

Los Angeles Trade-Technical College

Minutes for Academic Rank Committee meeting – October 31, 2005

Members attending: Linda Cole, Lorraine Megowan, Larry Pogoler, Susan Silvera, and Lourdes Brent

The meeting commenced at 2:55 p.m.

Minutes for the September 26th meeting were approved as written.

The Committee thanked L. Pogoler for bringing refreshments.

The Committee reviewed several applications for academic rank. As one result of decentralization, the District no longer keeps track of academic rank. Therefore, the Committee decided to add a notice on the college Academic Senate website that those faculty members who already have academic rank and wish to advance in academic rank submit proof of their existing rank, e.g., a letter or certificate.

Jing Babb was granted the rank of Assistant Professor. Joyce Reiley and Dennis Burke were granted the rank of Assistant Professor and urged to apply for Associate Professor as soon as possible. David Robinson was granted the rank of Associate Professor. The application of Kindra Kinyon for Professor was tabled until proof of the rank of Professor granted at L.A. City College was available. L. Brent will contact the District, LACC, and K. Kinyon.

L. Megowan, L. Pogoler, and L. Brent gave preliminary reports regarding their survey of other community colleges' policies regarding academic rank for adjunct faculty. L. Pogoler reported that at Santa Monica College, rank is "tied to pay." El Camino refers to its adjunct faculty as Lecturers. In addition, L. Pogoler will be at the State Academic Senate meeting on November 3-5 and will speak with Senators present regarding this topic. L. Megowan reported that at Glendale Community College, adjuncts are called Instructors if they teach. At Pasadena, adjunct faculty members who have been at the college for at least 4 years and 8 full semesters (not intersessions) which need not be consecutive may apply for Adjunct Assistant Professor. This is the only rank granted to adjunct faculty. L. Brent reported that East, Harbor, and Southwest did not have academic rank for adjunct faculty and there were no plans to do so. City relied on the 1986 DAS document to grant their adjunct faculty the rank of Lecturer. Full survey results will be discussed at the November meeting of this Committee.

As part of his report on the progress of the academic rank database for Trade-Tech, L. Pogoler researched academic rank files from the years prior to the tenure of the present members of this Committee. He found photocopies of many unsigned and undated certificates of academic rank. He will bring a list of the faculty members whose academic rank is unverified. The Committee decided to send form letters to the "unverified," and then follow up with a telephone call requesting verification, which could include a signed letter or a certificate. L. Megowan will draft a form letter, and L. Brent will assign Committee members to contact those faculty members to verify their academic rank.

The next meeting of the Academic Rank Committee will be November 21, 2005, at 2:45 p.m., in room A-114.

The meeting adjourned at 4:25 p.m.

Respectfully submitted,
Lourdes M. Brent

