



Child Development Center

2021 S. Olive Street

Los Angeles, CA 90007

License Numbers: 198015031 and 198015033

(213) 763-3690

The following information is provided to help you determine if your child meets entry level requirements for our Center. Please read the information carefully. After reading the information if you believe your child/ren is/are eligible for child care complete the application.

General Requirements for Enrollment

- Children for the full day and half day programs must be 16 months to 4 1/2 years of age at the time of enrollment.
- Children should be able to use the toilet by him/herself, with the exception 2 year olds and younger.
- Priority is given to:
 - 1) Children in Protective Services
 - 2) CalWorks recipients
 - 3) Students of the Los Angeles Community College District
 - 4) Faculty and Staff
 - 5) Community
- A child in the Morning Program must be enrolled a minimum of 2 days per week, 3 consecutive hours.
- Children with disabilities are considered.

Requirements for State Preschool and General Child Care Enrollment

- Parents must live and/or work in the State of California.
- Children between the ages of 16 months to 5 years old at the time of enrollment may qualify for State Preschool or General Child Care.
- Adjusted monthly income must not exceed 70% of the Income Ceilings established by the State Department of Education Child Development Division subsidized child care.
- Families whose income exceeds the State Schedule of Income Ceilings are subject to a fee.

Requirements for CalWORKs Participants

- Parent(s) must verify CalWorks/TANF status; Completion of CalWorks Verification form

Application Submission

The following verification must be attached to the application for consideration:

- Check Stubs (1 recent month)
- Notice of Action
- SSI, Unemployment and/or Disability Verification
- Official Registration Fee/Receipt
- Birth Certificate for all children counted in family size ➤ Utility Bill

Sessions offered

All-Day Session 6:30 am - 3:30 pm Monday – Friday; minimum 6-1/2 hours

Morning Session 6:30 am - 12:00 pm Monday - Friday; minimum of 3 hours

NOTE: Summer and Winter session hours vary. All programs are subject to change.

Acceptance into the Program

Parents with the highest priority will be notified, as eligibility becomes available. When Center staff has notified you of your child's acceptance into the program, you will be required to complete an in-take packet and orientation. At that time you will be responsible for providing the following documents for your child file:

- birth certificate ○ immunization record
- physical exam (will receive form at orientation) ○ T.B. test
- Employment Verification (will receive form at orientation)

Verification of financial need will be required to determine your eligibility of the State Department of Education subsidized child care, CalWORKs and/or your placement on the Center's sliding tuition schedule. You will need to present:

- Verification of one month of current income for both parents.
- Address verification for both parents named on Birth Certificate; Utility bill for both parents

Family size will be determined through submission of birth certificate(s) for each child, under the age of 18, living in the home.

Student tuition ranges from \$1.00 - \$5.00 per hour and is based on total family income and size. All students must present an original registration/fee receipt. Staff and community tuition schedule ranges from \$3.00 – \$5.00 per hour and is based on total family income and size.

This initial application does not mean that your child is enrolled. You must apply annually, beginning the first Monday of May 5th to be considered for enrollment each school year.