

Los Angeles Trade Technical College  
Academic Senate Minutes for February 13, 2007

Present: Jamil Ahmad, Lourdes Brent, Lionel Coulter, Linda Delzeit, Karl Gary, Dorien Grunbaum, Jesus Guerra, Robert Essex, Denise Fairchild, Jan Gangel-Vasquez, Pat Hollingsworth, Chini Johnson, Lisa Legohn, Marilyn Maine, Laurie Maldague, Lorraine Megowan, Rose Middleton, Lisa Moreno, Larry Pogoler, Ayesha Randall, Kyle Skinner, Sheila Tishler, Frank Williams, Deirdre Wood, Xenia Wright.

Guests: Edwin Simpson, representing the ASO.

The meeting was called to order at 1:36 P.M. M/S/U to accept the minutes of 12/12/2006.

PRESIDENT'S REPORT:

Chini Johnson announced the availability at the ASCCC website of the following papers adopted at the Fall 2006 Plenary Session:

*“Minors on Campus: Underage Students at Community Colleges”* and  
*“Equivalence to the Minimum Qualifications”* and  
*“The Role of Noncredit in the California Community Colleges.”*

The December ASCCC Rostrum is available from the Senate Office.

Improved funding (+18%) is available for Non-Credit Certificate classes.

Project Status Report for the Prop. A and AA construction:

The 800 space parking structure is on schedule.  
The Child Development Centre is on schedule.

The FACCC Teach and Learn Colloquium will be held at De Anza College 3/2/2007.  
The FACCC Leadership Institute will be held at San Jose 6/14 – 6/16/2007.

The Vocational Leadership Institute will be held in Palm Springs 3/8 – 3/10/2007. Admission is free for Trade-Tech Faculty.

The ASCCC Spring Plenary Session will be held 4/20 – 4/22/2007 in San Francisco.

The Curriculum Institute will be held 7/12 – 7/14/2007 in San Diego.

The District Academic Senate will meet 3/8/ 2007 at East L.A. College, and 5/10/2007 at LACC.

The ASCCC Disciplines List has been re-opened for changes until 4/27/2007.

(more)

PRESIDENT'S REPORT, continued:

A Cheating and Plagiarism Workshop will be held at L.A. Valley College on 2/23/2007.

ESL and Learning Skills have combined to form a new department at Trade-Tech. Assistant Dean Monica Masino is hereby invited to the March 13 LATTC Academic Senate meeting. The ESL/Learning Skills Schedule of Classes is now available on the web. By consensus, the LATTC Academic Senate recommends that these schedules should be printed and distributed to students and faculty, and that they also include within the schedule of non-credit classes offered at LATTC.

Owing to legal requirements associated with the funding for the laboratory, the C 102 computer lab has been reserved for Learning Skills Students. A new computer laboratory will be opened to the general student population 2/19/2007. Several faculty members expressed concern that Learning Skills referrals are required for any student to use any computer lab.

The Academic Senate welcomes LATTC's new researcher, Mr. Mike Wheeler.

Several faculty members expressed concern that the "methods of counting are not realistic."

The Senate offered him a vote of thanks to Gerardo Hacer, the student who created and donated the flying eagle sculpture "Stay Off Your Head" to the college.

The LATTC Curriculum Committee website has agendas, minutes, course outline templates, forms, and instructions available for the faculty.

A subcommittee of the Curriculum Committee met during January to discuss advanced class status.

Leslie Kite has been elected as Chairwoman of the Library Department, and has therefore resigned as Second Vice President of the Senate.

Brenda Austin has retired, and has therefore resigned as Second Vice President of the Senate.

The Curriculum Committee needs to present all actions regarding courses of instruction at LATTC to the Academic Senate for final approval.

The Educational Policies committee has not yet met for Spring 2007.

The Budget Development committee has not yet met for Spring 2007; budget development on this campus has not followed established procedures.

(more)

## STAFF DEVELOPMENT REPORT:

Tech-Ed Expo will be held 3/25-26/2007.

The Staff Development Committee's website is up and running.

The Theatre Department is producing "Guys and Dolls."

## ACADEMIC RANK REPORT:

M/S/U (Brent/Pogoler) a motion regarding academic rank in multiple disciplines:

If a person is already a ranking Professor in one discipline, that person may apply for ranking in another discipline. The candidate will begin accruing credit toward the second discipline as if he/she were already an Associate Professor in that discipline. The candidate will then be required to fulfill the balance of at least .5 work load per year in the second discipline, as outlined in Article 26, Section L of the AFT contract, for five years as mandated by Academic Rank guidelines.

For the Spring 2007 semester only, a full professor, as certified by the Academic Rank Committee, who can provide written documentation of a .4 or greater work load per year in the second discipline for 5 years, shall be granted the rank of Professor in the second discipline.

A Person who has not yet attained the rank of Professor will be required to satisfy all of the requirements for academic rank. The number of years will be counted depending on the load for each discipline each semester.

The Academic Rank Committee would further remind the faculty that: when specifying nametags, business cards, stationery, et c., and when writing as a member of this college, faculty members are requested and required to use only the title of rank which has been granted by the LATTC Academic Rank Committee.

**Professors, Associate Professors, and Assistant Professors are again requested to confirm their academic rank; if you have received a letter from the AR committee please forward a copy of your certificate to Lourdes Brent so that it may be archived properly. Faculty members who have not verified their academic rank by March 15 will be listed as "Instructors" in the 2007 – 2008 College Catalog.**

The Academic Rank website may be found under the Academic Senate website.

## GENERAL ANNOUNCEMENTS:

Two Regional Economic Development Institute (REDI) reports were distributed. Four new programs are being incubated: Energy and utilities, Fleet, Electronics, Tourism and hospitality.

LATTC is now an accredited welding test centre for American Welding Society and Los Angeles Department of Building and Safety Welder's certifications.

(more)

## GENERAL ANNOUNCEMENTS continued:

A marketing mailer brochure was displayed. More are available from Pat Westmoreland.

Student Success “Townhall” meetings on: 3/24 at Noon; 3/26 at 11:30; and 3/27 at 11:30.

Elections will be held to fill vacant positions on the Hiring Priorities Committee.

LATTC President Chapdelaine has stated in an E-mail communication to the Senate that there will be no new faculty hired until the 2008 – 9 academic year.

LACCD Chancellor Darroch Young has agreed in principle that the faculty may evaluate the college Vice-Presidents. The various academic senates are working on procedures.

## BLOCK GRANTS:

The Block Grant committee met 2/5/2007. Applications are now available and are **Due 3/21/2007**. 2006 – 2007 block grant funds may not be used to purchase “Smart Classrooms” or computer laboratories.

\$403,200.00 is available for this funding cycle. No money will be available for 2007 – 2008.

\$20,000 maximum is available per individual discipline. \$50,000 maximum is available per collaborative multi-discipline grant.

The next Block Grant committee meeting will be 3/5/2007.

## ARTICULATION

Deirdre Wood reported that: except for Spanish 3, all extant articulation agreements between LATTC and USC continue in force. Jamil Ahmad reports that: unlike previous semesters, no USC students have enrolled in any TT Economics classes. The issue of the Spanish 3 classes has been referred to the Ed. Policies committee.

## ITEMS FROM THE FLOOR:

Faculty parking has been impacted by construction projects. Rooftop parking set aside for the faculty will be requested from president Chapdelaine during the next Senate consultation.

The DDL committee has an Online Student Guide available, a Podcast pilot project with 25 Podcast boxes, and Moodle training. Hybrid DDL/Traditional classes are now offered.

EOPS still has money for books and tools. Send students to the library basement Weds. and Thurs. at 9:30 A.M. or 1:30 P.M. or 5:00 P.M.

The meeting adjourned at 3:49 P.M.