

Minutes on Graduation Committee Meeting held on 3/19/08

Those present were: Dr. Raul Cardoza, Helen Beaird, Galen Bullock, Ashraf Hosseini, Chini Johnson, Joe Messinger, Patrick Reed, Ester Usaha, David Ysais and Isabel Ruiz-Moreno.

1. Discussion & approval of backdrop

- The committee decided that they liked the City Skyline backdrop but felt a Downtown LA skyline was more appropriate. A motion was brought forth to have the Audio Visual department take a snap shot of Downtown LA from Trade-Tech and have it silk screened into a backdrop. This would allow usage for more than one graduation.
- David Ysais suggested that a couple of members of the committee go to the convention center and see the space available.

2. Review student packet for final committee approval

- The committee made changes to the student packet, please see attached.
- The following items are pending:
 - The need of the last page. (The committee agreed that D. Smith speak to Sheila Tishler regarding the need of the last page).
 - Also, we need the prices for the student portraits (J. Mock).

3. Develop timeline according to the meeting

- Tabled to next meeting

4. Committee updates (needs)

- Dr. Raul Cardoza stated that there are 558 medallions for use. He found a few older ones with an engraved backing. The committee suggested grinding off the back of the older medallions and still using them as well ordering 100 more medallions. Also, the issuing of medallions was decided to take place during the student line up at the Convention Center.
- Chini Johnson confirmed Greg Walker as the graduation vocalist.
- David Ysais informed the committee that former LATTC fashion student Kathleen Vaughn aka Sweet P. from Project Runaway was confirmed as Keynote Speaker.
- Helen Beaird to be omitted from Reception and Decoration committee and Patrick Reed to be added as Audio/Visual/Sound committee.
- Gold cords are in Ramon Castillo's office for honor students.
- The committee decided to ask vendors to sell only teddy bears and flowers; no balloons.
- Upcoming graduation committee meeting dates are now posted on webpage.

5. Update Budget

- Tabled to next meeting

6. Other Items

- Tabled to next meeting