



California Community Colleges
Application for Approval of Credit Course
 (Please attach official course outline.)

Date of Application: _____ Course to Start (Date): _____
 College: _____ District: _____
 Contact Person: _____ Phone: _____
 Title: _____ E-Mail: _____

Course Title: _____ Course Dept. No.: _____
 T.O.P. Code: _____ Permanent Course Identifier (CB00): _____
 Primary Mission Category: Transfer Vocational/Economic Development
 Basic Skills or ESL Other _____
 Is course: Degree-Applicable Non Degree-Applicable

Units: _____ Total Hrs. Lecture: _____ Total Hrs. Lab: _____
(Minimum per unit of 48 hours classroom time and out-of-class study, in any combination, required by law. Generally, each lecture hour requires two hours of out-of-class study; laboratory hours require no out-of-class study.)
 Open entry/Open exit Variable Unit Range _____ Independent Study
 Other Method of Instruction _____
(When course is primarily designed for alternative method of instruction, or alternative classroom hours/units relationship.)
 Repeatability: May be repeated _____ times (other than for unsatisfactory grade)
 Course Fees (other than enrollment fee): _____

(Where information appears on course outline, you may write "See course outline.")

Prerequisite(s): _____
 General Ed. Category (Title 5): Natural Sciences Social & Behavioral Sciences
 Humanities English Composition Communication & Analytical Thinking
 Other District G.E. Category _____
 Proposed for Transferability: CSU UC Other
 Proposed for CSU General Ed. Category _____
 Proposed for IGETC Category _____

Please complete other side of form.

Proposed Catalog Description (*If this appears on course outline, write "See course outline."*):

What evidence of need for this course exists?

Has articulation or planning with neighboring institutions taken place?

Yes No N/A Please comment below if appropriate:

Estimated enrollment, all sections:

First Year _____ Third Year _____

Is course likely to lead to future program:

Yes No Uncertain Please comment below if appropriate:

For course in reading, writing, ESL, or math, indicate where course fits in credit and/or noncredit developmental sequence in applicable discipline. Please attach catalog pages with applicable course descriptions:

Signatures

We certify that this course meets with the standards of Title 5, Section 55002 for its credit category, and has been approved through the appropriate curriculum procedure for this college.

College Curriculum Committee Chair Date

Print Name

College Chief Executive Officer Date

Print Name

College Chief Instructional Officer Date

Print Name

District CEO (*if applicable*) Date

Print Name

Return this form to:

Curriculum Standards and Instructional Services
California Community Colleges, 1102 Q Street, Sacramento, California 95814, tel. (916) 322-6888
Please attach the official course outline.