

Distance and Distributed Learning Committee
Minutes from Jan. 17, 2007

1. In attendance: J. Babb, B. Elarton, J. Messinger, B. Kimble, L. Koritzke, L. Delzeit. L. Moreno and J. Gangel-Vasquez gave notice of planned absence.
2. Approval of the Agenda
3. Approval of the minutes from Dec. 13, 2006 – **tabled**.
4. Chair's report
 - a. Moodle Issues – **When grading, a “page refresh” is occasionally needed.**
 - b. Stipend Payment - **processed**
 - c. Moodle training this winter – **12 people trained**
 - d. Looming deadline for ETUDES ending
5. Report from Dr. Azarmsa - absent
6. Old Business:
 - a. DE Instructor Approval Process – Bill Elarton taking to AFT – **Verbal acceptance given. Waiting for written response showing acceptance.**
 - b. Prioritization of Goals –Updates noted as score card of progress – **no changes**
 - c. Block Grant Update from Bobbie Kimble – **will email update to entire campus when ready to announce**
 - d. Draft of sick pay – Jan - **tabled**
 - e. Request to approve Gary Szymanski as DE instructor in Art – **change to evaluation form was recommended. Will examine at next meeting.**
 - f. Use of SARS and/or Email for Winter Students – report
 - g. District Plagiarism Policy – Bobbi Kimble – District report not ready – **will continue to use what Linda wrote.**
7. New Business
 - a. Report on Podcast evaluations – **report distributed**
 - b. Update on Spring 2007 DE classes – **ETUDES shells were not ready but requests were made**
 - c. Discussion on directions for Summer DE students – **dates were picked for orientations for summer and fall so these could go into printed schedule**
8. Items from the Floor
9. Next Meeting: Feb. 21, 2006 in A-114 at 3:00 pm