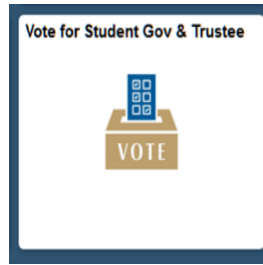# LACCD Trustee and LATTC ASO Forum
Wednesday, April 17, 2024
Agenda

- **Welcoming Remarks –**
  - Moderator - 2 minutes
- **Online Forum Rules/Guidelines –**
  - Moderator – 2 minutes
- **LACCD Student Trustee Candidates Opening Statement –**
  - 3-5 minutes per Candidates
- **Q&A for Student Trustees –**
  - Moderator ask questions submitted by students in Zoom Chat
- **LATTC Local ASO Government Candidates Opening Statement**
  - 3-5 minutes per Candidates
- **Q&A for LATTC ASO Candidates**
  - Moderator ask questions submitted by students in Zoom Chat

PUBLIC FORUM RULES/GUIDELINES

1. The Moderator/Co-Moderator will enable the "waiting area/lobby" for the Zoom meeting and allow candidates/public/students in the main forum area as they join.
2. The Moderator will make welcome remarks and introduce Co-Moderator and candidates.
3. The Moderator/Co-Moderator will act as the timekeeper
4. The Moderator/Co-Moderator shall inform all participants about the time limits and rules
   a. All participants will be muted by the Moderator/Co-Moderator as soon as they enter the forum.
   b. Moderator/co-moderator shall announce to all participants that they must keep their microphone muted.
   c. The Moderator/Co-Moderator shall announce to all participants that the **LACCD Standards of Student Conduct** will apply throughout the duration of the candidate forum (Standards of Student Conduct)
   d. If any of the participants (public/students/candidates) uses any means of technology to interrupt the normal operation of the forum, the Moderator/Co-Moderator has the right to remove them from the forum (constant interruptions, speaking out of order, trolling, "zoom-bombing", threatening behavior, etc.) and in accordance with the Standards of Student Conduct.
   e. Participants may use the Chat function if they wish to communicate.
   f. Each candidate has 3-5 minutes for opening statements.
   g. After the opening statements are concluded the floor will be open for Q and A.
   h. All questions must be submitted via the Chat function and must be in writing.
   i. The Moderator/Co-Moderator will ask the questions in the order they are received.
   j. It is optional if the Moderator/Co-Moderator allows for questions to be submitted orally and via the use of the microphone
   k. The Moderator/Co-Moderator shall ask frequently if all participants if the audio/video's quality is adequate (comments can be directed to the Chat function).