

Los Angeles Trade Technical College (LATTC)
Associate Degree Nursing Program

Challenge - Advanced Placement into the Nursing Education Program for Military Personnel

Challenge/Advanced Placement for Military-Trained Health Care Personnel Policy:

Individuals who have documented military education and experience in health care occupations may be eligible for advanced placement. The veteran must have been discharged under "honorable" conditions. Please review and follow the policies below.

- A. Individuals who have documented military education and experience in health care occupations may be eligible for advanced placement into the LACCD nursing programs.
- B. Documentation of education and clinical experience for military health care occupations must demonstrate satisfactory completion of education and experience. Official transcript(s) **and** documentation of experience (on official letterhead) must be submitted.
- C. Applicants must adhere to LACCD Administrative Regulation E-10 (as stated on the LACCD webpage) and the LATTC nursing program Progression and Retention policy,
- D. Acceptance of military challenge/advanced placement students into the Associate Degree Nursing Program is contingent upon space availability.
- E. Applicants must adhere to the challenge policy and procedure, as stated in the Student Handbook (Petition for Credit by Examination) and as stated below:

LATTC POLICY – Petition for Credit by Examination

1. A student may petition for credit by examination for all nursing courses.
 2. The student must be enrolled and pay all fees.
 3. The current established theory and clinical course outlines, objectives, learning activities and recommended readings in the course/s being challenged will be used.
 4. The examination criteria, theory and clinical, will be the same criteria currently established for the specific course/s being challenged.
 5. The theory challenge examination must be passed at **75%** or higher before the clinical portion can be challenged.
 6. The clinical portion must be passed as "Satisfactory." If the clinical portion results in "failure," the whole course being challenged must be taken.
 7. Theory, clinical and skills lab must be passed to receive a grade for the course.
- F. Applicants must follow the required steps to apply to LATTC nursing program (see below), including completion of designated program prerequisites and achievement of the required passing score on nursing readiness entrance examination Test of Academic Skills (TEAS).

Required Steps to Apply to the Nursing Program

There are no application deadlines for the Los Angeles Trade Technical College Nursing Program. Students apply to the program and are placed on the waiting list as soon as they have completed their prerequisites and taken the TEAS.

1. Official High School or GED transcripts and official transcripts of college and program prerequisites of college and program prerequisites taken at a college or university outside the LA Community College District **sent directly** to Admissions and Records. Courses taken within the district can be accessed via the computer. There is no need to pay for those transcripts.
2. Applicants are accepted on a first-come first serve basis. Once a class is full, the remaining eligible applicants will be placed on a waiting list for the next class.

3. The student must meet with a Health Sciences Pathway Counselor to determine what courses are needed to qualify for the RN program and the Associate in Science degree.
4. When all RN Program prerequisites have been completed, the Health Sciences Pathway Counselor will verify the grades, calculate the GPA and give you a signed "Prerequisite Verification Form".
5. Bring the signed "Prerequisite Verification Form" to the Nursing Office.
6. You will then be placed on the list to take the TEAS.
7. If you score 62% or higher on TEAS you will be invited to fill out an official RN Program application. If you do not earn the required score, you will be referred for remediation and permitted to retake the entrance exam at LATTC once the remediation is completed.
8. Students who fail TEAS and must retake it will be required to earn a 62% in each area of the exam.

LATTC Challenge/Advanced Placement for Military-Trained Health Care Personnel Procedure:

1. The petitioner must:
 - a. Satisfy the rules and regulations established in the LATTC policy for petitioning for credit for examination (refer to current LATTC catalog for the established criteria)
 - b. Have satisfactorily completed the pre-requisites of the nursing course/s being challenged
 - c. Submit to the Nursing Director documentation of all previous course work and /or experience/s the petitioner believes qualifies him/her for course credit by examination
2. The petition, document and recommendations of the Director will be presented and discussed with the Nursing Program's Policy committee at the next regularly scheduled meeting.
3. The Policy committee will determine eligibility.
4. Qualified applicants will be contacted by the examiner following the decision of the Policy committee advising:
 - a. The date the course materials will be available
 - b. Suggested dates and location of the examination
 - c. Dates of scheduled clinical experiences that include development of nursing care plans (nursing care plans will be grades as Pass/Fail)
5. A letter grade will be given upon completion of the theory and clinical examination. The student will be notified of the grade achieved for the course.
6. The petitioner will be informed of his /her grade and the grade will be submitted to the Admissions Office.

Approved by the Nursing District Discipline Committee: 04/13/16; revised to add "honorable conditions";