

### Important Dates of Distance Education Events - 2008-2009

Date	Event that will occur on or should occur prior to the date
2-Apr	Deadline for requesting DE instructor approval at DDL meeting on April 16
3-Apr	Online Orientation for Late-Start Spring 2008 classes
7-Apr	Summer 2008 Moodle shells created
7-Apr	Instructors need to provide textbook information and meeting dates of Sum 08 web pages
14-Apr	Home page updates for Summer 2008 classes
16-Apr	DDL meeting 3-4 pm in A-114
16-Apr	Summer 2008 schedules available to students
19-Apr	Summer 2008 Online Student Guide posted to the web
21-Apr	Moodle classes need to be open so students can see them in the list.
21-Apr	Students begin to register for Summer 2008 classes
1-May	Fall 2008 Moodle shells created
1-May	Instructors need to provide textbook information and meeting dates of Fall 08 web pages
4-May	Home page updates for Fall 2008 classes
5-May	Fall 2008 Printed schedules available to students
7-May	Deadline for requesting DE instructor approval at DDL meeting on May 21
7-May	Last day an instructor who wants to teach DE class starting June 9 can apply for approval
9-May	Fall 2008 Online Student Guide posted to the web
9-May	Moodle classes need to be open so students can see them in the list.
9-May	Students begin to register for Fall 2008 classes
19-May	Student accounts begin importing into Moodle shells for Summer 08
21-May	DDL meeting 3-4 pm in A-114
4-Jun	Deadline for requesting DE instructor approval at DDL meeting on June 18
4-Jun	Verify Student Accounts for Summer
4-Jun	Moodle Orientation for Summer Classes - 6 pm L-110
9-Jun	Summer 1 begins
12-Jun	Moodle Orientation for Summer Classes - 6 pm L-110
18-Jun	DDL meeting 3-4 pm in A-114
14-Jul	Summer 2 begins
15-Jul	Moodle Orientation for Summer Classes - 6 pm L-110
16-Jul	DDL meeting 3-4 pm in A-114 - tentative
17-Jul	Moodle Orientation for Summer Classes - 6 pm L-110
14-Aug	Student accounts begin importing into Moodle shells for Fall 08
16-Aug	Verify Student Accounts for Fall online classes
28-Aug	Moodle Orientation for Fall Classes 6-7:30pm in L-110
4-Sep	Moodle Orientation for Fall Classes 6:30-8 pm in L-110
6-Sep	Moodle Orientation for Fall Classes 9-10:30 am in L-110
14-Sep	Special Moodle Help Day from 9am to noon in L-004
1-Oct	Winter 2009 Moodle shells created
10-Oct	Instructors need to provide textbook information and meeting dates for W '09 home pages
15-Oct	Home page updates for Winter 2009 classes
17-Oct	Winter 2009 Online Student Guide Uploaded
23-Oct	Moodle Orientation 6:30-8 pm in L-110
29-Oct	Spring 2009 Moodle shells created
29-Oct	Instructors need to provide textbook information and meeting dates for Sp '09 home pages