CH- 423f

Sciences: Physical Geography

Landau, Dr. Daniel	7295	CH- 405
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Sciences: Physics

Goodman, Todd	7295	CH- 405
Powers, Dr. Richard	7295	CH- 405
Rupa, De	7295	CH- 405
Vazquez, Carlos	7295	CH- 405
Whiting, Russ	7295	CH- 405

Name	Phone No.	Room
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Sciences: Physics/Astronomy

Moreno, Dr. Miguel	7322	CH- 423g
Padilla, Fred	7323	CH- 423h

Sciences: Physics/Engineering

El Tawansy, Mohamed	7321	CH- 423g
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Sciences: Process Plant Technology

Madyun, Renee	7318	CH- 423e
Shields, Virgil	7295	CH- 405
Sutton III, Dr. Cash	7295	CH- 405

Sciences: Solid Waste Mgmt.

Blount, Paul	7295	CH- 405
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Sciences: Supply Water

Amir-Teymouri, Abbas	7295	CH- 405
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Sciences: Wastewater

Abd El Aal, Mohamed	7295	CH- 405
Abkian, Varout	7295	CH- 405

STUDENT SERVICES - COUNSELORS

Abraham, Angeles	7117	JH-205
Ahn, Inhae	7156	JH-422
Almada, Christina	7360	JH-424
Brent, Lourdes	7117	JH-205
Bukasa, Lorna	7117	JH-205
Burnett, Maurice	7358	JH-418
Campbell, Deborah	7359	JH-434
Cole, Linda	7109	JH-403
Dawkins, Thomas	7361	JH-432
Esparza, David	7158	JH-201
Hopper, Michael	7109	JH-403
Hosseini, Ashraf	7157	JH 413
Madrid, George	7360	JH-430
Munoz, Ana	7117	JH-205
Rosario, Gliceria	7117	JH-205
Skinner, Kyle	7117	JH-205
Tishler, Sheila	7097	JH-420

TRANSPORTATION

Transportation	3900	OH-126a
Guerra, Jesus	3919	OH- 114
Scherb, Eva	3902	OH- 114
Encinas, Dan	3939	OH- 132
Goynd, Bruce	3900	OH- 114
Grissett, Robert	3900	OH- 114
Guerra, Ricardo	3900	OH- 114
McFall, Thomas	3917	OH- 122
Serrato, Rudy	3901	OH- 114
Spear, George	3907	OH-104
Uribe, John	3910	OH-108a
Williams, Terry	3906	OH- 102
Woo, William	3920	OH- 128

Collision Repair

Ferre, Brian	3912	OH- 110g
Morago, Fred	3916	OH- 120b
Muradian, Sarkis	3916	OH- 120b

Diesel and Related Technology

Cavanaugh, John	3905	OH- 100a
Perez, George	3905	OH- 100a
Rojas, Carlos	3921	OH- 118
Semadeni, Albert	3904	OH- 114

Motorcycle Repair

Price, Robert	3918	OH- 124a
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SPRING 2013 FINAL EXAM SCHEDULE

VERY IMPORTANT – Final examinations are required of all classes and are required to be given within the designated final exam period; a two-hour period is scheduled for each examination.

The date of your final examination is determined by the first day and the first hour your class meets.

Final examinations must be held on the day and time scheduled and in your regularly assigned classroom.

Short-term Classes – Classes that are scheduled less than 15 weeks will have their final exam at the normal class time on the last day of instruction.

Weekend Classes – Classes that are scheduled on Friday only or Saturday only will have their final exam at the normal class time on Friday, May 31 or Saturday, June 1.

Evening Classes – Classes that meet at 3:30 p.m. or later will have their final exam within the parameters of the final exam scheduled list below.

For class times not listed or in case of conflicts or make-up exams – **please see instructor**. Instructors will need to consult with their Department Chair and Area Dean to determine final exam times for classes with start times that do not coincide with the standard time blocks listed below.

	7:00-9:00am	9:30-11:30am	12:00-2:00pm	2:30-4:30pm	5:00-7:00pm	7:30-9:30pm
Tuesday May 28	Classes starting between 7:00-7:55 am MTWTh, or Tues/Thurs, or starting between 7:00-8:55 am Tuesday only	Classes starting between 10:00-10:55 am MTWTh, or Tues/Thurs, or starting between 9:00-10:55 am Tuesday only	Classes starting between 11:00-11:55 am MTWTh, or Tues/Thurs, or starting between 11:00 am-12:55 pm Tuesday only	Classes starting between 1:00-2:55 pm MTWTh, or Tues/Thurs, or starting between 1:00-3:15 pm Tuesday only	Classes starting between 3:20-4:55 pm MTWTh, or Tues/Thurs, 3:20-5:55 pm or 3:20-5:55 pm Tuesday only	Classes starting between 6:00-8:00 pm MTWTh, or Tues/Thurs, or Tuesday only
Wednesday May 29	Classes starting between 7:00-7:55 am Mon/Wed or Wed/Fri or starting between 7:00-8:55 am Wednesday only	Classes starting between 10:00-10:55 am Mon/Wed or Wed/Fri or starting between 9:00-10:55 am Wednesday only	Classes starting between 11:00-11:55 am Mon/Wed or Wed/Fri or starting between 11:00am-12:55 pm Wednesday only	Classes starting between 1:00-2:55 pm Mon/Wed or Wed/Fri or starting between 1:00-3:15 pm Wednesday only	Classes starting between 3:20-4:55 pm Mon/Wed or Wed/Fri, or 3:20-4:55 pm Wednesday only	Classes starting between 6:00-8:00 pm Mon/Wed or Wed/Fri or Wednesday only
Thursday May 30	Classes starting between 8:00-8:55 am MTWTh, or Tues/Thurs, or starting between 7:00-8:55 am Thursday only	Classes starting between 9:00-9:55 am MTWTh, or Tues/Thurs, or starting between 9:00-10:55 am Thursday only	Classes starting between 12:00-12:55 pm MTWTh, or Tues/Thurs, or starting between 11:00 am-12:55 pm Thursday only	Classes starting between 1:00-3:15 pm Thursday only	Classes starting between 5:00-5:55 pm Tues/Thurs, or 3:20-5:55 pm Thursday only	Classes starting between 6:00-8:00 pm Thursday only
Friday May 31	Classes starting between 8:00-8:55 am Wed/Fri, or starting between 7:00-8:55 am Fri/Sat or Friday only	Classes starting between 9:00-9:55 am Wed/Fri, or starting between 9:00-11:55 am Fri/Sat or Friday only	Classes starting between 12:00-12:55 pm Wed/Fri, or starting between 12:00-2:55 pm Fri/Sat or Friday only	Classes starting between 1:00-2:55 pm Fri/Sat, or starting between 3:00-4:55 pm Fri/Sat or Friday only	Classes starting between 5:00-5:55 pm Fri/Sat, or Friday only	Classes starting between 6:00-8:00 pm Fri/Sat or Friday only
Saturday June 1	Classes starting between 7:00-8:55 am Saturday only	Classes starting between 9:00-11:55 am Saturday only	Classes starting between 12:00-2:55 pm Saturday only	Classes starting between 3:00-4:55 pm Saturday only	Classes starting between 5:00-6:55 pm Saturday only	No exams scheduled
Monday June 3	Classes starting between 8:00-8:55 am Mon/Wed or starting between 7:00-8:55 am Monday only	Classes starting between 9:00-9:55 am Mon/Wed or starting between 9:00-10:55 am Monday only	Classes starting between 12:00-12:55 pm Mon/Wed or starting between 11:00 am-12:55 pm Monday only	Classes starting between 1:00-3:15 pm Monday only	Classes starting between 5:00-5:55 pm Mon/Wed or starting between 3:20-5:55 pm Monday only	Classes starting between 6:00-8:00 pm Monday only

NOTES

Public Transportation to Los Angeles Trade-Technical College

Metro Rail/Bus Lines (www.mta.net):

Access from:

Metro Rail	Blue, Gold, Green, Orange and Red Lines	Blue Line Grand Station
2/302	Downtown Los Angeles - Pacific Palisades via Sunset Bl	Broadway/Venice
4	Downtown Los Angeles - West Los Angeles - Santa Monica via Santa Monica Bl	Broadway/Venice
10	Downtown Los Angeles - West Hollywood via Temple St & Melrose Av	Main/Venice
14	Downtown Los Angeles - Beverly Hills via Beverly Bl	Grand/Venice
20	Downtown LA - Santa Monica via Wilshire Bl	Red Line>Blue Line>Grand Station
33/333	Downtown LA - Santa Monica via Venice Bl	Red Line>Blue Line>Grand Station
35/335	Downtown Los Angeles - Fairfax/Washington via Washington Bl	Broadway/Venice
37	Downtown Los Angeles - Fairfax/Washington via Adams Bl	Grand/Venice
38	17th/Broadway - Fairfax/Washington via W. Jefferson Bl	Grand/Jefferson
40	South Bay Galleria - Union Station via Hawthorne Bl, Crenshaw Bl & ML King Bl	Broadway/Washington
42	LAX - Downtown LA via LAX City Bus Center, LaTijera Bl, Stocker St & M.L.King Bl	Broadway/Washington
45	Lincoln Heights - Rosewood via Broadway	Broadway/Washington
48	Downtown Los Angeles-Avalon Station via Main St & South San Pedro St	Main/Venice
55/355	Downtown LA - Imperial Station via Compton Av	Grand Station
66/366	Wilshire Center - Montebello via 8th St & Olympic Bl	Red Line>Blue Line>Grand Station
68/84	West Los Angeles - Montebello via Washington Bl & Cesar Chavez Av	Red Line>Blue Line>Grand Station
78/79/378	Arcadia - Los Angeles via Huntington Dr & Las Tunas Dr	Olive/Venice-18 th
83	Eagle Rock - Downtown LA via York	Hill-Main/Venice
90/91	Downtown LA - Sunland via Glendale Av, Foothill Bl	Hill/Venice
94	Downtown Los Angeles-Sylmar Station via Hill St & San Fernando Rd	Hill/Venice
96	Downtown Los Angeles-Sherman Oaks via Griffith Pk Dr & Riverside Dr	Olive-Grand/Venice
439	LAX/Aviation Station - Downtown LA/Union Station via LAX, Westchester, etc.	Red Line>Blue Line>Grand Station
442	Hawthorne - Downtown LA via Hawthorne Bl, La Brea Av, Manchester Bl., etc.	Red Line>Blue Line>Grand Station
444	Rancho Palos Verdes - Downtown LA via Hawthorne Bl-Harbor /I-110 Fwy	Red Line>Blue Line>Grand Station
445	San Pedro - Union Station via Pacific Av, First St, Harbor Beacon Park Ride Lot, etc.	Red Line>Blue Line>Grand Station
446/447	San Pedro - Downtown LA/Union Station via Pacific Av., Avalon Bl, etc.	Red Line>Blue Line>Grand Station
484	Metro Local and Express (Pomona-Downtown LA via Valley Bl & El Monte Busway)	Olive/Venice-18 th
485	Metro Local and Express (Altadena-Downtown LA via Lake Av & El Monte Busway)	Olive/Venice-18 th
487/489	Sierra Madre Villa Gold Line Station-Downtown LA -- Temple City - Downtown LA	Red Line>Blue Line>Grand Station
490	Metro Local and Express (Pomona-Downtown LA via Ramona Bl & El Monte Busway)	Olive/Venice-18 th
603	Rampart Bl. - Hoover St-Allesandro St. - Colorado St.	Grand/Washington
730	Metro Rapid (Downtown LA-Pico Rimpau via Pico Bl)	Broadway/Temple
745	Metro Rapid (Downtown Los Angeles-Harbor Freeway Station via Broadway)	Broadway/Washington
794	Metro Rapid (Downtown Los Angeles-Burbank Station via San Fernando RD, Brand Bl)	Hill/Venice

Other transit lines that stop within a few blocks of the college include:

- . **LADOT DASH and Commuter Express** (<http://www.ladottransit.com/>)
- . **Foothill Transit** (<http://www.foothilltransit.org/>)
- . **Montebello Bus Lines** (<http://www.cityofmontebello.com/depts/transit/bus/default.asp>)
- . **Santa Monica Municipal Bus Lines** (<http://www.bigbluebus.com/home/index.asp>)
- . **Torrance Transit** (<http://www.ci.torrance.ca.us/128.htm>)



Student Parking Guidelines

You are responsible for knowing LATTTC parking rules and regulations. This information is intended to provide students with basic guidelines on parking at the college. The complete text of the college's parking rules and regulations is printed in the College Catalog and may also be obtained from the Sheriff's Department, CY-150, the Administrative Services Office, or the College Website: (lattc.edu).

- ✦ Student parking regulations are enforced from the first day of classes each semester through final examinations. A student parking permit is valid for the current academic term only and must be displayed at all times a vehicle is parked on college property. Saturday and Sunday parking permit use is enforced in the same manner as weekdays.
- ✦ Parking permits are made of removable Mylar and should be affixed to the inside rear window, (lower right side, facing outward.) Vehicles displaying a permit which is expired, altered, reported lost or stolen, or not completely visible are subject to a citation.
- ✦ A valid college parking permit and a DMV placard must be displayed on any vehicle parked in a designated handicapped stall. Students with a verified disability should go to the Disabled Students Program and Services Office, EL-110, to arrange for an accommodation.
- ✦ Regulations governing handicapped parking, red curbs, no-parking zones, fire lanes, special permit areas, and areas that have parking time limitations are enforced 24 hours a day, including weekends and holidays. Failure to display a parking permit or parking in an area not authorized for student parking, including metered spaces, will result in the issuance of a citation. Illegally parked vehicles may be towed away at owner's expense.
- ✦ All traffic laws must be obeyed. Vehicles must be parked in stalls within the designated lines. The college speed limit is 7 miles per hour.
- ✦ The purchase of a parking permit does not guarantee a parking space; It is only a license to park one vehicle with a Student Parking Permit for all time periods in any of the designated areas specified below:

Preferred Student Parking (\$27.00 for Fall & Spring Semesters and includes \$7.00 ASO membership) – as available:

- Olive Street Parking Facility- Entrance from Olive St., between Washington Blvd. and 21st St.
- Roof Lot (OH-Bldg) - Entrance from Flower St. (Southbound ONLY), between 22 St. and 23rd St.

General Student Parking (\$20.00 for Fall & Spring Semesters):

- 18th and Grand Lot – Entrance: Northbound from Olive St. or westbound from 17th St.
- Glory Church – Entrance: Southbound from Grand Ave.

General Student Parking (\$10.00 for Summer & Winter Sessions):

- For Summer & Winter Sessions, \$10.00 General Student Parking Permits are accepted in Preferred Student Parking areas above.

- ✦ **OVERFLOW PARKING:** LATTTC makes every effort to provide adequate parking for all students, staff and visitors. However, since parking becomes extremely impacted during the first three weeks of the Fall and Spring semesters, we have made arrangements with our neighbor and community partner, The LA Mart, at 1933 S. Broadway, to provide overflow parking for LATTTC. The lot is accessible from South Broadway St., just south of Washington Bl., and will be available to students and staff with a valid parking permit for the first three weeks of the Fall and Spring semesters ONLY.
- ✦ LATTTC assumes no responsibility or liability for your car or its contents while parked in the lots.
- ✦ Escort service is provided upon availability for students with physical or other limitations. Note: This is not a shuttle service. Call the College Sheriff's Department and an officer will be dispatched to your location.
- ✦ Inquiries regarding the college's parking permit program should be directed to the offices listed below during normal business hours. College Sheriff's Department personnel are, however, on duty 24 hours a day, seven days a week to assist with permit use and enforcement issues.
- ✦ Parking Rules, Regulations, Permit Use and Enforcement: College Sheriff's Department, CY-150, (213) 763-3600. Individuals who believe a citation was issued to them in error must appeal it immediately by completing an Administrative Review form (available at the Sheriff's Department, CY-150) or LATTTC Sheriff's Department website under Parking Citations and Appeals). Appeals must be mailed to: Los Angeles Trade Technical College, c/o Parking Citation Service Center, P.O. Box 11923, Santa Ana, CA 92711. Failure to immediately pay or appeal a citation may result in substantial penalties and a Department of Motor Vehicle (DMV) hold on your vehicle registration.
- ✦ Permit Sales, Refunds, and Exchanges: Business Office, JH-113, (213) 763-7225. For further information regarding parking policy: Administrative Services, JH-532, (213) 763-7040. The parking information shown above is subject to change without notice.

400 West Washington Blvd.
 Los Angeles, California 90015-4181
www.lattc.edu



Phone: (213) 763-7000
 TDD: (213) 763-5375
 Fax: (213) 763-5393



AH – ASPEN HALL
 (Formerly TE Building)
 Behavioral/Social Sciences
 English/English as a Second Language
 Mathematics

CDC BUILDING
 Child Development Center

CH – CEDAR HALL
 (Formerly K Building)
 Bookstore
 Business Administration, CAOT
 Distance and Distributed Learning
 Electronics Technology/CIS
 Fitness Center
 Information Technology
 Sciences

CY – CYPRESS HALL
 (Formerly D Building)
 Architecture Technology
 College Sheriff
 Design and Media Arts
 Physical Plant Office

EL - ELM HALL
 (Formerly E Building)
 Disabled Student Programs & Services
 Jefferson High School
 Student Health Center

JH – Juniper Hall
 (Formerly ST Building)
 Academic Affairs
 Administrative Offices
 Admissions & Records
 Assessment Center
 Bridges to Success Center
 Business Office
 CalWorks/GAIN
 Career Center
 Compliance Office
 Counseling Center
 EOPS/CARE
 Financial Aid
 Human Resources
 Information Center
 International Student Program
 Matriculation
 President's Office
 Public Relations
 PUENTE

JH – Juniper Hall (Cont'd)
 Student Services
 UMOJA
 University Transfer Center
 Workforce & Econ. Dev.
 Worksource Center

LA AND LB BUILDINGS
 Labor Center
 Library
 Library Science
 Title V

LG – LAUREL GYMNASIUM
 (Formerly G Building)
 Gymnasium (Men's & Women's)

MH - MAGNOLIA HALL
 Allied Health/Health Occupations
 Cosmetology

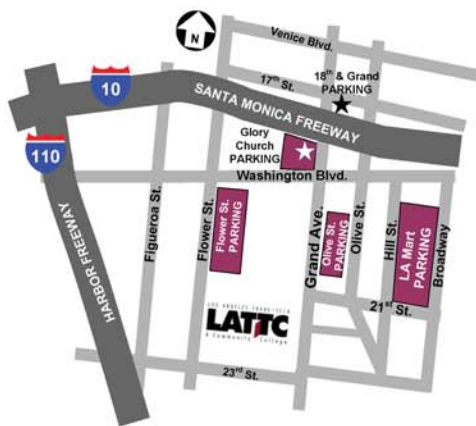
OH – OAK HALL
 (Formerly F Building)
 Language Arts/Humanities
 Machine Shop CNC
 Transportation Technology
 Welding Program

RH – REDWOOD HALL
 (Formerly C Building)
 Copy-Mail Center
 Learning Skills/Non-Credit/Continuing Education
 Student Activities/ASO
 Student Employment Center
 Veterans Services
 Writing Center

SA – SAGE HALL
 (Formerly H Building)
 Cafeteria
 Culinary Arts
 Garden Room

SQ - SEQUOIA HALL
 (Formerly B Building)
 Apprenticeship
 Construction Design & Manufacturing

WH – WILLOW HALL
 (Formerly J Building)
 Athletics
 Health/Physical Education



Please note: At the time of publication, current information was used. Construction demands will create changes and information will always be available at the College Sheriff's Office, D150, (213) 763-3600, 24 hours a day, 7 days per week. LATTC provides adequate parking for students, staff and visitors. However, for Fall & Spring Semesters, student parking is designated as "Preferred" and "General."

Preferred Student Parking (\$27.00 and includes ASO membership fee of \$7.00) is in the Olive Street Parking Facility, Oak Hall Roof Lot.

General Student Parking (\$20.00) is located at the 18th and Grand and Glory Church lots. General Student Parking (\$10.00) for Summer and Winter Sessions ONLY is accepted in ALL college parking lots. The complete text of the college's parking rules and regulations is printed in the College Catalog and may also be obtained from the Sheriff's Department, Cypress Hall-150, the Administrative Services Office, or the College Website: (<http://college.lattc.edu/sheriff/parking-information/>).

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