

Los Angeles Trade-Technical College Career Center | E5-413

(Visit the Career Center or email Sec@lattc.edu to apply for posted positions)

Automotive and Related Technology

Full Time

Job Title:	Automotive Technician (posted 3/28)	Job Number: 5674
Hours/Days:	Shift Varies	Salary: \$21.16/hr.
Approximate Location:	W Los Angeles	
	<p>Skills Requirements: Reading and writing; Ability to learn basic mechanical tasks; Must have a valid automobile driver's license at all times and be able to drive customer and company vehicles; Must have a minimum 2 years of automotive repair experience, completion of Vocational-Technical School program in a related field or demonstrated skills via third party certificates/assessment; A.S.E. certification in at least one of A1-A8 is required. (New hires with external similar qualifications/certifications will have up to 2 years of employment to comply).</p> <p>Job Description: Change oil, transmission fluid and filters; Install batteries and checks electrical systems; Tire maintenance; Install parts; Road test vehicles.</p>	

Job Title:	Field Service Technician- Los Angeles (posted 3/28)	Job Number: 5669
Hours/Days:	Shift Varies	Salary: \$17-\$30/hr.
Approximate Location:	Los Angeles	
	<p>Skills Requirements: Proven aptitude for electrical systems, both high and low voltage; Associates Degree or Vocational Certificate in automotive service technology related discipline or relevant work experience 4+ years; Team player attitude is a MUST; ASE Certifications are a plus; Strong understanding of Google Suite applications; Be able to read and understand electrical schematics.</p> <p>Job Description: Field Service Technician will diagnose, repair and report on design and quality concerns on vehicles. Knowledge of the complete vehicle, in addition to battery systems, is key to success in this position. Operating primarily in the field, this role requires a high level of productivity and self-reliance while traveling. Field Service Technicians are responsible for taking customers' stated concerns and quantifying those into actionable technical issues. Detailed reporting on the cause, root cause and corrective actions will drive improved production quality as well as field fix development. A team of Vehicle Service Technicians will also collaborate with this role as needed to provide feedback and direction for other stakeholders of the Xos Product lineup. Field Service Technicians will report to the Technical Services Manager. Diagnose, repair, and report on quality and design concerns on vehicles; Work in conjunction with company stakeholders such as design, engineering, as well as 3rd party partners; Demonstrates strong understanding of low voltage (LV) and high voltage (HV) electrical diagnosis, controls, and module programming; In depth knowledge of basic electrical concepts, including the use of various volt-ohm meters; Exceptional knowledge of regular commercial truck</p>	

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	<p><i>(continued from previous page...job #5669)</i></p> <p>mechanical systems (experience with motors and harness systems preferred); Provides professional customer facing support; Complete training objectives as assigned by management; Flexible working hours, including weekends; Must be willing to travel up to 40% of the time, including overnight stays.</p>
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Job Title:	Vehicle Service Technician (posted 3/25)	Job Number: 5659
Hours/Days:	Shift Varies	Salary: \$17-\$30/hr.
Approximate Location:	Los Angeles	
	<p>Skills Requirements: Associates Degree or Vocational Certificate in automotive service technology, related discipline or relevant work experience of 4+ years; Strong understanding of Google Suite applications; Proven aptitude for electrical systems, both low and high voltage; ASE Certifications are a plus; Team player attitude is a must; Valid US driver's license with a clean driving record (required); Capable of lifting and carrying 50lbs; Experience in assembly line or building environments a plus.</p> <p>Job Description: Understanding of high voltage safety, and how to operate safely within these context; Demonstrate strong understanding of low voltage (LV) and high voltage (HV) electrical diagnosis, controls and module programming; In depth knowledge of basic electrical concepts, including the use of various meters; Exceptional knowledge of regular commercial truck mechanical systems (experience with motors and harness systems preferred); Communicate with suppliers for parts and general supplies; Read and interpret electrical schematics; Complete training objectives as assigned by management; Accountable, responsible, and reliable in the face of every project; Provides professional customer-facing support; Flexible working hours, including occasional weekends.</p>	

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Job Title:	Automotive Maintenance Technician (posted 3/16)	Job Number: 5646
Hours/Days:	Shift Varies	Salary: \$DOE
Approximate Location:	Arcadia	
	<p>Skills Requirements: Reading and writing; Ability to learn basic mechanical tasks; Must have a valid automobile driver's license at all times and be able to drive customer and company vehicles. Preferred: Experience in automotive service industry preferred.</p> <p>Job Description: Learn how to diagnose and repair basic automotive including brakes, alignments, suspensions, cooling and electrical; Change oil and/or transmission fluid and filters; Install and perform tire maintenance; Install batteries, shock absorbers, exhaust systems and check electrical systems; Road test vehicles.</p>	

Job Title:	Administrative Assistant/Office Assistant (reposted 3/3)	Job Number: 5548
Hours/Days:	Monday-Friday	Salary: \$17-\$32/hr.
Approximate Location:	Los Angeles	
	<p>Skills Requirements: Must be in the auto program. Great customer service skills; Great call handling skills; Working knowledge of office equipment, such as computers, printers, fax machines, etc.; Moderate proficiency in MS Office (MS Excel and MS Word, in particular); Valid driver license.</p> <p>Job Description: Organizing paperwork such as work files, invoices and estimates; Greet and assist customers for vehicle drop-off & pick-up; Taking and making phone calls to customers and insurance company personnel; Following up with insurance companies for claim status; Scheduling and assisting with customer IID appointments.</p>	

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Automotive and Related Technology Full/Part Time

Job Title:	Auto Tech (Entry Level or Advance) (posted 3/9)	Job Number: 5639
Hours/Days:	Shift Varies	Salary: \$17-\$35/hr.
Approximate Location:	San Gabriel	
	Skills Requirements: Basic tools preferred.	
	Job Description: Auto and lube tech.	