ADMINISTRATION OF JUSTICE

PROGRAM OVERVIEW
The Associate in Science in Administration of Justice for Transfer (AS-T) prepares students for entry-level positions as police officers, police reserve officers, police assistants, and community service officers in police and sheriff's departments and for positions in private security as well as preparation for careers in probation, parole, and federal law enforcement agencies.

Emphasis is on critical thinking, oral communication skills, and writing skills essential to today's law enforcement employees. Students are kept informed of changes in law enforcement such as community policing, laws of arrest, search and seizure, and updates to the state penal code. Role playing and Moot court presentation are included to enhance oral communication skills and preparation of written reports. Training is also provided in the area of crime analysis and use of computer technology in law enforcement.

DEGREE REQUIREMENTS
- Completion of 60 transferable semester units to the California State University.
- Obtainment of a minimum grade point average of 2.0 in all transferable coursework.
- Full completion of one of the following General Education patterns:
  - California State University General Education – Breadth Requirements (CSU GE).
  - The Intersegmental General Education Transfer Curriculum (IGETC) for CSU, with completion of Area 1C Oral communication (CSU admission requirement)
- A minimum of 18 semester units required for the major
- All courses in the major must be completed with a grade of "C" or better or a "P" if the course is taken on a "Pass-No Pass" basis (Title 5 § 55063)

PROGRAM LEARNING OUTCOMES (PLOs)
Upon completion of the Degree program, students are able to:
- Identify and describe the structure and functions of the main components of the criminal justice system: Law Enforcement, Courts, Corrections and Juvenile justice.
- Recognize the importance of, and practice of ethical behavior in the criminal justice work environment, both in the agency and the community.

ADMINISTRATION OF JUSTICE
Associate in Science
Major Units 18-19

CORE REQUIREMENTS		6 units
ADM JUS 001	Introduction to Administration of Justice	3
ADM JUS 002	Concepts of Criminal Law	3

RESTRICTED ELECTIVES

LIST A: Select 2 COURSES from below		**6 units**
ADM JUS 003	Legal Aspects of Evidence	3
ADM JUS 005	Criminal Investigation	3
ADM JUS 067	Community Relations I	3
ADM JUS 004	Principals & Procedures of the Justice System	3
ADM JUS 008	Juvenile Procedures	3
ADM JUS 075	Introduction to Corrections	3

LIST B: Select 2 COURSES from below OR any course NOT used in List A		**6 units**
MATH 227	Statistics	4
OR		
MATH 227S	Statistics with Support	4
PSYCH 001	General Psychology I	3
SOC 001	Introduction to Sociology	3

Major Units	**18-19**
CSU or IGETC for CSU GE Pattern	37-39
CSU Transferable Elective units to meet 60 units	
Total Degree Units	**60**

Administration of Justice AS-T
Similar programs at local CSU campuses

Fullerton	Criminal Justice - General	BA
Long Beach	Criminology & Criminal Justice	BS
Los Angeles	Criminal Justice - General	BS
Northridge	Criminology & Justice Studies - General	BA

For more CSU programs, visit the Associate Degree for Transfer Major & Campus Search weblink.
https://www2.calstate.edu/apply/transfer/Pages/associate-degree-for-transfer-major-and-campus-search.aspx

Declaring the major
Meet with a counselor to set the following plans and majors in PeopleSoft. (Required to access online graduation petition)
- Administration of Justice AS-T
- Optional: A.A. degree in Liberal Arts: Behavioral and Social Sciences, see a counselor.
- CSU GE or IGETC Certificate of Achievement

Preparing for Graduation

Please log in to PeopleSoft Student Portal to fill out the appropriate application for the degree/certificate and submit it before the deadline.

- If you have AP exams or have attended any colleges or universities outside the Los Angeles Community College District and will be using coursework toward an Associate's degree, Certificate of Achievement or GE Certification, we require official scores or transcripts to be on file with Admissions and Records. This also applies to any coursework taken within our District prior to Spring 1974. Transcripts from other institutions must be mailed (or e-trancript) directly to the Admissions & Records Office by the respective colleges for credit.

- If you are going to use courses from colleges or universities outside of the California Community College system, you should make an appointment with a counselor for a transcript evaluation to determine which courses can be used towards your degree or certification. It is highly recommended that all students who start at LATTC meet with a counselor to discuss your transfer educational goals.

Applying for Graduation (Degree and Certificate)

- Logon to your PeopleSoft portal and navigate to:
- *Academic Records > My Academics > Petition for Graduation*
- Apply within the first 6 weeks of the current semester.
- Applications submitted after deadline may be reviewed for the subsequent semester.