

## LATTC GRADUATION COMMITTEES 2008

JUNE 5, 2008

Committee Task	This Year's Lead Person/s	Due Date	Completed Y/N	Comments
Admissions Liaison	Cardoza			
Awards (Plaques, Cords)	Castillo			Need to be ordered
Budget	Castillo			
Cap & Gown	Bookstore			
Concession Stand at LA Convention Center (Vendors?)	ASO			
Deployment	Dodd, P.E. Dept.			
Entertainment (Vocalist)	Johnson			Greg Walker
Faculty Regalia	Bookstore			
Flags (Fashion Dept.)	Anderson-Johnson			This needs more explanation
Graduation Brunch (All Service Catering?)	Smith-Mock			
Graduation Program (Evans & Sodiva)	Johnson, Douglas, Moreno, Ysais, Osorio			
Graduation Rehearsal and Line-Up	Dodd, P.E. Dept.			
Graduation Keynote Speaker	Anderson, Ysais			
Grand Marshall	Johnson			
Logistics	Dodd, P.E. Dept.			
Mail Information to Graduates	Tishler, Mock			

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Medallion/Gift for Student and Faculty	Admissions			
Name Cards	Mcintosh, Sandoval			
Order Cookies	Moreno			already ordered
Platform Party Reception	Johnson & Moreno			
Publicity	Ysais			
Reception and Decorations (Red Carpet, Ficus, Banister Covers)	Anderson, Beaird, Schmerber			
Script: Platform Part and Program	Mock, Smith			
Signage	Johnson			Will talk to Doc
Student Packages/Information	Tishler			
Student Foyer Reception	Beaird, McIntosh, Sandoval			
Student Speaker	Tishler, Smith, Mock			
Pictures (Photographer-Sanford)	Mock			