

SYLLABUS FOR LEARNING SKILLS 36A - SECTION 0400
Reading and Study Improvement, Part A: Reading Improvement (1 Unit CR/NCR)
Fall: 2008: September 15 '08 – December 21, '08 (14 Weeks)
Instructor: Christina Anketell

Course Information:

Lecture:
Days: Monday and Wednesday
Time of Lab: 1:30 p.m.-2:35 p.m.
Room Number: L 266

Instructor's Information:

Instructor: Christina Anketell
Telephone Number: (213) 763-3741
E-mail: anketecp@lattc.edu
Office Hours: Tuesday and Thursday 12:00 a.m. – 1:00 p.m.

Course Description:

This course will offer students experience in reading, writing and vocabulary techniques necessary to be successful in college classes. The focus of this course is on inferential reading comprehension skills and strategies. Written and oral responses to readings and college level vocabulary development, including using context clues, word parts, dictionary entries, and word memory, are also covered.

Student Learning Outcomes:

Upon successful completion of this course, students will be able to:

1. Assess what factors affect their reading rate
2. Interpret meaning and discern the main idea of reading selections
3. Summarize and paraphrase reading selections
4. Distinguish between literal, inferential, and critical comprehension
5. Synthesize logical inferences from actions, words, tone, and irony

Textbooks Required for the Course:

1. Standard English Dictionary
2. Reading and vocabulary material from the Instructional Resource Lab.
3. Additional Websites and Online Reading

Supplies Required for the Course:

1. Yellow Highlighter (for emphasizing important rules, notes, and/or information during reading)
2. Paper
3. Pencils and Colored Ink Pens (in addition to blue and/or black, for correcting your work)
4. A pack of 3x5 Index Cards

Class Format:

This is a lab class that meets regularly in the classroom. Students will use the computer lab and/or the Instructional Resource Lab (IRL) on their own time to complete assignments. Please maintain a schedule of the hours spent in the lab. (Please see page 6 of the syllabus). These assignments may include work from computer-assisted instruction (also known as CAI), books, tapes, and/or workbooks that may cover a variety of skills and levels. The assignment may be completed on campus (Learning Skills Computer Lab or Instructional Resources Lab (IRL)), online, or off-campus). If the materials you are completing does not automatically provide a report of hours, you must manually log the hours you complete.

Attendance:

The student is expected to attend every meeting of all classes for which they are registered. To avoid being dropped from class, students should contact the instructor when they are absent for emergency reasons. Though students may be absent from a class, an absence does not relieve the student of the responsibilities of the class.

Students who are pre-registered in a class and miss the first meeting may lose their right to a place in the class, but the instructor may consider special circumstances. Whenever students are absent more hours than the number of hours the class meets per week, the instructor may drop them from class. In addition, the instructor will consider whether there are mitigating circumstances which may justify the absences. If the instructor determines that such circumstances do not exist, the instructor may exclude a student from the class.

If a student stops attending classes or withdraws from school, proper notification must be given to the admissions office and instructor. Students are responsible for dropping a class that they stop attending. If the class is not dropped, the student may receive a grade of “No Credit” for the class. Excessive unexcused absences or tardies may result in exclusion from the class.

Procedures and Etiquette for all Learning Skills Labs:

1. Keep your voices low while working in the lab. It is a classroom environment.
2. Refrain from eating or drinking in the lab.
3. Silence or place your cell phones and pagers on vibrate. If asked by an instructor or staff member to turn off your cell phone or use it outside, please follow the given instructions.
4. Do not bring visitors (of any age) to the lab.
5. Put the help cone on top of your computer if you need technical or computer assistance.
6. Go to an instructor for help if you have questions or need assistance with your work.
7. Refer to the Computer Lab User Agreement for additional information.

Learning Skills Computer Lab Hours:

Fall & Spring:

Monday – Thursday: 8:00 a.m.-8:00 p.m.
 Friday 8:00 a.m.-2:00 p.m.
 Saturday 9:00 a.m.-1:30 p.m.

Winter & Summer:

Monday – Thursday: 8:00 a.m.-4:00 p.m.
 Friday 8:00 a.m.-2:00 p.m.
 Saturday Closed

Holidays:

The college will be closed on the following holidays:

Veteran’s Day November 11, 2008
 Thanksgiving November 27-28, 2008

Grading:

This class is graded on a Credit (CR) or No Credit (NCR) system. In order to pass the class with a grade of Credit, you must satisfy the following requirements:

1. Satisfactorily complete all classroom and homework assignments
2. **Complete**
 - **vocabulary workbook and mastery tests**
 - **Reading assignments**
 - **Timed Reading material**
3. **Meet weekly with the instructor to obtain and/go over assignments.**
4. Keep a strict accounting of completion of assignments.

IN ORDER TO GET CREDIT IN THIS CLASS, YOU MUST TURN IN ALL COMPLETED ASSIGNMENT SHEETS.

Americans with Disabilities Act:

Students with disabilities who need any assistance or accommodations should contact the instructor within the first two weeks of class.

If you believe that you may need accommodations in this class, you are encouraged to contact Disabled Student Services at (213) 763-3773 or go to E-110 as soon as possible to better ensure such accommodations are implemented in a timely fashion.

Reading Websites

<http://depts.gallaudet.edu/englishworks/exercises/main/reading.html>

<http://www.smic.be/smic5022/ReadcompVladi.htm>

<http://eslus.com/LESSONS/READING/READ.HTM>

<http://www.lclark.edu/~krauss/toppicks/watch.htm>

http://college.hmco.com/devenglish/resources/reading_ace/students/index.html

<http://www.testprepreview.com/modules/reading1.htm>

<http://literacynet.org/cnnsf/archives.html>

<http://www.rhlschool.com/reading.htm>

http://www.abcteach.com/directory/reading_comprehension/middlehigh_school/

<http://www.literacy.uconn.edu/compre.htm>

Vocabulary Websites

<http://www.flashcardexchange.com>

<http://www.vocabulary.co.il/index.php>

<http://www.vocabulary.com/>

<http://www.greene.k12.oh.us/documents/Vocabularywebsites.pdf>

<http://www.english-test.net/sat/vocabulary/words/023/sat-test.php>

<http://www.vocabulary.com/top144satwords.html>

<http://www.sat-preparation.co.il/>