



SPECIAL COLLEGE COUNCIL MEETING

Tuesday, January 31, 2006

3:00 PM -- A -111

MEMBERS PRESENT: C. Anderson, M. A. Breckell, R. Castillo, V. Cole, M. Drummond, B. Elarton, B. Essex, L. Garcia, T. Harris, C. Johnson, L. Ley, J. McDowell, J. Messinger, C. Ruffin, K. Skinner, B. Smith, S. Tramel (Guests: R. Cardoza, X. Wright)

MEMBERS ABSENT: S. Diego, M. Felix, J. King, B. Vaden

I. CALL TO ORDER

3:02 p.m. – J. McDowell called the meeting to order.

This meeting was called to approve the Mid-term Accreditation Report.

II. PUBLIC SESSION

T. Douglas asked to address College Council to introduce Diana Ho, District Consultant for MTA. Ms. Ho introduced the I-Pass Program, which is a rider-ship program that could help Trade Tech with it's parking situation and could bring more students to the college. The program is available to Trade Tech with a commitment of \$175,000 prorated based on 5,000 students per semester. In April of last year, approximately 800 students were surveyed and it was determined there is 45% rider-ship of students. .

The program was piloted at City in June 2004 and Pierce in December 2005 for \$125,000. It has been successful at both campuses. This figure is still being negotiated for Trade Tech with MTA and the mayor's office. Trade Tech is a highly transportation college. The program would allow Trade Tech students passes free of charge. The college can determine the eligibility requirements.

The pass could be used for metro buses, metro rail, but not Metrolink.

Trade Tech could qualify for this program due to the construction. District General Counsel has approved the usage of parking revenue and construction mitigation funds. The passes can be available as soon as a week.

3:35 p.m. - End of presentation.

III. MID-TERM ACCREDITATION REPORT

Raul Cardoza provided the following information:

There were five focus recommendations plus six others to respond. The Accreditation Committee consist of Xenia Wright, Chini Johnson, Raul Cardoza, Mary Ann Breckell, Marcy Drummond, Cynthia Morley-Mower, and Kathy Brinkman. They were selected from each of the ten standards. The report is approximately two-hundred pages with the appendices. The Narrative itself is approximately ninety pages long.

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The Five Focus Recommendations are.

1. Strategic Planning
2. Hire a permanent president and other administrative staff
3. Shared Governance of the College
4. College Strategic Planning linked with District Office
5. Delineation of college operations between college and District

The six others are:

1. Student Learning Outcomes Catalog and course outline
2. Evaluation of Administration and Faculty
3. Agreement between AFT and teamsters of ISAs and consulting instructors
4. Strategic Financial Plans for unforeseen circumstances
5. Board of Trustees Process to review Policies and Procedures
6. Board of Trustees Orientation, ethics and assessment of its own performance.

In addition, Trade Tech developed its own self-study of approximately one-hundred questions.

The Accreditation Committee had its first meeting in March 2005 and has been meeting since. K. Brinkman is editing, formatting, and reformatting the document. R. Cardoza was asked to provide an executive summary summarizing the Accreditation report.

On February 15 the report will go to the Board subcommittee along with East and City College. R. Cardoza will be responsible for submitting the the Accreditation Report will include the Educational, Technology, and Facilities Master Plans.

College Council reached consensus to approve the Mid-term Accreditation Report.

Point of Clarification – M. Drummond: The Executive Summary will be two pages and distributed college-wide as well as placed on our web page.

C. Johnson will post the Accreditation Federation Commission names of 17 members, the categories listed such as options to accept report, not accept, warnings, etc.

C. Johnson requested to see the quarterly budget reports at the next meeting and would like information on parking to discuss issues that need to be addressed.

PARKING

M. A. Breckell – The College has been in negotiations with the Korean Church to lease 250 spaces in March. The B lot will still be available for parking and the horse shoe circle parking is available. For now, the tennis courts will be striped for parking. The college continues to look for parking spaces.

T. Harris – MTA is coming out for a five day stay at Trade Tech.

C. Anderson – Requested a parking section for faculty and staff on the roof-lot with signage on alternative parking for students posted.

College Council revisited the I-Pass program, but no decision was made. Ideas suggested were to look at the marketing program for funding of the same. The college will start to make contact for the Maguire Building to supplement parking and possibly the Staple Center. Councilwoman Jan Perry was very supportive of our parking situation; T. Harris will take this and report back.

4:27 – Meeting Adjourn.