

**Child Development Center**

License Numbers: 198012318 and 198012319

**(213) 763-3690**

The following information is provided to help you determine if your child meets entry level requirements for our Center. Please read the information carefully. After reading the information if you believe your child/ren is/are eligible for child care complete the application.

**General Requirements for Enrollment:**

- Children for the full day and half day programs must be 14 months to 4 1/2 years of age at the time of enrollment.
- Children should be able to use the toilet by him/herself, with the exception of 2 year olds and younger.
- Priority is given to children in Protective Services.
- Priority is given to CalWORKs recipients.
- Priority is given to the parent attending LATTC.
- A child in the Morning Program must be enrolled a minimum of 2 days per week, 3 consecutive hours.
- The Evening Session accepts children ages in Kindergarten to 12 years old.
- A child in the Evening Program must be enrolled a minimum of 1 day per week, 3 consecutive hours.
- Children with disabilities are considered.

*\*PLEASE NOTE: Our current Center serves children as young as 2 years old. Our new Center will include infants as young as 14 months.*

**Requirements for State Preschool and General Child Care Enrollment:**

- Parents must live and/or work in the State of California.
- Children between the ages of 14 months to 12 years old at the time of enrollment may qualify for State Preschool or General Child Care.
- Adjusted monthly income must not exceed the income ceilings established by the State Department of Education Child Development Division subsidized child care.

**Requirements for CalWORKs Participants:**

- Parent(s) must be a CalWORKs/TANF recipient.

**Application Submission:**

The following income verification (1 recent month) must be attached to the application for consideration:

- Check Stubs
- Notice of Action
- SSI, Unemployment and/or Disability Verification

**Sessions offered:**

All-Day Session	6:30 am - 5:00 pm Monday – Thursday Friday until 4:00 pm; minimum 6-1/2 hours
Morning Session	6:30 am - 12:00 pm Monday - Friday; minimum of 3 hours
Evening Sessions	4:00 pm - 9:00 pm Monday - Thursday; minimum of 3 hours

**NOTE: Summer and Winter session hours vary. All programs are subject to change.**

**Acceptance into the Program**

Parents with the highest priority will be notified, as eligibility becomes available. When Center staff has notified you of your child's acceptance into the program, you will be required to complete an in-take packet and orientation. At that time you will be responsible for providing the following documents for your child: birth certificate, immunization record, recent verification of physical exam and T.B. test. Verification of financial need will be required to determine your eligibility of the State Department of Education subsidized child care, CalWORKs and/or your placement on the Center's sliding tuition schedule. Student tuition scheduled ranges from \$1.00 - \$2.00 per hour and is based on total family income and size. All students must present an original class registration receipt. Staff and community tuition schedule ranges from \$3.00 – \$5.00 per hour and is based on total family income and size.

**This initial application does not mean that your child has been admitted. You must apply annually, beginning the first Monday of May to be considered for enrollment each school year (July 1-June 30<sup>th</sup>).**