

Los Angeles Trade-Technical College Career Center | E5-413

(Visit the Career Center or email Sec@lattc.edu to apply for posted positions)

Fashion Design, Merchandising and Production

Full Time

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|------------------------------|--|---------------------------|
| Job Title: | Import Technical Designer (posted 4/1) | Job Number: 5678 |
| Hours/Days: | Monday-Friday | Salary: Negotiable |
| Approximate Location: | Los Angeles | |
| Requirements: | <p>Skills Requirements: Experienced with PLM program; Strong working knowledge of Gerber Accumark; Good verbal and written skills; Well organized; Working knowledge of production patterns; Working knowledge of Adobe Illustrator, a plus; Attention to details and time schedules; Take directions, self-manage and be a team participant; Flexible with hours due to fitting schedules and Skyping with factory when needed.</p> <p>Job Description: Prepare technical packages in a PLM system with construction details and sketches; Email tech packs to factories for pattern completion; Maintain correspondence on individual styles regarding timelines; Ship hard goods as proto samples, fabric, trims etc. to factory when necessary; Track incoming samples; Measure garments and attend fit sessions; Work with tech design manager and design team to establish appropriate fit and look; Email pattern approvals or corrections to vendors with written comments and recommendations, supported with photos and illustrations; Make production patterns or corrections in-house when needed; Provide input to the tech design manager regarding vendor's abilities of meeting technical standards; Adhere to established best practices for standardized fit and process; Keep organized and detailed notes, maintain sample history; Take on additional tasks as delegated.</p> | |

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|------------------------------|--|-------------------------|
| Job Title: | Assistant Buyer (reposted 3/7) | Job Number: 5564 |
| Hours/Days: | Monday-Friday | Salary: \$20/hr. |
| Approximate Location: | Vernon | |
| Requirements: | <p>Skills Requirements: Bachelor's degree in Merchandising or related field is preferred; Minimum 1-year experience buying fast fashion apparel; Must have excellent time-management and ability to meet deadlines with little to no supervision; Great attention to detail and quality control; Have a passion for fashion, be great at identifying trends and want to be number #1.</p> <p>Job Description: Our Buying team is at the fore-front of innovation and style, ensuring our customers have access to the hottest new styles and trends available. You will be responsible for keeping up a reputation in the fashion world that is second to none, by bringing it every day. Assistant Buyers will support our Buyers with product selection and partnering with the data entry/reorder teams to ensure orders are executed. Prepare and analyze the competitive shopping report; online and brick and mortar; Review online promotions and recommend possible programs to implement; Shop new trends/items/color for possible tests/buys; Monthly mall visits with director/buying team; Selling report recap; Review new receipts on website (daily); Reviews zero selling report/invisible items; Participate in office vendor appointments on rotating schedule; Duties, responsibilities and activities are subject to change at any time.</p> | |

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Fashion Design, Merchandising and Production

Full/Part Time

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|------------------------------|---|------------------------------|
| Job Title: | Sample Maker (posted 3/16) | Job Number: 5655 |
| Hours/Days: | Monday-Friday | Salary: \$18-\$22/hr. |
| Approximate Location: | Los Angeles | |
| Requirements: | <p>Skills Requirements: Must have at least 5 years of sample making experience; Able to operate all machines including, single needle, cover stitch, overlock, multi-needle, button/button hole; Must work well with others; Must speak English; Must have own transportation.</p> <p>Job Description: Position is in house, full time, 8 hours/day - Monday-Friday, flexible hours. We will provide all equipment and tools necessary for the job.</p> | |

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|------------------------------|--|------------------------------|
| Job Title: | Footwear Pattern Maker (posted 3/3) | Job Number: 5626 |
| Hours/Days: | Monday-Friday | Salary: \$17-\$25/hr. |
| Approximate Location: | Los Angeles | |
| Requirements: | <p>Skills Requirements: Pattern Maker with footwear experience a plus; Ability to digitize patterns; Ability to do marking and grading.</p> <p>Job Description: We are looking for a pattern maker that can deconstruct existing footwear uppers to create patterns as well as create patterns for original designs, prototype sampling, hands on prototype development and construction. They must be able to digitize patterns and grade them as needed.</p> | |