

Distance and Distributed Learning Committee
Minutes for December 19, 2007
A-114 at 3:00 pm

1. Approval of the Agenda
2. Approval of the Minutes from Nov. 21, 2007 - **approved**
3. Chair's Report – Moodle Training for Jan. – Live & Archived in KZO eLearning
4. Old Business
 - a. Set goals for 2007-8
 - b. Absentee Policy for Online Instructors
 - c. Schedule change to Moodle 1.8 – Shell set for exploration, Date set for Dec. 27
 - d. Class size increase to eliminate issues with adding students? – AFT indicated we should not do this
 - e. Closed captioning funding available – second request for information
5. DE Instructor Approvals
 - a. Real Estate 5 - Nazissa Parsakar - APPROVED
 - b. Real Estate 1 and 3 - Carey Roth – Return in January with more detail
 - c. Real Estate 7 - Gjenai Enciso Givhan – not present, need access to Rockwell and needs more integration between Rockwell and Moodle.
 - d. ColInfo 35 - Joe Auciello – Bring back in Jan.
 - e. AUTORTK 112 - Tom McFall - APPROVED
6. Request to Use Alternative CMS – None for this meeting
7. New Business
8. Items from the Floor
9. Next Meeting: January 16, 2008 at 3 pm in A-114