

Los Angeles Trade technical College
Academic senate Minutes of
March 14, 2006

Meeting convened by Senate President Chini Johnson at 1:58 pm after a quorum was achieved.

Present at the meeting: Lourdes Brent, Dennis Burke, Robert Essex, Teresa Grenot, Leslie Kite, Joyce Livingston, Miguel Moreno, Larry Pogoler, Sheila Tishler, Hiro Uchida, Philip Huld, Frank Williams, Lionel Coulter, John Buonauro, Hsiao-ling Liu, Florencia Pineda, Ken Desjardins, Dan Encinas, Chini Johnson, **Linda Delzeit, Jan Gangel-Vasquez**

Guest: Brano Goluzza, Adjunct Instructor in Electrical, Construction and Maintenance.

Minutes of February 14, 2006 meeting were approved.

Prior to the official opening of the meeting Linda Delzeit facilitated a discussion of online education and distributed a document explaining a \$500 stipend for developing Distance Education class content. Jan Gangel-Vasquez brought the Senate up to date on the Ad-hoc Committee on Ethics. Jan will publish minutes of meetings within a week and she will soon be announcing a date for the next meeting.

Reports:

Senate President's Report and Announcements:

1.5 million dollars is now available for Block Grants. President Harris and our new Vice President Carey Roth are credited with uncovering this additional money.

The finalist candidates for LATTC President will speak at a community forum on June 5, 2006.

.The 2006 Voc Ed Leadership Institute was recently held in Palm Springs, CA. on March 9 -11. Many outstanding workshops were given and all presentations are available on a disk. Fifty million dollars is available for grants statewide.

Discipline Review will take place every two years from now on. Hard copies of the new policy and procedures will be distributed to all Senate Reps. This new policy will apply when a department needs to have minimum qualifications established for a new discipline.

Chini Johnson and Sheila Tishler reported on the Workshop for Student Success which was held at LATTC on Friday, March 3. Issues of student retention and improved student services were also addressed. Twenty-two representatives from LATTC attended this workshop. This group will convene monthly to further consider these issues.

Sharing of information is an important step in helping our students to achieve success. Our campus newspaper will be reinstated in support of this.

The Master Advisory Breakfast will be held on Thursday March 23. The keynote speaker will be Jack **Kyser**, the Chief Economist for LA County.

The 80th Anniversary Celebration for our college will be held Thursday evening May 25. This event will be held on our campus. Valet parking will be provided for this champagne dinner, **reception and Gold Thimble Fashion Show** **Mr. Earl Gales, CEO of Jenkins, Gales, Martinez, Inc, will donate \$7,000 from DMGM/JGM for the gourmet reception and dinner which will cost \$50 per person and \$25 for students.** This will allow the money from the ticket sales to go for student scholarships.

Annual retirement Luncheon will be held on Wednesday, May 31.

Staff Development Committee Report:

Chini Johnson reported for Lorraine Megowan, Staff Development Coordinator. Conference **request** forms are available on the web. There is a **Professional Development Committee** that evaluates requests for funding. **Request forms should be forwarded to Shoushan Baklayan, Larry Pogoler, Lorraine Megowan or Dean Reza Azarmsa.**

Vocational Education Committee Report:

Hiro Uchida announced the committee will host a general meeting for Voc. Ed faculty members on April 18 at LATTC. There are a number of regional issues that will soon be impacting our Voc Ed programs. One of the most important is Program Discontinuance. All faculty members are encouraged to log on to <http://360.yahoo.com/taylorwalt> and share their comments, concerns and suggestions on this timely issue. Neither our District nor our College is well represented in the California Community Colleges Economic and Workforce Development Program. Chancellor Young has stated he designated LATTC as the Workforce Development Center for our district. Dan Encinas is the Tech Prep Coordinator on our campus.

Academic Rank Committee and Report on Block Grants:

Lourdes Brent reported for the Academic Rank Committee. Leslie Kite was approved for the rank of Professor.

1.5 Million dollars is now available for Block Grants. A Question and Answer session was held on February 23. The application deadline was March 10. Recommendations will be presented to the College Council on April 3. Departments should be ready to spend their grants on April 17. The sub-committee received 57 new requests and there are three roll-overs from last year: Culinary, Electrical Construction & Maintenance and

the Library. \$250,000 has been set aside for Scheduled Maintenance and \$30,000 set aside for two smart classrooms for the F Building. Senate President Chini Johnson commended Lourdes Brent and Pauline Carillo for their work as co-chairs of this sub-committee:

Old Business:

Math and English Graduation Requirements:

The Board of Governors will vote on whether to raise the math and English standards in the community colleges at their July meeting. Senate President Chini Johnson recommended our Senate hold a forum on this issue. Senate Vice President Larry Pogoler will convene a committee to develop the forum. Our campus has voted to increase the standards. Larry Pogoler requested senators discuss implementation issues with colleagues and bring these ideas to the forum.

Hiring Procedures and Full-time Faculty Hiring:

Full-time Faculty hiring is currently at a standstill. The Senate has been informed hiring cannot take place until we know what our budget will be. The number of full-time faculty on our campus has decreased yet AFT contract Article 33 states that when a full-time faculty member separates from service this position is to be filled by another full-time faculty member. Lourdes Brent was commended by Chini Johnson for her work representing non-classroom faculty on the negotiations team of the new AFT contract. Recently the Counseling Department has hired two new faculty members to replace two retirements.

Resolution for De-selection of Library Materials:

Joyce Livingston, the maker of this resolution requested it be tabled until she is able to obtain some more information. Teresa Grenot, Library Chairperson distributed information on Deselecting Library Materials and a list of the Collection Development Librarians. Ms. Grenot requested the resolution be voted on at today's meeting. Senate President Johnson tabled the resolution per the request of the maker of the resolution.

Academic Integrity:

Senate Vice President Larry Pogoler reported for the Committee on Academic Integrity set up to consider student plagiarism and cheating. Some suggestions from the committee are: 1) the instructor should always contact the Vice President of Student Services when a student is discovered cheating. 2) A statement against cheating should be placed at the front of the bluebooks. 3) Both faculty and students need to be educated about this. 4) Subscribe to a service called "Turn It In.com" which checks term papers against other papers in their database. The Committee would like the Board of Governors to change the rules and allow the instructor to fail the student caught cheating in the class.

New Business:

Audit of LATTC's Budget:

Bob Essex reported President Harris informed the Senate Leadership that a full audit would be too costly. Instead, Vice President Carey Roth will provide the Senate with details of the budget which we can review and question. The Senate would like the budget to be transparent.

LATTC Organizational Chart:

Senate has requested written organizational charts for our campus from the administration. Senate is still awaiting some of these charts.

DAS Resolution to Eliminate EPAC:

There has been a proposal to change the Constitution of the District Academic Senate to dissolve the EPAC and divide its policy and advisory functions between the District Curriculum Committee and the DAS Executive Committee. Senate President Johnson will distribute a written summary of the pros and cons of this proposal to senators [via e-mail](#).

District Strategic Planning:

A company has been hired to help our college in Strategic Planning. They will be joining us in about a month. A statewide plan exists. Our District is working on its own plan. Vice President Drummond represents our college on the district-wide committee.

Equivalency:

Our District may establish higher, but not lower standards than the state has set forth. If a discipline does not require an M.A., then a B. A. plus six years in the field is acceptable.

Meeting adjourned at 3:05 pm.

Respectfully submitted,

Leslie Kite

