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PRINT STUDENT'S LAST NAME, FIRST NAME & M.I.			Student ID Number			SEMESTER / YEAR	
STUDENT'S SIGNATURE		COURSE NAME & NUMBER		UNITS	SECTION NUMBER		

INSTRUCTOR'S NOTIFICATION OF ADD

INSTRUCTIONS TO THE STUDENT

1. PRESENT THIS CARD TOGETHER WITH YOUR COLLEGE IDENTIFICATION CARD TO THE REGISTRATION OFFICE IMMEDIATELY.
2. THE STAMPED COPY MUST BE RETURNED TO THE INSTRUCTOR BY THE NEXT CLASS MEETING

CHECK BOX IF THIS IS A REINSTATEMENT

ADD PERMIT

FOR ADMISSIONS OFFICER'S USE ONLY

EFFECTIVE DATE

THE STUDENT NAMED ABOVE HAS BEEN ATTENDING THIS CLASS SINCE BEFORE THE FOURTH WEEK (OR THE SECOND MEETING FOR A SHORT-TERM CLASS), BUT DOES NOT APPEAR ON MY ROSTER. PLEASE ADD THIS STUDENT TO MY CLASS.

INSTRUCTOR'S SIGNATURE

DATE

Fax completed and signed form to 213-406-1237

Email id: _____
 (Check your campus email for directions from online instructors)