

**Los Angeles Trade-Technical College
Career Center | E5-413**

(Visit the Career Center or email sec@lattc.edu to apply for posted positions)

Warehouse/Shipping/Receiving

Full Time

Job Title:	Warehouse Receiving Associate (posted 10/1)	Job Number: 5367
Hours/Days:	Monday-Friday	Salary: \$15-\$20/hr.
Approximate Location:	Los Angeles	
	<p>Skills Requirements: Organization, shipping document understanding, calculations, communications via email & verbally with team members, deadline, calendar keeping.</p> <p>Job Description: Receiving of shipments coming into our warehouse and be able to check against documents, organizing and shelving by season and style's and categories in the correct area and be able to map out locations for rest of the team. Assisting the shipping manager with other warehouse duties.</p>	

Job Title:	Warehouse Fulfillment Associate (posted 10/1)	Job Number: 5366
Hours/Days:	Monday-Friday	Salary: \$15-\$20/hr.
Approximate Location:	Los Angeles	
	<p>Skills Requirements: Product knowledge, reading of pick tickets, organizational skills.</p> <p>Job Description: Fulfilling orders of products per account and working with the shipping team to seamlessly get the right products order to the accounts.</p>	

Job Title:	Warehouse Packing Associate (posted 10/1)	Job Number: 5365
Hours/Days:	Monday-Friday	Salary: \$15-\$20/hr.
Approximate Location:	Los Angeles	
	<p>Skills Requirements: Boxing, packing, weight, data entry.</p> <p>Job Descriptions: Packing & boxing, entering correct data of ship to & weight for customers.</p>	

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Part Time

Job Title:	Order Fulfillment - Warehouse Associate (posted 10/6)	Job Number: 5378
Hours/Days:	Monday-Friday	Salary: \$15.50-\$17.50/hr.
Approximate Location:	Los Angeles	
	Skills Requirements: High attention to detail, able to work meticulously with hands, able to work in high pace environment. Job Description: Pick, fill, and pack orders. Product production assembly. Various related tasks as needed.	