



FALL 2008 SYLLABUS
September 16 - December 18, 2008
Learning Skills 1B - Reading (1 Unit CR/NC)
C-102
Section # 0353
Tuesdays & Thursdays : 8:35 am - 9:55 am

*Students with disabilities who need any assistance or accommodations should contact the instructor.**

Instructor's Information:

Instructor: Dr. Rhea Chung
Contact Information: (213) 763-7053 or chungj@lattc.edu
Office Hours & Location: TBA

Course Description:

This course covers basics of reading. Students will learn to use critical thinking to read to understand. Students will learn to expand their vocabulary, recognize main ideas and themes, and recognize different types of writing. Students will be able to incorporate reading in their daily lives and use their comprehension for various tasks in their living.

Student Learning Outcomes:

In Reading, students will be able to:

- Recognize the significance of reading.
- Produce work that shows an understanding of materials they read
- Use critical thinking to read
- Recognize words and develop new vocabulary

In Reading Strategies, students will be able to:

- Progress through the stages of reading (recognizing the main idea or theme, being able to summarize the main ideas or points in the reading, and use their vocabulary to enhance understanding
- Publish clear and coherent sentences and paragraphs that develop a central idea.
- Incorporate reading in their daily lives

Textbooks Required for the Course:

- Standard English Dictionary

Supplies Required for the Course:

- Yellow Highlighter (For emphasizing important rules, notes, and/or information during reading)
- Paper, Pencil and Red Pen

Class Format:

- Students must complete assignments and are expected and encouraged to participate in discussions.

Attendance:

If students missed more than 2 classes, he or she will be dropped from the class. If a student stops attending classes or withdraws from school, proper notification must be given to the admissions office and instructor. Students are responsible for dropping a class that they stop attending. If the class is not dropped, the student may receive a grade of "No Credit" for the class. Excessive absences could result in exclusion from the class.

Class Procedures and Etiquette:

Please refer to the *Computer Lab User Agreement* for additional information. Also remember that there are no visitors (of any age) allowed in the lab.

Learning Skills Center Hours for Summer 2008:

- Monday - Thursday: 8:00 a.m.-12:00 p.m.
- Friday 8:00 a.m.-12:00 p.m.

Grading Procedure:

More than 2 absences will result in exclusion from this class or a grade of "No Credit." In order to earn credit for this course, you must do the following:

- Complete assigned homework
- Complete assigned in-class assignments
- Participate in class for discussions
- Students will receive a final evaluation from the instructor with 4 grades on 1) *Attendance*, 2) *Participation*, 3) *Homework*, and 4) *In-class assignments*.

Written Assignments:

- Read and take notes. Also, use your highlighter to emphasize important rules, notes, or information.

Class Schedule

- Week 1 **Introduction & Pre-Evaluation**
- Students will be introduced to PLATO and register.
 - Students will select a book of their choice and bring to class.
- Week 2 **Getting Started**
- Purpose of Reading
 - PLATO

 - Homework Assignment
 1. Read one article from a newspaper and write a summary and opinion
- Week 3 , 4, 5, 6, 7,8 **Recognizing Theme / Main ideas**
- Recognizing and Understanding Theme
 - Surveying
 - Asking Questions
 - In-Class Assignment
 1. Students will read in class (first ½ of the class)
 2. Students will work on PLATO (second ½ of the class)

 - Homework Assignment:
 1. Read one article from a newspaper and write a summary
- Week 9,10,11,12, 13 **Vocabulary**
- Using dictionary to help expand vocabulary
 - PLATO Work

 - Homework Assignment:
 1. Read one article from a newspaper and write a summary
- Week 14, 15, 16 **Final / Make up work / Post-Evaluation**
- Students will finish their PLATO Assignment
Students will do a summative evaluation on the course

LEARNING SKILLS COMPUTER LAB DAILY SCHEDULE

Learning Skills Computer Lab Hours:

Fall & Spring: Monday -Thursday 8:00 a.m.-6 p.m., Friday 8:00 a.m.-2 p.m.
 Winter & Summer: Monday - Thursday 8:00 a.m.-2 p.m., Friday 8:00 a.m.-2 p.m.

Directions:

Write the following abbreviations in the block of time that you will dedicate to each component of your Learning Skills class. You may also use this schedule to manage your other classes, travel and study time.

- "LS Class" and the section number for the lecture component of your class.
- "LS Lab" and the section number for the computer lab component of your class.
- "IRL" and the section number for the time you will spend in the Instructional Resources Lab.
- "WC" and the section number for the time you will spend in the Writing Center.
- "MI" and your instructor's name in the block of time that you will meet with your instructor (at least once a week).
- After you and your instructor sign this schedule, make a copy to give to your instructor.

| | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------------------|--------|---------|-----------|----------|--------|----------|
| 8 a.m. to 9 a.m. | | | | | | |
| 9 a.m. to 10 a.m. | | | | | | |
| 10 a.m. to 11 a.m. | | | | | | |
| 11a.m. to 12 p.m. | | | | | | |
| 12 p.m. to 1 p.m. | | | | | | |
| 1 p.m. to 2 p.m. | | | | | | |
| 2 p.m. to 3 p.m. | | | | | | |
| 3 p.m. to 4 p.m. | | | | | | |
| 4 p.m. to 5 p.m. | | | | | | |
| 5 p.m. to 6 p.m. | | | | | | |
| 6 p.m. to 7 p.m. | | | | | | |
| 7 p.m. to 8 p.m. | | | | | | |

Your Commitment:

I make a commitment to spend time working on my supplemental assignments in the computer lab, instructional resources lab (IRL), and/or online. I will also meet with my instructor(s) and turn in a progress report (if applicable) on a weekly basis. I have completed the schedule above to demonstrate my dedication to completing all of the requirements, including attendance, to pass this course.

 Signed by (Your Name) Date

 Witnessed by (Instructor's Name) Date

Course Names & Section Numbers:

LEARNING SKILLS CONTACT LIST

Peer Contact List:

Get a "study buddy." Find someone in the class who cares as much about doing well in the class as you do. Make a habit of getting together to do your homework, or talking about the homework on the phone. School can so much more interesting when you have a friend with whom you can work together. When you are absent, call your study buddy to find out what you missed. Keep this top portion for your own records.

Study Buddy

#1: _____

Course Name & Section
 Number: _____

Phone Number: _____

E-mail: _____

Study Buddy

#2: _____

Course Name & Section
 Number: _____

Phone Number: _____

E-mail: _____

Study Buddy

#3: _____

Course Name & Section
 Number: _____

Phone Number: _____

E-mail: _____

Student's Contact Information:

Sometimes your contact information changes and is different from what is on record in the Registrar's office. In order to have your most updated information, fill out the form below, cut along the dotted lines and return to your instructor by the end of the first week of classes.

Your Name: _____

Course Name & Section Number: _____

Home Phone Number: _____ Cell Phone Number: _____

Home Address: _____

E-mail Address: _____