

Los Angeles Trade Technical College
Academic Senate Minutes of
February 14, 2006

Meeting convened by Senate President Chini Johnson at 1:05 pm although a quorum was not achieved until 1:18 pm.

Present at the meeting: Brenda Austin, Lourdes Brent, Dennis Burke, Linda Delzeit, Mildred Drake, Bob Essex, Teresa Grenot, Leslie Kite, Laurie Maldague, Jan Gangel-Vasquez, Lorraine Megowan, Larry Pogoler, Kyle Skinner, Walter Taylor, Hiro Uchida, Deirdre Wood, Xenia Wright, Dan Encinas, Ken Desjardins, Marilyn Maine, Mary Brand-Njoku, Pat Hollingsworth, Bradley Vaden, Dr. Gathoni-Maina, Lionel Coulter, Chini Johnson.

Guests: Leticia Barajas, Dean of Academic Affairs, Dr. Reza Azarmsa, Dean of Academic Affairs and Marcy Drummond, Acting Vice President of Academic Affairs.

Minutes of December 13 meeting were approved as corrected: Dr. Tabakian teaches chemistry.

Prior to the official opening of the meeting Vice President Drummond introduced the two new Deans in her area: Leticia Barajas and Dr. Reza Azarmsa. Departments assigned to Ms. Barajas are: Automotive, Construction Technology, Science, Nursing/Health Occupations, Program Review, Curriculum, Articulation, Special Academic Programs, Academic Outreach, Grants and Specially Funded Programs. Departments assigned to Dr. Azarmsa are: Language Arts, Business, Electronics, CPED and Mortgage Finance, Library, Learning Skills, Writing Center, Research and Planning, Online/Distance Ed and TANF. Senate President Johnson presented both new deans with a gift from the Senate. Faculty members present at the meeting introduced themselves to the two new Deans.

Reports:

Senate President's Report and Announcements:

President Johnson showed slides of a large soft sculpture given to LATTC by two local architects. This is LATTC's first public art installation.

Senate will be purchasing a permanent projector for A-111 (Senate meeting room). Funds to purchase this come from Senate funding received from the District Office, funds remaining from the 2001 Technology Expo, and a contribution from Academic Affairs.

Events for LATTC's 80th celebration are planned for March 23 and May 25, 2006. A Master Advisory Breakfast and a multi-cultural festival in the K Building mall are scheduled for March 23. Jack Kaiser, Chief Economist of Los Angeles County will be the keynote speaker at the breakfast. An evening event on May 25 will include a wine reception followed by a gourmet champagne dinner. The approximate cost of a ticket for this event is \$50 per person. Ticket will also include admission to the Gold Thimble Fashion Show scheduled for later that evening. Carolie Parker-Lopez will be organizing another silent auction to benefit our scholarship fund due to the success of the similar auction at our holiday celebration held last December.

Our District will host a student success workshop on Friday March 3 entitled "Building a culture of student engagement". The scheduled speaker is Michael Bosley. He has created a model for demonstrating student success in Florida. All colleges in our district are sending a team to this workshop which will also be attended by our Chancellor and members of the Board.

Our lobbyist in Sacramento Patrick McCallum has issued a new report February 6. Senate President Johnson forwarded this report to all faculty members in an email on February 13. Page 5 of this report contains some important information on STRS.

Leon Marzillier, LAVC faculty member and District Academic Senate President announced he will be running for our Board of Trustees.

1st Vice President's Report:

Larry Pogoler reported the district Academic Integrity Committee held a meeting in January during the intersession. The faculty was not well represented at this meeting. Jan Gangel-Vasquez announced the campus committee will meet again during February.

Academic Rank Committee and Report on Block Grants:

Lourdes Brent announced the next Academic Rank Committee meeting is scheduled for February 23.

Lourdes Brent informed the group the Block Grant Committee is a sub-committee of the College Council. A question and answer session will be held on February 23 at 1 pm in LRC 110. The sub-committee still doesn't know the total allocation for this year. The timeline is to begin spending the grant on April 17. There is need for a status report on last year's Block Grant as some funds may not have been spent. Applications should be typed and incomplete applications will not be reviewed this year.

Senate President Johnson presented Lourdes with a Senate Certificate of Excellence for her contributions as a Counselor, to the Academic Rank Committee and the Block Grant sub-committee.

Vocational Education Committee Report:

Walter Taylor reported this group meets via the Internet. The Committee is pleased about the reinstatement of the Faculty Mentor program scheduled to begin in Fall 2006. Voc Ed. Faculty members plan to participate in the Central Library Literacy Program with the hope this will increase the literacy level of our students. Faculty members in the English Department are encouraged to participate in this committee. Discussion followed on the level of English courses required for Voc Ed students and for the Certificate of Completion.

Senate President Johnson presented Walter Taylor and Hiro Uchida with gifts from the Senate for their contributions to this committee.

Staff Development Committee Report:

Lorraine Megowan announced there will be an Open House in the Staff Development Lab on February 15 from 1:30 to 3:30. Coffee and pastries will be served. Attendees please fill out the survey available at the Open House. Ten full-time faculty members will be attending the Tech Ed Conference to be held in Pasadena March 27 – 29, 2006.

Curriculum Committee Report:

Bradley Vaden announced the next meeting will be held in the Math Lab on February 21. More information will soon be available on their website. Agenda Review took place on February 9, 2006.

Old Business:

Middle College Program:

Dorothy Smith reported this project has been funded for five years and three schools are involved. 1,068 students have enrolled since the project began and there is about a sixty percent retention rate. Many of these students expect to attend LATTC for college. The students are monitored the entire time they are here on campus. There is a file on each student and parents are involved in their child's participation in the program. The major goal of the students is to become educated. Middle College students are graded and are held to the same standard as our regular students. Tutors are available for participants.

A Senate subcommittee chaired by Dr. Robert Essex will study issues related to the Middle College Program. What classes are appropriate for these students? Board Rule E-87 regulates Middle School students and gifted minors; is E-87 being followed? It was

pointed out that these students are not treated differently than our regular college students. Faculty members do not need to change their curriculum due to the presence of minors in the class. Students take the classes with their informed consent, as well as that of their parents that the class is geared toward adult students.

Senate President Johnson presented Dr. Essex with a Senate Certificate of Excellence for his many contributions to our college.

Math and English Graduation Requirements:

Chini Johnson stated that discussion over whether to raise the math and English standards in the community colleges has gone on for over five years. Our campus voted to raise the standards. The State Academic Senate has also recommended raising the standards to English 1A and Intermediate Algebra. The Board of Governors will vote on this at their July meeting. The statewide Chief Instructional Officers are recommending against raising the standards. They prefer standards be set by each individual college. LATTC's Educational Policies Committee will consider implemental and impact issues.

Program Review Update:

Dean Leticia Barajas stated LATTC has adopted a model modified from LASW College's plan. She is working with Bobbi Kimball on this web based model. Program Review should be the core of planning at our college. Bill Elarton will beta test the model in two phases. In the future, Program Review should be tied to resource allocation. Vice President Drummond added that Program Review will drive each department's annual operating requests.

Cost of Student Textbooks:

Senate President Chini Johnson distributed a summary of the 2005 State Academic Senate paper entitled *Textbook Issues: Economic Pressures and Academic Values*. The full text of this document is available on the web.

Student Learning Outcomes:

Staff Development is planning some workshops in this area. Vice President Drummond suggested the Senate appoint a committee to address SLOs. Linda Delzeit announced she recently attended an informative workshop led by Nowena Badway entitled: Learning about How Students Learn. Linda highly recommended attending future workshops given by Ms. Badway. One geared toward disciplines in the areas of Health and Human Services will be given on April 28 from 8:30 – 3 pm at the Sheraton hotel in the Cerritos Towne Center. Workshops are free and lunch is included. You may register for this workshop at <http://www.laocrc.com/Workshops/SLO%20FLYER.htm>

New Business:

Strategic Planning Initiative:

Vice President Drummond announced the district is engaged in a strategic planning process. Representatives from the district will make a presentation on this at our next College Council meeting. Here at LATTC we have a Committee on Institutional Effectiveness.

Town hall Meeting:

There is no date set for this yet. Topics will include growth issues, Prop A & AA and strategic planning.

Listing of Emeriti Faculty in LATTC Catalog:

It was called to the attention of the Senate President that the names of Emeritus Faculty members are no longer listed in our college catalog. In order to correct this omission, Senate President Johnson requested all department chairs forward to her the names of emeritus faculty members who have retired going back to 2000.

Resolution for De-selection of Library Materials:

Joyce Livingston, Librarian presented the motion (See attached resolution) which was seconded by Larry Pogoler. There was some discussion, however due to time constraints; the motion was tabled until the March meeting.

Meeting adjourned at 3 pm.

Respectfully submitted,

