

Los Angeles Trade Technical College
Academic Senate Minutes for
November 14, 2006

Present: Chini Johnson, Jamil Ahmad, Christina Almada, Brenda Austin, John Buonauro, Mary Brand-Njoku, Lourdes Brent, Lionel Coulter, Linda Delzeit, Robert Essex, Jesus Guerra, Pat Hollingsworth, Leslie Kite, Ashraf Hosseini, Liu Hsiao-Ling, Hyein Kim, George Madrid, R. Gathoni Maina, Laurie Maldague, Lorraine Megowan, Lisa Moreno, Marcela Oliva, Marian Pagano, Larry Pogoler, Richard Sherer, Kyle Skinner, Walter Taylor, Sheila Tishler, Constance Tripp, Hiro Uchida, Frank Williams, Deirdre Wood, Xenia Wright.

Guests:

The meeting was called to order at 1:34 P.M. A quorum of voting members was present.

Approval of the minutes of the October 10, 2006 meeting was Moved, Seconded, and Passed.

President's Report:

Chini Johnson announced that:

The ASCCC Plenary Session, was held October 26 - 28, 2006 at the Fairmont Hotel, in Newport Beach. Resolutions passed Saturday, 10/28/2006 included a model policy for Minors on Campus, modifications to the new English and Math requirements, and a model policy which would require all major coursework to be passed with a C grade or better to obtain an AS or an AA degree. Faculty members are encouraged to visit the ASCCC website to see the full text of all resolutions.

Faculty members are also encouraged to serve on statewide committees for articulation and transfer .

The District Academic Senate will meet: December 14, 2006 at LA Harbor College, also March 8, 2007 at East L.A. College, and May 10, 2007 at LACC.

The inauguration of Dr. Chapdelaine as President of LATTC will take place November 28, 2006 in the Grand Theatre. Faculty are encouraged to bring their classes between 10:10 A.M. and 11: 30 A.M. on that day if they can remain for the entire time.

The Project Status Report for the Prop. A and AA construction was distributed. Seventeen projects are currently underway.

F Building Ramp construction has begun; Bill Gaspar has informed the faculty and staff that parking will be impacted through 2007.

(more)

The Work Environment Committee published and distributed recommendations regarding individual faculty offices.

First Vice President's Report:

Ashraf Hosseini announced that: EPAC is reviewing equivalencies; they have discussed forming district discipline committees; guidelines will be distributed.

Second Vice President's Report:

Leslie Kite and George Madrid announced that: the Holiday Celebration will be December 13, 2006 in the LATTC cafeteria between 11:30 A.M. and 1:30 P.M.

Treasurer's Report

Brenda Austin announced that:

The amount remaining in the Academic Senate account is \$1,421.66 as of 10/31/2006.

The bill from Cater-Craft for the convocation breakfast and lunch is still outstanding at \$1323.28

The balance is therefore \$98.38

The \$2,500 assistance grant from the DAS has not been paid to the Academic Senate.

M/S/P To charge, for the Holiday Celebration: \$20.00 for faculty members and administrators who have not paid Senate dues; \$10.00 for faculty members and administrators who have paid Senate dues, and all classified staff (Sherer/Uchida).

The College Council requests that faculty members serve on the Budget, Marketing, and Retention committees.

Staff Development Report:

Lorraine Megowan announced that:

the following workshops will be held in November:

November 15: "Holiday eating without weight gain."

November 15: EAP workshop: "Student Customer Service."

November 16: Moodle workshop

(more)

Staff Development Report, continued:

Information on available FLEX hours is available on the Staff Development Website.

The Professional Growth money from the state has been augmented but the amount is as yet unknown.

This college must certify to the state before February 1, 2007 that the Professional Growth money is being spent in accordance with applicable laws and regulations.

The Teaching Institute will be held February 16 – 18, 2007, in San Francisco, under the auspices of the ASCCC.

The LATTC Academic Senate representatives to the Staff Development committee for 2006 – 2007 are: Dorien Grunbaum
Larry Pogoler, and
Robert Wemischner

The LATTC Academic Senate expressed their thanks to Lorraine Megowan for her service as Staff Development Co-ordinator.

The LATTC Academic Senate expressed their thanks to the Language Arts and Humanities department for presenting the film series.

Academic Rank Committee Report:

The committee did not meet in October. The verification of academic rank for the catalog and other college publications continues. Faculty members are urged to respond to inquiries regarding verification of academic rank, lest they appear in the 2007-2008 catalog with the title of “Instructor.”

Block Grant Committee Report:

Lourdes Brent reported that:

The Block Grant Committee met November 3, 2007. New co- Chairwomen were elected; congratulations to Bobbie Kimball and Valerie Cole. The next meeting will be November 19, 2006.

The new 2006 – 2007 allocation for Block Grants will be \$503, 253; the “roll over” from last year will be \$302,000 therefore \$805,253 is available for block grant awards.

Leslie Kite will replace Beatriz Ruiz-Silva as a Senate representative on the Block Grant Committee.

(more)

The LATTC Academic Senate expressed their thanks to Lourdes Brent and Pauline Carrillo for their service as Block Grant co-Chairwomen.

Distance Learning Report:

Linda Delzeit distributed the DDL Committee report and emphasized that:

DDL goals for the 2006 – 7 academic year have been set and prioritized, and

Student have new links and tutorials, and

The Moodle workshops have been well attended.

The next projects will be: producing an Online Student Guide, obtaining sick leave pay for online faculty, and evaluating online faculty.

Curriculum Committee Report:

Linda Delzeit distributed two documents for Senate consent:

Distance Education Course Approval, and

Distance Education Instructor Approval

M/S to approve the Distance Education Instructor Approval document.

Amendment (withdrawn) to allow a chair to unilaterally revoke approval of a distance education instructor to teach online (Sherer).

M/S/P to approve the Distance Education Instructor Approval document (Delzeit).

M/S/P to approve the Distance Education Course Approval document (Delzeit)

Articulation Officer's Report:

Deirdre Wood asked the faculty to update all course outlines, and suggested, on behalf of the UC and CSU, to therein specify textbooks not more than five years old. She also cautioned against grade inflation, because the transfer institutions are stressing academic integrity.

1.0 FTE full release time is available for a faculty member who will co-ordinate SLO training and Accreditation.

(more)

Educational Policies Committee Report:

Bob Essex moved the following binary resolution:

M/S/P 12 Aye, 2 Nay, 5 Abstained.

Resolved: that the Academic Senate of LATTC strongly recommends that course outlines be updated every six years and forwarded to the curriculum committee for approval.

Resolved: that courses not meeting this recommendation will be forwarded to the appropriate Vice-President for exclusion from the approved list of courses until such an update is completed and approved by the Curriculum Committee of the Academic Senate (Essex).

Lisa Moreno moved following resolution:

M/S/P that the Academic Senate of LATTC strongly recommends that beginning in Winter 2008 no course with an outline older than six years shall be scheduled (Moreno/Essex).

Vocational Education:

The October 23 Voc. Ed. Town Hall Meeting titled “Re-Structuring Vocational Education” had 40 attendees; a lively and spirited discussion ensued. Key speakers were President Chapdelaine, Denise Fairchaid, Eric Chavez, Hiro Uchida, Merle Rogers, Walter Taylor, Marcy Drummond. The concept of Regional Economic Development Institute (REDI) was presented.

The Voc. Ed. Committee will brainstorm November 17 in room D330.

The Voc. Ed. Committee will meet November 21 at 10:00 A.M. in room A111.

New Business:

M/S/P to adopt the new Grade Change Petition form (Sherer/Pogoler).

M/S/U that the Academic Senate of LATTC strongly support a clearly defined grade change appeal interval of one year (Essex/Moreno).

M/S/P to adopt the new Matriculation Waiver form.

M/S/P to extend the meeting by ten minutes.

(more)

The Faculty Hiring document will be sent out for electronic voting by the Senate representatives; this document was approved in May; changes have been made.

President Johnson once again called for members to express their interest in divers committees around this campus. Pat Hollingsworth was appointed to the Calendar Committee.

M/S/U that the Academic Senate of LATTC strongly support the immediate re-instatement of the Newspaper Production class and transmit this resolution forthwith to President Chapdelaine (Hollingsworth/Skinner).

M/S/U that LATTC set aside Rooftop Parking for faculty and classified staff for the duration of the construction projects (Sherer/Pogoler).

Department Reports:

Library: Leslie Kite reported that the on-going Mexican American Baseball exhibit has been extremely well received by students, faculty, and staff.

EOP&S: Lourdes Brent reported that priority registration for EOP&S students will be November 20-21, 2006 in R building between 8:30 A.M. and 3:00 P.M.

Fashion: the Gold Thimble Fashion Show “Avant Garde” will take place Friday night, November 15, 2006.

The meeting adjourned at 3:45 P.M.