

Distance and Distributed Learning Committee
Minutes from January 16, 2008

1. Attendance: B. Vaden, L. Koritzke, J. Gangel-Vasquez, S. Baklayan, G. Givhan, C. Roth, J. Tabalian, J. Messinger, D. Esparza, T. Meftagh, and L. Delzeit-McIntyre
2. Approval of the Minutes from Dec. 19, 2007 - **Approved**
3. Chair's Report
 - a. Moodle Training
 - b. UCCP Moodle Content, licensing, and IGETC->honors status for K-12
 - c. Moodle Software Update
 - d. Moodle Contract Update
 - e. Educational Technologies update
 - f. You Tube videos and firewalls at K-12 schools
 - g. District Portal Development update
 - h. Demo of CCC Teach & Confer
4. Old Business
 - a. Absentee Policy for Online Instructors – **No action taken**
5. DE Instructor Approvals
 - a. Real Estate 1 and 3 - Carey Roth – Returning - **Needs to continue to work on it** – Discussions should not consist of quiz questions. Assignments need more detail.
 - b. Real Estate 7 - Gjenai Enciso Givhan - **Approved**
 - c. ColInfo 35 - Joe Auciello - **No show**
 - d. Political Science 1 & 7 – John Paul Tabakian - **Approved**
6. Request to Use Alternative CMS – None for this meeting
7. New Business
 - a. Quality Control Issues of the Online Program
 - b. Program Review for the Online Program
 - c. SLO's for the Online Program
8. Items from the Floor - none
9. Next Meeting: February 20, 2008 at 3 pm in A-114