



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

*Western Association
of Schools and Colleges*

10 COMMERCIAL BOULEVARD
SUITE 204
NOVATO, CA 94949
TELEPHONE: (415) 506-0234
FAX: (415) 506-0238
E-MAIL: accjc@accjc.org
www.accjc.org

Chairperson
STEVEN KINSELLA
Administrative Member

Vice Chairperson
SUSAN KAZAMA
Academic Member

President
BARBARA A. BENO

Vice President
SUSAN B. CLIFFORD

Vice President
KRISTA JOHNS

Vice President
GARMAN JACK POND

Associate Vice President
JOHN NIXON

Associate Vice President
NORVAL WELLSFRY

July 20, 2015

Mr. Laurence Frank
President
Los Angeles Trade-Technical College
400 West Washington Blvd
Los Angeles, CA 90015

Dear President Frank:

Dr. Erika Lacro, Chancellor of Honolulu Community College, has been appointed as team chair for the External Evaluation Visit to Los Angeles Trade-Technical College scheduled for Monday, March 7-Thursday, March 10, 2016. If you are aware of any matter that could affect the ability of this individual to serve in this capacity, please let me know within 5 business days of receipt of this letter.

We are in the process of constructing a team and will provide you with a team roster as soon as we have completed our selections.

Please let me know if you have any questions.

Sincerely,

G. Jack Pond
Vice President

GJP/tl

cc: Dr. Mary Gallagher, Accreditation Liaison Officer